

**THE 2023 REPORT OF EPISCOPAL CONGREGATIONS AND MISSIONS
ACCORDING TO CANONS I.6, I.7, AND I.17
(OTHERWISE KNOWN AS THE PAROCHIAL REPORT)**



Name of Congregation		Diocese	
Street Address 1		City	State
Street Address 2	Zip + 4	County	Country
Mailing Address 1		Mailing City	State
Mailing Address 2	Zip + 4	County	Country
Email Address	Congregation's Web Address	Phone #	
Federal Tax ID #			

Report Preparation

Membership, Attendance, & Services - Pages Prepared by:	Email Address:	Daytime Phone:
Stewardship & Financial - Pages Prepared by:	Email Address:	Daytime Phone:

Certification by the Clerk of the Vestry

Certified by (Print or type name)	Email Address:	Daytime Phone:
Signature	Date	

Certification by the Treasurer/Financial Vestry Officer

Certified by (Print or type name)	Email Address:	Daytime Phone:
Signature	Date	

Certification by the Rector/Vicar/Priest-in-Charge

Certified by (Print or type name)	Email Address:	Daytime phone
Signature	Date	

Warden/Vestry Approval

Warden (Print or type name)	Email Address:	Daytime Phone:
Indicate the date that your 2023 Parochial Report was approved by the vestry or Bishop's Committee (Canon I.6.1)	Date	

Parochial Report Completion

How many people participated in completing this parochial report?	
Please identify the roles of those who participated in completing this parochial report (Not including vestry members who only voted to approve it):	
<i>Examples: Rector/Vicar, Wardens, Vestry Member, Treasurer, Staff Member, Volunteer</i>	

Congregation

City

Diocese

Membership, Attendance and Services of the Reporting Congregation

Active Participants in the Reporting Congregation:

Anyone of any age who is active in the congregation regardless of baptism or membership status

1. Total Active Participants: _____

2. Of the total active participants, how many are in each of the following age groups? #

Children (ages 0-12): _____

Youth (ages 13-17): _____

Young adults (ages 18-34) _____

Middle adults (ages 35-64) _____

Senior adults (ages 65 and older): _____

(this should add up to the Active Participant total) **Total** _____

3. Of the total active participants, provide the number and percentage that are in each of the following racial/ethnic categories? *If this is not information already available for your congregation, we suggest a survey to allow individuals to self-identify.*

	%	#
American Indian/Alaska Native (non-Hispanic)	_____	_____
Asian (non-Hispanic)	_____	_____
Black or African American (non-Hispanic)	_____	_____
Hispanic or Latino(a)	_____	_____
Native Hawaiian or Pacific Islander (non-Hispanic)	_____	_____
White (non-Hispanic)	_____	_____
Multiracial	_____	_____
<i>(Note, that percentages should add up to 100%)</i> Total	_____	_____

Active Baptized Members of the Reporting Congregation at Year-End:

Using the 2022 Parochial report, record the Number of Baptized Members reported as of December 31, 2022.

M22 (See your 2022 Parochial Report, Box M22) **Members Reported Last Year in 2022= M22** _____

4. **Increases during year:** All members added to the baptized members section of the congregation's Membership Register during 2023 by: baptism, confirmation/reception, or transfer; and those persons restored from inactive status, or not counted in last year's membership count. + _____

5. **Decreases during year:** All active baptized members lost by death, transferred to another congregation, removed to inactive status in the Register of Church Membership and Rites, removed for other reasons, or not removed from last year's membership count. - _____

M23 Add the increases entered in line 4 to **Box M22**. Then subtract the decreases entered in line 5 for the total active membership as of December 31, 2023

Total Active Baptized Members (end of report year 2023) = M23 = _____

Communicants in Good Standing of the Reporting Congregation

Baptized members of the reporting congregation who "have received Holy Communion at least three times during the preceding year" and are faithful "in corporate worship, unless for good cause prevented," and "in working, praying, and giving for the spread of the Kingdom of God."

6. Adult communicants in good standing (age 16 and over) = _____

7. Youth communicants in good standing (under age 16) = _____

8. **Total Communicants in Good Standing (sum of 6 and 7) =** _____

Review of Database

9. When was the last time the congregation's database of participants was reviewed and adjusted? [date] _____

10. How frequently is the congregation's database of participants reviewed and adjusted?
 quarterly twice a year annually Other: _____

Congregation

City

Diocese

In-Person Worship Attendance

The following attendance questions are for recording in-person worship attendance only. Do not include online participation numbers.

