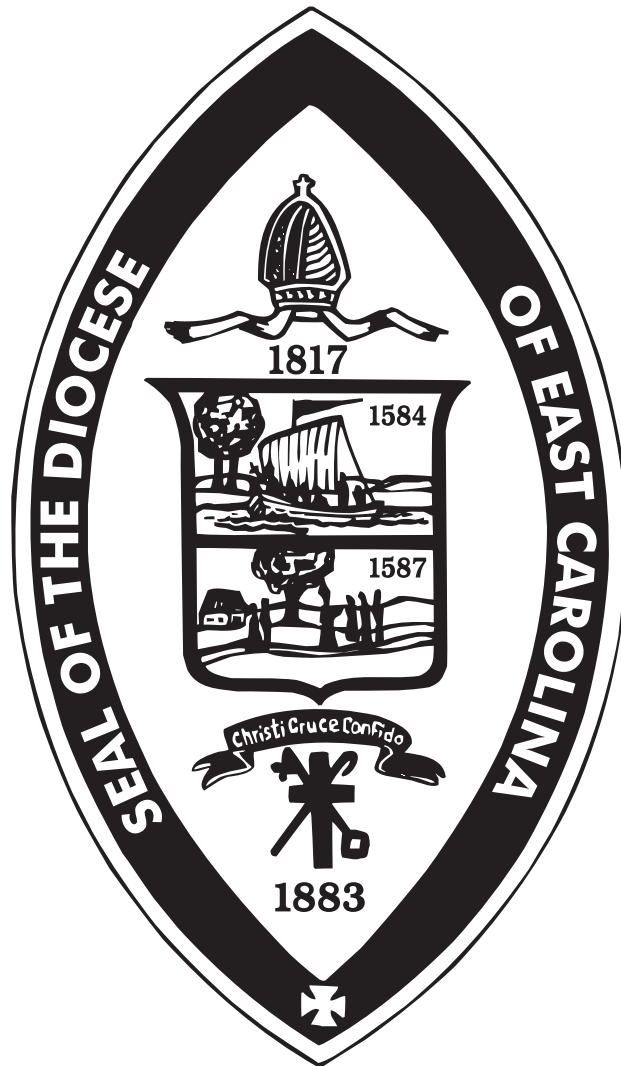


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# Journal of Convention



The Episcopal Diocese of  
East Carolina

2014

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**INTERDIOCESAN**  
**INSTITUTIONS**

THE UNIVERSITY of the SOUTH  
Sewanee, Tennessee 37383  
919-598-1000

SAINT MARY’S SCHOOL  
900 Hillsborough Street  
Raleigh, North Carolina 27603  
919-424-4100

THOMPSON CHILD & FAMILY FOCUS  
6000 Saint Peter’s Lane  
Matthews, North Carolina 28105  
704-536-0375

SAINT AUGUSTINE’S COLLEGE  
1315 Oakwood Avenue  
Raleigh, North Carolina 27611  
919-516-4000

KANUGA CONFERENCES, INC.  
130 Kanuga Chapel Drive  
Hendersonville, North Carolina 28739  
828-692-9136

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JOURNAL OF THE  
ONE HUNDRED THIRTY-FIRST  
ANNUAL CONVENTION  
OF THE  
PROTESTANT EPISCOPAL CHURCH  
IN THE  
DIOCESE OF EAST CAROLINA  
IN  
NEW BERN, NORTH CAROLINA  
FEBRUARY 7 and 8, 2013

SPECIAL ELECTING CONVENTION  
IN NEW BERN, NORTH CAROLINA  
MAY 17, 2014

Including the Constitution,  
Canons and Rules of Order

Charter and By-laws  
of the Episcopal Foundation

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## Mission Statement

*“The mission of the people of the Diocese of East Carolina is to restore all people to unity with God and each other in Christ. As God has taken away our guilt and forgiven our sins, we call others to experience this restorative power through relationships in the abundant life of the congregation and the large community. We are a people who continue to be restored and who are called and empowered to confess the faith of Christ crucified, proclaim his resurrection, and share in his eternal priesthood.”*



## **2014 Elected Offices of the Diocese**

### **SECRETARY OF CONVENTION**

The Rev'd Canon Matthew E. Stockard to 2015

### **CHANCELLOR**

Mrs. Joan Geiszler-Ludlum to 2015

### **PARLIAMENTARIAN**

Mr. Stephen Batten to 2015

### **DEPUTIES TO GENERAL CONVENTION**

#### **Clergy**

The Very Rev'd Mimi Lacy  
The Very Rev'd John Pollock  
The Rev'd Kevin Johnson  
The Rev'd Michael Singer

#### **Lay**

Mrs. Tess Judge, Deputation Chair  
Mrs. Joan Geiszler-Ludlum  
Mrs. Cheryl Taft  
Mrs. Susan Holmes

#### **Clergy Alternates**

The Rev'd Robert Spainhour  
The Rev'd Robert Alves  
The Rev'd Richard Elliott

#### **Lay Alternates**

Mrs. Ann Bustard  
Mr. Stephen Batten  
Mrs. Ginger Powell

### **DISCIPLINARY BOARD**

The Rev'd Paul Canady to 2015  
Mr. Steve Otto to 2015  
Mr. Ronald Sortino to 2015  
The Rev'd Thomas Wilson to 2015  
Mrs. Bettie Lyons to 2016  
Two Vacant Clergy Positons unfilled to 2016  
The Rev'd Richard Elliott to 2017  
Mr. Richard Alligood to 2017  
One Vacant Clergy Positon unfilled to 2017  
One Vacant Lay Positon unfilled to 2017

### **EXECUTIVE COUNCIL**

The Rt. Rev'd Peter James Lee, Chair

Pamlico Deanery Representatives

To 2015:

The Rev'd James Cooke

To 2017:

Mrs. Judy Tucker

Upper Cape Fear Deanery Representatives

To 2015:

The Rev'd Raymond Brown

To 2017:

The Rev'd Melene Hatcher

Albemarle Deanery Representatives

To 2015:

Ms. Beth Harrington

To 2017:

The Rev'd Jeffrey Douglas

Trinity Deanery Representatives

To 2015:

The Rev'd Albert Eaton

To 2017:

Ms. Mary Duane Hale

Lower Cape Fear Deanery Representatives

To 2015:

Mr. Robert Swindell, Jr.

To 2017:

The Rev'd Dena Bearl

At-Large Members

To 2016:

The Rev'd Mary Frances Curns

Ms. Jo Anne Kilday

To 2017:

The Rev'd John Carlisto

Mr. Allan Jantz

The Very Rev'd Catherine Powell

Diocesan President of Episcopal Church Women: Mrs. Ginger Jacocks

Ex-Officio Members:

Mrs. Joan Geiszler-Ludlum, Chancellor

Mrs. Tess Judge, Treasurer

Mr. Raymond Tait, President, Foundation

The Rev'd Robert Alves, President, Standing Committee

The Rev'd Canon Matthew E. Stockard, Secretary of Convention

The Very Rev'd John Frazier, Dean, Upper Cape Fear Deanery

The Very Rev'd John Pollock, Dean, Trinity Deanery

The Very Rev'd John Bonner, Dean, Albemarle Deanery

The Very Rev'd Catherine Powell, Dean, Lower Cape Fear Deanery

The Very Rev'd Mary Lacy, Dean, Pamlico Deanery and Vice-Chair

**HISTORIOGRAPHER**

Ms. Mamre' Wilson

**STANDING COMMITTEE**

The Rev'd Robert Alves, President, to 2015

Mrs. Cheryl Taft to 2015

The Rev'd James Horton to 2016

Mrs. Tess Judge to 2016

Mrs. Nancy Broadwell to 2017

The Very Rev'd John Bonner to 2017

**TREASURER**

Mrs. Tess Judge to 2015

**ASSISTANT TREASURER**

Ms. Teresa Osborne to 2015

**TRUSTEES OF THE DIOCESE**

The Rt. Rev'd Peter James Leet

Ms. Shirley Guion to 2015

The Rev'd Michael Singer to 2015

The Rev'd Dr. Thomas Barnett to 2016

Ms. Jo Anne Kilday to 2016

Mrs. Joan Geiszler-Ludlum, Chancellor, Ex-Officio

**TRUSTEES - UNIVERSITY OF THE SOUTH**

The Rt. Rev'd Peter James Lee

Mr. Thomas Sutton to 2015

Mr. John Haroldson to 2016

The Rev'd Robert Alves to 2017

**2014 Appointments by the Bishop Provisional**

**ARCHDEACONS**

The Ven. Joseph Malcolm Browne, III

The Ven. John Gaskill

**BOARD OF DIRECTORS OF**  
**THE EPISCOPAL FOUNDATION OF**

**THE DIOCESE OF EAST CAROLINA, INC.**

The Rt. Rev'd Peter James Lee, Chairman  
Mr. Raymond Tait, President  
Mr. Hodges Hackney, Vice-President  
Mrs. Joan Geiszler-Ludlum, Chancellor  
Mrs. Tess Judge, Treasurer  
Ms. Teresa Osborne, Assistant Treasurer  
The Rev'd Michael Singer, Trustee  
Ms. Shirley Guion, Trustee  
Ms. Jo Anne Kilday, Trustee  
The Rev'd Dr. Thomas Barnett, Trustee

**To 2015:**

Dr. Walker Campbell  
Mr. Hodges Hackney  
Mr. David Rohr

Dr. Victor Bustard  
Mr. John Griffin  
Mr. Richard Hoggard

**To 2016:**

Mr. Jordan Whichard, III  
Mr. Philip Stine  
Ms. Jane Horrocks

Mr. Frank Hamilton  
The Rev'd Thomas Rickenbaker  
Ms. Annette Bryant

**To 2017:**

Mr. Nehemiah Parker  
Mrs. Dencie Lambdin

Mr. Terry Everett  
Mr. Thomas Warren

**To 2018:**

The Rev'd Ronald Abrams  
Mr. Ray Tait

Mrs. Susan Holmes

### **BOARD OF TRINITY CENTER**

To January 31, 2015:

The Rev'd Deacon Thomas Warren  
Mrs. Joyce Loughin

Mr. Richard Seale  
Mrs. Nancy Brake

To January 31, 2016:

The Rev'd Caleb Lee  
Mr. Adam Livengood

Mrs. Jo Parrott  
Mrs. Betsy Randall

To January 31, 2017:

The Rev'd Dena Bearl  
Mrs. Annie Jacobs

Mr. Carlon Mercer

Ex-Officio:

Mr. Penn Perry  
The Rev'd Canon Matthew E. Stockard  
The Rt. Rev'd Peter James Lee

### **CHAPLAIN TO RETIRED CLERGY**

The Rev'd Nan Chandler

### **CHRISTIAN FORMATION EDUCATION**

Millie Hart, Chair

### **COMMISSION ON MINISTRY**

To 2015:

The Rev'd Gerald Blackburn  
Ms. Martha Blount Simpson

The Rev'd Paul Canady  
The Rev'd Deacon Jean Miller

To 2016:

Ms. Jacquelyn Warren  
The Rev'd Eugene Carpenter

The Rev'd Deacon Kay Swindell  
The Rev'd Mary Ogus, Chair

To 2017:

The Rev'd Nan Chandler  
Mr. Phil Stine

The Rev'd Mary Reese

To 2018:

The Rev'd Bonnie Smith  
Mrs. Virginia Woodruff

The Rev'd Robert Spainhour

**CLERGY CONTINUING EDUCATION COMMITTEE**

The Rev'd Phillip Glick, Chair  
The Rev'd Deacon Catherine Davis  
The Rev'd Eugene Carpenter  
The Rev'd Pamela Stringer

**COMMISSION ON ANTI-RACISM**

The Rev'd Mary Reese, Co-Chair  
Mr. Charles Hannibal, Co-Chair  
The Rev'd Bonnie Smith  
The Rev'd Mary Frances Curns  
The Rev'd Jeffrey Douglas  
The Very Rev'd John Frazier  
Ms. Linda Hadden  
The Rev'd Deacon Herrietta Williams  
Mrs. Ann Harrison  
The Rev'd Robert Hudak  
Ms. Dionne Johnson  
Mr. Samuel Lloyd  
Ms. Caroline Parham-Ramsey  
Mr. Jeff Sarvey

**COMMITTEE ON THE BISHOP'S ADDRESS**

The Rev'd Gerald Blackburn, Chair  
The Rev'd Thomas Warren  
Mr. David Smith  
Ms. Shirley Guion  
Ms. Deb Ash

**COMMITTEE ON CONSTITUTION AND CANONS**

Mrs. Mary Duane Hale, Chair  
Mr. Stephen Batten  
The Rev'd Richard Elliott  
The Rev'd Raymond Brown  
Mrs. Joan Geiszler-Ludlum, Ex-Officio  
The Rev'd Canon Matthew E. Stockard, Ex-Officio

**COURTESY COMMITTEE**

The Rev'd Deacon Grace Marie Wood, Chair  
Ms. Ginger Jacocks  
Mr. Carl Salisbury

**CREDENTIALS COMMITTEE**

The Very Rev'd John Bonner, III, Chair  
The Rev'd Pamela Stringer  
Mrs. Janet Heath  
Mr. Gib Ash  
Mrs. Bernice Motley

**DIOCESAN CONVENTION COMMITTEE**

Mrs. Annie Jacobs, Chair  
Mrs. Susan Holmes, Floor Chair  
Mrs. Janet Heath  
The Rev'd Paul Canady  
The Rev'd Robert Spainhour  
The Ven. Joseph Malcolm Browne, III, Liturgical Chair  
Mrs. Delle Curry  
Mr. Alex Russell  
Ms. Mamre' Wilson  
Mrs. Emily Gowdy-Canady  
Ex-Officio:  
The Rt. Rev'd Clifton Daniel, 3rd  
The Rev'd Canon Matthew E. Stockard

**COMPANION DIOCESE COMMITTEE**

The Rt. Rev'd Peter James Lee  
The Rev'd Michael Singer  
Ms. Jo Anne Kilday  
The Rev'd Jeffery Douglas  
Dr. Richard Taft  
Dr. Pack Hindsley  
Mrs. Jan Hindsley  
Ms. Carol Milam

**EDUCATION FOR MINISTRY (EFM)**

Ms. Lisa Richey

**ELECTIONS COMMITTEE**

The Rev'd Robert Spainhour, Chair  
The Rev'd James Cooke  
Mrs. Paula Griffin  
Mrs. Betsy Jutras  
The Rev'd Caleb Lee

**EMPLOYEE COMPENSATION & BENEFITS COMMITTEE**

The Rev'd Richard Elliott, Chair to 2016  
Mrs. Katherine Dodd to 2015  
Mrs. Janet Heath to 2015  
The Very Rev'd John Pollock to 2015  
Ms. Jennifer Spivey to 2015  
Mrs. Tess Judge to 2016  
Mrs. Arleen Oliver to 2016  
The Rt. Rev'd Peter James Lee

**EPISCOPAL RELIEF & DEVELOPMENT REPRESENTATIVE**

Dr. Thomas Warren

**FARMWORKER'S MINISTRY BOARD**

The Rt. Rev'd Peter James Lee  
Mr. Lowell Warnecke to 2015  
Ms. Tempe Garriott to 2015  
The Rev'd Ronald Abrams to 2016  
Dr. Eden Suguitan to 2016  
The Rev'd Deacon Katherine Mitchell to 2017



### **FINANCE COMMITTEE**

The Rev'd David Davis  
Mrs. Harriette Wagner  
Mrs. Dencie Lambdin  
The Rev'd Raymond Brown  
Mrs. Jean Moore  
Mr. Raymond Tait  
Mr. Thomas Sutton

Mrs. Teresa Osborne  
The Rev'd Thomas Wilson  
Mrs. Judy Whichard  
Mrs. Tess Judge  
The Very Rev'd Mary Lacy  
Mr. Pete Clow

### **HISTORIC PROPERTIES COMMISSION**

The Rt. Rev'd Peter James Lee  
Mr. Brian Buss. Chair to 2015  
Ms. Jo Anne Kilday to 2015  
Mrs. Joan Geiszler-Ludlum to 2015  
The Rev'd Jim Horton to 2015  
The Rev'd Dr. Thomas Barnett to 2015  
The Rev'd Robert Alves to 2015  
Ms. Mamre Wilson to 2015

### **HISTORY & ARCHIVES COMMITTEE**

Ms. Mamre Wilson, Chair to 2015  
Mr. Chris Burti to 2015  
Ms. Betty Cochran to 2015  
Mr. Charles Pollock to 2015  
Mr. David Skaggs to 2015

### **INTERFAITH/ECUMENICAL RELATIONS COMMITTEE**

The Rev'd Robert Hudak to 2015

### **LITURGICAL COMMISSION**

2015:

The Ven. Joseph Malcomn Browne, III, Chair  
The Rev'd Mary Frances Curns  
Mr. Andrew Scanlon

To 2016:

Mr. Lewis Moore  
Mr. Carl Salisbury

To: 2017:

Ms. Linda Thornton

Mr. Lee Harris

Mr. John Sullivan

To 2018:

The Rev'd Christopher Adams

Mr. Lee Harris

Mr. John Sullivan

The Rev'd Canon Matthew E. Stockard, Ex-officio

The Rt. Rev'd Peter James Lee

### **MILLENNIUM DEVELOPMENT GOALS**

The Rev'd Michael Singer, Chair

Dr. Walker Campbell

Mrs. Charlotte Campbell

Mrs. Rosemary Stark

Ms. Mamre Wilson

Mrs. Betty Anderson

The Rev'd Nan Chandler

Mrs. Lee Ann Fordyce

The Rev'd Robert Hobgood

Mrs. Jane Merritt

Ms. Jane Swint

The Rev'd Dr. Richard Warner

Dr. Thomas Warren

Ms. Linda White

### **PERSONNEL COMMITTEE**

The Rev'd Mimi Lacy to 2015

Mr. John Holmes to 2015

Mrs. Cynthia Davis to 2015

Mrs. Jane Martin to 2015

The Rev'd Mary Frances Curns to 2015

The Rev'd Ray Brown to 2015

Mrs. Tess Judge to 2015

### **RESOLUTIONS COMMITTEE**

The Very Rev'd John Frazier, Chair

The Rev'd Mary Reese, Co-Chair

The Rev'd Ronald Abrams

The Rev'd Canon Phil Craig, Sr.

Dr. Holly Warren

Ms. Martha Blount Simpson

Mr. Thomas Secules

Mrs. Jane Merritt

## **Diocesan House Staff**

*(as of February 2014)*

Bishop Provisional

*The Rt. Rev'd Peter James Lee*

Canon to the Ordinary

*The Rev'd Canon Matthew E. Stockard*

Executive Assistant

to the Office of the Bishop Diocesan  
and to the Canon to the Ordinary

*Mrs. Jimi Paderick*

Director for Administration

*Mrs. Bonnie Holton*

Program Officer for Youth, Young Adult and Campus Ministry

*Mrs. Emily Gowdy Canady*

Administrative Assistants

*Ms. Beth Nagy*

*Ms. Hannah Jarman*

*Mrs. Chanda Platania*

## Directory of Churches

(as of February 2014)

### Ahoskie

St. Thomas Episcopal Church  
424 West Church Street  
www.saintthomasahoskie.com

(252) 332-3263 Phone  
(252) 332-3072 Fax

*The Rev'd Jeff Douglas, Rector*

### Bath

St. Thomas Episcopal Church  
Craven Street  
www.stthomaschurchbathnc.com

(252) 923-9141 Phone  
(252) 923-9141 Fax

### Beaufort

St. Paul's Episcopal Church  
215 Ann Street  
www.stpaulsbeaufort.com

(252) 728-3324 Phone  
(252) 728-1904 Fax

*The Rev'd John Carlisto, Rector*  
*The Rev'd Caleb Lee*

### Belhaven

St. James Episcopal Church  
545 East Main Street

(252) 943-6977 Phone

### Burgaw

St. Mary's Episcopal Church  
An Episcopal-Lutheran Community  
506 South McNeil Street  
www.stmaryschurchburgaw.org

(910) 259-5541 Phone

### Chocowinity

Trinity Episcopal Church  
182 NC Highway 33 W  
www.trinitychocowinity.com

(252) 946-9958 Phone  
(252) 946-9057 Fax

*The Ven. Sonny Browne, Rector*

### **Clinton**

St. Paul's Episcopal Church  
110 West Main Street  
www.stpaulsclinton.org

(910) 592-3220 Phone  
(910) 592-3650 Fax

*The Rev'd Joseph Running, Priest in Charge*

### **Columbia**

St. Andrew's Episcopal Church  
106 S. Road Street

### **Creswell**

Christ Episcopal Church  
100 Middle Street

Galilee Mission  
2323 Lake Shore Road

(252) 441-8542 Phone  
(252) 441-8542 Fax

### **Edenton**

St. Paul's Episcopal Church  
101 West Gale Street  
www.stpauls-edenton.org

(252) 482-3522 Phone  
(252) 482-5892 Fax

*The Rev'd Jim Reed, Interim Rector*

### **Elizabeth City**

Christ Episcopal Church  
200 S. McMorris Street  
www.christchurch-ecity.org

(252) 338-1686 Phone  
(252) 338-3020 Fax

*The Rev'd Edward Mullins, Interim Rector*  
*The Rev'd Deacon Grace Marie Wood*

### **Elizabethtown**

St. Christopher's Episcopal Church  
2602 West Broad Street

(252) 896-3015 Phone

### **Engelhard (Lake Landing)**

St. George's Episcopal Church  
31655 US Hwy 264 East – 241 Riverview

(252) 925-1091 Phone

*The Rev'd James Lupton, Rector*

### **Farmville**

Emmanuel Episcopal Church  
3505 South Walnut Street

(252) 753-3737 Phone

## **Fayetteville**

Church of the Good Shepherd Episcopal Church (910) 763-6080 Phone  
1337 Hamlet Street (910) 763-2891 Fax

Holy Trinity Episcopal Church (910) 484-2134 Phone  
1601 Raeford Road (910) 484-3198 Fax  
[www.holytrinityfay.org](http://www.holytrinityfay.org)

St. John's Episcopal Church (910) 483-7405 Phone  
302 Green Street (910) 483-8980 Fax  
[www.stjohnsfayetteville.com](http://www.stjohnsfayetteville.com)

*The Rev'd Robert Alves, Rector*

St. Joseph's Episcopal Church (910) 323-0161 Phone  
509 Ramsey Street (910) 323-9970 Fax  
[www.stjoseph-episcopal.org](http://www.stjoseph-episcopal.org)

*The Rev'd Teddra Hussey Smith, Rector*

St. Paul's in the Pines Episcopal Church (910) 485-7098 Phone  
1800 St. Paul's Avenue (910) 485-6627 Fax  
[www.stpaulsinthepines.net](http://www.stpaulsinthepines.net)

*The Very Rev'd John Frazier, Rector*

## **Gatesville**

St. Mary's Episcopal Church  
207 Church Street

## **Goldsboro**

St. Andrew's Episcopal Church (919) 734-0550 Phone  
901 Harris Street (919) 736-8588 Fax

*The Rev'd Mary Reese, Priest in Charge*

St. Francis Episcopal Church (919) 735-9845 Phone  
503 Forest Hill Drive (919) 735-9893 Fax  
[www.stfrancisgoldsboro.org](http://www.stfrancisgoldsboro.org)

*The Rev'd Douglas Culton, Priest in Charge*

St. Stephen's Episcopal Church (919) 734-4263 Phone  
200 North James Street (919) 734-4288 Fax  
[www.ststephenschurch.com](http://www.ststephenschurch.com)

*The Rev'd Jill Beimdiek, Interim Rector*

## **Greenville**

St. Paul's Episcopal Church  
401 E. 4th Street  
www.stpaulsepiscopal.com

(252) 752-3482 Phone  
(252) 830-0229 Fax

*The Rev'd Bob Hudak, Rector*

St. Timothy's Episcopal Church  
107 Louis Street  
www.st-tim.org

(252) 355-2125 Phone  
(252) 355-1993 Fax

*The Very Rev'd Mimi Lacy, Rector*  
*The Rev'd Deacon James Smith*

## **Grifton**

St. John's Episcopal Church  
2000 Cannon Price Road/6980 Church Street

(252) 524-5860 Phone

## **Hampstead**

Holy Trinity Episcopal Church  
107 Deerfield Road  
www.holytrinityhampstead.org

(910) 270-4221 Phone  
(910) 270-4221 Fax

*The Rev'd Pamela Stringer, Rector*

## **Havelock**

St. Christopher's Episcopal Church  
1100 East Main Street

(252) 447-3912 Phone  
(252) 447-3912 Fax

*The Rev'd Christine Carlin, Priest in Charge*

## **Hertford**

Holy Trinity Episcopal Church  
207 South Church Street  
www.holytrinityhertford.org

(252) 426-5542 Phone

*The Very Rev'd John Bonner, Rector*

## **Holly Ridge (Thomas Landing)**

St. Phillip's Episcopal Church  
559 Tar Landing Road  
www.stphillipsepiscopal.com

(910) 329-1514 Phone

*The Rev'd Deacon Kay Swindell*

## **Jacksonville**

St. Anne's Episcopal Church  
711 Henderson Drive  
www.stanneschurch.net

(910) 347-3774 Phone  
(910) 347-5051 Fax

*The Rev'd Mary Frances Curns, Priest in Charge*

### **Kinston**

Holy Innocents Episcopal Church  
6861 Hwy 55 West

(252) 569-3011 Phone  
(252) 566-9233 Fax

*The Rev'd Bonnie Smith, Priest in Charge*

St. Augustine's Episcopal Church  
707 E. Lenoir Avenue

(252) 523-4032 Phone  
(252) 523-4032 Fax

St. Mary's Episcopal Church  
800 Rountree Street  
www.stmaryskinston.com

(252) 523-6146 Phone  
(252) 523-5134 Fax

*The Rev'd Michael Singer, Rector*  
*The Rev'd Thomas Warren, Associate Rector*

### **Lumberton**

Trinity Episcopal Church  
1202 N. Chestnut Street  
www.trinitylumberton.net

(910) 739-3717 Phone  
(910) 739-3718 Fax

### **Morehead City**

St. Andrew's Episcopal Church  
2005 Arendell Street  
www.standrewsmorehead.org

(252) 247-9093 Phone  
(252) 232-0290 Fax

*The Rev'd John Pollock, Rector*  
*The Ven. John Gaskill, Jr.*

### **Moyock-Currituck**

St. Luke's Episcopal Mission  
154 Maple Road  
Post Office Box 935

(252) 435-0530 Phone

### **Nags Head**

St. Andrew's Episcopal Church  
4212 S. Virginia Dare Trail  
www.standrewsobx.com

(252) 441-5382 Phone  
(252) 441-9445 Fax

*The Rev'd Phillip Glick, Rector*



## **New Bern**

Christ Episcopal Church (252) 633-2109 Phone  
320 Pollock Street (252) 514-4013 Fax  
[www.christchurchnewbern.com](http://www.christchurchnewbern.com)

*The Rev'd Dr. William Thomas, Interim Rector*  
*The Rev'd Marquita Hutchens, Associate Rector*  
*The Rev'd Paul Canady, Associate Rector*

St. Cyprian's Episcopal Church (252) 633-3816 Phone  
604 Johnson Street (252) 633-9842 Fax

## **Newton Grove**

La Iglesia de la Segrada Familia (910) 989-9942 Phone  
2989 Easy Street (910) 897-6769 Fax

*The Rev'd Jesús Rojas, Rector*

## **Northwest**

All Souls Episcopal Church (910) 655-8935 Phone  
5087 Blue Banks Loop Road NE

*The Rev'd Nan Chandler, Rector*

## **Oriental**

St. Thomas Episcopal Church (252) 249-0256 Phone  
402 Freemason Street  
[www.stthomas-oriental.net](http://www.stthomas-oriental.net)

*The Rev'd Jeremiah Day, Rector*

## **Plymouth**

Grace Episcopal Church (252) 793-3295 Phone  
106 Madison Street  
[www.gracechurchplymouth.com](http://www.gracechurchplymouth.com)

## **Roper**

St. Luke's/St. Anne's Episcopal Church (252) 793-3295 Phone  
206 Bush Street

## **Salter Path**

St. Francis by-the-Sea Episcopal Church (252) 240-2388 Phone  
920 Salter Path Road (252) 726-0813 Fax  
[www.stfrancisbythesea.org](http://www.stfrancisbythesea.org)

*The Rev'd Dr. Everett Thomas, Priest in Charge*

### **Shallotte**

St. James the Fisherman Episcopal Church  
4941 Main Street  
[www.stjamesthefisherman.net](http://www.stjamesthefisherman.net)

(910) 754-9313 Phone  
(910) 755-6263 Fax

*The Rev'd Dave Davis, Rector*  
*The Rev'd Deacon Jean Miller*

### **Southern Shores**

All Saints Episcopal Church  
40 Pintail Trail  
[www.allsaints-eastcarolina.org](http://www.allsaints-eastcarolina.org)

(252) 261-6674 Phone  
(252) 261-1754 Fax

*The Rev'd Tom Wilson, Rector*

### **Southport**

St. Philip's Episcopal Church  
205 E. Moore Street  
[www.stphilipschurch.org](http://www.stphilipschurch.org)

(910) 457-5643 Phone  
(910) 457-6991 Fax

### **Sunbury**

St. Peter's Episcopal Church  
Hwy 32

(252) 465-8505 Phone

### **Swansboro**

St. Peter's by the Sea Episcopal Church  
503 West Broad Street  
[www.saint-peters-by-the-sea.org](http://www.saint-peters-by-the-sea.org)

(910) 326-4757 Phone  
(910) 326-4757 Fax

*The Rev'd Bert Eaton, Rector*

### **Trenton**

Grace Episcopal Church  
111 E. Lakeview

(252) 448-1390 Phone

### **Vanceboro**

St. Paul's Episcopal Church  
First & Harvey Street

(252) 244-2317 Phone  
(252) 244-2317 Fax

### **Washington**

St. Peter's Episcopal Church  
101 North Bonner Street  
[www.saintpetersnc.org](http://www.saintpetersnc.org)

(252) 946-8151 Phone  
(252) 946-4689 Fax

*The Rev'd Kevin Johnson, Rector*

Zion Episcopal Church (252) 946-3367 Phone  
7322 US Hwy 264 East  
www.zionepiscopal.com

**Whiteville**

Grace Episcopal Church (910) 642-4784  
105 S. Madison Street  
www.gracechrist.bizland.com

*The Rev'd Anne Natoli, Rector*

**Williamston**

Church of the Advent Episcopal Church (252) 792-2244 Phone  
126 W. Church Street (252) 792-2244 Fax

