

**Episcopal Diocese of East Carolina
2021 Calendar of Due Dates for all Canonically Required Reports**

Report	Due Date	Where Forms are Available
Parish Contacts Form	January 31, 2021	Online, by email, or by mail
Parish Audit Request Forms (blue form enclosed)	Must be Received by Diocesan Office by February 28, 2021	Online, by email, or by mail
Parochial Reports**	March 1, 2021 Either completed online or mailed to the Diocesan Office	Online, by email or mail
Property Reports	May 15, 2021	Will be mailed in March
Parish Audits	September 1, 2021	Online, by email, or by mail

****Please Note**** Parochial Report information is mailed to each parish in December 2020. Forms can be filed online at <http://pr.dfms.org/>. They are also available for download from our website: [www.diocese-eastcarolina.org>resources>parishresources](http://www.diocese-eastcarolina.org/resources/parishresources).

For help with Audits, Parochial Reports or Property Reports contact LaTonya Smith at lsmith@diocese-eastcarolina.org or Melissa Grady at melissag@diocese-eastcarolina.org.

For help with Parish Contact Forms contact Melissa Grady at melissag@diocese-eastcarolina.org.

Or call 252-522-0885 for help with any of these forms.

We look forward to helping you through the upcoming year and hope the above information is useful.