- 11. **Average Weekly Attendance**
 Include all regularly scheduled worship (Sundays, Weekday Services, Holy Days, or special feasts observed annually). Divide total attendance by the number of weeks.
 Total In-person Attendance: _____ Total # of weeks: _____ =
- 12. **Total Attendance for All Non-Regularly Scheduled Worship**
 (i.e., Burials, marriages, baptisms conducted outside regularly scheduled worship, quinceañeras, etc.) _____
- 13. **Average Sunday Attendance**
 Sunday (& Saturday Evening) Attendance for In Person Worship. Divide total attendance by the number of Sundays In-Person worship was conducted.
 Total In-person Attendance: _____ Total # of Sundays: _____ =
- 14. **Average In-Person Principal Worship Service Attendance on a Weekday**
 for congregations without Sunday or Saturday evening services. Divide total attendance by the number of weeks.
 Total In-person Attendance: _____ Total # of weeks: _____ = _____
- 15. **Total In-Person Easter Sunday Attendance (including Easter Vigil):** _____
- 16. **Total In-Person Christmas Eve and Christmas Day Attendance:** _____

How was worship conducted in 2023?

- 17. Indicate the languages in which worship is conducted:
 English Spanish French Haitian Creole Mandarin Tagalog ASL
- 18. Other Language (please list): _____
- 19. In what ways has your community worshipped this year? (check all that apply)
 In-Person Indoors
 In-Person Outdoors
 Virtual
 Hybrid (both in-person and online)
- 20. Do you track online attendance/participation? Yes No
- 20a. If yes, how do you count online attendance/participation? _____
- 20b. Average Weekly Online Participation in Worship (if known): _____

Sacraments & Services: Using the Register of Church Membership and Rites

Provide information for in-person, hybrid, and online separately.

If Eucharist was not celebrated at the congregation's principal services, count the services as Daily Office.

- **In-person** indicates the service was not available online and was only conducted in-person.
- **Hybrid** designates that the service was both in-person and online.
- **Online** means the service was available online only.

	In-Person Services	Hybrid Services	Online Services
21. Total Sunday & Saturday Evening Eucharists	_____	_____	_____
22. Total Weekday Eucharists or other	_____	_____	_____
23. Total Private Eucharists	_____	_____	_____
24. Daily Offices on Sunday or Saturday Evening	_____	_____	_____
25. Daily Offices Held on Weekdays	_____	_____	_____
26. Marriages Conducted in 2023	_____	_____	_____
27. Burials Conducted in 2023	_____	_____	_____
28. Baptisms 16 years and older	_____	_____	_____
29. Baptisms under 16 years of age	_____	_____	_____
30. Confirmations 16 years and older	_____	_____	_____
31. Confirmations under 16 years of age	_____	_____	_____
32. Received by a Bishop	_____	_____	_____

Faith Formation:

- 33. Are regular Sunday or weekday adult education programs held? Yes No
- 34. How were religious education or spiritual formation programs held?
 In-person Hybrid Online
- 35. Number of adults engaged in religious education or spiritual formation: _____
- 36. Number of children and youth engaged in religious or spiritual formation: _____

Narrative Questions:

Clergy, Vestry and Staff are encouraged to participate in answering these questions.

- 37. What opportunities and challenges did the congregation face in 2023?

- 38. Looking toward the future, what changes do you hope to see in your faith community?
 What does your community need in order to bring about these changes?

- 39. We invite you to tell stories of how you have spent the last year naming, addressing, and dismantling the injustices of racism in yourselves, congregations, and your communities.

Stewardship and Financial Information of the Reporting Congregation

Giving Information for 2023:

Please indicate the reporting currency: _____

US DOLLAR

OTHER CURRENCY

Number of Pledges	1.	Number of confirmed pledges/commitments for 2023 report year	(1)	_____	_____
	Total \$ Pledged	2.	Total dollar amount pledged for 2023 report year	(2)	_____

Report of Revenues and Expenses for 2023:

Operating Revenues	3.	Plate offerings, pledge payments & regular support	(3)	_____	_____
	4.	Money from investments used for operations in 2023	(4)	_____	_____
	5.	Other operating income	(5)	_____	_____
	6.	Unrestricted bequests used for operations	(6)	_____	_____

Subtotal Normal Operating Income (3+4+5+6) = A

_____	_____
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7. Assistance from diocese for operating budget (7)

Total Operating Revenues (A + 7) = B

_____	_____
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Non-Operating Revenues	8.	Capital funds, gifts & additions	(8)	_____	_____
	9.	Additions to endowment & other investment funds	(9)	_____	_____
	10.	Contributions & grants for congregation-based outreach & mission programs	(10)	_____	_____
	11.	Funds for transmittal to other organizations	(11)	_____	_____

Subtotal Non-Operating Revenues (8+9+10+11) = C

_____	_____
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Total All Revenues (B+C) = D

_____	_____
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Operating Expenses	12.	To diocese for assessment, appointment, or fair share	(12)	_____	_____
	13.	Outreach from operating budget	(13)	_____	_____
	14.	All other operating expenses	(14)	_____	_____