*The Rev'd Robert Spainhour, Rector*

**Wilmington**

Church of the Good Shepherd Episcopal Church  
515 Queen Street (910) 763-6080 Phone  
www.goodshepherdepiscopalchurch.blogspot.com

Church of the Servant Episcopal Church (910) 395-0616 Phone  
4925 Oriole Drive (910) 395-1600 Fax  
www.cosepiscopal.com

*The Very Rev'd Catherine Powell, Rector*

*The Rev'd Deacon Sonja Robinson*

Holy Cross Episcopal Church (910) 799-6347 Phone  
5820 Myrtle Grove Road  
www.holycross-episcopal.org

*The Rev. Deacon Andy Atkinson*

St. Andrew's on the Sound Episcopal Church  
101 Airlie Road (910) 256-3034 Phone  
www.standrewsonthesound.org (910) 256-2101 Fax

*The Rev'd Richard Elliott, III, Rector*

*The Rev'd Christopher Adams, Assistant Rector*

*The Rev'd Deacon John Drewry*

St. James Episcopal Church  
25 South Third Street  
www.stjamesp.org

(910) 763-1628 Phone  
(910) 762-5115 Fax

*The Rev'd Ronald G. Abrams, Rector*  
*The Rev'd Jay Sidebotham, Associate Rector*  
*The Rev'd Erin Kirby, Associate Rector*  
*The Rev'd James Franklin, Assistant Rector*  
*The Rev'd Deacon Catherine Davis*

St. John's Episcopal Church  
1219 Forest Hills Drive  
www.stjohnsepiscopalchurch.net

(910) 762-5273 Phone  
(910) 762-1559 Fax

*The Rev'd Dr. Thomas Barnett, Rector*

St. Mark's Episcopal Church  
600 Grace Street  
www.saintmarksepiscopal.net

(910) 763-3858 Phone

St. Paul's Episcopal Church  
16 North 16th Street  
www.spechurch.com

(910) 762-4578 Phone  
(910) 762-4579 Fax

*The Rev'd Dena Bearl, Rector*

## **Windsor**

St. Thomas Episcopal Church  
302 South Queen Street

(252) 794-3420 Phone  
(252) 794-1283 Fax

*The Rev'd Joseph Cooper, Priest in Charge*

## **Woodville (Lewiston)**

Grace Episcopal Church  
349 NC Hwy 11 South

(252) 793-3295 Phone

**Parishes of the Diocese of East Carolina**  
**Listed by date of admission into union with the Diocese**  
 (\* indicates that the parish is closed)

*(Diocese of North Carolina created by General Convention - 1817)*

*(Diocese of East Carolina created by General Convention - 1883)*

Edenton (Chowan County)	St. Paul	1817
Fayetteville (Cumberland County)	St. John	1817
New Bern (Craven County)	Christ Church	1817
Wilmington (New Hanover County)	St. James	1817
Bath (Beaufort County)	St. Thomas	1823
Chocowinity (Beaufort County)	Trinity	1823
Washington (Beaufort County)	Zion	1823
Washington (Beaufort County)	St. Peter	1824
Elizabeth City (Pasquotank County)	Christ	1830
Bonnerton (Beaufort County)	St. John	1833*
Vanceboro (Craven County)	St. Paul	1836
Roper (Washington County)	St. Luke	1842
Plymouth (Washington County)	Grace	1843
Windsor (Bertie County)	St. Thomas	1843
Grifton (Pitt County)	St. John	1845
Greenville (Pitt County)	St. Paul	1847
Falkland (Pitt County)	Gethsemane	1848*
Hertford (Perquimans County)	Holy Trinity	1848
Williamston (Martin County)	Advent	1850
Southport (Brunswick County)	St. Philip	1851
Clinton (Sampson County)	St. Paul	1854
Goldsboro (Wayne County)	St. Stephen	1854
Gatesville (Gates County)	St. Mary	1855
Lewiston/Woodville (Bertie County)	Grace	1855
Murfreesboro (Hertford)	St. Barnabas	1855*
Beaufort (Carteret County)	St. Paul	1856
Wilmington (New Hanover County)	St. Paul	1859
Wilmington (New Hanover County)	St. John	1860
Belhaven (Beaufort County)	St. James	1868
Kinston (Lenoir County)	St. Mary	1868
Lake Landing/Engelhard (Hyde County)	St. George	1869
Seven Springs (Lenoir County)	Holy Innocents	1871
Wilmington (New Hanover County)	St. Mark	1872

Fayetteville (Cumberland County)	St. Joseph	1873/1954
Hamilton (Martin County)	St. Martin	1873*
Hope Mills (Cumberland County)	Christ	1873*
Makelyville (Hyde County)	St. John	1877*
Winton (Hertford County)	St. John	1877*
Edenton (Chowan County)	St. John the Evangelist	1881*
New Bern (Craven County)	St. Cyprian	1884
Snow Hill (Greene County)	St. Barnabas	1884*
Trenton (Jones County)	Grace	1885
Aurora (Beaufort County)	Holy Cross	1888
(Cumberland County)	St. Thomas	1891*
Roxobel (Bertie County)	St. Mark	1892*
Maxton (Robeson County)	St. Matthew	1893*
Kinston (Lenoir County)	St. Augustine	1899
Columbia (Tyrrell County)	St. Andrew	1905
Elizabeth City (Pasquotank County)	St. Phillip	1906*
Winterville (Pitt County)	St. Luke	1906*
Fairfield (Hyde County)	All Saints	1907*
Sladesville (Hyde County)	St. John the Baptist	1907*
Wilmington (New Hanover County)	Good Shepherd	1907
Faison (Duplin County)	St. Gabriel	1910*
Sunbury (Gates County)	St. Peter	1911
Warsaw (Duplin County)	Calvary	1911*
Burgaw (Pender County)	St. Mary	1911
Belhaven (Beaufort County)	St. Mary	1915*
Lumberton (Robeson County)	Trinity	1915
Washington (Beaufort County)	St. Paul	1916*
North West (Brunswick County)	All Souls	1917
Atkinson (Pender County)	St Thomas	1920
Ayden (Pitt County)	St. James	1921*
Red Springs (Robeson County)	St. Stephen	1922*
Whiteville (Columbus County)	Grace	1922
Goldsboro (Wayne County)	St. Andrew	1924
Swan Quarter (Hyde County)	Calvary	1924*
Wrightville Beach (New Hanover County)	St. Andrew	1924
Farmville (Pitt County)	Emmanuel	1925
Pikeville (Wayne County)	St. George	1929
Yeatesville (Brunswick County)	St. Matthew/San Mateo	1930/1995*
Creswell (Tyrrell County)	Christ	1930
Lake Phelps (Washington County)	Galilee	1930
Fayetteville (Cumberland County)	St. Philip	1938*

Grifton (Pitt County)	St. Mark's*/St. John's	1930/*1962
Campbelton (Cumberland County)	St. Philip the Apostle	1938
Fayetteville (Cumberland County)	Good Shepherd	1940
Shallotte (Brunswick County)	St. James	1945/1984
Jacksonville (Onslow)	St. Anne	1945
Wilmington (New Hanover County)	St. Luke	1945
Ahoskie (Hertford County)	St. Thomas	1945
Roper (Washington)	St. Anne	1949
Morehead City (Carteret County)	St. Andrew	1952
Fayetteville (Cumberland County)	Holy Trinity	1952
Havelock (Craven County)	St. Christopher	1956
Goldsboro (Wayne County)	St. Francis	1964
Fayetteville (Cumberland County)	St. Paul in the Pines	1968
Nags Head (Dare County)	St. Andrew's by the Sea	1969
Wilmington (New Hanover County)	Church of the Servant	1972
Fayetteville (Cumberland County)	St. Mark	1984
Greenville (Pitt County)	St. Timothy	1984
Elizabethtown (Bladen County)	St. Christopher	1984
Holly Ridge (Onslow County)	St. Thomas	1984
Swansboro (Onslow County)	St. Peter	1984
Hampstead (Pender County)	Holy Trinity	1989
Southern Shores (Dare County)	All Saints	1998
Newton Grove (Sampson County)	La Sagrada Familia	2003
New Bern (Craven County)	Peace	2003*
Carolina Beach (New Hanover County)	Holy Cross	2005
Salter Path (Carteret County)	St. Francis	2005
Moyock (Currituck County)	St. Luke	2006

### *Chapels and Oratories*

Bishop's Chapel (Lenoir County)	Diocesan House, Kinston	N/A
Trinity Center (Carteret County)	Julian of Norwich	N/A
Trinity Center (Carteret County)	Sanders Point Chapel	N/A
Trinity Center (Carteret County)	Pelican House Oratory	N/A

### *Summer Chapels*

Topsail Island (Onslow County)	Wade Chestnut Memorial
Wilmington (New Hanover County)	Lebanon

### *Preaching Stations*

Oak Island (Brunswick County)	ministry of St. Philip's, Southport
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*Other Faith Communities*

Greenville (Pitt County)

St. Paul's/ECU Campus Ministry

Wilmington (New Hanover County)

Church of the Servant/UNC-W Campus Ministry

*Parish Shrines*

Avoca (Bertie County)

Holy Innocents (St. Thomas, Windsor)

Brunswick Town (Brunswick Co.)

St. Philip (St. Philip, Southport)



## Canonical Listing of Clergy

as of February 6, 2014

(~indicates they attended 131st Convention)

~The Rt. Rev'd Peter James Lee, Bishop Provisional	
~The Rev'd Canon Matthew E. Stockard, Canon to the Ordinary	
~The Rev'd Ronald G. Abrams, Rector	St. James Episcopal Church, Wilmington
~The Rev'd Christopher Adams	St. Andrew's on the Sound, Wilmington
~The Rev'd Robert Alves, Rector	St. John's Episcopal Church, Fayetteville
~The Rev'd Deacon Andrew Atkinson	Holy Cross Episcopal Church, Carolina Beach
~The Rev'd Dr. Thomas Barnett, Rector	St. John's Episcopal Church, Fayetteville
~The Rev'd Dena Bearl	St. Paul's Episcopal Church, Wilmington
~The Rev'd Jill Biemdiek, Interim Rector	St. Stephen's Episcopal, Goldsboro
~The Rev'd Gerald Blackburn, Retired, Military Chaplain	
~The Rev'd John Bonner, III, Rector	Holy Trinity Episcopal Church, Hertford
~The Rev'd Blair Both, Retired	
The Rev'd William Brettman, Retired	
The Rev'd Raymond Brown, Retired	
~The Rev'd Joseph Malcolm Browne, III, Rector	Trinity Episcopal Church, Chocowinity
The Rev'd Elizabeth Buck, Retired	
~The Rev'd Hoyt Paul Canady, III, Associate Rector	Christ Episcopal Church, New Bern
~The Rev'd Andrew Cannan	St. Paul's Episcopal Church, Greenville
~The Rev'd Christine Carlin, Priest in Charge	St. Christopher's Episcopal Church, Havelock
~The Rev'd John Carlisto, Rector	St. Paul's Episcopal Church, Beaufort
~The Rev'd Eugene Carpenter, Retired	
~The Rev'd Barbara Chaffee, Retired	
The Rev'd David Chamberlain, Retired	

~The Rev'd Nan Chandler, Retired	All Soul's Episcopal Church, Leland
~The Rev'd Ralph Clark, Military Chaplain	
~The Rev'd John Conners, Non- Parochial	
~The Rev'd Robert Cook, Retired	
~The Rev'd James C. Cooke, Jr., Retired	
~The Rev'd Joseph Cooper, Retired	St. Thomas Episcopal Church, Windsor
The Rev'd Carolyn Craig, Retired	
The Revd. C. Phillip Craig, Retired	
~The Rev'd Mary Frances Curns, Priest in Charge	St. Anne's Episcopal Church, Jacksonville
~The Rev'd Anne Dale, Non-Parochial	
~The Rev'd Catherine Davis	St. James Episcopal Church, Wilmington
~The Rev'd David Davis, Rector	St. James the Fisherman, Shallotte
The Rev'd Gae Davis, Non-Parochial	
~The Rev'd Jeremiah Day, Rector	St. Thomas Episcopal Church, Oriental
The Ven. Joy Doshier, Retired Deacon	
~The Rev'd Jeffrey Douglas, Rector	St. Thomas Episcopal Church, Ahoskie
The Rev'd Deacon John C. Drewry, Retired Vocational Deacon	
The Rev'd Alfred Durrance, Retired	
The Rev'd Albert Eaton, Rector	St. Peter's by the Sea, Swansboro
~The Rev'd Richard Elliott, Rector	St. Andrew's On the Sound Episcopal Church, Wilmington
The Rev'd Fred Fordham, Retired	
The Rev'd Stan Fornea, Military Chaplain	
~The Very Rev'd John Frazier, Rector	St. Paul's in the Pines, Fayetteville
~The Rev'd Canon Victor Frederiksen, Retired	
The Rev'd Gary Fulton, Retired	
~The Ven. John Gaskill, Jr., Archdeacon	St. Andrew's Episcopal Church, Morehead City
The Rev'd William Gilfillin, Retired	
~The Rev'd Phillip Glick, Rector	St. Andrew's by the Sea, Nags Head

~The Rev. Betty Glover, Interim Rector

St. Philip's Episcopal Church, Southport

The Rev'd Dr. Raleigh Hairston, Retired

~The Rev'd Robert B. Hobgood, Retired

~The Rev'd James R. Horton, Retired

The Rev'd Barbara Houston, Vocational Deacon

St. Mary's Episcopal Church, Kinston

The Rev'd Robert Hudak, Rector

St. Paul's Episcopal Church, Greenville

~The Rev'd Marquita Hutchens, Associate Rector

Christ Episcopal Church, New Bern

~The Rev'd Margaret Hutchins, Retired

~The Rev'd Kevin Johnson

St. Peter's Episcopal Church, Washington

The Rev'd Augustine Joseph, Retired

The Rev'd Roger Kappel, Rector

Trinity Episcopal Church, Lumberton

The Rev'd Barry Kubler, Retired

~The Very Rev'd Mary Lacy

St. Timothy's Episcopal Church, Greenville

~The Rev'd Deacon Caleb Lee, Associate Rector

St. Paul's Episcopal Church, Beaufort

The Rev'd Deacon Michael Ligon, Vocational Deacon, Non-Parochial

~The Rev'd Robert MacSwain, Non-Parochial

The Rev'd Judson T. Mayfield, Retired

The Rev'd Marjorie McCarty, Retired

The Rev'd King McGlaughon, Jr., Non-Parochial

~The Rev'd C. Thomas Midyette, III, Retired

~The Rev'd Deacon Jean Miller

St. James the Fisherman, Shallotte

~The Rev'd Deacon Katherine Mitchell, Vocational Deacon

St. Peter's Episcopal Church, Washington

The Rev'd Robert D. Morrison, Jr., Retired

The Rev'd Joel Murchinson, Non - Parochial

The Rev'd Anne Natoli, Rector

Grace Episcopal Church and Christ the King Lutheran Church, Whiteville

The Rev'd Mary Ogus, Retired

The Rev'd John James Ormond, Retired

The Rev'd Donald Overton, Retired

The Rev'd Thomas Hayes Perdue, Military Chaplain

The Rev'd Lynn Peterman, Non-Parochial

~The Very Rev'd John Pollock, Rector

St. Andrew's Episcopal Church, Morehead City

~The Very Rev'd Catherine Powell, Rector

Church of the Servant Episcopal Church, Wilmington

~The Rev'd Mark Powell, Non - Parochial

The Rev'd Deacon Gloria Price, Retired Vocational Deacon

~The Rev'd William Privette, Retired

\*~The Rev'd Mary Reese, Rector

St. Andrew's Episcopal Church, Goldsboro

The Rev'd Thomas M. Rickenbaker, Rector

St. Paul's Episcopal Church, Edenton

~The Rev'd Malcolm Roberts, Retired

The Rev'd Pauling Roberts, III, Non-Parochial

The Rev'd Deacon Sonja Robinson, Vocational Deacon

Church of the Servant Episcopal Church, Wilmington

The Rev'd Deacon Janet Suerio Rodman, Vocational Deacon

St. Peter's Episcopal Church, Washington

~The Rev'd Jesus A. Rojas, Rector

La Iglesia de la Segrada Familia, Newton Grove

~The Rev'd Joseph Running, Priest in Charge

St. Paul's Episcopal Church, Clinton

~The Rev'd Michael Singer, Rector

St. Mary's Episcopal Church, Kinston

~The Rev'd Bonnie Smith, Priest in Charge

Holy Innocents Episcopal Church, Seven Springs

The Rev'd Deacon James O. Smith, Jr., Vocational Deacon

St. Timothy's Episcopal Church, Greenville

The Rev'd Raymond Souza, Retired

~The Rev'd Robert Spainhour

Church of the Advent Episcopal Church, Williamston

The Rev'd Renfro Sproul, Retired

~The Rev'd Pamela Stringer, Rector

Holy Trinity Episcopal Church, Hampstead

~The Rev'd Deacon Kay Swindell, Vocational Deacon

St. Philip's Episcopal Church, Holly Ridge

~The Rev'd Everret Thomas, Rector

St. Francis by the Sea, Salter Path

The Rev'd Dr. Patricia Thomas, Retired

~The Rev'd Dr. William Thomas, Interim Rector

Christ Episcopal Church, New Bern

The Rev'd Michael Thompson, Non-Parochial

The Rev'd Stephen Turner, Non-Parochial  
The Rev'd Christian Umeofia, Non-Parochial  
~The Rev'd Richard Warner, Jr., Retired  
~The Rev'd Deacon Thomas P. H. Warren

St. Mary's Episcopal Church, Kinston

The Rev'd Hilary West, Non-Parochial  
The Rev'd Burton Whiteside, Non-Parochial  
~The Rev'd David Williams, Retired  
~The Rev'd Deacon Henrietta Williams

St . Philip's Episcopal Church, Southport

The Rev'd Jack Wilson, Retired  
~The Rev'd Thomas Wilson, Rector

All Saints Episcopal Church, Southern Shores

~The Rev'd Deacon Grace Marie Wood, Vocational Deacon

Christ Episcopal Church, Elizabeth City

The Rev'd Milton Wright, Non-Parochial

**One Hundred and Thirty-First Diocesan Convention**  
**Lay Delegation**  
**(\* indicates they attended Convention)**  
**(~indicates no delegates were in attendance)**

**LAY DELEGATE**

**LAY ALTERNATE**

**St. Thomas, Ahoskie**

\*Bill Blanchard  
\*Vicki Blanchard

**St. Thomas, Bath**

\*Stephen Vaughn  
\*Monk Wheeler  
\*Mary Ellen Adams

**St. Paul's, Beaufort**

\*Teresa Daughterty  
\*Henry Gregory  
\*Mary Duane Hale  
\*Patricia Phillips  
\*Alicia Ragsdale

\*Jan Carlisto

**St. James, Belhaven**

\*Mary Ellen Wahab

**St. Mary's, Burgaw**

\*Jimbo Robbins  
\*Armin Jancis

Linda Hadden

**Trinity, Chocowinity**

\*Martha Culbertson  
\*Donna Poole  
\*Virginia Powell

**St. Paul's, Clinton**

\*David Hall  
\*Shurley Ray Weddle

**St. Andrew's, Columbia**

\*Martha Blount Simpson

\*Suzanne Griffin

**Christ Church, Creswell**

\*Ann Woodley

**Galilee Mission, Creswell**

**LAY DELEGATE****LAY ALTERNATE****St. Luke's, Currituck**

\*Jerry Forbes

\*Beverly McGee

**St. Paul's, Edenton**

\*Judy Adams

Elaine Bubela

\*Robert Adams

Charles Creighton

\*Mary Scott Haigler

\*William Shultz

\*Ginny Waff

**Christ Church, Elizabeth City**

\*Kim Cooper

\*Grafton Beaman

\*Gary Cooper

\*Harriett Hornthal

\*Tony Hornthal

**St. Christopher's, Elizabethtown**

\*William Findt

\*Frederick Tate

**St. George's, Engelhard**

\*Abby Anderson

Janet Clarke

\*Kathy Anderson

Isabelle Homes

**Emmanuel, Farmville**

\*Janet Heath

**Church of the Good Shepherd, Fayetteville**

\*Darlene Bradshaw

**Holy Trinity, Fayetteville**

\*Jimmy Driscoll

\*Nancy Broadwell

\*Jane Horrocks

Tom Holt

\*Fitz Lee

J.R. Huswit

\*Howard Loughlin

\*Mary Mac Shields

*\*Cole Kirchen, Youth Representative***St. John's, Fayetteville**

\*Richard Alligood

\*Ruth Gates

\*John Holmes

Patsy Politowicz

\*Drew Young

\*Mary Zahran

*\*Robert Britton, Youth Representative*

**LAY DELEGATE**

**LAY ALTERNATE**

**St. Joseph's, Fayetteville**

\*Heidi Maxwell

Bernice Motley

**St. Paul's in the Pines, Fayetteville**

\*Jillian Flom

\*Saran McClean-Hasinger

*\*Ian Martin, Youth Representative*

**St. Mary's, Gatesville**

\*William Cowper

**St. Andrew's, Goldsboro**

\*Orlando Stovall

Jeffrey Lesesne

**St. Francis, Goldsboro**

\*Roger Brogneaux

\*Paula Griffin

\*Crissie Lewis

\*Sharon Sarvey

**St. Stephen's, Goldsboro**

\*Adam Livengood

\*Allan Pederson

\*Martie Saylor

\*Rebecca Bean

Mike Saylor

**St. Paul's, Greenville**

\*Alex Griffin

\*Murrell McLeod

\*Burrell Montz-Covey

\*Monty Pollard

\*Bruce Swann

*\*Lauren Elliott, Student Lay Delegate*

**St. Timothy's, Greenville**

\*Sharyn Lennox

\*Jimmy Meyers

\*Judy Tucker

*\*Robin Brown, Youth Representative*

**St. John's, Grifton**

\*Thad Gaylord

**Holy Trinity, Hampstead**

\*Norman Gopsill

\*Allan Libby

\*Patricia Gopsill



**LAY DELEGATE****LAY ALTERNATE****St. Christopher's, Havelock**

\*Ginger Jacocks

**Holy Trinity, Hertford**

\*Charles Blankenship

\*Kent Saunders

\*Lorraine Saunders

\* Deborah Bonner

**St. Philip's, Holly Ridge**

\*Robert Swindell

\*Robert Switzer

\*Elizabeth Stuart

**St. Anne's, Jacksonville**

\*Brian Buss

\*Ruth Roberts

\*Lee Stroud

Kathy Morgan

\*Christopher Thomas

**St. Augustine's, Kinston**

\*Nehemiah Parker

Margaret Dixon

**St. Mary's, Kinston**

\*P.C. Barwick

\*Jo Parrott

\*Holly Warren

Ron Layton

Bob Nielson

*\*Melissa Glen, Youth Representative***Holy Innocents, Kinston**

\*Bryan Hardy

\*Dexter Whitley

**All Souls, Leland**

\*Stacey Jones

Susan Carroll

**~Grace, Lewiston-Woodville****Trinity, Lumberton**

\*Kathy Hansen

\*Dencie Lambdin

\*Lucy Lowry

**St. Andrew's, Morehead City**

\*Brett Jellerson

\*Judy Rochelle

\*Alex Russell

David Gammon

Rob Raney

Bill Rich

**LAY DELEGATE**

**LAY ALTERNATE**

**St. Andrew's By-the-Sea, Nags Head**

\*Teresa Osbourne  
\*Robert Trivette  
\*Cola Vaughan

George Embrey  
Debbie Luke  
Meghan Vaughan

**Christ Church, New Bern**

\*Ashley Buffa  
\*James Hadley  
\*Betsy Jutras  
\*Bill Rivenbark  
\*Ray Tait

Betty Clarke  
Jane Merritt  
Alice Underhill

*\*Alex Norwood, Youth Representative*

**St. Cyprian's, New Bern**

\*Shirley Guion

**La Iglesia de la Sagrada Familia, Newton Grove**

Arturo Cabrero  
Lucia Duque  
Lilia Olayo

*Tania Granados, Youth Representative*

**St. Thomas, Oriental**

\*James Beery  
\*Elaine Creel  
\*Virginia Goodwin

Marian Day  
Larry Gracie  
Cheryl McFadden

**Grace, Plymouth**

\*John Dunn  
\*Janice Dunn

Billy Bowen  
Nancy Bowen

**St. Luke's/St. Anne's, Roper**

\*Ernest Smith

Wanda Hill

**St. Francis by the Sea, Salter Path**

\*Ted Goetzinger  
\*Terry Griffin

Stover Morris

**St. James the Fisherman, Shallotte**

\*Dan Kubley  
\*Susan Kubley  
\*Earl Miller  
\*Gary Miller

**LAY DELEGATE****LAY ALTERNATE****All Saints, Southern Shores**

\*Jennifer Adams  
 \*Paul Hansen  
 \*Tom O'Brien

**St. Philip's, Southport**

\*Donald Hill  
 \*Karen Holbrook  
 \*Richard Trask  
 \*Marty Younts  
 \*Tommy Younts

Patricia Hill

**St. Peter's, Sunbury**

\*Connie Fuhrer

Allan Jantz

**St. Peter's, Swansboro**

\*Bea Fike  
 \*Pam Likens  
 \*Karen Pilson

Carol Eaton

**~Grace, Trenton****~St. Paul's, Vanceboro****St. Peter's, Washington**

\*Hodges Hackney  
 \*Ed Hodges  
 \*Lex Mann  
 \*John Tate

Tom Archie  
 Mary Parker Egbert  
 Bill Rianhard

**Zion, Washington**

\*Deb Ash  
 \*Gib Ash

**Grace, Whiteville**

\*Bill Horne  
 \*Kay Horne

Paula Blanchard  
 Lisa Richey

**Church of the Advent, Williamston**

\*Stephen Batten  
 \*Christine Chesson

Lucia Peel  
 \*Doug Chesson

**LAY DELEGATE**

**LAY ALTERNATE**

**Church of the Servant, Wilmington**

\*Mary Ames Booker  
\*Alfreda Gee  
\*Carl Salisbury  
\*David Smith

*\*Ashley Simpson – Student Lay Delegate*  
*\*Jacob Koehler, Youth Representative*

**Holy Cross, Carolina Beach**

\*Ted Guilford  
\*James Scott  
\*Scott Yeakey

**St. Andrew's On-the-Sound, Wilmington**

\*Pete Clow  
\*Scott Dodd  
\*Cody Rieman  
\*Richard Rhoads  
\*Jim Spruill

*\*Emily Summerlin, Youth Representative*

**St. James, Wilmington**

\*David Abbot  
\*John Jordan  
\*Ann Parker  
\*Frances Trask  
\*Frank Tutza

Tom Van Arsdale  
Hannah Brownlow  
Pem Jenkins  
Shelia Osann  
Ginny Woodruff

**Church of the Good Shepherd, Wilmington**

\*JoAnne Silvia

David Silvia

**St. John's, Wilmington**

\*Al Butler  
\*Alice Broods  
\*Michael Roberts  
\*Elizabeth Ward  
\*Jim Warren

**St. Paul's, Wilmington**

\*Keith Calder  
\*Herb Gant  
\*David Tousignant

Ed Ablard  
Joe Farri  
M.J. Giammaria

**LAY DELEGATE**

**LAY ALTERNATE**

**St. Mark's, Wilmington**

\*Fozer Kelly  
\*Thomas Warren

Annie Jacobs

**St. Thomas, Windsor**

\*Bob Capehart  
\*Lanny Hiday  
\*Marian Perry

Janet Capehart

**Homily for the Opening Eucharist**  
**The Rt. Rev'd Peter James Lee**  
**131st Convention of the Diocese of East Carolina**  
**at Christ Episcopal Church, New Bern**  
**February 6, 2014**

**THE GREAT COMMISSION FOR FALLIBLE FOLLOWERS**

A homily preached by the Rt. Rev. Peter James Lee, Bishop Provisional, at the Holy Eucharist at the 131st Convention of the Diocese of East Carolina at Christ Church, New Bern, N.C., Feb. 6, 2014.

We call it the Great Commission. In Matthew's gospel, our lord Jesus Christ delivers the Commission to his eleven remaining disciples on a mountain in Galilee. His appearance to them followed his resurrection appearance to the women who were the first witnesses to his resurrection and to whom the Risen Jesus gave instructions to bear the message to his disciples to meet him in Galilee.

As the reading tonight from Matthew tells us, "Now the eleven disciples went to Galilee, to the mountain to which Jesus had directed them. When they saw him, they worshipped him but some doubted." (Matt. 28:16-17)

Which ones doubted? The Greek word could be translated "hesitated." Note that in Matthew's account, Jesus neither confronts nor criticizes the doubters. Immediately after the disciples worshipped Jesus, but some hesitated, Matthew reports that Jesus said, "All authority in heaven and earth has been given to me. Go therefore and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything that I have commanded you. And remember, I am with you always, to the end of the ages." (Matt. 28:18-20)

His commanding claim of authority, his charge to his disciples to make disciples of all nations and to teach faithfully what Jesus taught them is sealed by his promise to be with them always to the end of the age. He gives his charge and his promise to all eleven disciples, including the ones who doubted.

Why in the world did the earliest church remember that some doubted, some hesitated. Were not all of them "on message", as consultants in modern communications would put it?

I think church history and the reality of the Incarnation gives us the answer. God who became one of us in Jesus Christ charged us to continue his mission, but God can work only with the reality of human beings. This was a great commission for fallible followers, and the history of the church gives empirical evidence of our fallibility.

The original disciples quarreled with one another about who would be the greatest. The Risen Christ who charged them on that mountain in Galilee would remember that they all fled him when he was crucified in Jerusalem. We have named churches for these original saints, but the reality is that they were fallible, mistaken human beings because those are the only kinds of human beings God has to work with.

And to such weak vessels to do God's work. God fills with power. The Epistle to The Ephesians reminds us of the "boundless riches of Christ" and that "through the church the wisdom of God in its rich variety might now be known..." (Eph. 3:10)

Where fallible disciples then and now argue about their correct interpretation of what Jesus intended, the letter to the Ephesians speaks of the "wisdom of God in its rich variety."

That is a special strength of our inclusive Anglican tradition. The late Marianne Micks of the Virginia Seminary faculty wrote a short book on theology called "Loving the Questions". Ours is a faith tradition that welcomes questions. Frederick Buechner got it right when he described doubt as the "ants in the pants of faith." I pray for a renewal of boldness and confidence in the faith of East Carolina Episcopalians at a time when many in our secular culture perceive people of faith to be judgmental, out of touch, and most damning, boring. "The wisdom of God in its rich variety" welcomes paradox, irony, questions. In an op ed essay last week in the New York Times, columnist David Brooks wrote of "a silent majority who experience a faith that is attractively marked by combinations of fervor and doubt, clarity and confusion, empathy and moral demand." (NY Times, Jan. 28, 2014, p A21)

That describes the fallible followers to whom Jesus entrusts the continuation of his mission.

