

St Philips (Southport)

TYPE	DIOCESE	NAME
Congregation	East Carolina	

TYPES OF WORK	POSITION TITLE/ROLE
Full Time	Assistant/Associate/Curate

ROLE SUMMARY/DESCRIPTION

The Associate Rector will assist the Rector in the pastoral leadership and care of the parish, and the education and equipping of members for life and ministry. The Associate Rector will be a trusted and dependable collaborator bringing synergy to the work of ministry. This candidate will be a priest in good standing in the Episcopal Church with at least 7 years of experience.

CURRENT STATUS	RECEIVING NAMES FROM	TO
Receiving names	08/21/2026	

APPLICATION INSTRUCTIONS

To apply, send cover letter, resume, and vocation hub profile to Rev. Lin Walton, Lin@stphilipschurch.org.

CANDIDATE NARRATIVE INSTRUCTIONS

1. How do you approach pastoral care in your ministry?, 13. What is a ministry risk you've taken, and what came of it?, 15. How do you take care of your well-being-spiritually, emotionally, and physically?

CONTACT

NAME	Rev. Lin Walton
ROLE	Rector
ORGANIZATION	St. Philip's, Southport
PHONE NUMBER	none
EMAIL ADDRESS	Lin@stphilipschurch.org

POSITION DETAILS

ORDERS OF MINISTRY	GEOGRAPHIC LOCATION
Priest	Southeast
WORK ENVIRONMENT	MINISTRY SETTING
In Person	Rural

POSITION PROFILE

PAROCHIAL REPORT DATA

AVG. SUNDAY ATT.
299

ANNUAL BUDGET
794427

FINANCIAL OVERVIEW

FINANCIAL OVERVIEW NARRATIVE

FINANCIAL RESOURCE TYPE None

STIPEND, HOUSING, AND BENEFITS

COMPENSATION/SALARY DETAIL

RANGE \$75,001 - \$100,000

DETAILS

Compensation commensurate with responsibilities, experience, and similar churches of comparable size and budget.

HOUSING/RECTORY TYPE

TYPE OF HOUSING PROVIDED Cash Stipend

DETAILS

Housing allowance as part of salary.

SECA REIMBURSEMENT DETAIL

REIMBURSEMENT OFFERED Half

DETAILS

Based on cash compensation.

MEDICAL & PENSION BENEFITS DETAIL

PENSION PLAN

In compliance with CPF requirements

HEALTHCARE OPTIONS

Clergy only

DETAILS

Medical Plan selection based on standard plan set by vestry.

VACATION, CONTINUING EDUCATION, AND OTHER BENEFITS

VACATION & LEAVE DETAILS

POSITION PROFILE

CONTINUING EDUCATION DETAILS

SABBATICAL PROVISION DETAILS

TRAVEL/AUTO ACCOUNT DETAILS

EQUIPMENT/PHONE DETAILS

OTHER BENEFITS OR COMMENTS

DIOCESAN COMPENSATION INFORMATION (IF APPLICABLE)

FORMAT None

MINISTRY CONTEXT AND DESIRED SKILLS

WHAT ARE YOUR COMMUNITY'S HOPES FOR THIS POSITION?

Responsibilities:

Provide leadership and oversight to these areas of ministry: Pastoral Care, Outreach, and Parish Life
Assist with designing and leading Sunday and weekly worship services, including regular preaching
Identify and develop new lay leaders
Direct lay-lead pastoral care initiatives, as well as provide in-person pastoral council and care, including hospital and home visits
Assist and/or lead baptisms, weddings and funerals as needed
Teach and organize Christian Formation opportunities
Oversee and assist with community groups and outreach opportunities
Perform other duties as assigned by the Rector

A Successful Candidate Will:

Enjoy and connect with people of all ages and walks of life in undertaking the work of a pastor, priest, and teacher in the community
Be a servant-leader with a passion for mission, outreach, and forming disciples
Embrace the following leadership values expected of all staff and Vestry:
* Generative: able to make things happen; initiates transformation/formation
* Fun-loving: light-hearted and joyful; not taking ourselves too seriously
* Hard-working: has whole-hearted devotion to our work; cares about our work in a way that aims for results and excellence
* Perpetually learning: always reading and listening; looks for ways to keep growing/learning within ourselves and within our ministries; asks good questions
* Relational: relates to each other and parishioners with a "people first" mentality; contributes to a culture of care and trust
* Risk-taking: willing to take a chance, to fail; is adaptable and willing to think outside the box

POSITION PROFILE

LEADERSHIP SKILLS

Adaptive Leadership, Collaborative Leadership, Leadership Development, Servant Leadership

MINISTRY SKILLS

Adult Formation, Community Building, Formation, Grief & Loss, Outreach, Pastoral Care, Prayer & Spirituality, Preaching

LANGUAGES SPOKEN

English

LANGUAGES WRITTEN

English

LANGUAGES REQUIRED TO LEAD WORSHIP

English

MINISTRY MEDIA AND LINKS

St. Philip's Episcopal Church

<https://www.stphilipchurch.org/>

NARRATIVES