Subtotal Operating Expenses (12+13+14) = E

_____	_____
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Non-Operating Expenses	15.	Major improvements & capital expenditures	(15)	_____	_____
	16.	Expenses for congregation's outreach & mission	(16)	_____	_____
	17.	Funds contributed to Episcopal seminaries	(17)	_____	_____
	18.	Funds sent to other organizations	(18)	_____	_____

Subtotal Non-Operating Expenses (15+16+17+18) = F

_____	_____
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Total All Expenses (E+F) = G

_____	_____
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At Year-End:	19.	Total cash in all checking & savings accounts	(19)	_____	_____
As of December 31, 2023	20.	Total investments at market value (not including cash reported in line 19)	(20)	_____	_____

Continuing Stewardship and Financial Information of the Reporting Congregation

Information for 2023:

21. Number of contributing households without a pledge/commitment: _____

22. If the congregation has an endowment or reserve funds, how did usage of those funds in 2023 change compared to 2022?

- Increased
- Decreased
- Same

23. If the congregation takes an endowment draw to fund the operating budget, what was the percentage draw from the endowment for 2023?

(If there are multiple endowment funds provide the average draw percentage)

24. How significant is the negative impact of the pandemic on your congregation's finances for 2023?

- Very significant
- somewhat significant
- neutral
- somewhat insignificant
- very insignificant

Comments:

25. Does the congregation have any outstanding debt? Yes No

If yes, how much? (In your currency) _____

What is the debt for? _____

26. What is the financial outlook for the congregation over the next 5 years?

FILE ONLINE AT

Congregation

City

Diocese

Priest(s) Serving this Congregation

Last name of Rector, Vicar, Dean, Priest-in-Charge or interim		First Name	Middle Name
Title of position		Year ordained (priest)	Diocese of canonical residence
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary		Year called to this congregation:	Church pension status: <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active
Name of other congregation(s) currently served by this priest			

Last name of associate priest, assistant priest or curate		First Name	Middle Name
Title of position		Year ordained (priest)	Diocese of canonical residence
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary		Year called to this congregation:	Church pension status: <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

Last name of associate priest, assistant priest or curate		First Name	Middle Name
Title of position		Year ordained (priest)	Diocese of canonical residence
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary		Year called to this congregation:	Church pension status: <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

Last name of associate priest, assistant priest or curate		First Name	Middle Name
Title of position		Year ordained (priest)	Diocese of canonical residence
Employment status at this congregation: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Non-stipendiary		Year called to this congregation:	Church pension status: <input type="checkbox"/> Active <input type="checkbox"/> Retiree <input type="checkbox"/> Non-active

If you have more than 4 priests who serve this congregation on a regular basis, complete this form online (where additional blanks will be generated) or attach a page to this paper form.

If you have no resident priest at present, who leads Sunday worship services? (Check all that apply)

- Supply
 Priest(s)
 Deacon
 Lay worship
 Other: _____
 A long-term
 (Give full name of long-term supply)

Deacon(s) Serving this Congregation

Last name of Deacon #1		First Name	Middle Name
<input type="checkbox"/> Deacon (vocational) <input type="checkbox"/> Transitional Deacon		Year ordained (priest)	
Last name of Deacon #2		First Name	Middle Name
<input type="checkbox"/> Deacon (vocational) <input type="checkbox"/> Transitional Deacon		Year ordained (priest)	

Name(s) of other congregation(s) currently served by these priests (if any)

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Explanation of Unique or Unusual Clergy Situation

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Congregation

City

Diocese

Outreach Ministries and Volunteer Activity of this Congregation

Using the boxes below, please indicate whether your congregation provided any of the following community service or outreach ministries during 2023. Leave the row blank if the congregation does not participate in a listed ministry

	Estimated total number of volunteers involved	Estimated number of new volunteers this year	Estimated number of people served per month	Does the congregation donate space for this ministry?	Does the congregation make financial or in-kind donations for programs provided by others?
	#	#	#	Yes or No	I=In-kind F=Financial B=both
1. Food pantry, soup kitchen or meal projects					
2. Sustainable food garden/cooperative (such as "Farm to Tray")					
3. Cash, vouchers or help with rent/utilities					
4. Day care, pre-school, before or after-school programs					
5. Tutoring or literacy programs					
6. Health programs (parish nurse, clinics, health education, etc.)					
7. Community organizing, organized social issue advocacy					
8. Job placement, job training, employment counseling					
9. Building projects (such as Habitat for Humanity)					
10. Support groups (bereavement, divorce, job loss, 12-step, etc.)					
11. Programs for the elderly and homebound persons					
12. Clothes closet, thrift store					
13. Homeless or no-freeze shelter					
14. Overseas sponsorship or partnerships, Sister parish or Diocese relationship					
15. Refugee resettlement					
16. Ecumenical or Interfaith Partnerships					
17. Other, not listed.					

In the past year, has the congregation completed or reviewed its profile of domestic and global mission activities on the Episcopal Asset Map, a joint project of The Episcopal Church and Episcopal Relief & Development?

Yes

No