The theme of this 131st Convention of the Diocese of East Carolina is "We are casting seeds of hope." I've noticed in my ten months so far as your bishop provisional that some of our churches are in communities where hope is rare or challenged. The decline of tobacco agriculture, the move out of state of some manufacturing plants, the replacement or reduction of workers because of new technology all contribute to changed circumstances in many communities.

It is precisely in times of change that people of faith need to cast seeds of hope by pointing beyond themselves to the embracing, enduring, transforming love of God who is making all things new.

We will conclude this convention by receiving the report of the Search Committee on their nominees for the eighth Bishop of East Carolina. Let this election process be an exercise of discernment in hope. None of the nominees will have a magic formula for the renewal of faith in East Carolina. Like you and me, they are fallible followers whom Christ empowers for mission. Pray for them, pray for this diocese, that we may abound in boldness and confidence when we elect our new diocesan bishop and set out in hope for a transforming new chapter in the life of the Church in East Carolina.

**The Bishop Provisional's Address  
to the 131st Convention of the Diocese of East Carolina  
February 7, 2014**

**SEEDS OF HOPE**

The address of the Bishop Provisional, the Rt. Rev. Peter James Lee, to the 131st Convention of the Diocese of East Carolina, Convention Center, New Bern, N.C. Feb. 7, 2014.

I greet you in the name of Our Lord Jesus Christ and welcome you to the 131st Annual Convention of the Diocese of East Carolina.

One year ago, on Tuesday, February 4, 2013, I was interviewed in a telephone conference call by a special committee appointed by your Standing Committee to explore whether I might be nominated to serve as your bishop provisional, following the resignation of the seventh Bishop of East Carolina, the Rt. Rev. Clifton Daniel, who left last February to become Bishop Provisional of the Diocese of Pennsylvania.

Later in February 2013 I was notified by the Standing Committee that my name would be submitted to the Diocesan Convention for election as bishop provisional. Kristy, my wife, and I were travelling in England at the time, so on Thursday, March 6, 2013, I left the Isle of Wight in the English Channel, and by taxi, ferry, and private car, went to Gatwick Airport and flew across the Atlantic to Charlotte, then to Greenville arriving on Thursday afternoon. On Friday, March 7, I met briefly with the diocesan staff in Kinston, had dinner Friday night in Greenville with a group of diocesan leaders, met with the Standing Committee Saturday morning and later that morning was elected your bishop provisional. I was installed that afternoon at St. Paul's, Greenville. The next day, Sunday, I flew back to England, arriving in a snow storm and retraced my journey back to the Isle of Wight. We spent another ten days in England and France because we were invited to participate in the installation of the new Archbishop of Canterbury in Canterbury Cathedral on March 21. We returned to the United States on March 23 and I began ministry as your bishop provisional on April 1. Since that time I have visited twenty eight of our congregations and have received a gracious welcome in every place. Thank you for your welcome.

So my range of experience with the Diocese of East Carolina is a little more than ten month's duration. Most of you have much more experience than I do with the Episcopal Church in East Carolina. Next Tuesday is the 30th anniversary of my election as bishop coadjutor of Virginia, so I bring to this ministry we share nearly thirty years as a bishop. I hope that experience can be a gift to you.

The Diocese of East Carolina is in a time of transition. At the end of this convention, we will receive the report of the Search Committee for the eighth Bishop of East Carolina and, after two weeks allowance for any names added by petition, we will have a complete slate of nominees. They will return to the diocese from April 27 to May 3 for public meetings across the diocese and this convention will reassemble at Christ Church, New Bern, for the election on May 17. The consecration is scheduled for Nov. 8 in Greenville.

The Diocese of East Carolina has known transitions in the past. Exactly one hundred years ago, the second bishop of East Carolina, The Rt. Rev. Robert Strange was seriously ill. He had transferred ecclesiastical authority to the Standing Committee in 1913, and while he returned to preside at the 31st Convention in May 1914, his illness was such that he died on Aug. 23, 1914 at the age of 56.



Two days after the Bishop's death, the Standing Committee met and called a special convention of the Diocese to meet on Oct. 7 and 8, 1914 at St. Peter's Church, Washington. On the second day of the convention, Oct. 8, 1914, The Rev. Thomas Darst, rector of St. Paul's Church, Richmond, VA, was elected on the 20th ballot as Bishop of East Carolina. He was consecrated as the third bishop of the diocese at St. James Church, Wilmington, on Jan. 6, 1915, the feast of the Epiphany. Bishop Darst served for thirty years as diocesan bishop, retiring in 1945. Between his consecration on Jan. 6, 1915 and the first day of the diocesan convention on May 15, 1915, Bishop Darst made 70 visitations, preached 127 sermons and confirmed 368 people. I am amazed at his energy. In his address to the convention in May 1915, Bishop Darst reported: "Almost everywhere I have seen marked signs of progress and have been made to realize that our people are catching a wider vision of the Church's place in the community and the Church's blessed obligation to the world; and as a necessary result of this wider vision, they are realizing, and proving they realize, their individual responsibility, by taking their rightful place and part in the carrying out of the great purpose for which The Church was founded." (Journal of the 32nd Annual Convention, p.62, 1915)

The 1915 journal reports that the Diocese of East Carolina had 32 clergy, 39 parishes, 54 missions and 94 church edifices. They kept records then of the seating capacity of churches because so many depended on rented pews and in 1915 the churches of the Diocese of East Carolina had a seating capacity of 18,972.

As of January 2013, The Diocese of East Carolina reported an average Sunday attendance of 7015, so since many of those churches that existed in 1915 are still with us, there is plenty of room for newcomers. Some of our churches are in communities that are losing population, and our Historic Properties Committee is doing valuable work in finding responsible uses for these properties.

Like Bishop Darst in 1915, I have found the churches of East Carolina to be welcoming and abounding in hope. The theme of this convention is "We are casting seeds of hope." Certainly, our hope is focused on the process of electing the eighth bishop of East Carolina.

But our diocesan wide ministries make our focus on hope a fruitful context for our new Bishop as he or she begins leadership among us.

One of the most hopeful ministries among us is the Episcopal Farmworker Ministry. This convention has before it a resolution, which if adopted, commits us to participate in Harvest for Hospitality, a campaign to raise \$400,000 from the Dioceses of East Carolina, North Carolina, and Western North Carolina to benefit this important ministry. I'm grateful for the leadership of the Rev. Ron Abrams, rector of St. James, Wilmington, who chairs the board of the Episcopal Farmworker Ministry.

Another ministry of hope in our diocese is the Interfaith Refugee Ministry, headquartered here in New Bern, an affiliate of Episcopal Migration Ministries, which assists newcomers from overseas to find employment, education and settlement in North Carolina.

Several of you have been planting seeds of hope in the Dominican Republic, our companion diocese. Teams from East Carolina are working to build a playground for a church school near the border of the Dominican Republic and Haiti that served both Dominican children and the children of Haitian immigrants.

Nowhere is our focus on hope more vibrant than in the ministry of Trinity Camp and Conference Center on the Crystal Coast. This 62 acre facility nestled in the maritime forest between Bogue Sound and the Atlantic Ocean is a restful, beautiful place of serenity where lives are transformed. Our summer camps for young people, our year round sound-to-sea environmental education programs for young people contribute to our strong hope to

be a people of faith committed to care for all of God's creation. Our Trinity and Beyond campaign has raised more than one million dollars to address immediate repair issues in the challenging coastal environment and we are now poised for a longer term, steady process to raise \$5 million to endow the maintenance for generations to come. Penn Perry, the director of Trinity Center, is a persuasive advocate for its transforming ministries and I hope you will invite Penn to speak to your congregation. And I hope you will use Trinity Center for vestry and other group retreats.

We participate in casting seeds of hope with our ecumenical and interfaith partners in the North Carolina Council of Churches. The churches are an important advocate for those at the margins of society. Some of our members have been led to join in the Moral Monday advocacy programs to give the voiceless a voice.

One force that has contributed significantly to the seeds of hope cast by the church in East Carolina has been the inclusion of an emphasis on radical hospitality in all we do. Our doors are open to all. Our anti-racism workshops are valuable tools to assure that even unconscious racism is identified and eliminated from our life. I hope your parish participates in these workshops around the diocese.

We have a new campus minister at UNC Wilmington and an ongoing partnership with the Evangelical Lutheran Church in the campus ministry at ECU in Greenville. Emily Gowdy Canady of our staff is a wonderful resource for helping our churches cast seeds of hope among our young people.

Our diocese is blessed with a small effective staff of eight people whose mission is to support the ministries of the churches of the diocese. We have made some significant changes in the work of the staff, reinvigorating a personnel committee and encouraging the finance committee of the Executive Council to develop transparent and effective reporting systems. I'm particularly grateful to Tess Judge, our volunteer treasurer, and Teresa Osborne, the assistant treasurer, for their wide ranging work to assure transparent and effective financial management. They provide direction to and receive support from Bonnie Holton, our loyal and experienced director of finance.

The experienced and very effective Jimi Paderick provides administrative assistance to Canon Matthew Stockard, the Canon to the Ordinary and Secretary of the Convention and to me. Chanda Platania and Hannah Jarman are reliable, cheerful and effective administrative assistants and Beth Nagy, our newest staff member, is the voice of welcome and hospitality at the reception desk and also assists Bonnie Holton.

Matt Stockard, who as secretary is essential to the working of this Convention, works on my behalf to assist churches seeking clergy and clergy seeking new positions. Nearly half of our churches rely on retired and bivocational clergy to sustain their ministries. As time goes on, increasing numbers of smaller churches are likely to find it difficult to secure full-time clergy leadership. I believe we should see this reality as an opportunity to refresh the ministry of all the baptized. The ministry of a priest is primarily pastoral and sacramental, empowering the people of the congregation served to take the lead in most of the parish's mission.

The expanding nature of lay ministry will require knowledgeable church wardens. I will ask the Executive Council to work with me to plan a conference for church wardens at Trinity Center scheduled when our new bishop elect can attend, to focus on the leadership wardens give to their congregations.

We have twenty deacons, active and retired, and we need to identify, train, and ordain more deacons if we are to have the robust ministry of servanthood to which we are called by our Lord.

The Episcopal Church is currently exploring more effective ways to organize itself for effective mission. Our current structure of a triennial Convention and numerous commissions and committees is too cumbersome and expensive.

A task group is currently working on proposals for restructuring the church to be presented at the next General Convention of The Episcopal Church in 2015. Late in 2014 or early in 2015, those proposals will be presented. Also at the 2015 Convention a Presiding Bishop will be elected. At this diocesan Convention, we will elect four lay persons and four clergy to serve as deputies to the 2015 General Convention. So I hope you will be prayerful and discerning as you elect wise and visionary deputies to what could be a transforming convention in the history of The Episcopal Church.

I anticipate that this is my last address to a convention of the church where I am the presiding officer. For me, the ministries I have experienced since resigning as Bishop of Virginia in 2009 have been invigorating and have nourished my own hope in the future of the church. As interim dean of Grace Cathedral, San Francisco, I saw the promise of interfaith and ecumenical ministry, typified by a dragon with human feet joining the procession on Chinese New Year. The sixteen months I served as interim dean of the General Theological Seminary in New York City exposed me to the hope of urban ministries in a variety of settings. Right before I came to you, at the American Cathedral in Paris, I experienced the church as an international, interracial community of hope where people of all sorts and conditions found life in the richness of our Anglican tradition.

I am full of hope for our church. Our welcome to all, our commitment to justice for all, our liturgy and spirituality that are traditional and transforming, make us an attractive community of faith for questioning and seeking people.

So to my thanksgiving for you, let me add my appeal to nourish hope and confidence. The writer of The Epistle to the Hebrews puts it this way: "Do not abandon that confidence of yours; it brings a great reward. For you need endurance, so that when you have done the will of God, you may receive what was promised." (Hebrews 10:35)

Cast, then, your seeds of hope and trust that they will grow.

## Response from the Committee on the Bishop Provisional's Address

Bishop Lee, Delegates and Guests to the 131st Annual Convention of the Diocese of East Carolina,

Bishop Lee, your address placed all of our diocesan ministries in the context of hope. Thank you for reminding us that the life of hope to which we are called is also a life of action. The word “hope” is a noun, but your address showed us that it can also be an action word, a verb! The definition of the Christian hope in our catechism emphasizes its active nature when it says: “The Christian hope is **to live with confidence in newness and fullness of life** and to await the coming of Christ in Glory and the completion of God’s purpose for the world.”<sup>1</sup>

As we look to the tasks before us in the coming year, we hear your reminder to never lose focus of this Christian hope. We will move forward today with the call to hope-full discernment, praying to identify God’s will for the person and shape of the future of our episcopal leadership. But we cannot be consumed with this particular hope alone. The ministry of the baptized, of course, continues in seasons of transition. As you highlighted to us, we must keep doing the hope-full work of casting our seeds....and watering them...and tending their growth...and, in season, reaping their harvest in all their forms.

Finally, we also thank you for the reminder in your homily as this convention opened in worship of our humanity; our frailty and imperfections even as we try to live into God’s perfect will for us as individuals and as the Diocese of East Carolina. As we go forward in our imperfections, along with the imperfections of our next bishop, we are comforted that we do so in the name of Christ who is the pioneer and perfecter of the faith<sup>2</sup> that urges us on.

Committee on the Bishop Provisional's Address:

The Rev'd Gerald Blackburn, Chair (St. Christopher's, Elizabethtown)

The Rev'd Tom Warren (St. Mary's, Kinston)

Shirley Guion (St. Cyprian's, New Bern)

David Smith (Church of the Servant, Wilmington)

Deb Ash (Zion, Washington)

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<sup>1</sup>Book of Common Prayer, 861

<sup>2</sup>Hebrews 12:2

**JOURNAL OF PROCEEDINGS  
ONE HUNDRED AND THIRTY-FIRST ANNUAL CONVENTION  
OF THE DIOCESE OF EAST CAROLINA  
February 7-8, 2014**

On Friday, February 7, 2014, at 8:32 A.M., following the delivery of Morning Devotions by VTS Seminarian James Rickenbaker, The Rt. Rev'd Peter James Lee, Bishop Provisional, called the 131st Annual Convention of the Diocese of East Carolina to order.

Bishop Lee then appointed members of the Credentials Committee as follows: The Very Rev'd John Bonner, III, Chair, Holy Trinity, Hertford; Mrs. Janet Heath, Emmanuel, Farmville; The Rev'd Pamela Stringer, Holy Trinity, Hampstead; Mr. Gib Ash, Zion, Washington, and Mrs. Bernice Motley, St. Joseph's, Fayetteville.

Bishop Lee called on The Very Rev'd John Bonner, III, Chair of the Committee on Credentials. The Rev'd Bonner reported that a quorum was present at the Convention with 43 Clerical Delegates, 9 Retired Clergy, 144 Lay Delegates, 1 Student Lay Delegate, 24 Alternate Delegates, 5 Seminarians, 7 Youth Representatives and 4 Pages in attendance. The Rev'd Bonner then requested that the clergy licensed to serve in the Diocese of East Carolina and duly registered for this Convention be granted seat and voice in the 131st Convention of the Diocese of East Carolina. All in favor of the motion responded and the motion was carried.

Bishop Lee then announced the 2014 Committee appointments as follows:

COMMITTEE ON ELECTIONS: The Rev'd John (Rob) Spainhour, Chair, Church of the Advent, Williamston; Mrs. Paula Griffin, St. Francis, Goldsboro; Mrs. Betsy Jutras, Christ Church, New Bern; The Rev'd Caleb Lee, St. Paul's, Beaufort, and The Rev'd James Cooke, Retired, Greenville.

COMMITTEE ON THE BISHOP'S ADDRESS: The Rev'd Gerald Blackburn, Chair, Retired, Wilmington; The Rev'd Deacon Thomas Warren, St. Mary's, Kinston; Mr. David Smith, Church of the Servant, Wilmington; Mrs. Deb Ash, Zion, Washington, and Ms. Shirley Guion, St. Cyprian's, New Bern.

COMMITTEE ON COURTESY: The Rev'd Deacon Grace Marie Wood, Chair, Christ Church, Elizabeth City; Ms. Ginger Jacocks, St. Christopher's, Havelock, and Mr. Carl Salisbury, Church of the Servant, Wilmington.

COMMITTEE ON CONSTITUTION AND CANONS: Ms. Mary Duane Hale, Chair, St. Paul's, Beaufort; The Rev'd Richard Elliott, St. Andrew's On-the-Sound, Wilmington; The Rev'd Ray Brown, Retired, Fayetteville; Mr. Stephen Batten, Church of the Advent, Williamston; Ex-officio, Mrs. Joan Geiszler-Ludlum, Chancellor, Church of the Servant, Wilmington, and The Rev'd Canon Matthew Stockard, Secretary of Convention, nonparochial, Winterville.

COMMITTEE ON RESOLUTIONS: The Very Rev'd John Frazier, Chair, St. Paul's in-the-Pines, Fayetteville; The Rev'd Canon Phillip Craig, Retired, Davidson; The Rev'd Mary Reese, St. Andrew's, Goldsboro; Mrs. Martha Blount Simpson, St. Andrew's, Columbia; Mr. Thomas Secules, All Saints, Southern Shores; The Rev'd Ronald Abrams, St. James, Wilmington; Dr. Holly Warren, St. Mary's, Kinston, and Mrs. Jane Merritt, Christ Church, New Bern.

COMMITTEE ON FINANCE: Mrs. Tess Judge, Treasurer, All Saints, Southern Shores; Mrs. Teresa Osborne, St. Andrew's by the Sea, Nags Head; The Rev'd Ray Brown, Retired, Fayetteville; Mr. Pete Clow, St. Andrew's On-the-Sound, Wilmington; The Rev'd David Davis, St. James the Fisherman, Shallotte; The Very Rev'd Mary (Mimi) Lacy, St. Timothy's, Greenville; Mrs. Dencie Lambdin, Trinity, Lumberton; Mrs. Jean Moore, St. John's, Fayetteville; Mr. Thomas Sutton, St. Andrew's, Morehead City; Mr. Ray Tait, Christ Church, New Bern; Mrs. Harriette Wagner, St. John's, Wilmington; Mrs. Judy Whichard, St. Paul's, Greenville and The Rev'd Thomas Wilson, All Saints, Southern Shores.

Bishop Lee then introduced the officers of the 131st Convention as follows: The Rev'd Canon Matthew Stockard, non-parochial, Winterville, Secretary of Convention; Mrs. Joan Geiszler-Ludlum, Chancellor, Church of the Servant, Wilmington; Mrs. Mamre Wilson, St. Paul's, Beaufort, Historiographer; Mrs. Tess Judge, All Saints, Southern Shores, Treasurer; Mrs. Teresa Osborne, St. Andrew's by the Sea, Nags Head, Vice Treasurer, and Mr. Stephen Batten, Church of the Advent, Williamston, Parliamentarian and Chair of Dispatch of Business.

Bishop Lee then recognized the members of the Convention Committee as follows: Mrs. Annie Jacobs, Chair, St. Mark's, Wilmington; Mrs. Susan Holmes, St. Timothy's, Greenville; Mrs. Janet Heath, Emmanuel, Farmville; The Ven. J.M. Browne, III, Trinity, Chocowinity; Mrs. Delle Curry, Christ Church, New Bern; Mrs. Mamre Wilson, St. Paul's, Beaufort; Mr. Alex Russell, St. Andrew's, Morehead City; The Rev'd Paul Canady, Christ Church, New Bern, and The Rev'd Rob Spainhour, Church of the Advent, Williamston. Bishop Lee asked the members of the Convention Committee to stand and be recognized by the Convention.

Bishop Lee called on Mrs. Annie Jacobs, Chair of the Convention Committee, for her report and comments. Mrs. Jacobs requested a motion to adopt the agenda of Convention, the motion was seconded, there was no discussion and the agenda was adopted. Mrs. Jacobs then made the following announcements: A statement of greeting and thanksgiving for Trinity Deanery parishes and for the parishes of New Bern; in particular Christ Church and St. Cyprian's Church.

It is very important that clergy and lay delegates pick up their packets at registration or in the Convention Office. To participate in voting, one must register. It is essential that clergy register in order to confirm their presence with the Convention whether they be in parishes, non-parochial or retired. All additional resolutions and meeting requirements set forth for resolutions must be given to the Secretary of Convention in writing by 10:00 A.M. this morning. Nominees for offices, including those persons nominated as potential Deputies to General Convention, have an opportunity to gather and meet informally with interested persons in the Berne Room from 12:15 to 12:45 P.M. Everyone must be seated in plenary by 1:00 P.M. so that we may proceed with the next legislative session which shall include elections.

Mrs. Jacobs reminded everyone that additional information may not to be placed on delegates' tables without the permission of the Convention Office. There is a designated table on the Convention floor for supplemental Convention materials; however, you must submit a copy of the material with its source and your name to the Convention Office for approval prior to the distribution of such information.

Bishop Lee introduced the special guests for this year's Convention as follows: Julie Saracino, St. Mary's, Kinston; The Rev'd Lisa Fischbeck, Vice Chair of the Farmworker Ministry, and The Rt. Rev'd Michael Curry, Bishop of the Diocese of North Carolina, who will be the banquet speaker.



Bishop Lee also recognized any military Chaplains who are present, any Chaplains in federal or state facilities, any persons, lay or clergy, who are serving in the Reserves and all veterans, anyone who has ever served in the military, and asked them to stand. Bishop Lee then reminded everyone that United Thank Offering boxes are on the tables and asked the members to contribute to this important ministry.

Bishop Lee delivered his Address to the 131st Convention of the Diocese of East Carolina, copies of which are available for the members.

Following a brief recess, a video prepared by the Office of the Presiding Bishop entitled “We Are All Missionaries” was played for the members. Following the presentation, Bishop Lee asked Ms. Emily Summerlin, Youth Representative from St. Andrew’s On-the-Sound, Wilmington, to come forward and speak to the members. Ms. Summerlin advised that this past summer, she participated in the Washington, DC, Mission Pilgrimage. On that trip, they worked in a variety of ways to serve the homeless. One thing learned and brought back to East Carolina is that one small thing can make all the difference. The East Carolina Youth Council created One:You:Three. The new white socks that were brought by members today will go to the Boys and Girls Club of Edenton, the Albemarle Deanery, the Good Shepherd Center in Wilmington, the Lower Cape Fear Deanery, the Greenville Community Shelter, the Pamlico Deanery, Hope Mission in Morehead City, the Trinity Deanery, the Fayetteville Urban Ministry and the Upper Cape Fear Deanery. Ms. Summerlin thanked everyone for bringing socks and making this mission possible.

Bishop Lee asked all of the Youth Representatives, Pages, Alternates and Delegates to come forward and introduce themselves to the members.

YOUTH PAGES: Elizabeth Scott, Holy Trinity, Fayetteville; Katy Evans, East Carolina Youth Council; Will Sargeant, St. Mary’s, Kinston; and Dequan Williams, Christ Church, New Bern.

YOUTH REPRESENTATIVES: Emily Summerlin, St. Andrew’s On-the-Sound, Wilmington; Robin Brown, St. Timothy’s, Greenville; Cole Kirchen, Holy Trinity, Fayetteville; Melissa Glen, St. Mary’s, Kinston; Robert Britton, St. John’s, Fayetteville; Ian Martin, St. Paul’s in-the-Pines, Fayetteville; Jacob Koehler, Church of the Servant, Wilmington, and Alex Norwood, Christ Church, New Bern.

DELEGATES WHO HAPPEN TO BE YOUTH: Henry Gregory, St. Paul’s, Beaufort; Ashley Buffa, Christ Church, New Bern, Cody Rieman, St. Andrew’s On-the-Sound, Wilmington, and Chris Thomas, St. Anne’s, Jacksonville, Lay Alternate.

Bishop Lee announced deaths in the Clergy Order as follows: The Rev’d Thomas Noe, former Rector of St. Mark’s/St. John’s, Grifton, and The Rev’d Lucy Talbott, former Rector of St. Paul’s in-the-Pines, Fayetteville. Deaths in the Lay Order included Ms. Mary Hunter Brame, St. Mary’s, Kinston; Mrs. Reba Easty, St. Peter’s, Sunbury, widow of the late Rev’d Stan Easty; Ms. Dot Hobs, St. Peter’s, Sunbury; Mr. Ronald Liebig, St. Peter’s, Sunbury; Ms. Sue Nielsen, St. Mary’s, Kinston; Mr. Wallace Murchison, St. John’s, Wilmington, and Mr. Frank Boseman, St. Francis, Goldsboro. A prayer was delivered by Bishop Lee in honor of those who have recently died.

Bishop Lee then announced the clergy retirements as follows: The Rev’d Ray Brown, Rector, Holy Trinity, Fayetteville; The Rev’d Gene Carpenter, Rector, St. Stephen’s, Goldsboro; The Rev’d Roger Kappel, Rector, Trinity Church, Lumberton; The Rev’d Barry Kubler, Rector, St. Philips, Southport, and the Rev’d Thomas Rickenbaker, Rector, St. Paul’s, Edenton.

Bishop Lee has sent the following Letters Dimissory: The Rev'd Susan Raney Dankel to the Diocese of Massachusetts; The Rev'd Canon Peter Stube to the Diocese of Pennsylvania; The Rev'd Brent Melton to the Diocese of Virginia and The Rev'd Eric Zubler to the Diocese of Central Gulf Coast.

Bishop Lee then introduced the new clergy in the Diocese of East Carolina as follows: The Rev'd Christopher Adams, St. Andrew's, Wilmington, who is canonically resident and recently ordained.

Bishop Lee has received Letters Dimissory as follows: The Rev'd Dr. William Thomas, Interim Rector, Christ Church, New Bern, and Deacon Katherine Mitchell, Deacon, St. Peter's, Washington.

Those not canonically resident but licensed to serve or in the process of being licensed in East Carolina this year are: The Rev'd Betty Glover, Interim Rector, St. Philips, Southport; The Rev'd Edward Mullins, Interim Rector, Christ Church, Elizabeth City; The Rev'd Andrew Cannan, Assistant, St. Paul's, Greenville; The Rev'd James Franklin, Assistant, St. James, Wilmington; The Rev'd Jay Sidebotham, Associate, St. James, Wilmington; The Rev'd Judith Reese, Interim Rector, Holy Trinity, Fayetteville; Deacon Statha McKinney, Deacon, St. Paul's, Greenville; The Rev'd Eric Moulton, Assistant, St. John's, Wilmington, and The Rev'd Camilla Blessing, Associate, St. John's, Wilmington.

Bishop Lee then introduced the Postulants, Seminarians and Deacons-in-Process. Postulants for the Diaconate are Pamela Hayes, Junior; Elisa Kirby, Middler; Rebecca Bean, Middler; Carol Eaton, Middler, and Sarah Smith, a Junior who is not present at Convention.

Bishop Lee asked Seminarians Daniel Stroud, Senior, Virginia Seminary and James Rickenbaker, Junior, Virginia Seminary, along with Patricia Phillips from the Church Periodical Club to come forward and be recognized. Ms. Phillips spoke briefly about the activities of the Church Periodical Club, a little known ministry of the Episcopal Church Women, that promotes the written word; in other words, the UTO builds the buildings but CPC puts the books in them. As a result of the generous contributions from all of the parishes, the CPC is happy to present the young Seminarians with a check for \$600.00 to go towards building their library, their textbooks or whatever.

Bishop Lee asked Ms. Ann Parker, Co-President of the Diocesan Episcopal Church Women, to come forward and give an update on the ECW. Ms. Parker thanked everyone for the support given to the ECW in the past year. She advised that when Martha Clark resigned as President in July for health reasons, she and Patricia Phillips were appointed to serve as Co-Presidents until April 24th when a new President will be installed at the Annual Meeting at St. James Church in Wilmington. The Rt. Rev'd Henry Parsley, Retired Bishop of Alabama, will speak at the meeting and Bishop Lee will be there to celebrate the Eucharist and to install new officers. Ms. Parker gave some background on the ECW going back to 1871 and the progression of the women's society, one of which was formed in 1888 in Edenton. Recently a Task Force was formed and recognizing the need to explore ways to forge a new, progressive path forward, the Task Force recommended some changes regarding organization, activities and alternate leadership methodologies.

The Rev'd Rob Spainhour, Church of the Advent, Williamston, and Chair of the Committee on Elections, was called on by Bishop Lee to come forward and speak to the members. The Rev'd Spainhour announced the current nominees as follows:



STANDING COMMITTEE, THREE-YEAR TERM, CLERGY: The Very Rev'd John Bonner, III, Holy Trinity, Hertford; The Rev'd Michael Singer, St. Mary's, Kinston, and The Rev'd Pam Stringer, Holy Trinity, Hampstead.

STANDING COMMITTEE, THREE-YEAR TERM, LAY: Mrs. Nancy Broadwell, Holy Trinity, Fayetteville, and Mr. Carl Ragsdale, St. Francis by the Sea, Salter Path.

EXECUTIVE COUNCIL, ALBEMARLE DEANERY, THREE-YEAR TERM, CLERGY: The Rev'd Jeff Douglas, St. Thomas, Ahoskie.

ONE-YEAR TERM, LAY: Ms. Beth Harrington, Holy Trinity, Hertford.

EXECUTIVE COUNCIL, LOWER CAPE FEAR DEANERY, THREE-YEAR TERM, CLERGY: The Rev'd Dena Bearl, St. Paul's, Wilmington.

EXECUTIVE COUNCIL, PAMLICO DEANERY, ONE-YEAR TERM, CLERGY: The Rev'd James Cooke, Retired, Greenville. THREE-YEAR TERM, LAY: Mrs. Judy Tucker, St. Timothy's, Greenville.

EXECUTIVE COUNCIL, TRINITY DEANERY, THREE-YEAR TERM, LAY: Ms. Mary Duane Hale, St. Paul's, Beaufort.

EXECUTIVE COUNCIL, UPPER CAPE FEAR DEANERY, THREE-YEAR TERM, LAY: Ms. Melene Hatcher, St. John's, Fayetteville.

EXECUTIVE COUNCIL, CLERGY AT LARGE, THREE-YEAR TERM: The Rev'd John Carlisto, St. Paul's, Beaufort, and The Rev'd Dr. William Thomas, Christ Episcopal, New Bern. LAY AT LARGE, THREE-YEAR TERM: Mr. Allen Jantz, St. Peter's, Sunbury.

