

## **Diocese of East Carolina Foundation Policies on Accounts and Fees**

Approved on November 14, 2013

Amended May 13, 2021

### **Policy on Church Accounts**

1. \$50,000 minimum to set up an individual church account
2. \$100,000 minimum for each separate account within a church account; a maximum of 3 separate accounts would be allowed; church account value must exceed \$300,000 to have 3 separate accounts.
3. To benefit from the Raymond James special Foundation investment fee rate of (currently .4%), an individual church account must be included in the Foundation portfolio.
4. Church accounts must pay annual Foundation service fees (currently .16%).
5. Any church account that is not part of the Foundation portfolio must be negotiated on an individual basis with Raymond James.

### **Policy on Foundation Designated and Undesignated Accounts**

1. \$50,000 minimum contribution to establish a designated account
2. For undesignated accounts, all funds will be consolidated into a single account. A separate document will be established listing all contributors and the original contribution amount.

### **Foundation Service Fees**

Annual Foundation service fees (currently .16%) will budgeted at the beginning of each year based on projected costs plus a small surplus. Any realized surplus will be carried over to the next year and be factored into the budgeted amount.

### **Foundation Spending Policy**

The Foundation's annual spending amount from each fund is calculated as a percentage of the rolling 12 quarter average fair market value of the fund. This is done to capture the ups and downs of the market and over time thereby maintain the spending power of the endowment fund. The average is calculated for the Foundation's August board meeting based on the 12 quarters ending with the prior June quarter.