

	A	B	C	D	E	F	G	H
1	Personnel		Screening Requirements				Training Requirements	
2			Application & Interview w/References	Background Check (includes Sexual Offender Registry)	DMV Check	Credit Check	Receive Diocesan Policies	Online SGT
3	Staff & Contracted Ministries							
4		Clergy (by Diocese)	Required	Required	Required	Required	Required	All
5		Lay Employees with Supervisory Responsibilities	Required (by parish)	Required	Required	Required	Required	All
6		Lay Employees without Supervisory Responsibilities	Required (by parish)	Required	Required, If driving	Required, if handling money	Required	All
7		Occasional and Seasonal Contracted Employees with Supervisory Responsibilities	Required (by parish)	Required	Required, If driving	Required, if handling money	Recommended	All
8		Occasional and Seasonal Contracted Employees without Supervisory Responsibilities (includes	Required (by parish)	Required	Required, If driving	Required, if handling money	Not Required	All
9		Volunteer Staff with Supervisory Responsibilities	Required (by parish)	Required	Required, If driving	Required, if handling money	Required	All
10		Volunteer Staff without Supervisory Responsibilities	Required (by parish)	Required	Required, If driving	Required, if handling money	Recommended	All
11								
12	Program Directors Supervisors (Paid or Volunteer)							
13		Child/Youth Choir Director	Required	Required	Required, If driving	Required, if handling money	Required	All
14		Choir Director	Required	Required	Required, If driving	Required, if handling money	Required	All
15		Commissioned Ministry Teams (Sunday School, Youth, Etc.)	Recommended	Required	Required, If driving	Required, if handling money	Required	All
16		Camp Director	Required	Required	Required	Required, if handling money	Required	All
17		Acolyte Director	Recommended	Required	Required, If driving	Required, if handling money	Required	All
18		Altar Guild Director	Recommended	Required	Required, If driving	Required, if handling money	Required	All
19		Organist	Required	Required	Required, If driving	Required, if handling money	Required	All

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20		Children/Youth Minister	Required (by parish)	Required	Required	Required, if handling money	Required	All
21								
22	Drivers (Program)							
23		Drivers (Program)	Not Required	Required	Required	Not Required	Driver's Policy	Not Required
24								
25	Governance & Elected Officials							
26		Treasurer	Recommended	Required	Recommended	Required, if handling money	Recommended	All
27		Vestry	Not Required	Required	Recommended	Required, if handling money	Recommended	All
28		Wardens	Not Required	Required	Recommended	Required, if handling money	Required	All
29		Church Elected (Delegates, Deanery Representatives)	Not Required	Recommended	Recommended	Not Required	Recommended	Recommended All
30								
31	Key Access (All Key Holders)							
32		Altar Guild	Recommended	Required	Not Required	Not Required	Recommended	All
33		Building Hosts	Recommended	Required	Not Required	Not Required	Recommended	All
34								
35	Home Visitors							
36		Eucharistic Visitors	Recommended	Required	Not Required	Not Required	Required	All
37		Home Visitors	Recommended	Required	Not Required	Not Required	Required	All
38		Stephen Ministers	Recommended	Required	Not Required	Not Required	Required	All
39		Pastor Care Teams	Recommended	Required	Not Required	Not Required	Required	All
40								
41	School/Pre-school/After-School							
42		School Board	Required	Required	Required	Required, if handling money	Required	All
43		School Director	Required	Required	Required	Required, if handling money	Required	All
44		School Staff/Teachers	Required	Required	Required	Required, if handling money	Required	All

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45		School Substitute Teachers	Required	Required	Required	Required, if handling money	Required	All
46		School After-School Program Leaders	Required	Required	Required	Required, if handling money	Required	All
47		School Drivers	Required	Required	Required	No	Required	All
48								
49	Seasonal Camp and Summer Staff							
50		Camp & Summer Staff	Required	Required	Required, if driving	Required, if handling money	Required	All