2015 GENERAL CONVENTION DEPUTIES, THREE-YEAR TERM, CLERGY: The Rev'd Robert Alves, St. John's, Fayetteville; The Rev'd Richard Elliott, St. Andrews On-the-Sound, Wilmington; The Rev'd Kevin Johnson, St. Peter's, Washington; The Very Rev'd Mary Lacy, St. Timothy's, Greenville; The Very Rev'd Dr. John Pollock, St. Andrew's, Morehead City; The Rev'd Michael Singer, St. Mary's, Kinston, and The Rev'd Rob Spainhour, Church of the Advent, Williamston.

2015 GENERAL CONVENTION DEPUTIES, THREE-YEAR TERM, LAY: Mr. Stephen Batten, Church of the Advent, Williamston; Mrs. Ann Bustard, Christ Church, New Bern; Mrs. Joan Geiszler-Ludlum, Church of the Servant, Wilmington; Mrs. Susan Holmes, St. Timothy's, Greenville; Mrs. Tess Judge, All Saints, Southern Shores; Mrs. Virginia Powell, Trinity, Chocowinity, and Mrs. Cheryl Taft, St. Paul's, Greenville.

TRUSTEE FOR THE UNIVERSITY OF THE SOUTH, THREE-YEAR TERM, CLERGY: The Rev'd Robert Alves, St. John's, Fayetteville.

DISCIPLINARY BOARD, THREE-YEAR TERM, CLERGY: The Rev'd Richard Elliott, St. Andrew's On-the-Sound, Wilmington.

DISCIPLINARY BOARD, TWO-YEAR TERM, LAY: Mrs. Bettie Lyons, Christ Church, Elizabeth City.

Bishop Lee called on Debbie Luke, St Andrew's by the Sea, Nags Head, to speak briefly on the spring Acolyte Festival. Ms. Luke thanked everyone that helped out with the Acolyte Festival last year. She advised that the festival this year will be March 28th and 29th and encouraged everyone to attend.

Bishop Lee asked Dr. Thomas Warren, St. Mark's, Wilmington, and Diocesan Representative for Episcopal Relief and Development to stand and thanked him for his ministry.

Bishop Lee called on Dr. Richard Taft, St. Paul's, Greenville, to give his report on the current work of the Companion Diocese Committee. Dr. Taft advised that the committee has had a very busy year and listed some of the activities as follows: In April of this year, Carol Milam, Church of the Servant, Wilmington, took a team of sixteen people from across the Diocese to a small town on the Haitian border called Jimani. The team did home repairs, light construction work and put a new roof on one house. In June, Colin Jones, St. Thomas, Ahoskie, took a team to Benue and they saw 400 patients and ran an urgent care clinic. It was a very successful mission. In November of last year, the Diocese and the committee sponsored a day long symposium entitled "Mission Training: All You Wanted to Know About Missions But Were Afraid to Ask." Speakers from Virginia and Florida and Karen Carroll from Santo Domingo attended. Dr. Taft advised that he attended an International Conference on Missions in Santo Domingo and two weeks from tomorrow, a team will leave for Jimani for the third time and set up an urgent care clinic. The most exciting thing that was developed is the Playground Project. When Ms. Milam was in Jimani, she asked what they needed and the response was "We don't have a playground." The next day, a preliminary site plan was developed along with the cost and that was submitted to the Diocese and now the Playground Project is a reality. The total cost will be about \$38,000.00, \$13,000.00 of which has already been raised. Dr. Taft presented slides showing the people that will be served, the site of the playground and what it will look like. In 2015, Ms. Milam will develop a mission team to go back to Jimani and finish the construction of the playground once the site prep work has been done.

Following a brief recess, Bishop Lee asked The Rev'd Michael Singer, St. Mary's, Kinston, to come forward and give the report of the Millennium Development Goals Committee. The Rev'd Singer advised that the full report appears in the workbook and he submitted his report by title. The MDG Committee of the Diocese of East Carolina has as one of its objectives to encourage each parish to develop a program of response through prayer, fasting, study and advocacy in carrying out one or more of the eight MDG goals. The Rev'd Singer then thanked the hard working members of the MDG Committee.

The committee's intention for 2014 is to address Goal Number 3: Promote gender equality and empower women. This will promote self-sufficiency and encouragement to women to become active and vocal members of their community. Julie Saracino, a senior at the University of North Carolina at Chapel Hill, majors in Global Studies concentrating in Health and Environment and minors in Medical Anthropology and Sexual Studies. These inter-disciplinary curriculums afford her a comprehensive understanding of how culture, religion, economic systems and societal structures form health care.

Ms. Saracino is the current Co-President of UNC's Chapter of UNICEF. She is also a piano teacher for a child of a low income family and a sex education instructor for middle school girls. Ms. Saracino then came forward and spoke to the members regarding offering a fresh and youthful perspective. As a Global Studies major, what Ms. Saracino has noticed about the world and humankind is that we like it simple. How we make friends in our world has been reduced to categorical dichotomy; black and white, rich and poor, boy and girl. The success of the eight MDG Committee goals are packaged into a neat and color coded progress report that the UN has published.

In regions of the world, the indicators are shaded in either green, red or yellow signifying achievements. Green signifies that the target has been reached or will be reached by next year. Yellow signifies that the goal will not be reached by 2015 and further work needs to be done. Red signifies the deterioration of the goal or put more bluntly, there is backward progress. Fortunately, there is only one red box in the predominant shade of yellow for Goal Number 3 for the empowerment of women and gender equality.

Bishop Lee then asked Ms. Mary Duane Hale, St. Paul's, Beaufort, and Chair of the Committee on Constitution and Canons, to come forward and give her report. On behalf of the Committee on Constitution and Canons, Ms. Hale introduced one proposed change to the Canons as follows:

CCC 2014.01: Title III. Bishops, Priests and Deacons. Canon 1, The Election of a Bishop, Bishop Coadjutor or Bishop Suffragan. This amendment specifically references the nomination of candidates from the floor and removes that reference. The search process orients the Diocese toward discernment and it provided a timely process for nomination by petition after the announcement of the Search Committee's slate with full inclusion of the slate and the petition nominees in the discernment for election. In addition, current requirements now for completion of background checks preclude nominations from the floor as well.

Ms. Hale referred to a Special Rule of Order for the Special Convention to Elect the 8th Bishop of the Diocese of East Carolina. This is laid out to prepare for the May 17th, 2014, Special Electing Convention and Ms. Hale asked that the members read the twelve items included therein which set out the special rules for that day. Both of these items will be voted on tomorrow.

Bishop Lee called on Ms. Susan Husson, Diocesan Refugee Coordinator, for the report on the Interfaith Refugee Ministry. Ms. Husson advised that the Interfaith Refugee Ministry has been in the Diocese since 1992 and was started with the help of Rosemary Stark who moved here from Connecticut. Ms. Husson has been working with the ministry since 1995 and over that time, approximately 2500 refugees have been resettled in eastern North Carolina. Ms. Husson thanked St. James, Wilmington, for providing office space and a large room for many donated items and thanked all the people who have helped over all of these years. A video resenatation was then given regarding the Interfaith Refugee Ministry.

Following Noonday prayers delivered by Ms. Pam Hayes, School for Deacons, and the luncheon recess, Bishop Lee called the Business Session of the 131st Annual Convention of the Diocese of East Carolina to order at 1:00 P.M.

Bishop Lee extended his thanks to the members of the Executive Council as follows: The Rev'd Phil Glick, St. Andrews by the Sea, Nags Head; Mr. Samuel Deans, Trinity, Chocowinity; Ms. Sara Pope, St. Stephen's, Goldsboro; Mrs. Nancy Broadwell, Holy Trinity, Fayetteville; The Rev'd Rob Spainhour, Church of the Advent, Williamston; Mrs. Jane Squires, Holy Trinity, Hertford, and Mr. Thomas Secules, All Saints, Southern Shores. Bishop Lee also extended his gratitude to the Deans and asked each of them to accept an appointment for another year. The Deans who will be installed on Saturday morning are as follows: The Very Rev'd John Bonner, III, Albemarle; The Very Rev'd Mary Lacy, Pamlico; The Very Rev'd Dr. John Pollock, Trinity; The Very Rev'd John Frazier, Upper Cape Fear, and The Very Rev'd Catherine Powell, Lower Cape Fear.

Bishop Lee recognized and thanked the Deacons of the Diocese and asked the Deacons to stand and accept the thanks of the Convention for their ministry. Special thanks to Ms. Alice Winters and Ms. Jan Atkinson, Christ Church, New Bern, for the beautiful flower arrangements.

Bishop Lee called on The Rev'd Rob Spainhour, Church of the Advent, Williamston, and Chair of the Elections Committee. The Rev'd Spainhour advised that only delegates may vote in an election. Delegates who may vote are those laypersons duly elected by their parish and certified and Bishops, Priests and Deacons who have been received into canonical residence by the acceptance of Letters Dimissory. Parish delegations are to have been present for at least one of the last three conventions in order to vote. Youth Representatives may not vote. Student Lay Delegates may vote as long as they are confirmed Episcopalians who are sixteen years of age or older. Alternate delegates may not vote.

There are two basic approaches to elections; plurality or majority. When an election is decided by plurality, the first candidates to receive the largest number of votes in their favor are elected in order of highest votes received. When an election is decided by majority, those elected must receive at least one more than half of the total ballots cast.

In the election of the Standing Committee, one person will be elected in the lay order and one in the clergy order. On behalf of the Committee on Elections, The Rev'd Spainhour moved that the nominations for the Standing Committee be closed at this time. The motion was seconded, there was no discussion, the members voted and the motion was carried.

The Committee on Elections then moved that Convention elect members of the Standing Committee by plurality. The person receiving the highest number of votes in each order shall be elected as a member of the Standing Committee. The motion was seconded, there was no discussion, the members voted and the motion was carried. One person will be elected from the lay order and one from the clergy order.

The Rev'd Spainhour moved on to At-Large Executive Council Elections. The rules stated above regarding eligibility to vote apply in each election. In the election of Three-Year At-Large Terms to Executive Council, one clergy person and two lay persons are to be elected. There being no further nominations, the Committee on Elections moved that the nominations for At-Large members of the Executive Council be closed. The motion was seconded, there was no discussion, the members voted and the motion was carried.

The Committee on Elections moved that Convention elect the At-Large members of the Executive Council by plurality. The persons receiving the highest number of votes in each order shall be elected as At-Large members of the Executive Council. The motion was seconded, there was no discussion, the members voted and the motion was carried. Two persons will be elected from the lay order and one from the clergy order.

The Rev'd Spainhour moved on to the election of 2015 General Convention Deputies. Four persons in the clergy order and four persons in the lay order are to be elected. There being no further nominations, the Committee on Elections moved that nominations for 2015 General Convention Deputies be closed. The motion was seconded, there was no discussion, the members voted and the motion was carried. The Committee on Elections moved that Convention elect the 2015 General Convention Deputies by plurality. The four persons receiving the highest number of votes shall be elected as Deputies in each order and the four next highest shall be elected as alternates in each order. The motion was seconded, there was no discussion and the motion was carried. Four persons will be elected in the clergy order and four persons in the lay order.

Bishop Lee then asked The Very Rev'd John Frazier, Chair of the Committee on Resolutions, to come forward and present this year's resolutions for adoption. The Rev'd Frazier presented the proposed resolutions as follows:

RESOLUTION #1: On Participation in Harvest for Hospitality: A Campaign Benefiting the Episcopal Farm-worker Ministry Through Education, Awareness and Fundraising.

RESOLUTION #2: Withdrawn by the drafter to pursue the resolution in another way that is pleasing to the drafter.

RESOLUTION #3: In Recognition of and Thanksgiving for the Ministry of The Reverend John James Ormond.

RESOLUTION #4: In Recognition of and Thanksgiving for the Ministry of The Reverend Lucy Brady Talbott.

Bishop Lee advised that it is his obligation, under Canon Title II, Canon 6, Section 1, to report that the parish of Holy Cross, Aurora, is no longer able to sustain its organization as a parish of the Diocese of East Carolina and this matter is now referred to the Standing Committee to deal with in its report.

Bishop Lee then called on Archdeacon John Gaskill for the report on the School of Deacons. Archdeacon Gaskill advised that there is good news and bad news. The good news is that we have four wonderful postulants currently in the Deaconal training program. The three middlers, Rebecca Bean, St. Stephen's, Goldsboro, Carol Eaton, St. Peter's by the Sea, Swansboro, and Elisa Kirby, St. Anne's, Jacksonville, are seeking at this Convention to be approved by the Commission on Ministry and the Standing Committee and be recommended to the Bishop to be declared candidates for Holy Orders and hopefully to be ordained Deacons in the spring of 2015. Next year, our junior Pam Hayes, St. Philip's, Southport, will be seeking the same approval. That is the good news and very good news it is.

The bad news is that no additional aspirants met with the Commission on Ministry this year seeking to become postulants and worse news yet is that when all four of our current postulants are ordained, that will constitute a 33% increase in the number of active Deacons in the Diocese. Four postulants will be a 33% increase which means that right now, we have a total of twelve active Deacons in the Diocese but we have sixty-eight parishes or maybe sixty-seven.

In the Diocese, there are entire deaneries which have no Deacons serving in them. For the benefit of our parishes and our communities, that needs to change. We need to spread the word about who Deacons are and what they do. We need to be sensitive to the potential call to vocation by members of our parishes. That is what opened the door for Archdeacon Gaskill when thirteen years ago, his Rector recognized the call he was hearing and suggested that he pursue being ordained a Deacon.

There are a number of people out there in the parishes feeling the call to something more and to reach beyond themselves and serve others in the ditches and in the liturgy who need to be encouraged to pursue the Diaconate. There are probably people in this room who fit that description. We need to be responsive and proactive to those people. Archdeacon Gaskill encouraged all clergy and laity to keep eyes and ears open to identify and encourage the nascent Deacons among us to answer their call and then help them figure out how to do so. To that end, Archdeacon Gaskill expressed his willingness to travel to any parish in the Diocese to preach or address a group of parishioners or clergy in any format desired and will help in any other way he can. Please ask. Any church in the Diocese regardless of how large or how small could benefit from having a Deacon assigned.

Bishop Lee asked Mrs. Tess Judge, All Saints, Southern Shores and Treasurer, to come forward and give her report on the 2013 budget. Mrs. Judge referred the members to the Treasurer's Report for 2013 in the workbook and also a Report on the Trinity & Beyond Capital Campaign. Mrs. Judge reported that the Diocese ended



2013 in good financial condition. Revenues exceeded expenses by \$83,171.00; however, to make that clear, \$80,062.00 was a result of 2012 pledges being paid in 2013. There were savings in several of the expenditure categories including the Bishop search line. \$27,926.00 of the unspent funds are being carried forward to help cover the search expenses as we move forward with our search in 2014. The overall general fund balance at year-end was \$399,000.00. This does include a longer term receivable of \$61,529.00 from the Trinity & Beyond Capital Campaign and that was from funds that were allocated to help with the expenses as the Trinity & Beyond Capital Campaign was being put together with feasibility studies and then having a consultant work with that process.

There is also \$30,626.00 being carried forward to 2014 and part of that is to cover search expenses and also we had a publication that was not finished at the end of 2013 so the funds that were still due to be paid on the publication is also being brought forward to 2014 to cover that expense. With that being said, that will leave a liquid general fund balance at the end of 2013 of approximately \$306,000.00 and that represents about 23% of the 2014 budget.

Mrs. Judge pointed out that the report on the Trinity & Beyond Capital Campaign in the workbook is for the year 2013. Tomorrow morning, Mr. Carl Ragsdale, Chair of the Trinity & Beyond Capital Campaign, will be giving the Convention a full report of the campaign from 2011 at its inception through January 28th, 2014.

Bishop Lee then asked The Rev'd Ron Abrams, St. James, Wilmington, and Chair of the Board of the Episcopal Farmworker Ministry to come forward. The Rev'd Abrams asked the members to write down a series of numbers and then advised that these numbers reflect what is going on in the Episcopal Farmworker Ministry. For thirty years, the Dioceses of North Carolina and East Carolina have worked together in partnership to bring about a ministry of compassion, a ministry of love and mercy, a ministry of planting seeds of hope to the neediest in our midst. Right now, we are ministering to 3500 farmworkers in eastern North Carolina who this day are working in the fields. When you take into account all the dependents of the farmworkers both here in eastern North Carolina and other places in the nation and in the world, we affect the lives of 10,000 men, women and children by the ministry that we do together. There are forty-seven migrant camps that we minister to which are spread throughout eastern North Carolina and the Diocese of North Carolina.

40% of the budget of the Episcopal Farmworker Ministry on a yearly basis comes from gifts from the Diocese of North Carolina and the Diocese of East Carolina. The Diocese of North Carolina provides 80% of that 40%. We provided 20% this past year and that is actually up from the year before when the Diocese of East Carolina only provided 10% of that 40% so we have work to do. There is a proposal to raise the amount of money given by the Diocese to this important ministry that we founded some thirty years ago. Another 20% comes from grants and rent and that leaves 40% which comes from the members and the parishes. Finally, the number two represents two tons of sweet potatoes, the number one crop in North Carolina. The average farmworker must process two tons of sweet potatoes to earn \$50.00.

The Rev'd Abrams then asked The Rev'd Lisa Fischbeck, Church of the Advocate, Chapel Hill, and Vice Chair of the Board of the Episcopal Farmworker Ministry, to come forward and speak to the members. In the 1980s, The Rev'd Fischbeck was living in Durham attending Chapel Cross and Chapel Hill when she heard about the Episcopal Farmworker Ministry. She got involved as a volunteer for the ministry and became acutely aware of the needs of the ministry and fifteen years later ended up on the Board of the Episcopal Farmworker Ministry. The Rev. Fischbeck recounted her amazing journey through her years of involvement in the ministry and stressed that the need for the ministry is as great now as it has ever been and our continued support is essential to keep the ministry strong and make it even stronger in the future.

Bishop Lee announced that in the election of the Standing Committee, The Very Rev'd John Bonner, III, has been elected in the clergy order and Mrs. Nancy Broadwell has been elected in the lay order.

Bishop Lee called on The Rev'd Kevin Johnson, St. Peter's, Wilmington, and President of the Standing Committee for his 2013 report. The Rev'd Johnson outlined the various duties and responsibilities of the Standing Committee. One of the more difficult pieces of work of the Standing Committee relates to the dissolution of parishes. Holy Cross, Aurora, has a sign that reads "God's peace to all who pass this way."

In many ways, that statement succinctly wraps up who and what Holy Cross has been for generations. As we heard from Bishop Lee, Holy Cross, Aurora, has reached a difficult moment in its life in which it is no longer sustainable. On behalf of the Standing Committee and with the concurrence of the Executive Council, The Rev'd Johnson moved for the dissolution of the Episcopal Parish of Holy Cross, Aurora, North Carolina, and commended this parish to the care of the Trustees of the Diocese. The motion was seconded, there was no discussion, the members voted and the motion was carried.

The Rev'd Johnson then advised that 2013 was a busy year for the Standing Committee and even challenging at times. In addition to the year in and year out work of conferring with parishes and folks seeking Holy Orders, the committee has also worked to find and invite Bishop Lee to serve as Bishop Provisional. Perhaps the most challenging work this year has been in the area of rearranging the staff of the Diocesan House. Great Thanks go to Mrs. Tess Judge and Mrs. Teresa Osborne who have spent countless hours reviewing the financial documents to ensure accuracy and transparency; Ms. Bonnie Holton who has taken over the work of managing the Diocesan finances and has dedicated an incredible amount of energy to make sure that the documents are transparent and useable and to Mrs. Joan Geiszler-Ludlum, Chancellor, who has always helped out in every way possible. Special thanks to the rest of the Diocesan staff and its officers who have willingly and cheerfully reorganized their own work to better serve all.

The Rev'd Rob Spainhour, Church of the Advent, Williamston, and Chair of the Elections Committee, came forward and announced an addition to the Disciplinary Board. In the clergy three-year term, The Rev'd Richard Elliott, St. Andrews On-the-Sound, Wilmington. In the lay two-year term, Mrs. Bettie Lyons, Christ Church, Elizabeth City, and in the lay three-year term, Mr. Richard Alligood, St. John's, Fayetteville. The Rev'd Spainhour then advised that in considering the elections of Trustee of the University of the South, the Disciplinary Board and Deanery Representatives to Executive Council, the number of candidates for each position equals the number of available seats. On behalf of the Committee on Elections, The Rev'd Spainhour moved that nominations be closed and that these persons be elected by acclamation. The motion was seconded, there was no discussion, the members voted and the nominees were elected by acclamation.

Bishop Lee called on Mrs. Tess Judge, All Saints, Southern Shores and Treasurer, to present the 2014 Proposed Budget. Mrs. Judge referred the members to the workbook for the 2014 Ministry Budget for the Episcopal Church of East Carolina and invited members to attend the budget hearing this afternoon to ask any questions or make any comments on the budget at that time.

Following Closing Prayers delivered by Ms. Elisa Kirby, School for Deacons, Bishop Lee recessed the 131st Annual Convention of the Diocese of East Carolina at 2:15 P.M. on Friday, February 7, 2014.

Following Morning Devotions delivered by Ms. Rebecca Bean, School for Deacons, Bishop Lee reconvened the 131st Annual Convention of the Diocese of East Carolina at 8:30 A.M. on Saturday, February 8, 2014, and commissioned the Deans for Trinity, Lower Cape Fear, Pamlico and Upper Cape Fear.

Canon Matthew Stockard displayed the following election results:

STANDING COMMITTEE CLERGY: The Very Rev'd John Bonner, III, Holy Trinity, Hertford. LAY: Mrs. Nancy Broadwell, Holy Trinity, Fayetteville.

EXECUTIVE COUNCIL CLERGY AT LARGE: The Rev'd John Carlisto, St. Paul's, Beaufort. LAY AT LARGE: Mr. Allen Jantz, St. Peter's, Sunbury.

2015 GENERAL CONVENTION DEPUTIES CLERGY: The Rev'd Kevin Johnson, St. Peter's, Washington; The Very Rev'd Mary Lacy, St. Timothy's, Greenville; The Very Rev'd Dr. John Pollock, St. Andrew's, Morehead City; The Rev'd Michael Singer, St. Mary's, Kinston; The Rev'd Rob Spainhour, Church of the Advent, Williamston, First Alternate; The Rev'd Robert Alves, St. John's, Fayetteville, Second Alternate, and The Rev'd Richard Elliott, St. Andrew's On-the-Sound, Wilmington, Third Alternate.

2015 GENERAL CONVENTION DEPUTIES LAY: Mrs. Joan Geiszler- Ludlum, Church of the Servant, Wilmington; Mrs. Susan Holmes, St. Timothy's, Greenville; Mrs. Tess Judge, All Saints, Southern Shores; Mrs. Cheryl Taft, St. Paul's, Greenville; Mrs. Ann Bustard, Christ Church, New Bern, First Alternate; Mr. Stephen J. Batten, Church of the Advent, Williamston, Second Alternate and Mrs. Virginia Powell, Trinity, Chocowinity, Third Alternate.

Bishop Lee called on Mr. Carl Ragsdale, St. Francis by the Sea, Salter Path, and Chair of the Trinity & Beyond Capital Campaign, to come forward and speak to the members. Mr. Ragsdale applauded the various entities that have pledged over one million dollars, over \$800,000.00 of which is cash. Mr. Ragsdale outlined what has already been completed at Trinity and several projects are being worked on as of this date.

Mr. Ragsdale went through the two phases of the campaign and expressed that one of the critical factors is the need for estate gifts which have not been concentrated on to date but will be important in the second phase of the campaign. Mr. Ragsdale advised that copies of his report are available and then turned the podium over to Mr. Penn Perry, St. Francis by the Sea, Salter Path, and Director of Trinity Center.

Mr. Perry first thanked Mr. Ragsdale for his important role in the Capital Campaign and thanked the other members of the campaign and the parishes of the Diocese of East Carolina. Mr. Perry identified the various activities that took place at Trinity Center and invited everybody who participated in one way or another in the Capital Campaign to come to Trinity Center and see what has been done with the money. Many people do not know that rates for children were cut at parish family weekends several years ago to \$29.00 per person, per night, all meals included. This was done because of the feedback received about how families could no longer afford to come to Trinity Center.

Bishop Lee thanked the outgoing members of the Board of Trinity Center as follows: The Rev'd Mary Ogus, nonparochial, Beaufort; Dr. John Rozier, Trinity, Lumberton, and Mr. Robert Underwood, Holy Cross, Wilmington, and then recognized the current members as follows: Mrs. Nancy Brake, St. Paul's, Clinton; The Rev'd Caleb Lee, St. Paul's, Beaufort; Mr. Adam Livengood, St. Stephen's, Goldsboro; Mrs. Jo Parrott, St. Mary's, Kinston; Mrs. Elizabeth Randall, St. Francis by the Sea, Salter Path; Mr. Richard Seale, St. Francis by the Sea, Salter Path, and The Rev'd Thomas Warren, St. Mary's, Kinston.

Bishop Lee then nominated the following persons for election to the Board of Trinity Center as follows: Mrs. Annie Jacobs, St. Mark's, Wilmington; The Rev'd Dena Bearl, St. Paul's, Wilmington, and Mr. Carlon Mercer,



Holy Trinity, Fayetteville. A motion was made and seconded for their election by acclamation. The members voted and the nominees were elected by acclamation.

Bishop Lee thanked the outgoing members of the Commission on Ministry as follows: The Rev'd Mary Frances Curns, St. Anne's, Jacksonville; Mr. Brett Jellerson, St. Andrew's, Morehead City, and The Rev'd Pamela Stringer, Holy Trinity, Hertford. The current members of the Commission on Ministry are The Rev'd Mary Ogus, Chair, non-parochial, Beaufort; The Rev'd Paul Canady, Christ Church, New Bern; The Rev'd Gerry Blackburn, Retired, Wilmington; The Rev'd Deacon Jean Miller, St. James the Fisherman, Shallotte; Ms. Martha Blount Simpson, St. Andrew's, Columbia; The Rev'd Gene Carpenter, St. Stephen's, Goldsboro; Mrs. Kay Swindell, St. Philip's, Holly Ridge; Mrs. Jacquelyn Warren, St. Mark's, Wilmington; The Rev'd Nan Chandler, All Souls, Northwest; The Rev'd Mary Reese, St. Andrew's, Goldsboro, and Mr. Phil Stine, Church of the Servant, Wilmington.

Bishop Lee nominated the following persons for election to the Commission on Ministry: The Rev'd Bonnie Smith, Holy Innocents, Seven Springs; The Rev'd Rob Spainhour, Church of the Advent, Williamston, and Ms. Ginnie Woodruff, St. James, Wilmington. A motion was made and seconded for their election by acclamation. The members voted and the nominees were elected by acclamation.

Ms. Mary Duane Hale, St. Paul's, Beaufort, and Chair of the Committee on Constitution and Canons, was asked to come forward. On behalf of the Committee on Constitution and Canons, Ms. Hale moved for the adoption of CCC 2014.01, Title III. Bishops, Priests and Deacons, Canon 1, The Election of a Bishop, Bishop Coadjutor or Bishop Suffragan. The motion was seconded, there was no discussion, the members voted and the motion was carried.

On behalf of the Committee on Constitution and Canons, Ms. Hale moved for the adoption of the Special Rule of Order for the Special Convention to Elect the 8th Bishop of the Diocese of East Carolina. The motion was seconded, there was no discussion, the members voted and the motion was carried.

Bishop Lee then appointed the members of the Committee on Constitution and Canons for the coming year as follows: Ms. Mary Duane Hale, Chair, St. Paul's, Beaufort; The Rev'd Richard Elliott, St. Andrew's on-the-Sound, Wilmington; The Rev'd Ray Brown, Retired, Holy Trinity, Fayetteville; Mr. Stephen Batten, Church of the Advent, Williamston; Exofficio, Mrs. Joan Geiszler-Ludlum, Chancellor, Church of the Servant, Wilmington, and The Rev'd Canon Matthew Stockard, non-parochial, Winterville, Secretary of Convention and manager of the videos.

Bishop Lee called on The Rev'd Mary Reese, St. Andrew's, Goldsboro, and Co-Chair of the Anti-Racism Commission for her report. The Rev'd Reese commented that in the 1990s after several events, the General Convention of the Episcopal Church noted that racism in the greater society was affecting the church. Racism was a barrier to everyone living in the baptismal covenant of respecting the dignity of every human being and it also inhibited the work of the mission of the church to restore all people to unity with God and each other in Christ. As long as there is injustice in the justice system and inequality in the educational system and problems with not recognizing the gifts of those who might be otherwise challenged, there is a concern. The Episcopal Church decided to do something about it and a pastoral letter was sent to all parishes declaring racism a sin. The Episcopal Church also passed a resolution that training should take place in each Diocese and all ordained individuals together with the leadership in each Diocese were required to take training.

The Rev'd Reese talked about the workshop provided by the Anti-Racism Committee entitled "Seeing the Face of God in Each Other" and advised that the one-day workshop is open to all and satisfies the requirement for clergy and lay leaders as having had the training.

Mrs. Tess Judge, All Saints, Southern Shores, was invited to come forward and speak to the members. Mrs. Judge iterated her experience with the Anti-Racism Committee and the fact that she learned a lot about herself in the workshop. Mrs. Judge encouraged everyone to attend a workshop in their deanery.

Bishop Lee called on Mr. Ray Tait, Christ Church, New Bern, and President of the Foundation Board of Directors, to come forward and speak regarding the work of the Foundation. Mr. Tait advised that 2013 was a productive year. For the first time in history, we have gone over the ten million dollar mark in assets and at the beginning of 2014, there is a total of \$10,750,000.00. Mr. Tait announced the parishes to which 2013 grants have been made as follows: St. Mary's, Burgaw, \$24,000.00; St. Cyprian's, New Bern, \$15,000.00; Holy Innocents, Seven Springs, \$17,000.00; St. Augustine's, Kinston, \$3,395.00; St. James the Fisherman, Shallotte, \$2,800.00, and the Trinity & Beyond Campaign, \$50,000.00.

Bishop Lee thanked the outgoing members of the Episcopal Foundation of East Carolina as follows: Mr. Ray Tait, Christ Church, New Bern; Mrs. Susan Holmes, St. Timothy's, Greenville; Mr. Earl Miller, St. James the Fisherman, Shallotte, and Mr. George Davis, St. George's, Engelhard. The additional Directors are as follows: Mr. Ray Tait, President, Christ Church, New Bern; Mrs. Tess Judge, Diocesan Treasurer, All Saints, Southern Shores; Mrs. Susan Holmes, St. Timothy's, Greenville; Mr. Brewster Brown, All Saints, Southern Shores; Mr. Earl Miller, St. James the Fisherman, Shallotte; Dr. Victor Bustard, Christ Church, New Bern; Mr. Hodges Hackney, St. Peter's, Washington; Mr. David Rohr, St. James the Fisherman, Shallotte; Mr. Richard Hoggard, St. Thomas, Ahoskie; Mr. John Griffin, Grace, Lewiston-Woodville; Dr. Walker Campbell, St. Francis, Goldsboro; Mr. Jordan Whichard, III, St. Paul's, Greenville; Ms. Annette Bryant, St. Andrew's, Goldsboro; Mr. Phil Stine, Church of the Servant, Wilmington; Mr. Earl Willis, St. Paul's, Edenton; Ms. Jane Horrocks, Holy Trinity, Fayetteville; Mr. Frank Hamilton, St. James, Wilmington; The Rev'd Dr. Thomas Barnett, Trustee, St. John's, Wilmington; Ms. Jo Anne Kilday, Trustee, St. Andrew's, Morehead City, Ms. Shirley Guion, Trustee, St. Cyprian's, New Bern, and The Rev'd Michael Singer, Trustee, St. Mary's, Kinston.

Bishop Lee then nominated the following persons to the Episcopal Foundation Board: Mr. Ray Tait, Christ Church, New Bern; Mrs. Susan Holmes, St. Timothy's, Greenville, and The Rev'd Ron Abrams, St. James, Wilmington. A motion was made and seconded to confirm the nominations. The members voted and the nominations were confirmed.

During this time of transition in the Diocese, two people are completing their terms as Trustees of the Diocese; The Rev'd Dr. Thomas Barnett, St. John's, Wilmington, and Ms. Jo Anne Kilday, St. Andrew's, Morehead City. Bishop Lee proposed that these persons be elected for another term because of the need for continuity in a time of transition. A motion was made and seconded for the election of The Rev'd Dr. Thomas Barnett and Ms. Jo Anne Kilday as Trustees of the Diocese. The members voted and the nominees were duly elected. The continuing Trustees of the Diocese are Ms. Shirley Guion, St. Cyprian's, New Bern, and The Rev'd Michael Singer, St. Mary's, Kinston.

A video presentation produced by the East Carolina Youth Council was given followed by several members speaking regarding the various goals, objectives and challenges of the Council.

Mrs. Tess Judge, All Saints, Southern Shores and Treasurer, was then asked to come forward and present the 2014 Proposed Budget. On behalf of the Executive Council, Mrs. Judge moved for the adoption of the 2014 Budget. The motion was seconded, there was no discussion, the members voted and the budget was duly adopted.

Mrs. Judge then thanked Mrs. Teresa Osborne for her help and thanked the members of the Finance Committee as follows: The Rev'd Thomas Wilson, The Rev'd Dave Davis, The Rev'd Ray Brown, The Very Rev'd Mary Lacy, The Rev'd Gene Carpenter, Mrs. Harriette Wagner, Mrs. Judy Whichard, Mrs. Dencie Lambdin, Mrs. Jean Moore, Mr. Pete Clow, Mr. Tommy Sutton and Mr. Ray Tait. A special thanks to The Rev'd Gene Carpenter because he will be retiring this year not only from his ministry but also from the Finance Committee. We wish him Godspeed and a good time. Special thanks also to Ms. Bonnie Holton who has done an amazing job. Following a brief recess, Bishop Lee announced that the 132nd Annual Convention of the Diocese of East Carolina will again be held at the New Bern Convention Center February 5-7, 2015.

Bishop Lee then asked The Very Rev'd John Frazier to come forward and present this year's resolutions.

RESOLUTION #1: On Participation in Harvest for Hospitality: A Campaign Benefiting the Episcopal Farm-worker Ministry Through Education, Awareness and Fundraising. The Rev'd Frazier read the resolution and moved for its adoption. The motion was seconded and following brief discussion, the members voted and the resolution was adopted.

RESOLUTION #2: Previously withdrawn.

RESOLUTION #3: In Recognition of and Thanksgiving for the Ministry of The Reverend John James Ormond. The Rev'd Frazier read the resolution and moved for its adoption. The motion was seconded and one error was noted. It should be St. Philip's, Holly Ridge, not St. Philip's, Fayetteville. There was no further discussion, the members voted and the resolution was adopted as corrected.

RESOLUTION #4: In Recognition of and Thanksgiving for the Ministry of The Reverend Lucy Brady Talbott. The Rev'd Frazier read the resolution and moved for its adoption. The motion was seconded, there was no discussion, the members voted and the resolution was adopted.

Bishop Lee called on The Rev'd Rob Spainhour, Church of the Advent, Williamston, and Chair of the Elections Committee. On behalf of the Committee on Elections, The Rev'd Spainhour nominated The Rev'd Canon Matthew Stockard as Secretary of the 132nd Convention. There being no further nominations, a motion was made to close the nominations. The motion was seconded, there was no discussion, the members voted and the nominations were closed. The members then voted and The Rev'd Canon Matthew Stockard was elected by acclamation. Bishop Lee nominated Mrs. Joan Geiszler-Ludlum, Church of the Servant, Wilmington, as Chancellor for the coming year. A motion was made to confirm Bishop Lee's nomination, the motion was seconded, there was no discussion, the members voted and the nomination of Mrs. Joan Geiszler-Ludlum was confirmed.

The Rev'd Spainhour then nominated Mrs. Mamre Wilson, St. Paul's, Beaufort, for the office of Historiographer. There being no further nominations, a motion was made to close the nominations. The motion was seconded, the members voted and the nominations were closed. The members then voted and the nomination of Ms. Wilson was confirmed. The Rev'd Spainhour then nominated Mrs. Tess Judge, All Saints, Southern Shores, for the office of Treasurer. There being no further nominations, a motion was made to close the nominations. The motion was seconded, the members voted and the nominations were closed. The members then voted and Mrs.

Judge was elected by acclamation. The Rev'd Spainhour then nominated Mrs. Teresa Osborne, St. Andrew's by the Sea, Nags Head, for the office of Assistant Treasurer. There being no further nominations, a motion was made to close the nominations. The motion was seconded, the members voted and the nominations were closed. The members then voted and Mrs. Osborne was duly elected.

Bishop Lee invited The Rev'd Kevin Johnson, St. Peter's, Washington, and President of the Standing Committee, to come forward and speak to the members on the work of the Search and Transition Committee. The Rev'd Johnson reiterated that 2013 was a busy and interesting year for the Standing Committee. Upon the resignation of Bishop Daniel, it became the duty of the Standing Committee to plan for the transition to a new Diocesan Bishop and the Standing Committee appointed two key committees to help with that task; the first chaired by Mr. Tom Holt to carry out the search and nomination process and the second chaired by Mrs. Jo Parrott to lead the transition process. The Standing Committee also appointed Mrs. Judy Stark as a consultant to those processes and The Rev'd Hank Burdick as Chaplain to help the work with the two committees.

After the initial meeting where the Standing Committee issued the formal charge, the Search and Nominations Committee set about the work of seeking applications from candidates who wished to be considered as the 8th Bishop. The list was shortened and background checks were undertaken and the list of candidates was adjusted. The committee then discerned the final nominees which will now be presented by Mr. Tom Holt, Holy Trinity, Fayetteville, and Chair of the Search and Nominations Committee.

Mr. Holt announced the final nominees as follows: The Very Rev'd Mary Cecilia (Mimi) Lacy, St. Timothy's, Greenville; The Rev'd Canon David Anthony Pfaff, Canon to the Ordinary, Diocese of Milwaukee; The Rev'd Robert Stuart Skirving, St. John's Episcopal Church, Midland, Michigan, and The Rev'd Stephen B. Smith, Rector, St. Patrick's Episcopal Church, Dublin, Ohio.

Bishop Lee advised that the Report of the Committee on the Bishop's Address prepared by The Rev'd Gerald Blackburn, Retired, Wilmington, has been received by title.

There being no further old or new business, following Closing Prayers delivered by Ms. Carol Eaton, School for Deacons, Bishop Lee adjourned the 131st Annual Convention of the Diocese of East Carolina at 11:06 A.M. on Saturday, February 8th, 2014.

Respectfully submitted.

Peter B. Ruffin, III, President

AURELIA RUFFIN & ASSOCIATES, INC.

## **Bishop Provisional 2013 Calendar of Events**

### **Official Acts**

#### **Ordination to Diaconate**

June 1 .....Christopher McKinney Adams, Mount Lebanon Chapel, Wilmington

#### **Ordinations to Priesthood**

December 14.....Christopher McKinney Adams, St. Andrew's On the Sound, Wilmington

#### **Admission to Candidacy**

July 11.....Vincent J. Kopp, St. Paul's, Edenton

#### **Admission to Postulancy**

November 20.....Cheryl McFadden, St. Thomas, Oriental

November 20 .....Paula Griffin, St. Francis, Goldsboro

#### **Candidate transferred out**

July 15.....Vincent J. Kopp to the Diocese of North Carolina

#### **Acceptance of Letters Dimissory**

December 2 .....The Rev. William Carl Thomas from the Diocese of West Virginia

#### **Suspensions/Depositions           0**

#### **Acceptance of Resignation of Holy Orders.....0**

#### **Transfer of Letters Dimissory**

August 19 .....The Rev. Peter Stube to the Diocese of Pennsylvania

September 25 .....The Rev. Brent Melton to the Diocese of Virginia

#### **Consents to Consecration of Bishops and other Consents .....8**

#### **Lay Licenses**

Eucharistic Ministers.....650

Eucharistic Visitors .....197

Worship Leaders.....189

Catechists.....12

Preachers .....11

## Clergy Changes

### Retired

November 6.....The Rev. Barry Kubler, St. Philip's, Southport

### Deaths

October 3.....The Rev. Thomas Noe

October 25.....The Rev'd Lucy Talbott

### Newly Licensed to Serve

The Rev'd Betty Glover

The Rev'd Edward Mullins

The Rev'd Andrew Cannan

The Rev'd James Franklin

The Rev'd Jay Sidebotham

The Rev'd Judith Reese

Deacon Statha McKinney

### Parish Visitations (Sundays)

April 28.....St. George's, Engelhard

May 5.....St. Paul's, Greenville

May 12.....Church of the Servant, Wilmington

May 19.....Christ Church and Galilee Mission, Creswell

June 2.....Holy Trinity, Hampstead

June 23.....St. Andrew's, Columbia

June 30.....St. Paul's, Vanceboro

September 8.....St. John's, Grifton

September 15.....Holy Innocents, Seven Springs

September 29.....Trinity, Chocowinity

October 6.....St. Luke's, Currituck

October 13.....Holy Trinity, Hertford

October 20.....St. Mary's, Gatesville

October 27.....St. Francis by the Sea, Salter Path

November 3.....St. Anne's, Jacksonville

November 10.....St. Stephen's, Goldsboro

November 17.....Christ Church, New Bern

November 24.....St. Christopher's, Elizabethtown

December 1.....All Souls', Northwest

December 8.....Grace Church, Trenton

December 15.....Emmanuel Church, Farmville

December 22.....Church of the Good Shepherd, Wilmington



**Total Confirmations and Receptions.....169**

**Judgments for Remarriage of Divorced Persons.....19**

**Celebrations of New Ministry.....0**

**Other Visitations Meetings and Events**

**Conferences and Meetings**

April 2 .....	Staff Meeting, Diocesan House, Kinston
May 13.....	Staff Meeting, Diocesan House, Kinston
May 14.....	Staff Farewell Luncheon, Kinston
May 16.....	Fresh Start, Diocesan House, Kinston
May 21.....	Standing Committee, Diocesan House, Kinston
.....	Pamlico Deanery Clericus, St. Timothy's, Greenville
May 22 .....	ECW Annual Diocesan Meeting, St. Thomas, Oriental
May 23.....	Meeting with Clergy and Senior Warden, Diocesan House, Kinston
.....	Foundation Meeting, Diocesan House, Kinston
May 30.....	Meeting with Arch Deacons, Diocesan House, Kinston
June 5.....	Search Process Meeting, Diocesan House, Kinston
.....	Discernment Meeting, Diocesan House, Kinston
June 6 .....	Convention Committee Meeting, Diocesan House, Kinston
June 18 .....	Standing Committee Meeting, Diocesan House, Kinston
.....	Interfaith Refugee Board Meeting Diocesan House Kinston
June 19 .....	Trustees Meeting, Diocesan House, Kinston
.....	Meeting with priest, Diocesan House, Kinston
June 26-28.....	Province IV Bishops Meeting, Charleston, SC
July 9 .....	Meeting with Chair of Search Committee, Diocesan House, Kinston
.....	Meeting with Clergy, Diocesan House, Kinston
.....	Phone Appointment with Seminarian, Diocesan House, Kinston
July 10 .....	Finance Committee Meeting, Diocesan House, Kinston
.....	Executive Council Meeting, Diocesan House, Kinston
.....	Meeting with Clerk of the Vestry- St. Thomas, Bath, Diocesan House
.....	Meeting with clergy, Diocesan House, Kinston
July 11 .....	Phone appointment with clergy, Diocesan House, Kinston
.....	Discernment meeting, Diocesan House, Kinston
July 16 .....	Standing Committee Meeting, Diocesan House, Kinston
.....	Meeting with clergy, Diocesan House, Kinston
August 7 .....	Phone Appointment with ECW President

August 8 .....	Foundation Meeting, Diocesan House, Kinston
August 13.....	Staff Meeting, Diocesan House, Kinston
September 10 .....	Pamlico Deanery Clericus, St. Timothy's, Greenville
.....	Meeting with clergy, Diocesan House, Kinston
September 11 .....	Trustees Meeting, Diocesan House, Kinston
.....	St. James Lecture Series, St. James, Wilmington
September 14 .....	Chapel Groundbreaking Virginia Theological Seminary, Alexandria
September 17 .....	Convention Committee, Diocesan House
.....	Standing Committee, Diocesan House
.....	Meeting with staff, Diocesan House
September 18-25 .....	House of Bishops, Nashville
October 9 .....	Virginia Theological Seminary Dedication Ceremony, Virginia
October 23 .....	FOCCUS, Washington, DC
October 28-30 .....	Clergy Conference. Trinity Center
November 4 .....	Staff Meeting, Diocesan House
November 7.....	Executive Council Meeting, St. Peter's, Washington
November 15.....	Meeting, Trinity Center
December 3.....	Trinity Center Board Meeting, Trinity Center
December 23.....	Staff Gathering for Christmas, Kinston

## **Marriages 0**

## **Funerals**

October 12.....	The Rev'd Thomas Noe
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## RESOLUTION #1

### **On Participation in Harvest for Hospitality: A Campaign Benefiting the Episcopal Farmworker Ministry Through Education, Awareness and Fundraising**

**Resolved**, by the 131st Annual Convention of the Episcopal Diocese of East Carolina, that:

The Diocese and its congregations join with the Diocese of North Carolina to commit to participate in Harvest for Hospitality: A Campaign Benefiting the Episcopal Farmworker Ministry through Education, Awareness, Involvement and Fundraising for a period of time extending through spring of 2015, by:

- Education about the Ministry and our interdependence on farmworkers who put food on our tables
- Active support through prayer, presence, and provision of an average of at least \$50 from each household of the Diocese for the Episcopal Farmworker Ministry, which responds to the physical, emotional and spiritual needs of migrant and seasonal farmworkers and their families, and actively supports opportunities for them to become self-directive. Funds will support the goal of raising \$400,000 as seed money to work toward the long-term sustainability of the ministry.

**And be it further resolved** that congregations of the Diocese of East Carolina working together in ministry with the Episcopal Dioceses of North Carolina and Western North Carolina use Harvest for Hospitality to reach out to other faith communities and the community at large, and to live into the Gospel that calls us to welcome the stranger at our door.

Respectfully submitted

The Rev. Ron Abrams  
Chair, Episcopal Farmworkers Ministry Board

### RESOLUTION #3

#### **In Recognition of and Thanksgiving for the Ministry of The Rev'd John James Ormond**

WHEREAS, the Reverend John Ormond has faithfully served the Church as a priest for sixty years, and

WHEREAS, the Reverend John Ormond has faithfully served the Diocese of East Carolina as Rector of St. Paul's, Wilmington, St. Francis, Goldsboro, Church of the Advent, Williamston, and as Deacon at Christ Episcopal Church, Hope Mills, Good Shepherd, Fayetteville, and St. Philip's Holly Ridge; and, as Rector of St. Paul's, Petersburg, Virginia and Curate at St. James, Baton Rouge, Louisiana;

WHEREAS, the Reverend John Ormond has served this Diocese on the Transition Committee, Secretary of the Diocese, President of the Standing Committee, and deputy to The General Convention;

WHEREAS, the Reverend John Ormond has shone a deep reverence for the sacramental life of the Church and has offered true and laudable worship;

WHEREAS, the Reverend John Ormond is a warm and caring pastor, a gentleman in all his dealings, showing the highest regard and the deepest care for each individual;

THEREFORE, BE IT RESOLVED, that this One Hundred Thirty First convention of the Diocese of East Carolina gives thanks for the faithful witness and ministry of the Reverend John James Ormond both in this diocese and in the larger Church.

Respectfully submitted by Holy Cross, Wilmington, St. Paul's, Wilmington, and the Lower Cape Fear Deanery,  
Jim Scott, Holy Cross, Wilmington  
Carl Beckett, Holy Cross, Wilmington  
Fred Hammond, Holy Cross, Wilmington  
The Rev'd Dr. Richard Warner, Holy Cross, Wilmington  
J. Keith Calder, St. Paul's, Wilmington  
Herb Gant, St. Paul's, Wilmington  
David Tousignant, St. Paul's, Wilmington  
The Rev'd Dena S. Bearl, St. Paul's, Wilmington  
David Abbot, St. James, Wilmington  
Frank Tutza, St. James, Wilmington  
Ann Parker, St. James, Wilmington  
The Rev'd Ron Abrams, St. James, Wilmington  
Jim Warren, St. John's, Wilmington  
Mike Roberts, St. John's, Wilmington  
Algernon L. Butler, Jr., St. John's, Wilmington  
Alice B. Brooks, St. John's, Wilmington  
Thomas Warren, St. Mark's, Wilmington  
Cody Rieman, St. Andrew's On-the-Sound, Wilmington  
The Rev'd Christopher Adams, St. Andrew's On-the-Sound, Wilmington  
The Rev'd Richard G. Elliot, St. Andrew's On-the-Sound, Wilmington  
Carl Salisbury, Church of the Servant, Wilmington  
The Very Rev'd Catherine R. Powell, Church of the Servant, Wilmington  
The Rev'd Canon Matthew E. Stockard, Secretary of Convention

## RESOLUTION #4

### **In Recognition of and Thanksgiving for the Ministry of The Reverend Lucy Brandy Talbott June 1, 1946 – October 26, 2013**

WHEREAS, the Reverend Lucy Talbot was the first female priest to accept a call as rector in the Diocese of East Carolina, and

WHEREAS, she faithfully served the parish of St. Paul's in the Pines, Fayetteville as rector for almost 18 years and the wider Church as a priest for 30 years, and

WHEREAS, she served as an early advocate for ministering to those with HIV/AIDS at a time when fear and misinformation dominated public perception about the disease, and

WHEREAS, the Reverend Lucy Talbott has served this Diocese in many roles to include Chair of the Committee on Resolutions, and,

WHEREAS, the Reverend Lucy Talbott demonstrated steadfast commitment to the sacramental life of the Church and offered true and faithful worship; and

WHEREAS, the Reverend Lucy Talbott was a warm and caring pastor, a fearless advocate for inclusive theology, showing the highest regard and the deepest care for each individual;

THEREFORE, BE IT RESOLVED, that this One Hundred Thirty First convention of the Diocese of East Carolina gives thanks for the faithful life, witness and ministry of the Reverend Lucy Brady Talbott both in this diocese and in the larger Church.

Respectfully submitted by St. Paul's in the Pines, Fayetteville, and the Upper Cape Fear Deanery,

The Very Reverend John T. Frazier: Rector of St. Paul's in the Pines, Fayetteville

The Rev'd Canon Matthew E. Stockard, Canon to the Ordinary

The Rev'd Robert Alves, Rector of St. John's, Fayetteville

The Rev'd Kevin Johnson, Rector of St. Peter's Washington

Mrs. Tess Judge, All Saints, Southern Shores

Mrs. Annie Jacobs, St. Mark's, Wilmington

Mrs. Melene Hatcher, St. John's, Fayetteville

Mr. Thomas Secules, All Saints, Southern Shores

The Very Rev'd John Pollock, Rector of St. Andrew's, Morehead City

Ms. Nancy Broadwell, Holy Trinity, Fayetteville

Ms. Mary MacShields, Holy Trinity, Fayetteville

.....and many, many more.

## COURTESY RESOLUTION

BE IT RESOLVED, that the 131st Convention of the Diocese of East Carolina expresses it's gratitude to Trinity Deanery for once, again, warmly welcoming us.

We also wish to express our appreciation to Christ Church for the warm hospitality demonstrated in the opening Eucharist.

We with to thank the Rt. Rev'd Peter James Lee, Bishop Provisional for his insightfulness in leading us into Matthew's Gospel of the Great Commission of fallible followers.

We also would like to thank you Rt. Rev'd Peter James Lee, for accepting the call of being Bishop Provisional during this transitional period.

We are humbled and grateful for Ms. Julie Saracino's presentation for opening our eyes to the lack of gender equality and the necessity to empower women throughout the world. We wish you Godspeed on your journeys abroad.

We thank the Rev'd Ron Abrams and the Rev'd Lisa Fischbeck for their enlightenment regarding the Farm-worker's ministry and the introduction to the Harvest for Hospitality campaign.

We are very grateful to the Rt. Rev'd Michael Bruce Curry for his powerful words and for his sees of grounding hope. We thank him for reminding us that no matter what , even as we laugh at our dysfunction, we are the human family of God. We all are one and we are blessed with the privilege of both hearing and living God's message of love, hope, and salvation.

We would like to thank the Bishop's Search Committee and Transitional Committee for their tireless effort and on behalf of our diocese.

We, again, offer thanks to the Diocesan Liturgical Commission and the Convention Committee who have labored diligently to bring us together.

We offer heartfelt thanks to the Diocesan Staff for their commitment to this diocese.

Respectfully submitted by,

Deacon Grace Marie Wood, Chair, Christ Church, Elizabeth City  
Ms. Ginger Jacocks, St. Christopher's, Havelock  
Mr. Carl Salisbury, Church of the Servant, Wilmington

Resolved, the 131st Annual Convention of the Diocese of East Carolina  
amends the Canons as follows:

**TITLE III. Bishops, Priests and Deacons.**

**CANON 1**

**The Election of a Bishop, Bishop Coadjutor  
or Bishop Suffragan**

Section 1. The vote shall be taken by ballot and by Orders and Parishes, in accordance with Article XIII of the Constitution.

~~Section 2. Nominations shall be made in open Convention in joint session of Clerical and Lay Delegates, and may be made by any person entitled to vote in the Convention.~~

Section ~~3~~2. ~~When the nominations have been closed,~~ The Secretary shall call the roll of the Clergy, and as the name of each member of the Clergy is called the member's ballot shall be deposited with the Tellers. The roll of the parishes and missions shall then be called by the Secretary, and as each is called it shall deposit its ballots with the Tellers. The Tellers shall count the vote of each Order separately and report the results to the Chair who shall announce the same. If the same person shall receive the necessary votes of both Orders on the same ballot, that person shall be declared duly elected. If no person is elected, the delegates may continue to vote as above ordered until an election is made.

Section ~~4~~3 By consent of the Convention, Clergy and Laity may separate for deliberation, to re-assemble in joint session at a specified time, ~~and by like consent may proceed jointly to further nominations;~~ after which the balloting shall be resumed in accordance with the provisions of Section ~~3~~2 of this Canon.

**COMMENT**

The amendment removes reference to nomination of candidates for Episcopal election from the floor of the electing Convention. The normative search process orients the Diocese toward discernment, providing a timely process for nomination by petition after the announcement of the Search Committee's slate with full inclusion of slate and petition nominees in the discernment for election. Current requirements for completion of background checks for election to the episcopacy preclude new nominations arising from the floor of the Convention.

**SPECIAL RULE OF ORDER  
FOR THE SPECIAL CONVENTION TO ELECT  
THE 8th BISHOP OF THE DIOCESE OF EAST CAROLINA**

The 131st Annual Convention of the Diocese of East Carolina adopts the following Special Rule of Order for the election of the 8th Bishop of the Diocese of East Carolina at the Special Electing Convention convening in Christ Church, New Bern, on Saturday, May 17, 2014.

The Special Rule of Order shall take precedence over any provision of the Rules of Order for Convention with which the Special Rule may conflict. The Rules of Order not in conflict with the Special Rule remain in effect. The Special Rule of Order is subject to the Constitution and Canons of this Diocese and of The Episcopal Church.

The Special Rule of Order shall be adopted by a simple majority vote. A two-thirds majority of those present and voting is required to suspend or amend the Special Rule of Order thereafter.

1. The Special Electing Convention shall open with the celebration of the Holy Eucharist. Following the Holy Eucharist, the Bishop Provisional shall call the Convention to order and shall serve as the Presiding Officer.
2. An atmosphere of reverence shall be observed throughout the Convention. Use of electronic devices shall be limited to emergencies and essential use by Convention staff.
3. All Clergy who are canonically resident in this Diocese are entitled to seat and vote in the Convention. (See Const. Art. IV.2)
4. The Lay delegates elected to serve and registered as delegates to the 131st Annual Convention shall serve as the delegates to the Special Electing Convention. If a Lay delegate is unable to attend the Special Electing Convention, the parish may certify and register an alternate delegate through the established registration procedure not later than 9:15am on the day of the Electing Convention. (See Const. Art. IV.3)
5. A vote by Orders and Parishes is required in the election of a Bishop as set forth in Const. Art. VII (C). A quorum for voting by Orders and Parishes is necessary and shall mean the presence of a majority of all Clergy entitled to vote, exclusive of non-parochial clergy, and the presence of delegates representing two-thirds of the parishes entitled to representation and vote.
6. No proxy voting or absentee ballots shall be permitted. However, a Clergy delegate who is also a candidate for election may have his or her ballot deposited by an authorized runner from a designated voting area.
7. Upon establishing that a quorum is present, the Presiding Officer shall read the names of those persons nominated for election. No other nominations shall be in order.
8. Voting shall proceed by ballot. After a period of silence for prayer and reflection, the Secretary of Convention shall call the roll of Clergy eligible to vote who shall come forward and deposit his or her ballot in the designated place. Then the Secretary shall call the roll of parishes and one Lay delegate shall come forward and deposit the ballots of the parish delegates in the designated place. Before announcing the result of each ballot, the Secretary shall announce the number of votes cast in each order on that ballot and the number required for election on that ballot.

9. Election occurs when a candidate receives the required number of votes in each order on the same ballot. In the Clergy order, a majority is one half plus one of the number of eligible Clergy present and voting. In the Lay order, a majority is one half plus one of the eligible Lay delegates present and voting.

10. After each ballot is counted, each candidate shall be informed of the result before the result is announced to the Convention. Once the result is announced to the Convention, the result shall be posted on the Diocesan website to inform the Diocese and public.

11. A candidate may withdraw his or her name from further consideration at any time during the balloting. The withdrawing candidate shall call the President of the Standing Committee to request her or his name be withdrawn, and immediately confirm the request to withdraw by call to the shepherd assigned to the candidate. The President of the Standing Committee shall report the withdrawal to the Secretary of the Convention who shall announce the withdrawal and exclude that candidate's name from subsequent ballots.

12. After election has occurred, the President of the Standing Committee shall notify the Bishop-elect and confirm whether he or she accepts election. Following election and acceptance, sufficient time shall be provided for all delegates to sign the required three Certificates of Election before the Presiding Officer adjourns the Convention.

**Executive Council Minutes**  
**May 2, 2013**  
**St. Timothy's Episcopal Church, Greenville**

Council members present were: The Rt. Rev'd Peter James Lee, The Rev'd Canon Matthew E. Stockard, The Very Rev'd John Bonner, The Very Rev'd Mimi Lacy, Ms. Jo Anne Kilday, The Very Rev'd John Frazier, The Very Rev'd John Pollock, The Rev'd Phil Glick, Ms. Jo Anne Kilday, Ms. Susan McRae, Mr. Samuel Deans, The Rev'd Bert Eaton, Mrs. Sally Pope, The Rev'd Jill Beimdiek, Mrs. Nancy Broadwell, The Rev'd Robert Spainhour, The Rev'd Mary Frances Curns, Mr. Robert Swindell, Mr. Thomas Secules, Ms. Jane Squires, Ms. Martha Clark, The Rev'd Ray Brown, The Rev'd Anne Dale, The Very Rev'd Catherine Powell, Mrs. Tess Judge, and Mr. Ray Tait. Also present were: Mr. Brian Buss, Chair of the Historic Properties Commission, Mrs. Donna Goodson, Mrs. Bonnie Holton, and Mrs. Emily Gowdy Canady.

Bishop Lee opened the meeting by asking everyone to introduce themselves.

The minutes of the January 17, 2013 meeting were approved with one correction – adding The Rev'd Jill Beimdiek's name to those who were in attendance.

**Treasurer's Report:**

Mrs. Judge gave the Treasurer's report, stating that since the Diocesan Convention, an additional \$33,192 in pledges had been received, bringing the total pledges for 2013 to \$1,252,319.

Mrs. Judge made note of the following line items:

- 1-5123-01- Building Renovation Repayment - \$10,000 is budgeted to begin reimbursing Foundation for the extensive repair work being done at the Diocesan office.
- -15505-1 – Convention Special Event - \$19,772.90 – Celebration of Bishop Daniel's Ministry, not originally allocated in budget. With \$7,119 left in Convention budget, there is a net of \$12,000 unbudgeted.
- 1-5511 – Liturgical Commission shows surplus of \$16,970 which represents collected registration deposit fees which have not yet been expended for the Music Conference expenses.

Ms. Powell asked that if any funds allocated for Campus Ministry are left at end of the year is it possible they be held over for next year? Mrs. Goodson explained that since Campus Ministry is partially funded by prior year budget commitments, if it is not spent this year it will be held for future years.



Mrs. Judge reported that a car has been purchased for Bishop Lee. The Executive Council then went into executive session and excused the staff from the room in order to discuss a personnel issue.

The Executive Council then went into executive session and excused the staff from the room in order to discuss a personnel issue. Mrs. Judge reported that the Standing Committee and Finance Committee have recommended that Canon Stockard receive a temporary increase in his compensation package as long as he is serving as Chief of Operations of Diocesan Office. For his estimated 5-6 hours per week it is recommended a compensatory stipend of \$500 per month be paid retroactively to March 1 until such time as he is relieved of this additional job duty. We anticipate this to be through the consecration of the new Bishop Diocesan in November 2014. The annual cost will be \$6000, plus applicable taxes and pension, approximately \$1560. Bishop Lee endorsed this recommendation. A motion was made and seconded to accept the recommendation and it passed unanimously.

Mrs. Judge called on Mrs. Lacy to report on a request to increase the stipend for The Rev. Drew Goodson, Episcopal-Lutheran Campus Ministry. He has done an exemplary job, being paid only \$400 per month. Mrs. Lacy recommends an increase of \$100 per month for Pastor Goodson. A motion was made and seconded to support the request, and passed unanimously.

The Bishop Search Committee has a budget of \$100,000, \$50,000 allocated in 2013, and \$50,000 in 2014. The Bishop Search Consultant reviewed the budget and concurred that it is a good budget.

Currently the Diocese is using an Accrual base accounting system. The Standing Committee and Finance Committee recommend that we move to a cash basis system so pledges are not accrued as receivables but reported when pledge payments are received. Mr. Johnson, President of the Standing Committee, reported that the committee's research shows that for small businesses with budgets similar in size to the diocesan budget, the preference is for cash basis accounting. In this diocese, parish pledges are not assessments, but askings. There is no contract to fulfill a pledge and should not be accounted as a contracted receivable.

Mrs. Judge moved on behalf of the Finance Committee and the Standing Committee that the accounting system be changed to cash basis accounting. After some discussion the motion passed unanimously. It was also requested that the reporting format be revamped for easier understanding.

The Diocesan yearly audit must include Trinity Center's financial records. Currently Trinity has their own audit done with a different accounting firm, in addition to sending their records to the diocesan office for inclusion in the diocesan audit. For efficiency purposes and cost savings, Mrs. Judge suggested that Trinity Center's books could be done as part of the diocesan audit

instead of separately. Since Assets and liabilities are combined in the diocesan audit, it would make sense to use the same auditing firm. Richard Seale, Chair of Finance Committee for Trinity Center will talk to the Trinity Board about this proposal.

The Finance Committee is working on RFP's (Request for Proposal) with several accounting firms. The Diocese has been with the same firm for 11-12 years and Finance Committee feels it is a good idea during this time of transition to go to RFP's with several firms including the current firm.

#### Capital Campaign Update

Mrs. Broadwell and Susan Holmes gave an update. The Capital Campaign met last Monday with BP Lee. They discussed that in this time of transition the campaign needs to keep moving forward. Several of the members of the Campaign Committee and the Board of Trinity Center took part in a webinar on "How to find donors" offered by the Episcopal Church Foundation and found it very helpful. The total pledges received are almost \$1,000,000.

#### Standing Committee Report

Mr. Johnson reported that the election process for a new bishop is progressing. Standing Committee has had great feedback on Bishop Lee's presence here. The Search Committee, chaired by Tom Holt, is busy holding "listening sessions". Transition Committee, chaired by Jo Parrott, is preparing for the election process and consecration. They will begin their official work as a whole committee in August, but pre-work is happening now to reserve a location for consecration, which is planned for November 2014.

Standing Committee continues to be involved in the operations, mission and ministry of the diocese and will continue to do that until the election and consecration of the new bishop diocesan, scheduled for May 2014.

#### Historic Properties Commission Report

Mr. Brian Buss reported that the 129th Diocesan convention passed a resolution to dissolve eight parishes, and then at the 130th two more parishes were added to that list. According to the Canons the Executive Council must approve these closings. Council members had received by email prior to the meeting a copy of the resolution proposed by the Standing Committee along with background information. Mr. Johnson moved the adoption of the Resolution of Executive Council Regarding Certain Congregations. The motion was seconded and passed unanimously. The Resolution is attached to these minutes.

#### Search Committee Update

Mr. Johnson, on behalf of Tom Holt, Chair of the Search Committee, reported that the full search committee met in New Bern on April 13 and organized themselves into several subcommittees: Education and Communication Committee, Survey and Profile, Screening Committee.

Listening events are taking place May 7, 9, 13, 16, and 17 in the various deaneries. These are critical for producing an accurate survey and profile. The profile will be posted electronically. Applications will begin being accepted on August 26 and end on September 27.

### Youth and Campus Ministry

Mrs. Emily Gowdy Canady reported that the Episcopal/Lutheran Campus Ministry for ECU and Pitt Community College would have their end of year barbeque Friday night. Led by The Rev. Drew Goodson, Pastor at Our Redeemer Lutheran Church in Greenville, they have had a good year and are looking forward to next year. The Advisory Council in Wilmington has met twice under leadership of The Rev. Richard Elliott, Rector at St. Andrew on-the-Sound, Wilmington. There is conversation with both groups about establishing a Vocational Conference with Diocese of North Carolina at Trinity Center. “Just One Thing” is a link on the Diocese of NC website to connect Students directly to their university’s campus ministry.

Mrs. Gowdy Canady also reported on these Youth activities:

- In Youth Ministry, the first Youth day was held in the Trinity Deanery with 50 young people and adults. The goal is to have youth days in every deanery.
- The Youth Council is expanding with ten youth representing four deaneries. It is hoped that every parish will encourage their youth to apply to serve on the commission.
- Thirteen Diocesan middle-schoolers will attend the Province IV Middle school event meeting in Palm Beach Gardens, Florida, where they will work with St. Mark’s mission.
- Seven young people and one adult are going to the Province IV International Emersion in Quito, Ecuador in July.
- Eight young people and three adults will go on our Diocesan Mission pilgrimage to Washington, DC this summer, and work with the Youth Service Opportunity Project at Epiphany Episcopal Church downtown.
- Most deaneries are represented at youth events. The 3rd annual yOUThReach event will take place in the fall at St. Anne’s, Jacksonville. This is a one-day outreach opportunity. This year’s focus will be on military.
- Our diocese will host the Province IV Youth Leadership Conference at Trinity Center in November.
- In conjunction with the Diocese of North Carolina, we will work with Episcopal Farmworkers Ministry board to develop standards and protocols for how you might bring your youth group to do work with and among EFM in Newton Grove.
- Christian Formation Commission has been reactivated and chaired by Millie Hart. Ms. Hart is the Director of Christian Education at St. Philip’s, Southport. The CFC is looking for lay and clergy representation from each deanery.

### Repairs at Diocesan House

Mrs. Goodson reported that eight window units have been replaced, including the large windows in the lobby, all damaged window stops have been repaired, damaged siding has been replaced, and re-nailed with stainless steel nails where needed, the courtyard columns and fencing have been repaired and repainting of building has been started and about 50% complete. Total expended to date is \$92,000.

### Deanery Reports

Albemarle Deanery – Mr. Bonner asked Mr. Glick to report on the Acolyte Festival, who shared pictures and stated that there were 190 acolytes and leaders at the festival. Everyone enjoyed a great time, learned something, worshipped and would like to come back.

Mr. Bonner expressed great appreciation for the work of Debbie Luke and all those who helped organize and host the Festival. He also reported that The Albemarle Deanery would have a deanery confirmation celebration at Christ Church, Creswell on May 19; they are planning a Virginia Dare Commemoration service in August and an Episcopal Day event in October.

Pamlico Deanery – Ms. Lacy reported that the clergy continue to meet monthly for lunch. There will be a Community Faith Leaders Seminar at Vidant Medical Center on May 14 on how to help in a disaster. Rabbi Shaul Praver from New Town will be one of the guest speakers. Information is on Vidant's website.

Trinity Deanery – Mr. Pollock reported that the clergy in Trinity Deanery continue to gather in smaller groups regularly for meals and conversation, and quarterly they try to meet Deanery wide.

Lower Cape Fear – Ms. Powell reported that they continue to have monthly clericus meetings. There is a Wilmington area initiative to do Stop Hunger Now in the fall with a goal of packing 1,000,000 meals and they hope to have a big Episcopal presence there.

Upper Cape Fear – Mr. Frazier reported that on April 13 the Anti-Racism workshop was offered. On April 20, The Borrowed Bishop History Conference at St. John's, Fayetteville with the Rev. Dr. Bob Pritchard as guest speaker was held. This was one of several events that will take place across the state in celebration of the history of the Episcopal Church in North Carolina.

### Other Reports

Mr. Johnson reported on the Diocesan Mission Trip to the Dominican Republic. Sixteen people from all over the diocese went to Jimini and spent a week repairing a parish and replacing a roof. It was a great experience of working together with people from across the diocese in a different context. It was really successful and there are plans to continue these efforts on a diocesan level.

Mr. Bonner asked about the process for the religious artifacts from the parishes that have been closed. Bishop Lee stated that the items are supervised by Mamre Wilson, Historiographer. Some items are brought to the diocesan office and recycled to other parishes as needed. There was a question about the possibility of moving a building from a closed parish to a congregation who needs a building. Bishop Lee said that there are complicating issues, such as “active cemeteries” that have to be taken into consideration.

Mr. Bonner asked about the process of starting a Campus Ministry at Elizabeth City College. Mrs. Gowdy Canady stated that it would entail pursuing what it means to establish the Ministry on that Campus, because different schools have different protocols, as well as involvement of the deanery as a whole in establishing an advisory council. Mrs. Gowdy Canady will be glad to talk to them about it. Ms. Lacy recommended that joining with another denomination really helps to make a successful program, such as they have done in Greenville with the Lutheran Church.

With there being no further business, the meeting was adjourned.

Respectfully Submitted,  
Bonnie Holton  
Secretary to the Bishop

**Executive Council Minutes**  
**July 10, 2013**  
**Diocesan House**

Council members present were: The Rt. Rev'd Peter James Lee, The Rev'd Canon Matthew E. Stockard, The Very Rev'd John Bonner, Ms. Jo Anne Kilday, The Very Rev'd John Frazier, The Very Rev'd John Pollock, The Rev'd Phil Glick, Ms. Jo Anne Kilday, Mrs. Sally Pope, The Rev'd Jill Beimdiek, Mrs. Nancy Broadwell, The Rev'd Robert Spainhour, Mr. Robert Swindell, Mr. Thomas Secules, Ms. Martha Clark, The Rev'd Ray Brown, The Very Rev'd Catherine Powell, Mrs. Tess Judge, Ms. Teresa Osborne, and Mr. Ray Tait. Also present were: The Rev. Kevin Johnson, Standing Committee President, Mrs. Joan Geiszler-Ludlum, Chancellor, Mrs. Bonnie Holton, and Mrs. Emily Gowdy Canady.

Bishop Lee opened the meeting with prayer and then asked Tess Judge, Treasurer, to make her report.

Mrs. Judge reported that the Finance Committee had met to review the June 2013 budget, and make necessary adjustments to the budget to meet current needs due to transition expenses. See copy of adjustments attached.



Teresa Osborne, Assistant Treasurer, has converted the pledge reporting to cash basis rather than accrual. Ms. Osborne reviewed the June Treasurer's report, noting specific line items that have been moved or changed. Several Temporarily Restricted line items have been created to help track designated receipts and disbursements instead of running them all through one clearing account. The Executive Council expressed their sincere appreciation for Mrs. Judge and Mrs. Osborne's extensive work and dedication to cleaning up the financial records.

The staff was excused and Executive Council went into closed session to discuss personnel matters. After the closed session, Mrs. Judge explained that Bonnie Holton and Jimi Paderick have taken on extra duties during this transition. Ms. Judge, on behalf of the Finance Committee moved that Ms. Holton be given an increase in salary of \$750 per month and Mrs. Paderick \$300 per month during the interim period until permanent diocesan staff changes are made. The motion passed unanimously.

With there being no further business, the meeting was adjourned.

Respectfully Submitted,  
Bonnie Holton  
Secretary to the Bishop

**Executive Council Minutes**  
**November 7, 2013**  
**St. Peter's Episcopal Church, Washington**

Council members present were: The Rt. Rev'd Peter James Lee, The Rev'd Canon Matthew E. Stockard, The Rev'd Phillip Glick, Ms. Jo Anne Kilday, Mr. Samuel Deans, The Rev'd Albert Eaton, Ms. Sara Pope, The Rev'd Jill Biemdiek, Ms. Nancy Broadwell, The Rev'd Robert Spainhour, The Rev'd Mary Frances Curns, Mr. Robert Swindell, Mr. Thomas Secules, Ms. Jane Squires, Mrs. Anne Parker, Mrs. Patricia Phillips, The Very Rev'd Catherine Powell, The Very Rev'd Mimi Lacy, The Rev'd Kevin Johnson, The Very Rev'd John Frazier, Mrs. Joan Geiszler-Ludlum, Mrs. Tess Judge, Mr. Ray Tait, The Very Rev'd John Bonner and The Rev'd Ray Brown. Also present were: Mrs. Jimi Paderick, Mrs. Bonnie Holton and Mrs. Emily Gowdy Canady.

After Morning Prayer, Ms. Betty Cochran gave an overview of the history and current ministry at St. Peter's Church. The minutes of the May 2, 2013 and July 10, 2013 meetings were approved.

Mrs. Judge gave the Treasurer's report; she stated that income received thru the 3rd quarter is at the 69% of what is anticipated. She reviewed with Council the Revenues and Expense report

highlighting and explained those line items that were not in balance for this time of the year. Mrs. Judge shared that parishes would be sent pledge statements at the end of November.

Mrs. Judge then discussed with Council the Trinity and Beyond Capital Campaign Revenues and Expenses. She reminded Council that the Trinity and Beyond Capital Campaign was initially funded by the Foundation and from diocesan assets and was to be repaid after the first million dollars was received. Ms. Judge explained that had Bishop Daniel still been Bishop Diocesan he would forgive the loan amount paid by his discretionary fund. Bishop Lee stated that he supported Bishop Daniel's original plan, and that \$38,5079 loan be forgiven from his discretionary fund as a gift to the Trinity and Beyond Capital Campaign.

Bishop Lee directed Council to the Financial Guidelines and Procedures draft. He asked that these be reviewed and if anyone had any questions or suggestions to contact Mrs. Judge in writing within two weeks. Bishop Lee stated that this would be added to the agenda at the next meeting for adoption. Bishop Lee thanked Tess Judge and the Finance Committee for their good work.

Bishop Lee called upon Mr. Johnson to give an update on the dissolution of Holy Cross, Aurora. Mr. Johnson directed Council to a resolution from the Standing Committee recommending the dissolution of Holy Cross, Aurora and asked for it to be presented at the 131st Annual Convention of the Diocese. A motion was made to adopt the resolution and its recommendations. It was seconded and passed.

Bishop Lee called upon Dean Lacy to share the status of the Diocesan Personnel Committee. Dean Lacy stated that at the January 2013 Council Meeting she had been directed to form a Personnel Committee and do a Salary and Benefit Study for Diocesan Staff. She shared that this summer diocesan staff was re-organized and salaries were adjusted to those changes. Dean Lacy told Council that she had determined those adjustments based a state of the North Carolina website and used three area counties for job/salary comparisons. She informed Council that the newly formed Personnel Committee will have its first meeting today after Council and members are: herself, The Rev'd Ray Brown, Mrs. Jane Martin, The Rev'd Mary Frances Curns, Ms. Cynthia Davis, Ms. Ann Gloss and Mrs. Tess Judge. She added that their first task will be to revise the Diocesan Staff Personnel Manual and she will be using models from seven other dioceses.

Bishop Lee asked Mrs. Geiszler-Ludlum to share with Council concerns she has regarding the Denominational Health Plan and diocesan parish day schools and other institutions. Mrs. Geiszler-Ludlum shared with Council that a diocesan decision had not been made on whether or not parish day schools and other institutions such as thrift stores, etc. were required to have insurance as parishes are. She explained that many of the outreach ministries couldn't afford to do this. After discussion, Bishop Lee stated that he would direct the deans of the diocese to

collect the data on which parishes have day schools and other institutions or ministries that may fall in this area. Deans are to report this information at the January 2014 Council meeting.

Mr. Johnson gave an update on the Bishop Search on behalf of Mr. Tom Holt, Search Committee Chair. He shared that the application part of the process had ended and that Search Committee had used Skype for interviews. Mr. Johnson stated that the Search Committee is satisfied with the quality and quantity of candidates who felt called to be part of this process. He announced that the new Bishop Search website was up and encouraged everyone to visit it.

Bishop Lee called upon Canon Stockard, Secretary for Convention, to give Council an update. Canon Stockard shared that the theme for the 131st Annual Convention is “We Are Casting Seeds of Hope.” He told Council that Constitution and Canons has been working with the Standing Committee to ensure everything was in order for elections at the 131st Annual Convention in February 2014 and the Special Convention in May 2014. Canon Stockard stated that this is a strong elections year, as we also will be electing General Convention Deputies.

He informed Council that the Bishop Search Committee would be announcing names of candidates at the end of business on Saturday; that there would be workshops on Thursday afternoon focused on best practices in electing a bishop; and that The Rt. Rev’d Michael Curry, Bishop Diocesan in North Carolina will be the keynote speaker at the Friday night banquet.

Bishop Lee called on Mrs. Gowdy Canady to give her report for Youth, University and Campus and Young Adult Ministries. Mrs. Gowdy Canady announced that the focus for youth at Convention would be focused on the #3 Marks of Mission and they would be collecting socks for those in need. She stated that she has been encouraging parishes to elect youth as delegates at convention.

Mrs. Gowdy Canady shared that she applied and was awarded grants from three sources totaling \$58,000 and with those funds she was able to invite Mr. Adam Pierce to serve as the Campus Minister for the University of North Carolina at Wilmington (UNC-W). She shared past and upcoming youth and college related events.

Dean Frazier gave his report for the Upper Cape Fear Deanery. He shared that The Rev’d Lucy Talbott, retired priest of the diocese and former rector at St. Paul’s in the Pines, died and that there will be a Memorial Service at St. Paul’s in the Pines on January 19, 2014. Dean Frazier announced that St. Paul’s in the Pines would be celebrating their 50th Anniversary on January 26, 2014.

The Lower Cape Fear Deanery report was given by Dean Powell. She stated that at their last deanery clericus meeting they welcomed four new clergy: The Rev’d Jay Sidebotham, Deacon Christopher Adams, The Rev’d Dena Bearl and The Rev’d James Franklin. Dean Powell shared



that they are participating in a Stop Hunger Now event at UNC-W. She stated that St. Mark's, Wilmington will be hosting their next Clericus Meeting.

Dean Lacy gave her report for the Pamlico Deanery. She shared that their clericus continues to meet the second Tuesday each month and was glad that Bishop Lee was able to join them in October. They are pleased to welcome two new clergy to their deanery: The Rev'd Andrew Cannan and Deacon Fran McKinney.

Mrs. Judge reported to Council that the Diocesan Audit for 2012 is near completion. She expects it to be complete and Mr. Dana Letchworth, Diocesan Auditor, will present it at the January, 2014 Council Meeting.

Mrs. Parker requested that if anyone on Council knew of women interested in serving on the Episcopal Church Women Board to contact her.

There being no further business, the meeting adjourned.

Respectfully submitted,

Jimi Paderick  
Assistant to the Secretary of Convention

**Executive Council Minutes**  
**April 10, 2014**  
**St. Andrews Episcopal Church, Morehead City, NC**

Members Present: The Rt. Rev'd Peter James Lee, The Rev'd Jeffery Douglas, Ms. Jo Anne Kilday, Mrs. Judy Tucker, The Rev'd Bert Eaton, Mrs. Mary Duane Hale, Mrs. Melene Hatcher, the Rev'd Dena Bearl, The Rev'd Mary Frances Curns, Mr. Robert Swindell, Mr. Allan Jantz, The Rev'd Raymond Brown, The Rev'd John Carlisto, Ms. Beth Harrington, The Very Rev'd Mimi Lacy, The Rev'd John Pollock, The Rev'd Robert Alves, The Very Rev'd John Frazier, Mrs. Joan Geiszler-Ludlum, Mrs. Tess Judge, The Rev'd Canon Matthew E. Stockard, The Very Rev'd John Bonner and Mrs. Ann Parker. Also present: Mrs. Emily Gowdy Canady.

The meeting began with Morning Prayer lead by The Rev'd John Pollock, Rector of St. Andrew's Episcopal Church. Ms. Dorothy Raney, a member of the parish, offered a history of the last fifteen years or so of the life of St. Andrews' Episcopal Church. Council returned to the parish hall, and Bishop Lee called Executive Council to order. Canon Stockard confirmed the presence of a quorum.

Dean Bonner offered a correction to minutes of the January meeting: item describing Albemarle Deanery function should read “the women of Christ Church, Elizabeth City fed the members of the deanery and we all went to see the St John’s Bible Exhibit.” The minutes were approved with the correction.

Mrs. Judge offered the Report of the Treasurer. She noted that there were no outstanding or particularly noteworthy elements of the financial reports, at 25% of the year, pledge income stands at 23%, expenses at 17.8%.

Mrs. Judge gave thanks for the work of Bonnie Holton, observing that for the reports everything was in line. A brief Trinity and Beyond status report was given. Mrs. Judge noted that Youth Council at Annual Convention offered a resolution requesting the escrow of unexpended funds toward a scholarship development fund. The Convention’s Finance Committee wanted to develop specific funding for this, rather than rely upon a pattern of unexpended funds. It seems that in an area as important as this, a specific line item is needed for tracking and expending appropriate funding. Emily Goudy Canady noted the helpful process of the Convention finance officers meeting with members of Youth Council during Convention to develop a way forward. The Youth Council resolution was withdrawn at Convention, believing that the Finance Committee’s recommendation to Executive Council would address the need.

The motion from the Finance Committee is to take \$3500 from line 5199 and move this to youth program funds (perhaps a new line in the 5350s in the budget). Motion from Finance Committee needs no second - motion is adopted with no opposed.

Dean Lacy, Chair of the Personnel Committee, introduces the draft of the Personnel Manual. Discussion follows, inviting feedback. Council members offered a number of concerns and some discomfort in terms of reducing employee benefit to valued long time workers. Dean Lacy assured Council that these were ongoing conversations and that all feedback was welcomed.

Bishop Lee suggested that final approval of this manual take place at the November meeting, face to face, and that the committee produce the final draft of the manual by October. Mr. Swindell offers the suggestion of Personal Time Off (PTO) instead of the current approach to vacation and sick time. Dean Lacy responds that Committee had considered that methodology, and returned to a modification of a prior method.

Mrs. Emily Gowdy Canady, Program Officer for Youth, University and Campus, and Young Adult Ministries reported to Council the following:

- She gives thanks for approval of scholarship funds and articulates a methodology available through her for the process of scholarship.
- Youth Council is, for the first time since we began this new structure, completely full.

- 750 to 800 pairs of socks were collected during Mission on Convention which have been routed to community services in the five deaneries of the diocese.
  - Annual Youth calendar is being mailed next week.
  - 14 young people are representing this diocese at the Episcopal Youth Event - and a diocesan mission project. The Rev'd Mark Powell and The Rev'd Stephen Mazingo will be leading a group.
  - The Youth Council submitted six questions to the Bishop's Search Q&A.
  - New emergent campus ministry in Pembroke.
  - We have three DMFS grants in, one in support of new work in campus ministry in Pembroke.
  - Moving to the completion of a new search for ECU campus ministry chaplain.
- Pamlico Deanery Report given by Dean Lacy:
- Clericus conversation around Personnel Manuel and Bishop Search.

Trinity Deanery Report given by Dean Pollock:

- Trinity deanery Q&A on April 30.
- Trinity deanery youth event at St Mary's. Kinston.

Upper Cape Fear Deanery report given by Dean Frazier:

- excitement about emergent campus ministry in Pembroke and its new advisory council
- work to be more hospitable and inviting to military presence there
- notes the gifts of interim clergy working in the deanery

Lower Cape Fear Deanery Report was given by the Rev'd Dena Bearl for Dean Catherine Powell:

- Mr. Adam Pierce doing great job connecting with local parishes there in campus ministry.
- The Rev'd Ron Abrams keeping farmworker ministry in front of deanery.

Albemarle Deanery Report given by Dean Bonner:

- Very successful Acolyte Festival hosted by St Andrews by the Sea, Nags Head
- The Rev'd Jim Reed, interim at St. Paul's, Edenton, helping congregation re-engage wider community
- Deanery wide confirmation service at Grace, Plymouth
- New building for St Luke's, Moyock.

ECW Report given by Mrs. Ann Parker

- Shared that the Annual meeting is on April 24.

Bishop Lee

- speaks of encouraging engagement of African-American young people in Upper Cape Fear Deanery visits
- Renewal of Ordination Vows on Tuesday in Holy Week at Christ Church, New Bern

Walkabouts for Bishop Search

- Mrs. Hatcher gives an overview of the travel, locations and experiences of people, and offers some suggestions for best walkabout experiences.

Dean Bonner articulates thanks to the Transition and Search Committee.

There being no further business Council is adjourned.

Respectfully submitted,  
The Rev'd Canon Matthew E. Stockard  
Secretary of Convention

## Convention Reports

### REPORTS TO THE 131st ANNUAL CONVENTION OF THE DIOCESE OF EAST CAROLINA

(FILED BY TITLE)

#### ANTI-RACISM COMMISSION

The Anti-Racism Commission provided “Seeing the Face of God in Each Other” workshops as a structured dialogue for diocesan leadership development through one-day workshops in each deanery. The 87 participants included clergy, parishioners in leadership and non-leadership roles, repeat participants, non-diocesan community and military personnel.

#### “Seeing the Face of God in Each Other” Workshops for 2013

Program Year	Deanery	Host Parish	# of: A. Participants and B. Parishes	Facilitators and Registrars (R)
9/2012 through 6/2013	Albemarle Feb. 23	All Saints, Southern Shores	A. 10 B. 5*	The Rev Mary Reese The Rev Deacon Henrietta Williams <u>Ms Dionne Johnson (R)</u>
	Lower Cape Fear Mar. 2	St. John’s, Wilmington	A. 28 B. 9*	The Rev Deacon Henrietta Williams Mr. Charles Hannibal <u>Ms Dionne Johnson (R)</u>
	Upper Cape Fear Apr. 13	St. John’s, Fayetteville	A. 12 B. 3	The Rev Mary Frances <u>Curns</u> The Very Rev John Frazier Mr. Sam Lloyd (R)
	Pamlico Jun. 1	Emmanuel, Farmville	A. 3 B. 2	The Ven. John <u>Gaskill</u> The Rev Bob <u>Hudak</u> Mr. Sam Lloyd (R)
10/2013 through 5/2014	Trinity Oct. 5	St. Andrew’s, Morehead	Cancelled **	<i>Mr. Charles Hannibal The Rev Deacon Henrietta Williams The Rev Mary Reese (R)</i>
	Trinity Oct. 12	St. Francis, Goldsboro	A. 22 B. 4	The Ven. John <u>Gaskill</u> The Rev Mary Reese <u>Ms Dionne Johnson (R)</u>
	Lower Cape Fear Nov. 9	St. Paul’s, Wilmington	Cancelled**	<i>The Ven. John <u>Gaskill</u> Mr. Charles Hannibal Mrs. Caroline Parham-Ramsey (R)</i>
	Pamlico Nov. 16	St. Paul’s, Greenville	A. 12 B. 4*	The Ven. John <u>Gaskill</u> Mr. Sam Lloyd The Rev Bob <u>Hudak (R)</u>

\*Number includes parishes from multiple deaneries.

\*\*Number registered was below minimum required. (Follow-up notice was late for Nov. 9 event.)



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**Remaining 2013-2014 Program Year “Seeing the Face of God in Each Other” Workshops**

Date	Deanery	Host Parish	Facilitators and Registrars (R)
March 1, 2014	Albemarle	St. Thomas, Windsor	The Rev Mary Reese The Rev Henrietta Williams The Rev Jeff Douglas (R)
May 3, 2014	Upper Cape Fear	St. Joseph’s, Fayetteville	The Rev Mary Frances Curns The Very Rev John Frazier Mr. Sam Lloyd (R)

The Commission measures its effectiveness via the evaluations submitted by workshop participants. Participants respond to four areas: I Liked; I Want; I Hope; and I Learned. The workshop evaluations for 2013 were consistently positive and thought provoking. Please see raw data provided at Annual Convention.

The Commission is mandated by General Convention resolutions and Annual Diocesan Convention resolutions to provide anti-racism training and notice of said training for all in diocesan and parish leadership roles. These leadership development workshops are none the less open to all in the parish and the community.

The leadership development dialogue has its foundation in the Mission of the Church, “...to restore all people to unity with God and each other in Christ,” and in our Baptismal Covenant vows, - to seek and serve Christ in all persons, loving our neighbor as ourselves; and to strive for justice and peace among all people, and respect the dignity of every human being (The Book of Common Prayer pp. 855 and 305 respectively).

The methodology used is dialogue in a safe space. The goals for each of us are (1) to develop an awareness of how we all live with and are affected by systemic racism and other ‘isms’ in our society; and (2) for each of us to embark on a personal journey of memories; where I am today; and living my tomorrow with expanded insight. The Diocese issues Certificates of Completion to all who complete the one-day, diocesan authorized program. The reality of ‘isms’ in our society and specifically in the diocese was shared via a diocesan group activity at the Feb. 2013 Annual Convention.

The Commission schedule of workshop dates and sites, and registration procedure are posted on the Diocesan website under, “Ministries and Education Opportunities, Anti-racism Commission.” The Commission follow-up notification procedures are: the Dean, the rector of the host parish, and all rectors in the deanery are notified by letter prior to workshops in each deanery; personal contact with the rector of the host parish and a visit by facilitators to the host parish prior to the workshop; notices in diocesan News and Notes online newsletter; word-of-mouth contact by parishioners and/or Commissioners local to the host deanery.

The Commission adopted recommendations from our diocesan family to end the workshop program year in early May rather than June due to the onset of summer vacations; to schedule the Albemarle Deanery workshop in the off-season months; to offer two workshops per year for Trinity Deanery due to the geography of the deanery. We welcome suggestions at all times and especially when workshop schedules will conflict with local festivals, major athletic events, etc.

Still there are a number of our elected and/or appointed leaders, - parish leaders and members of diocesan boards, commissions and committees, - who have not participated in the, "Seeing the Face of God in Each Other," dialogue. Some leaders report not having been made aware of their expected compliance with the General Convention and Diocesan resolutions. There are also those leaders who have made the decision to refuse to comply.

We are all family, being children of our one God. We are stronger when we learn and work in unity than in isolation. As we face the obstacles that prevent us from seeing the face of God in each other, we recognize that our clergy and lay delegates to this Annual Convention, each one being an elected and or appointed leader, is a key voice in promoting participation in this process of dialogue, this process of experiencing living into our Baptismal Covenant together.

Respectfully submitted,  
Mr. Charles Hannibal, St. Augustine's, Kinston, Co-Chair  
The Rev Mary Reese, St. Andrew's, Goldsboro, Co-Chair

### **CHAPLAIN TO THE RETIRED CLERGY AND SURVIVING SPOUSES**

The Chaplain's position originated with the Episcopal Church Pension Fund. The mission for this position is to serve as both a resource and a support for Retired Clergy and Surviving Spouses who are resident in this Diocese.

The precise methods to accomplish this mission are as varied as the people involved. For the Diocese East Carolina the primary connection is carried out through yearly and/or bi-yearly letters to the designated recipients in this diocese. In addition individual contacts are maintained via the telephone. The letters explain that the Chaplain is available to assist with questions regarding the Pension or health care or finances or local contacts or simply to keep in touch. Telephone contacts are more specific as they are addressing the particular issue of the individual. The yearly listing of the recipients of this service includes retired clergy and surviving spouses receiving pensions from the national church who are canonical resident of this diocese. If there are Retired Clergy or Surviving Spouses who are not specifically included for service in this diocese and who request assistance, it will be provided.

The following information includes the overall number of persons within the coverage of this Chaplain's mission.

Number of Resident Retired Clergy	83
Number of Resident Surviving Spouses	34
<b>Total</b>	<b>117</b>

The Chaplain's position is a service with expenditures covered through their Bishop. Your help would be appreciated greatly. If you know of retired a clergy person or a surviving spouse either of whom would benefit from some assistance, please contact me or encourage them to make a contact. In addition, if you know of persons who are living in this diocese and whose canonical residency is elsewhere, and they could benefit from this local chaplaincy service, please contact me or encourage their contact.

My telephone number is 910-313-2565. My e-mail address is revchandler@bellsouth.net. Please feel free to contact me with questions or follow up-requests.

God's Peace,

The Rev. Nan Chandler, Chaplain to Retired Clergy and Surviving Spouses

### **COMPENSATION AND BENEFITS COMMITTEE**

The Compensation and Benefits Committee met at the Diocesan House on November 9, 2013. The Committee reviewed recommendations for cost of living increases for clergy and, in line with recommendations from Social Security approved a 2% increase as the Diocesan standard. The committee also reviewed plans for bridge insurance for retired clergy through the Denominational Health Plan.

In the coming year the committee plans to survey the churches on the Diocesan Health Plan to see what the effect and effectiveness of the new insurance has been. The committee also plans to review diocesan standards for clergy and lay compensation.

Respectfully submitted,

The Rev. Richard G. Elliott, Chair

Ms. Katherine Dodd

Ms. Janet Heath

Ms. Tess Judge

Ms. Arleen Oliver

The Rev. John Pollock

Ms. Jennifer Spivey



## **2014 CLERGY COMPENSATION REVIEW AND RECOMMENDATION**

### **A. ANNUAL COMPENSATION REVIEW PROCESS**

The rector and the senior warden are asked to appoint a Compensation Review Committee. It is suggested that the following might serve on the Compensation Review Committee: (1) a former senior warden; (2) one of the current vestry; and (3) preferably someone from the congregation at-large who may have experience in compensation review on a professional level.

Suggested steps for carrying out the compensation review process are:

- (1) After the Committee has been appointed, all members should be supplied with copies of “Caring for Clergy through Compensation”, “Caring for Clergy through Housing” (see page 4 for ordering information) and the Diocesan Clergy Salary Study Commission findings, which should be read before meeting with the rector.
- (2) The Committee should review the existing compensation package by item in order to be familiar with its details.
- (3) The rector should be asked to comment to the Committee on the present compensation and how the total package should be structured for the coming year.
- (4) The Committee should be aware of the current COLA (cost of living allowance.) COLA is not considered a raise. The COLA for the year 2014 is 2.0%.
- (5) The guidelines recommended by the diocese should be reviewed.
- (6) The Committee should ascertain that the rector is familiar with the tax consequences of how the salary package is structured. The 2013 Federal Reporting Requirements for Clergy may be downloaded from the Diocesan website. [www.diocese-eastcarolina.org](http://www.diocese-eastcarolina.org) , Resources, Administrative Resources, under the “Parish” list.
- (7) The compensation should be set. The Diocesan Compensation and Benefits Committee encourages Parish Compensation Review Committees to set the compensation with the rector present to allow for an open dialogue.

### **B. MINIMUM SALARY AND COMPENSATION FACTORS**

#### **THE COST OF THE POSITION**

Clergy, as are all Christians, are called to do the work of the Lord. Compensation of clergy is one measure of how we care for one another as Christians. The compensation of clergy is influenced by many factors such as the scope of the job, clergy/vestry accountability, church stewardship, and the resources of the parish. Maximum equity and fairness result when the policies and methods pertaining to clergy compensation are standardized as much as possible and dealt with openly, making allowances for “special situations”.

The following guideline for determining the cost of a full time clergy position is offered for establishing equity and fairness between the clergy and the vestry.

While there is difficulty in any ministry review for clergy and vestry, there is an obvious need for an annual review of their mutual ministry. Communication and accountability between clergy and vestry should be a part of that review. An ongoing written clarification of expectations between clergy and vestry will support the mutual ministry of the parish.

## **CLERGY COMPENSATION STUDY**

### **LEVELS OF RESPONSIBILITY AND COMMENSURATE COMPENSATION**

Salary is that cash amount which is paid directly to a member of the clergy exclusive of housing, utilities, and FICA. The first step in determining salary is to determine the Job Responsibility Level. The descriptions of each level and the ranges of each salary are of a scope comprehensive enough to allow practically any situation to fall within one of the job responsibility levels. The Job Responsibility Level determines the salary range.

Job Responsibility Level. (Please refer to Sizing Up a Congregation for New Member Ministry by Arlin J. Routhauge.)

**Level A- 1** This is the first year of ordained ministry, which begins on the day of ordination to the Diaconate. (Salary set by diocese.) This is an entry - level position.

**Level A-2** This is the second year of ordained ministry, which begins on the first anniversary date of the ordination to the Diaconate.

NOTE: The following levels are based on average Sunday attendance taken from the previous year's parochial report.

**Level B** Positions at this level require professional competency and ability to deal with normal demands as found in some missions and small parishes. This size congregation with up to fifty members attending worship regularly is called the Family Church.

**Level C** Positions at this level require professional competency and ability to deal with demands of a mission or parish beyond the size or complexity of Level B. Often the major challenges here are those of institutional and pastoral management. An illustration of this level might be the mission cure, small to medium parish, college chaplain, or seasoned assistant. This size congregation, with fifty to one hundred and fifty members attending worship regularly, is called the Pastoral Church.

**Level D** These are positions of some complexity and responsibility requiring more professional competence and independence than those of Level C. Of the same level of responsibility, although very different in some of the skills required, are such positions as diocesan officials, a Senior Assistant/Associate in a parish whose rectorship is at Level E or F, or a "Specialist" in certain areas. This size congregation, with one hundred fifty to two hundred fifty members attending worship regularly, is called the Small Program Church.

**Level E** These positions are very complex. Typical of this level is the rectorship of above average in size and complexity of program. This size congregation, with two hundred fifty to three hundred fifty members attending worship regularly, is called the Large Program Church.

**Level F** These positions require considerable experience and mastery of several, but not necessarily related, disciplines. Direction and training of a large staff is required. Rectors of very large, diverse parishes are typically at this level. This size congregation, with three hundred fifty or more members attending worship regularly, is called the Corporate Church.

**Level G** Episcopate

## Total Cost to Parish

### A. Salary and Housing for Pension purposes (use form on page 6)

1. Salary
2. Housing - (a) if rectory is provided, 30% of salary, utilities and social security allowance for purpose of deferring pension payment; (b) if no rectory is provided, actual cash allowance, utilities and social security allowance.
3. Utilities - reimbursement of actual costs
4. Social Security or FICA allowance – cash allowance given to clergy to offset the cost of self-employment taxes in accordance with SECA. This is usually calculated as half of the current SECA percent (currently 15.3% or 7.65%).

### B. Benefits

1. Retirement (Church Pension Fund) - 18% of salary, housing and utilities, social security allowance and Any Other Cash Allowances
2. Life , Medical, and Dental Insurance - Based on 2013 quotes to the Diocese.
3. Long term Disability Insurance (Short term Disability is provided by the Church Pension Fund)
3. Sabbatical Leave (three months per five years)
4. Vacation – Cost to provide Supply Clergy during vacation period
5. If rectory is provided, a monthly equity allowance placed in a non-taxable annuity (The Church Pension Fund is one source to establish an annuity. Call 1-800-223-6602.)

### C. Business Expenses

1. Travel - reimbursement of actual expenses for parish and diocesan activities.
2. Continuing Education - reimbursement of actual expenses, including travel, registration, lodging, etc. (\$1400-\$1600). A minimum of two weeks (including two Sundays) is an appropriate length of time for continuing education.
3. Other Professional Expenses - reimbursement of actual expenses (such as books).

Letters of Agreement (including compensation packages) need to have the approval of the Diocesan Office.

Note: There is growing concern that a sabbatical is helpful/necessary if the quality of ministry from the clergy is to grow and remain competent within the life of the congregation. A three month leave after five years in an individual parish has been suggested by our Commission on Ministry as an appropriate time. The parish treasurer is encouraged to accrue funds each year. The course of study, as well as the length of time, should be negotiated with the vestry. Please consult the Commission on Ministry's Policy on Sabbatical Leave.

There are numerous printable resources available from the Office of Transition Ministry to assist parishes and clergy with clergy compensation issues. The website link is <http://library.episcopalchurch.org/office/transition-ministry>, and type the title you want in the search library box. For immediate assistance you may contact OTM at 800-334-7626 or call directly:

The Rev. Victoria Duncan at 212-922-5251 or [vduncan@episcopalchurch.org](mailto:vduncan@episcopalchurch.org).

Sabrina Nealy at 212-716-6064 or [snealy@episcopalchurch.org](mailto:snealy@episcopalchurch.org). FAX: 212-682-5594

## MINIMUM SUPPLY CLERGY REMUNERATION

One Sunday Service (or special services, such as funerals and weddings)	\$210.00
Two or more Sunday services	\$260.00
Regularly Scheduled Midweek Service	\$105.00
Mileage Reimbursement (Required)	Current Allowable IRS Rate
Lodging and Meals as Necessary	Standard IRS Per Diem

*(To check the per diem rate for your location, go to <http://www.gsa.gov/portal/category/100120> and click on the state of North Carolina)*

\*Use of the per diem rates is not mandatory—a parish can always reimburse actual expenses if the supply clergy provides adequate records (actual receipts).

Note: Supply clergy are responsible for federal and state income tax and self-employment tax on these amounts. Interim situations are all unique and should be negotiated individually with the involvement of a Diocesan consultant. The Church Pension Fund should be alerted to any retired priest providing supply services over 3 months.

In the case where a congregation has a regular agreement with a supply priest and wishes to contract with them for pastoral care or other specific services, then compensation is appropriate. The amount, depending upon time given for those services, needs to be near or equal to the minimum remuneration for Sunday services.

Supply clergy that are regularly employed and consistently work at the same congregation are normally considered to be employees of the congregation. The congregation is responsible for providing the supply clergy with a Form W-2, “Wage and Tax Statement,” at year-end and must also file a quarterly Form 941, “Quarterly Federal Tax Return,” as well as quarterly state returns.

Congregations that pay any supply clergy over \$600.00 in a calendar year must, at the minimum, provide the supply clergy with an annual Form 1099 MISC. The congregation is responsible for obtaining the supply clergy’s Social Security number to be reported on the Form 1099.

**A CHART TO CALCULATE  
RECTOR'S SALARY AND BENEFITS**

NOT LIVING IN RECTORY		LIVING IN RECTORY	
SALARY/ALLOWANCES:		SALARY/ALLOWANCES:	
1	SALARY	1	SALARY
2	UTILITIES CASH ALLOW	2	UTILITIES CASH ALLOW
3	HOUSING CASH ALLOW		
4	SOCIAL SECURITY CASH ALLOW	3	SOCIAL SECURITY CASH ALLOW
A	TOTAL SALARY/ALLOWANCES (1+2+3+4)	A	TOTAL SALARY/ALLOWANCES (1+2+3)
RETIREMENT (PENSION FUND)		RETIREMENT (PENSION FUND)	
4	SALARY+UTILITIES+FICA (SAME AS A)		
	HOUSING:		
5	30%(SALARY+UTILITIES+FICA)		
6	SUBTOTAL (4 + 5)		
B	PENSION (18% OF ITEM A)	B	PENSION (18% OF LINE 6)
C	LIFE MEDICAL & DENTAL INSURANCE	C	LIFE MEDICAL & DENTAL INSURANCE
D	LONG TERM DISABILITY INSURANCE (S/T DISABILITY PAID BY CPG)	D	LONG TERM DISABILITY INSURANCE (S/T DISABILITY PAID BY CPG)
E	SABBATICAL LEAVE (THREE MONTHS PER FIVE YEARS)	E	SABBATICAL LEAVE (THREE MONTHS PER FIVE YEARS)
F	VACATION (SUPPLY CLERGY COST)	F	VACATION (SUPPLY CLERGY COST)
G	EQUITY ALLOWANCE (N/A) 0.00	G	EQUITY ALLOWANCE (TO NON-TAXABLE ANNUITY)
H	TRAVEL-ACTUAL EXPENSES	H	TRAVEL-ACTUAL EXPENSES
I	CONTINUING EDUCATION	I	CONTINUING EDUCATION
	TOTAL COST TO PARISH (A+B+C+D+E+G+H+I)		TOTAL COST TO PARISH (A+B+C+D+E+F+G+H+I)

## **BENEFITS FOR RETIRED CLERGY**

This proposal is submitted concerning a benefit for retired clergy and surviving spouses of retired clergy.

Retired clergy may receive assistance in defraying the cost of Medicare Supplement Insurance, within the following guidelines:

### **ELIGIBILITY**

To all clergy who are sixty-five years old or older, and have served as a priest with compensated benefits for at least 20 years in the Episcopal Church of the United States of America, with ten years as such a priest in continuous service in the Diocese of East Carolina, and canonically resident at the time of retirement in the Diocese of East Carolina, the diocese may reimburse each retiree meeting these criteria for a portion of their premiums for the Medicare supplement plan with the Episcopal Church Medical Trust.

### **BENEFIT AMOUNT**

Each year the maximum reimbursement allowance will be reviewed and a recommendation made to the Diocese, applicable to funds available.

Consideration in setting the amount of this benefit shall, without any obligation to offset it, be based upon what it would cost to purchase Medicare Supplement insurance with the group health insurance that the Diocese is using at the time. In no event will the amount of reimbursement in a given instance be more than the lesser of the following: (1) the actual cost of the insurance, or (2) the maximum reimbursement benefit in effect at the time.

### **RECIPIENT'S RESPONSIBILITIES**

While the recipient is responsible for securing his/her Medicare Supplement coverage with the provider he/she chooses and also for filing evidence of its having been paid (for reimbursement purposes), the amount of reimbursement will be determined in accordance with the preceding section ("Benefit Amount").

### **Level A-1 Job Grade Salary Range**

#### **Diocese of East Carolina**

This is the first year of ordained ministry, which begins on the day of ordination to the Diaconate. This is an entry level position. Salary is set by the diocese - \$31,384 for 2014. (This figure does not include housing, utilities, travel, etc.)

## Level A-2 Job Grade Salary Range

### Diocese of East Carolina

This is the second year of ordained ministry, which begins on the first anniversary date of the ordination to the Diaconate. Salary is set by the diocese - \$34,797 for 2013. (This figure does not include housing, utilities, travel, etc.)

## Level B Job Grade Salary Range

### Diocese of East Carolina

Rector of Congregation with up to fifty persons attending Sunday worship regularly (Family Church). Positions at this level require professional competency and ability to deal with normal demands as found in some missions and small parishes.

Years of Service	2013 Base Salary % of increase	2014 COLA Increase 2%	2014 2% Above COLA 4%	2014 4% Above COLA 6%	2014 6% Above COLA 8%
19 and up	\$59,622	\$60,814	\$62,007	\$63,199	\$64,392
13-18	\$54,333	\$55,420	\$56,506	\$57,593	\$58,680
8-12	\$49,045	\$50,026	\$51,007	\$51,988	\$52,969
4-7	\$43,757	\$44,632	\$45,507	\$46,382	\$47,258
0-3	\$38,466	\$39,235	\$40,005	\$40,774	\$41,543

For this size parish, \$39,235 is considered the minimum entry salary. For churches whose attendance is near the maximum for this category, the vestry should consider advancing the salary. Other factors which will call for increased base salary include time since ordination, time in the parish, unique skills and talents which the parish finds desirable in its clergy, and any other subjective factors which the vestry, in its discretion appreciates in the mutual ministry shared with the clergy.

Level B may also be appropriate for assistant clergy depending upon experience and years of ordination.



## Level C Job Grade Salary Range

Rector of Congregation with fifty to one hundred fifty persons attending Sunday worship regularly (Pastoral Church). Positions at this level require professional competency and ability to deal with demands of a mission or parish beyond the size or complexity of Level B. Often the major challenges here are those of institutional and pastoral management. An illustration of this level might be the mission cure, small to medium parish, college chaplain, or seasoned assistant.

Years of Service	2013 Base Salary % of increase	2014 COLA Increase 2%	2014 2% Above COLA 4%	2014 4% Above COLA 6%	2014 6% Above COLA 8%
19 and up	\$60,904	\$62,122	\$63,340	\$64,558	\$65,776
13-18	\$55,827	\$56,944	\$58,060	\$59,177	\$60,293
8-12	\$50,751	\$51,766	\$52,781	\$53,796	\$54,811
4-7	\$45,677	\$46,591	\$47,504	\$48,418	\$49,331
0-3	\$40,600	\$41,412	\$42,224	\$43,036	\$43,848

For this size parish, \$41,412 is considered the minimum entry salary. For churches whose attendance is near the maximum for this category, the vestry should consider advancing the salary. Other factors which will call for increased base salary include time since ordination, time in the parish, unique skills and talents which the parish finds desirable in its clergy, and any other subjective factors which the vestry, in its discretion appreciates in the mutual ministry shared with the clergy. Level C may also be appropriate for assistant clergy depending upon experience and years of ordination.



## Level D Job Grade Salary Range

Rector of Congregation with one hundred fifty to two hundred fifty persons attending Sunday worship regularly (Small Program Church). These are positions of some complexity and responsibility requiring more professional competence and independence than those of Level C. Of the same level of responsibility, although very different in some of the skills required, are such positions as diocesan officials, a Senior Assistant in a parish whose rectorship is at Level E or F, or a “Specialist” in certain areas.

Years of Service	2013 Base Salary	2014 COLA Increase	2014 2% Above COLA	2014 4% Above COLA	2014 6% Above COLA
	% of increase	2%	4%	6%	8%
19 and up	\$71,326	\$72,753	\$74,179	\$75,606	\$77,032
13-18	\$64,999	\$66,299	\$67,599	\$68,899	\$70,199
8-12	\$58,670	\$59,843	\$61,017	\$62,190	\$63,364
4-7	\$52,343	\$53,390	\$54,437	\$55,484	\$56,530
0-3	\$46,015	\$46,935	\$47,856	\$48,776	\$49,696

For this size parish, \$46,935 is considered the minimum entry salary. For churches whose attendance is near the maximum for this category, the vestry should consider advancing the salary. Other factors which will call for increased base salary include time since ordination, time in the parish, unique skills and talents which the parish finds desirable in its clergy, and any other subjective factors which the vestry, in its discretion appreciates in the mutual ministry shared with the clergy.

Level D may also be appropriate for Senior Assistant/Associate clergy depending upon experience and years of ordination.

### Level E Job Grade Salary Range

Rector of Congregation with two hundred fifty to three hundred fifty persons attending Sunday worship regularly (Large Program Church). These positions are very complex. Typical of this level is the rectorship of above average in size and complexity of program.

Years of Service	2013 Base Salary % of increase	2014 COLA Increase 2%	2014 2% Above COLA 4%	2014 4% Above COLA 6%	2014 6% Above COLA 8%
19 and up	\$110,412	\$112,620	\$114,828	\$117,037	\$119,245
13-18	\$100,617	\$102,629	\$104,642	\$106,654	\$108,666
8-12	\$90,821	\$92,637	\$94,454	\$96,270	\$98,087
4-7	\$81,027	\$82,648	\$84,268	\$85,889	\$87,509
0-3	\$71,233	\$72,658	\$74,082	\$75,507	\$76,932

For this size parish, \$72,658 is considered the minimum entry salary. For churches whose attendance is near the maximum for this category, the vestry should consider advancing the salary. Other factors which will call for increased base salary include time since ordination, time in the parish, unique skills and talents which the parish finds desirable in its clergy, and any other subjective factors which the vestry, in its discretion appreciates in the mutual ministry shared with the clergy.

### Level F Job Grade Salary Range

Rector of Congregation with three hundred fifty persons or more attending Sunday worship regularly (Corporate Church). These positions require considerable experience and mastery of several not necessarily related disciplines. Direction and training of a large staff is required. Rectors of very large, diverse parishes are typically at this level.

Years of Service	2013 Base Salary % of increase	2014 COLA Increase 2%	2014 2% Above COLA 4%	2014 4% Above COLA 6%	2014 6% Above COLA 8%
19 and up	\$138,011	\$140,771	\$143,531	\$146,292	\$149,052
13-18	\$125,770	\$128,285	\$130,801	\$133,316	\$135,832
8-12	\$113,527	\$115,798	\$118,068	\$120,339	\$122,609
4-7	\$101,283	\$103,309	\$105,334	\$107,360	\$109,386
0-3	\$89,041	\$90,822	\$92,603	\$94,383	\$96,164

For this size parish, \$90,822 is considered the minimum entry salary. For churches whose attendance is near the maximum for this category, the vestry should consider advancing the salary. Other factors which will call for increased base salary include time since ordination, time in the parish, unique skills and talents which the parish finds desirable in its clergy, and any other sub-

jective factors which the vestry, in its discretion appreciates in the mutual ministry shared with the clergy.

### Level G Job Grade Salary Range Episcopate

Years of Service	2013 Base Salary	2014 COLA Increase	2014 2% Above COLA	2014 4% Above COLA	2014 6% Above COLA
	% of increase	2%	4%	6%	8%
19 and up	\$172,461	\$175,910	\$179,359	\$182,809	\$186,258
13-18	\$157,162	\$160,305	\$163,448	\$166,592	\$169,735
8-12	\$141,861	\$144,698	\$147,535	\$150,373	\$153,210
4-7	\$126,564	\$129,095	\$131,627	\$134,158	\$136,689
0-3	\$111,264	\$113,489	\$115,715	\$117,940	\$120,165

### 2014 Diocese of East Carolina Insurance Rates/Medical Plans

Plans Offered in 2014	2014 Rates				Percentage Increases
Plan Name	Single	Plus Sps	Plus Child	Family	
Empire BCBS High Deductible Health Plan	\$557	\$1003	\$1003	\$1,560	3.04%
Empire EPO 90	\$784	\$1,411	\$1,411	\$2,195	4.48%
Empire PPO 90/70	\$803	\$1,445	\$1,445	\$2,247	4.59%
Empire EPO 80	\$711	\$1280	\$1280	\$1991	0.04%
Empire PPO 75/50	\$647	\$1165	\$1165	\$1812	-0.02%
Empire PPO 80/60	\$722	\$1300	\$1300	\$2022	-.02%
Empire BCBS MS EPO90 *	\$622	\$1120	\$1120	\$1742	
Empire PPO MS 80/60 *	\$596	\$1073	\$1073	\$1669	
EAP (Employee Assistance Program)\$5	\$5	\$5	\$5	0.0%	

*\*These plans are for employers taking advantage of the Small Employer Medicare as Secondary Exemption*

### Dental Plans 2014 Rates

Plan Name	Single	Plus Sps	Plus Child	Family
Dental & Orthodontia PPO - \$25/\$75 Ded.	\$71	\$128	\$128	\$199
Basic Dental PPO - \$50/\$150 Ded.	\$55	\$99	\$99	\$154
Preventive Dental	\$26	\$47	\$47	\$73

## 2014 Diocese of East Carolina Insurance Rates

### **Life Insurance:**

\$.65 per \$1,000 of life insurance per month

The amount of life insurance is 2x salary, housing, utilities and cash allowances (total compensation reported to the Church Pension Fund), rounded to the nearest \$500.00.

### **Employer-paid Long-Term Disability:**

Premium is based on actual salary (total compensation reported to the Church Pension Fund), and is \$.67 per \$100 of monthly covered payroll.

- The maximum salary cap for the 50% clergy coverage is \$120,000 of covered payroll (\$60,000 is 50% of \$120,000, which is the maximum disability benefit of \$5,000/month)
- The maximum salary cap for the 66 2/3 lay plan is \$90,000 of covered payroll rounded up to nearest \$1,000 (\$60,000 is 66 2/3 % of \$90,000 which is the maximum disability benefit of \$5,000/month)

Church Pension Fund pays premiums for Short-term Disability for Clergy.

### **Voluntary Long-Term Disability:**

<u>Salary Ranges</u>	<u>Clergy</u>		<u>Lay Employees</u>	
	<u>25% Option</u>	<u>50% Option</u>	<u>25% Option</u>	<u>50% Option</u>
Less than \$25,000	\$14	\$23	\$12	\$18
\$25,000 to \$44,999	\$26	\$44	\$22	\$37
\$45,000 and above	\$50	\$86	\$43	\$72

### **Employer Paid Short-Term Disability for Lay Employees:**

<u>Salary Ranges</u>	<u>Rate</u>
Less than \$25,000	\$8.00
\$25,000 to \$49,999	\$17.50
Greater than \$50,000	\$32.00

## COMPANION RELATIONSHIP COMMITTEE

The 1998 Lambeth Conference declared by resolution II:3 that “the time has come for significant new initiatives in encouraging all dioceses to develop companion relationships across provincial borders, as part of the process of developing the cross cultural nature of communion.” Companion relationships are started through collegial relations between bishops desiring stronger faith and communion together. To this end, our former Bishop Dan Daniel and Bishop Julio C. Holguin of the Dominican Republic came together through faith to form the companion relationship between our dioceses.

Some examples of companion diocese relationships are visits by bishops, clergy, laity, youth exchanges, mission teams, faithful communion, seminars, conferences, gifts of arts and craft, medical teams, assistance in times of need and development projects. Our diocese has sent medical mission teams and work mission teams to the Dominican Republic. The purpose of the East Carolina Companion Diocese committee is to educate parishioners in our diocese about our connection with the Dominican Republic. Providing administrative and logistical support to parishes that are interested in mission teams or other types of activities links us with the Diocese of the Dominican Republic.

In April, we were invited to attend the first International Mission Conference entitled “Encounters in Mission” in Santo Domingo. This provided sharing times with other representatives of dioceses operating as Companion Dioceses with the Dominican Republic. Carol Milam, from the Church of the Servant, in Wilmington, lead a team of 16 energetic workers that attended the closing ceremony of this conference and then traveled to Jimani, where they were hosted by San Pablo Apostale Episcopal church. They served the parishioners by helping put on a new tin roof on a home, repairing kitchen sinks and bathrooms, repairing doors in homes and other general maintenance. In the church sanctuary, they scraped and repainted the walls. They also helped finish several classrooms in the church-sponsored elementary school. The team saw a need for a school playground, and have been dedicated to designing, engineering and raising the funds for this \$26,000 project.

In June, Colin Jones lead a medical team from St. Thomas, Ahsoskie to Bani, where they operated a general medical clinic, providing medical care to nearly 100 patients a day and an extensive formulary of pharmaceutical supplies.

On November 16, the committee sponsored a Mission Training Conference at Trinity Center, with assistance from a grant from the Legacy Fund of St. Paul’s, Greenville. 33 parishioners from 11 parishes attended to hear presentations on the logistics of mission trips, vacation Bible school teams, construction teams and medical teams. Richard Taft led the presentation on medical missions and Carol Milam made a presentation about the details of her team’s project to build a playground for the Professor Laura Morrow Elementary School in Jimani. They are scheduled to return in 2015 for the construction of the playground. Bill Kunkle, executive director of The Dominican Development Group, also delivered a presentation about how this foundation supports projects in the DR.

Plans are for a medical team lead by Richard Taft to return in February 2014 to San Pablo Episcopal church, Jimani, for the 3rd year. There are multiple ways to establish a relationship with parishes in the Dominican Republic. If interested, contact [richardtaft@suddenlink.net](mailto:richardtaft@suddenlink.net).

Respectfully submitted,  
Richard Taft ,Chair, Companion Diocese Committee

## DAUGHTERS OF THE KING

The Order of the Daughters of the King® (DOK) is a spiritual sisterhood of women dedicated to a life of Prayer, Service and Evangelism. We are lay and ordained women who have made a commitment to Jesus as our Savior, and we follow Him as Lord of our lives. We are women who, in the midst of our daily lives, find community and spiritual support in local chapters of three or more women. Chapters are formed in churches and are under the oversight of their own clergy.

Women who are communicants of the Episcopal Church, churches in communion with it, or churches in the Historic Episcopate may become Daughters of the King. Today our membership includes women in the Anglican, Episcopal, Lutheran (ELCA) and Roman Catholic churches. In the Diocese of East Carolina, all chapters are in Episcopal Churches.

We are blessed to have nearly 240 Daughters in our diocese, serving in chapters in 18 parishes. Our newest chapter is at St. Paul's in Wilmington. Daughters of the King provide intercessory prayer in their churches, lead Bible and book studies, sponsor Quiet Days, and do other services, as specified by their parish priests. Daughters may not sponsor any fund-raising activities. Many Daughters are active in other areas of their parishes, such as singing in the choir, lay reading, teaching Christian education, or serving in outreach projects.

Women who are not currently attending parishes with Daughters chapters may continue as Daughters with an at-large status. Several of our Daughters-at-large have eventually founded new chapters.

The Daughters of East Carolina assemble yearly at a host church. In April 2013, approximately 60 women met at Holy Trinity in Fayetteville. Our theme was "Looking to Jesus, Spreading His Love". Ms. Lindy Kirk, Province IV President spoke about her life as a Christian and how she spreads His love. The Diocesan officers and Chaplain were installed during our Service of Holy Eucharist at the end of the Assembly. Our next Assembly will be held on Saturday, April 26th at Christ Church in New Bern. All are welcome to attend. Please check out our link on the Diocese of East Carolina website for more information.

If you are interested in becoming a Daughter of the King or learning more about the Order, please contact Kay Roberts, Diocesan President of the Daughters of East Carolina, at [kaygram@earthlink.net](mailto:kaygram@earthlink.net).

Respectfully submitted,

Kay Roberts, President, Daughters of the King, Diocese of East Carolina

## **EDUCATION FOR MINISTRY (EfM)**

Education for Ministry (EfM) is a program of theological education-at-a-distance for lay people from the School of Theology of the University of the South (Sewanee). This four-year program (in which students enroll a year at a time) covers the basics of a theologically reflective education in the Old and New Testaments, Church history, liturgy, spirituality and personal ministry.

In the 2012-2013 academic year, 98 East Carolina students were enrolled in EfM. Of these, 19 were First Year students. CON-GRATULATIONS to these ten 2013 graduates: from the Wilmington area –Thomas Craven, Sandra Sink and Frances Warner ; from New Bern – Rebecca Liberty, Rebecca McEnally and Christie Wineholt; and from Washington – Stephen Batten, Sandy Johnson and Ann-Marie Montague.

Well-trained Mentors are the bedrock of EfM's ongoing success. Mentors commit to recertify-ing their training every 12-18 months. Two Mentor Training sessions will be offered at Pelican House in June 2014. East Carolina is honored to have 20 certi-fied Mentors.

We currently have ten active EfM seminar groups in East Carolina. These groups are located in Fayetteville, Greenville, Morehead City, New Bern, Washington and Wilmington. One East Carolina student is enrolled in EfM Online.

For more information about starting an EfM group in your parish, EfM Online and EfM Mentor training, please visit our website [www.eastcarolinaefm.com](http://www.eastcarolinaefm.com) or contact me at [piergazer@gmail.com](mailto:piergazer@gmail.com).

Respectfully submitted,  
Lisa Richey

## **EPISCOPAL CHURCH WOMEN (ECW)**

We would like to thank everyone for the support given the Episcopal Church Women this past year. It has been a very interesting and in some ways challenging year.

The Diocesan Board of the Episcopal Church Women, as tasked by Bishop Daniel in 2010, has continued to collect money from all parishes, not just the ECWs, to provide scholarships for children in the Dominican Republic. It takes \$350 to provide a year of schooling for one child. We all need to make every effort to ensure we continue to fund these children. All money for this effort should be sent to our ECW Treasurer.



The in May the women of the diocese gathered at St. Thomas, Oriental for the 125th Annual Meeting of the Episcopal Church Women of this diocese. Our guest speaker was Susan Husson of the Interfaith Refugee Ministry; the \$465 offering collected that day went to that important ministry.

During July our Diocesan President, Martha Clark, was unexpectedly forced to resign her position due to family and personal health matters. At our August Board Meeting a decision was made to have two of our Past Diocesan Presidents, Ann Parker and Tricia Phillips, act as Co-Presidents until a new President is elected at our Annual Meeting in April of 2014 at St. James, Wilmington.

During our May Diocesan Board Meeting, a decision was made to form a Task Force on Revitalization of the Episcopal Church Women in the Diocese of East Carolina. Because the ECW is a living, dynamic body which is always changing, we recognized that we needed to examine what we currently have and either explore ways to forge a new, progressive path forward or let the organization in our diocese “wither on the vine.” The Task Force has made some recommended changes to the structure of the Diocesan Board and has explored some things that can hopefully be useful to many of the parish ECWs regarding organization, activities, and alternate leadership methodologies.

Just remember, the Episcopal Church Women are here to assist in all those things that we, as Christians, are called to do.

Respectfully submitted,

Ann Parker and Tricia Phillips, Diocesan ECW Co-Presidents

## **FOUNDATION OF THE EPISCOPAL DIOCESE OF EAST CAROLINA**

During 2013 the Foundation continued to fulfill its mission of investing and managing funds entrusted to them. We continue to be blessed by the many individuals that have made the decision to include the Diocese in their estate planning over the years. These endowments have continued to grow and are providing an annual source of income to many programs in the Diocese. The Foundation ended the year 2013 with total assets in its portfolio of \$ 10,749,084 broken down as follows:

Designated Funds	\$ 4,381,225
Undesignated Funds	\$ 1,402,773
Church and Other Beneficiary Funds	\$ 4,965,086
	\$ 10,749,084



Due to the prudent expertise of our investment manager Paul Elam at Raymond James the portfolio recognized investment gains averaging 17.75% (net of investment fees) in 2013.

The Foundation awarded grants from its undesignated funds to various churches and Trinity & Beyond in 2013 totaling \$ 54,121 as follows:

St. Mary's-Burgaw	\$ 14,760
St. Cyprian's-New Bern	\$ 15,000
Holy Innocents-Seven Springs	\$ 17,700
St. Augustine's-Kinston	\$ 3,395
St. James the Fisherman-Shallotte	\$ 2,692
Trinity & Beyond Capital Campaign	\$ 1,274
	\$ 54,821

The Foundation has approved grants totaling \$ 59,508 for 2014.

The Foundation approved \$ 174,156 from its designated funds to supplement various programs and expenses in the 2013 Diocesan budget and of this amount \$ 143,998 was used. The Foundation has approved \$ 181,951 for the 2014 Diocesan budget.

During 2013 the Foundation hired Teresa Osborne, a Certified Public Accountant, to be the Accountant for the Foundation. She will maintain the Foundation accounting records, work closely with our investment advisor Raymond James, report to the Foundation quarterly, coordinate payments to the Diocese and work with churches that have investments with the Foundation.

We can continue to grow only through the graciousness of our Diocesan family. We encourage everyone to consider the Foundation in their estate planning to provide a perpetual source of income to the wonderful programs being done in our Diocese throughout eastern North Carolina.

Respectfully submitted,  
Ray Tait, Foundation President

### **HISTORIOGRAPHER'S REPORT**

In January, I met with Tim Bradford of St. Francis by the Sea, to talk about the design for the convention display. He made a wonderful suggestion, in using his display racks that he had designed the year before, and we followed through with that. I took photos of both Camp Leach and Camp Oceanside to Staples for mounting and the words we talked about using. Tim did the rest and it was marvelous.

On the weekend prior to Martin Luther King Day, I drove some of our youth to DC for a mission trip. We stayed at a church near the White House, and met with the homeless that come to the church for meals and worship. We visited the Holocaust Museum and the Cathedral, and Sunday morning participated in the worship service. Caleb drove the other van, and both going and coming home, our vans were filled to the very top with everyone's gear ... good thing I have side mirrors!

I went to Kinston to do some work and see what was happening there, prior to the convention. And later that week, I designed a "banner" for the Millennium Development Goal committee to use at the convention. It worked most of the way, but needs some strengthening for this coming convention in 2014. February started out with the convention, and the display which Tim set up. I had gathered some things from Trinity Center to take as well. On Saturday, I retrieved the items I had taken for the display, and Tim dismantled the racks.

On the 12th I drove to Belhaven, Washington and Aurora, met with Brian Buss, chair of the Historic Properties Commission. I did inventory of what was there and also what I took to the diocese office on Thursday. Later in the month, we at St. Paul's celebrated the ordination of Caleb Lee, our new Associate Rector. On the 26th I attended a History & Archives Committee meeting in Kinston. We have several new and exciting people on the committee.

March was a month of car repairs! And a trip to Kinston on the 21st to work in my office, and check on the possible move to the small conference room. In April, at St. Paul's, I drove for our Family Promise people who stayed with us for the week. It is a special time for me to meet some of the folks who may not have a place to live or a job. They are very upbeat and inspiring. On the 16th I drove to Kinston once more to work on canonical registers and check on the move! The 20th was a History Day at St. John's, Fayetteville, sponsored by all three dioceses, and eventually leading to the final day at Christ Church, New Bern in 2017. The 26th to 28th I drove some of our youth to Nags Head for the Acolyte Festival. Kinston on the 30th.

May 14 I was in Kinston once more, worked on records and asked how things were going with the move! A convention committee meeting on the 23rd and another on June 6, and then ... the move! I didn't do much since Jimi had hired Two Men & a Truck and I more or less showed where things needed to go! So I am in the new office space, which now has more than enough items to fill it. Now when I go to Kinston, I take some time to look at where everything is or needs to be, and also do a bit of computerizing canonical records! In fact, my visits are now on my calendar for every Tuesday, unless something happens to prevent it. It has been a busy year, but a good one. I am so blessed to be your Historiographer and be able to delve into history that is so interesting. I finally finished up The Book a year or so ago, and it has been going through editing and hopefully will be ready for the convention in 2014.

With peace and blessings for all in our diocese,

Mamré Marsh Wilson, Historiographer

## **HISTORICAL PROPERTIES COMMITTEE**

A Historical Properties Commission was set up by Bishop Daniel in October 2012 with representatives from the Standing Committee, Executive Council, and Trustees plus the Historiographer. The Commission met with Bishop Daniel in November and listed the Churches that were to be the business of the Commission. Then in January 2013 Bishop Daniel resigned and the Chairman of the Commission discussed with the appointed Bishop Provisional a future role for the Commission. It was decided to suspend the activities of the Commission until a new Bishop Diocesan was in office, which would be after November 2014.

The Chairman worked with the Chancellor to carry forward some of the pressing business that was now the responsibility of the Trustees. The Standing Committee recommended that the Historical Properties Commission change its name to Historical Properties Committee and act in support of the Trustees. This was approved by the Trustees at their June meeting.

For the record; progress on disposal of the Churches listed by Conventions 129 and 130 is as follows:

St. Mary's, Belhaven; discussions are being held with interested parties for use of the Church and possible sale of a small parcel of land to a neighbor.

St. John the Evangelist, Edenton; a renewable lease has been arranged with another Christian denomination.

All Saints, Fairfield and St. John's Sladesville; the Trustees have given consent for these two Churches to be managed by St. George's Lake Landing. A suitable document to reflect this decision is being drafted by the Chancellor.

St. Martin's, Hamilton; formal papers are being drawn up to lease the Church to the local historical society.

St. Barnabas, Snow Hill; formal papers are being drawn up to lease the Church to the local historical society.

St. Mark's, Roxobel; discussions are being held with another denomination to take over the Church.

Christ Church, Hope Mills; discussions are being held with the local Town Manager for the Town to acquire the property.

Holy Innocents, Avoca; has become a religious shrine under the control of the Church of St. Thomas, Windsor.

St. Paul's, Washington; discussions are being held with interested parties for use of the Church and possible sale of the Rector building.

Grace Church, Lewiston-Woodville; remains under review.

Peace Church, New Bern; closed December 31, 2012. It occupied a leased space and no further action is required.

Respectfully submitted,  
Brian P. Buss, Chairman

### **INTERFAITH REFUGEE MINISTRY (New Bern and Wilmington)**

Since 1992 when Rosemary Stark began Interfaith Refugee Ministry (IRM) at the request of the late Bishop Sid Sanders, IRM has helped approximately 2,500 refugees from Bosnia to Burma begin new lives in peace and safety in eastern North Carolina. This ministry could not have flourished without God's help as well as the continued support of this diocese and the many church teams and other volunteers who have given their prayers, time and talent so faithfully. As an affiliate of Episcopal Migration Ministries, a national refugee resettlement agency in New York City, IRM is required to provide many services to refugees. They include housing, furnishings, employment assistance, transportation, help in learning English, and orientation to life in America, to name a few. Federal grants and your donations help IRM carry out these services. Although Interfaith does resettle refugee families without church involvement, it is far better for the refugees to have a church to assist them during the first six months of their new lives. Churches provide friendship, compassion, and many other necessities. There are varieties of ways in which a church can help refugees. Donations of furniture, household items, and cash are always welcome. Anyone who lives in or near New Bern or Wilmington can volunteer to help with teaching English as a Second Language, office work, or transportation to name a few. Over the past year, IRM resettled 206 refugees in the New Bern area and 65 in Wilmington. These refugees came from Burma, Cuba, Colombia, Iraq and Vietnam.

Employment and learning English are the main focus of refugee resettlement, and we are proud that over 95% of new arrivals are employed by the end of their first 6 months. Dedicated tutors work hard to help with English.

Donations from Episcopal churches on Interfaith Refugee Ministry Sunday and at other times mean IRM can provide refugees with more than the minimum household items required by the

Department of State. For example, washing machines, refurbished computers, and vacuum cleaners are items that are so useful, but often not donated regularly. It also means IRM can help with rent and utility payments if there is an emergency or job loss.

Refugees are a source of inspiration to those who know them. They come with very few expectations other than being able to finally live without fear of violence and persecution. They want to work and to see their children have better lives. They continue to show us how blessed we are to live in this country and also how little a person really needs materially in order to have a happy life.

Respectfully submitted,  
Susan Husson, Diocesan Refugee Coordinator

### **MILLENNIUM DEVELOPMENT GOALS (MDGs) COMMITTEE**

The Millennium Development Goals:

- Goal 1: Eradicate extreme poverty and hunger
- Goal 2: Achieve universal primary education
- Goal 3: Promote gender equality and empower women
- Goal 4: Reduce child mortality
- Goal 5: Improve maternal health
- Goal 6: Combat HIV/AIDS, malaria and other diseases
- Goal 7: Ensure environmental sustainability
- Goal 8: Develop a Global Partnership for Development

In obedience to the call of our Savior Jesus Christ to serve the needy, the poor, the broken hearted and the oppressed, the mission of the Diocese of East Carolina's Millennium Development Committee is to create awareness of the Millennium Development Goals within the diocese and to function as a resource for information.

Objectives:

1. Thoroughly familiarize ourselves with the Millennium Development Goals and their history.
2. Encourage each parish to develop a program of response through prayer, fasting, study, advocacy and giving to carry out one or more of these goals.
3. Improve communication with parishes and develop additional resources to assist parishes. Develop and maintain an effective web page on the diocesan website. Utilize a network of parish contacts.
4. Encourage every parish member to designate .7% of their own income to carry out one or more of the MDG goals.

5. Make recommendations as to how funds set aside in the convention budget can best be allocated.
6. Collect information about progress and report to the Bishop and to convention yearly.
7. Assist in planning for a companion diocese relationship with the Dominican Republic.

Our committee's focus for 2013 was Goal 2: Achieve universal primary education.

In all regions of the world inequalities in access to education continue to pose major barriers to fully attaining the MDG's #2 target of ensuring that, by 2015, children everywhere, boys and girls alike, can complete a full course of primary schooling. The children most likely to drop out of school or to not attend all are often girls and those from poorer households or living in rural areas. There are various reasons for this happening. What needs to be done: offer scholarships so that children may attend school, provide children with transportation to and from school when needed; offer free meals and basic health services at school to improve children's health, nutrition and cognitive development; train more teachers and effectively distribute textbooks free of charge.

At convention 2013, delegates brought school supplies distributed by the Episcopal Farmworker Ministry at La Iglesia de la Sagrada Familia, in Newton Grove, providing school children with the tools they need to help make them successful. Education is the way out . . . a way out of poverty, a way out of a difficult life many children experience each and every day.

To promote education -- the MDG Committee is working with the Episcopal Church Women of our diocese to provide scholarships to send children to school in our companion diocese, the Diocese of the Dominican Republic. \$300 will send one child to school for a year. Let's be honest, that's what many of us spend on a family night out, a couple pair of new pair of shoes, a new sport coat, a new dress. For a child in the Dominican Republic, it's an escape from poverty, from early pregnancy, from a hard and difficult life.

A focus of mission is providing funding (.7%) through the diocesan budget for MDG ministries. In 2013 we were able to fund the following projects:

\$ 500 - Holy Trinity, Hampstead, for a gleaning project

\$ 500 - St. Mary's, Kinston, working to restore a water system and educational efforts in Mosovi, Dominican Republic

\$1000 - KIVA for microcredit loans

\$1000 - Luke's Mission in Haiti for water filtration devices

\$2000 - Mothers' Union parenting training in the Diocese of Guyana

\$2000 - Dominican Development Group for scholarships and health care in the Dominican Republic



\$1000 - Beyond Borders for education in Haiti

\$ 990 - Office of the Archbishop of Canterbury, for education of Syrian children who have been displaced because of war

The committee will address one area of the MDG's each year. As we approach convention, our focus in 2014 will be Goal 3: Promote gender equality and empower women.

In our attempt to be the heart and hands of the diocese, we strive through a hands-on effort at each convention to meet the needs of the poor. I want to express my extreme appreciation to the hard working members of this committee.

Respectfully submitted,

The Rev. A. Michael Singer

St. Mary's Episcopal Church, Kinston

Chair – The Millennium Development Goals Committee

### **PERMANENT DIACONATE**

In our ancient Anglican tradition, with our historic episcopate, and love of scripture, tradition, and reason, there are four “orders”. These orders are (in prayer book sequence) laity, bishops, priests, and deacons. East Carolina's parishes are very familiar with laity, bishops, and priests, but few have experienced a deacon's ministries. We deacons would love the change that situation.

In our beloved Diocese of East Carolina, we are seeking people who are called to live the parable of the Good Samaritan to be ordained deacon. We are seeking people who are called to help those least able to help themselves and to speak to the Church on behalf of those least able to speak for themselves. As examples of our current deacons and postulants already responding to this call, this year, East Carolina's deacons and postulants provided meals and shelter for the homeless and elderly; worked with the Latino and farm worker population; worked to eliminate racism; established and facilitated support groups for those in special life circumstances; addressed aging issues; referred for health care services through agencies and clinics those who would otherwise have had no care; volunteered as Chaplains in hospitals; provided education and support groups for persons dealing with severe and persistent mental illness and their families or care-givers; served and led others as hospice volunteers; worked with at-risk young people in schools, and created a program involving an entire parish in working with a school with an at-risk population; worked throughout the diocese in developing support and programs for recovering addicts; and organized and led a recurring “Towel Ministry” project involving young people repairing the homes of people in need, among other things. Just think what we could do if we had more deacons! And deacons have liturgical roles, too. They read the Gospel, bid the



prayers, set the altar, serve the paten or chalice, dismiss the people. And, they can preach. You ought to hear them!

During 2013, we added a fourth member to our Postulants who will in the future help fill the ranks of deacons in our diocese. In September, 2013, three of our Diaconal Postulants began the second year of the three-year course of study in our Diaconal Training Program, managed and funded by our own Diocese of East Carolina, and one began her first year (the first two years can be taken in interchangeable order). This in-house Diaconal Training Program has been sorely needed for several years, and is the result of a great deal of hard work and dedication on the part of a special sub-committee of the Commission on Ministry in conjunction with the Archdeacons. Our new Diaconal Training Program and our wonderful Postulants are very important, because:

Alas, we currently have only twelve (12) active deacons in our beloved diocese. There are entire Deaneries which have NO deacons serving in them. For the benefit of our parishes and our communities, that needs to change. We need to spread the word about who deacons are and what they do. TO THAT END, Archdeacon John Gaskill has volunteered to travel to any parish in the diocese to preach or address a group of parishioners in any format desired. Any church in the diocese, regardless of how large or how small, could benefit from having a deacon assigned, because, among other things, DEACONS WORK FOR FREE. Try to top that! Talk about value added!

Though few in numbers, our deacons mean a great deal to the parishes and communities they serve within the Diocese of East Carolina. We pray that others will be inspired to discern a call to serve as a deacon, and that this apostle-ordained order may grow.

Respectfully submitted,  
The Ven. Joseph M. Browne, III, Archdeacon  
The Ven. John J. Gaskill, Jr., Archdeacon

## **STANDING COMMITTEE**

It has been a very interesting year for the Standing Committee. Bishop Daniel called a special meeting of the Standing Committee on January 3, and at that meeting announced his resignation as Bishop Diocesan of East Carolina. He provided an effective date of February 28 with the assumption that he would be appointed Bishop Provisional for the Diocese of Pennsylvania. It was noted, in accord with the Canons of the Episcopal Church, that “When there is no Bishop to act, the Standing Committee shall be the Ecclesiastical Authority of the Diocese”. This announcement was followed by a normal meeting of the 2012 Standing Committee held on January 15, where the main item was to plan the process for transition to a new diocesan bishop.

Guests at that meeting included the Rt. Rev. Clay Matthews (Director of the Presiding Bishop's Office of Pastoral Development) who would be guiding the Standing Committee in the transition, search and discernment process. At the meeting it was decided to appoint a Bishop Provisional to lead the Diocese, and subsequently Bishop Peter James Lee was elected by Diocesan Convention at St. Paul's Church Greenville with an effective date of April 1, 2013.

With excellent advice from the Rt. Rev'd Clay Matthews two committees were appointed by the Standing Committee. One, Chaired by Mr. Tom Holt was charged to carry out the Search and Nomination Process and the second, Chaired by Mrs. Jo Parrott was subsequently charged to lead the Transition Process. The Standing Committee appointed Ms. Judy Stark as Consultant and Rev. Henry Burdick as Chaplain to help the work of the two committees. At the time of writing this report nominees are being reviewed for presentation to the Standing Committee in January 2014 and subsequent presentation of a short list before the 131st Convention to be held in February 2014. The work of discerning our new bishop diocesan is well up to schedule thanks to the sterling work accomplished by these two committees.

Other work of the Standing Committee included approvals to various requests from parishes. These included mortgage refinance for the Church of St. Francis by the Sea, Salter Path; Holy Cross, Wilmington; Trinity Center; St. Philip's, Southport and the Church of the Servant, Wilmington. Also a mortgage for St. Andrews-on-the Sound, Wilmington to construct a new parish hall; approval to St. Luke's – Moyock for a mortgage to purchase a property on Caretoke Highway to provide a permanent worship space; and permission for Trinity Church, Chocowinity to demolish their Rectory. A report was received concerning Holy Cross, Aurora and the Standing Committee recommended that the Executive Council place this property before the 131st Convention for the Congregation to be dissolved. The closures of St. Paul's, Washington and Peace Church, New Bern were noted.

The Standing Committee gave consents for Episcopal Elections: these included Bishop Diocesan – Eau Claire, NW Wisconsin; Bishop Suffragan – North Carolina; Bishop Diocesan – Southwest Virginia; Bishop Co-adjutor – Diocese of Massachusetts; Bishop Suffragan - Diocese of Maryland; Bishop Diocesan – Western Michigan; Bishop Coadjutor – SE Florida; Bishop Diocesan of New Jersey; Bishop Diocesan of Fond Du Lac and the reunion of the Dioceses of Quincy and Chicago. Also approval was given for Candidacy to Postulants Mr. Christopher Adams and Mr. Daniel Stroud, for Dr. Vince Kopp to be a Candidate for Holy Orders transferred to the Diocese of North Carolina and in November for the Rev. Deacon Christopher Adams to be ordained as a Priest.

The Standing Committee recommended that the Historical Properties Commission be renamed the Historical Properties Committee and that it should report to the Trustees of the Diocese since the Trustees, with help from the Chancellor, were responsible for the Churches where congregations had been dissolved.

The Standing Committee is pleased to report that its October meeting was held at Trinity Center, which is accomplishing a much needed and excellent renovation under the able leadership of Mr. Penn Perry.

The Standing Committee has had a very busy year with regular meetings held on the third Tuesday of each month. Work continues, throughout the Diocese, on the process of prayerful discernment leading to the Election of the new VIII Bishop Diocesan on May 17, 2014, at Christ Church New Bern.

On behalf of the Standing Committee

The Rev'd Kevin Johnson, President (St. Peter's, Washington) 2013

Brian Buss, Secretary (St. Anne's, Jacksonville) 2013

The Rev'd Robert Alves (St. John's, Fayetteville) 2014

Mrs. Cheryl Taft (St. Paul's, Greenville) 2014

The Rev'd James Horton (Retired) 2015

Mrs. Tess Judge (All Saints, Southern Shores) 2015

### **THOMPSON CHILD & FAMILY FOCUS**

Thompson Child & Family Focus is blessed to have a relationship with the Episcopal Churches of North Carolina spanning more than 127 years. This partnership has helped to create and sustain Thompson as it is known today. Together, the light of God's love has been spread to those of His children who are struggling to find their way out of darkness. More than 400 committed Thompson staff members work to create an environment where it is okay to be a child again – transforming places that rebuild and rejuvenate more than 12,000 children each year. Through a wide variety of mental health and education services, Thompson programs restore, heal and nurture children as they work toward rebuilding their lives and restoring trust in other people.

In 2013, Thompson increased its programming and scope of ministry when it merged with York Place, The Episcopal Church Home for Children in York, South Carolina. The combined agency, operating under the Thompson name, welcomes York Place as its division in South Carolina. York Place has a 163-year Episcopal heritage of service to children and families allowing the Thompson/York Place mission to spread throughout both Carolinas. The agency is excited about working with the new South Carolina family.

In other changes, Thompson recently opened a new Family Services Center, strategically located near downtown Charlotte, to focus on building stronger families through education programs that work to build parent/child function and interaction. The agency is also pleased that the work of Thompson continues to grow. In Fiscal Year 2012-2013 the agency:

- Provided 9,700 hours of individual and family therapy;
- Received 3,775 service hours contributed by volunteers;
- Educated 891 parents and 156 families; and
- Served a total of 12,190 children through a wide variety of healing programs.

Thompson is continually grateful for the loving outreach of so many people who support the Thompson mission in hundreds of caring ways such as:

- Participating in HopesGiving. HopesGiving includes the historic annual Thanksgiving church offering and a daily opportunity to support the Thompson Family via [www.hopesgiving.org](http://www.hopesgiving.org).
- Visiting the agency website([www.thompsoncff.org](http://www.thompsoncff.org)) to get involved by:
  - o Volunteering time and talent with Thompson children and families;
  - o Linking BI-LO, Food Lion, Harris Teeter and/or Target rewards cards to benefit Thompson's work.
  - o Collecting Labels for Education and sending them to Thompson.

Thank you for joining Thompson and helping to change a child's life forever!

Joyce Sanders, Church Outreach Coordinator

### **UNITED THANK OFFERING (UTO)**

The United Thank Offering is an organization founded by women in 1889 and originally supportive of women missionaries. It has become a worldwide effort to meet compelling human needs and expand the mission and ministry of the church—for men, women and children throughout the world.

In the 1985 – 1988 triennium, The United Thank Offering Committee decided to grant \$350,000 each year for three years to establish the Memorial and Gift Trust Fund. The income from this fund supports the entire operating budget of the UTO Committee. Since 1988 every cent offered through the twice-yearly gatherings is granted throughout the world for mission and in response to compelling human need.

In 124 years the United Thank Offering has granted \$131,789,046.70. In the year 2001 the total granted by the board was \$3,178,984.08. In 2011 that total was \$1,634,526.19. In 2012 the total was \$1,693,806.95. In 2013 the total was \$1,517,280.81. It is the goal of this board to reach \$3 million in diocesan offerings yearly. You can see by these numbers that we have a long way to go! Increasing the offering can be done only with your help. How can we accomplish goal? The Logo "UTO EVERY DAY" helps all of us keep in mind our mission statement daily.

**Mission:** To expand the circle of thankful people. To achieve this mission, we encourage daily prayers, offerings and awareness of the abundance of God's blessings.

**Core Values:** Thanksgiving (for joys, blessings and challenges), Generosity (all offerings are granted), Mission (expand the church) and Ministry (meet compelling human needs).

**Positioning Statement:** The United Thank Offering is a spiritual and financial partner in the mission work of The Episcopal Church.

**The Vision:** "We will significantly impact the lives of women and children because of Christ's love".

## **PRAYER**

Keeping in mind the importance of prayer, the UTO prayer is printed in English and Spanish on the UTO Blue Box and the Bookmarks.

Respectfully submitted,

Sandra Garrison, United Thank Offering Coordinator

350 Pitt County Line Road

Grifton NC 28530-8914

252-524-5238

## **SEWANEE: THE UNIVERSITY OF THE SOUTH**

### **College of Arts & Sciences**

Enrollment from the Diocese of East Carolina: students total 7 (5 report Episcopal heritage)

Financial aid awarded to all college students from the Diocese of East Carolina: \$59,542

### **The School of Theology**

#### **Seminary**

Enrollment from the Diocese of East Carolina: students total 2 (2 in the summer Advanced Degrees Program)

### **Programs Center**

Education for Ministry (EfM) Groups: 12

EfM Diocesan Coordinator: Ms. Lisa B. Richey, [piergazer@embarqmail.com](mailto:piergazer@embarqmail.com),

910.646.3394

**Support Received from the Diocese of East Carolina and its churches: \$1,150**

## About Sewanee

The University of the South is home to an outstanding liberal arts college, a School of Letters, and a seminary of The Episcopal Church. Located atop the Cumberland Plateau between Nashville and Chattanooga, Tenn., Sewanee's 13,000-acre campus, the second largest campus in the United States, provides vast opportunities for research, recreation, and reflection. Within the traditionally strong curriculum of humanities, sciences, and graduate theological studies, Sewanee faculty members promote intellectual growth, critical thinking, and hands-on research.

The University's Board of Trustees is composed of the bishops of the 28 owning dioceses, together with clerical and lay representatives elected by each diocese and representatives of other University constituencies. The Board of Regents, to which the Board of Trustees delegates some of its responsibilities for governance, is composed of Episcopal bishops, priests, and lay people, and may include a limited number of members of other Christian bodies. The chancellor of the University, elected by the Board of Trustees, is a bishop from one of the 28 owning dioceses.

### An Episcopal Center of Learning

According to its mission statement, Sewanee "is an institution of The Episcopal Church dedicated to the pursuit of knowledge, understanding, and wisdom in close community and in full freedom of inquiry, and enlightened by Christian faith in the Anglican tradition, welcoming individuals from all backgrounds, to the end that students be prepared to search for truth, seek justice, preserve liberty under law, and serve God and humanity."

The University of the South, founded by church leaders from the southeastern United States in 1857, is the only university in the nation that is owned and governed by dioceses of The Episcopal Church, specifically the 28 dioceses that are successors to the original founding dioceses. The historic ownership and governance of the University by these Episcopal dioceses has produced a living synergy of leadership, resource, and mutual support, enriching the Church and advancing the university's role in American higher education.

## 2012–2013 Statistics for the University of the South

College of Arts and Sciences total students: 1,509

Class of 2016: 453

SAT combined: 1763–1988      ACT: 26–30

High School GPA: 3.6

Female: 52%      Male: 48%

Percentage of all college students declaring Episcopal heritage: 29.2%

College tuition and fees: \$34,442

College faculty: Full-Time: 127      Part-Time: 37

Student/faculty ratio: 10:1

School of Theology students: 151 (includes summer students)

School of Theology full-time tuition and fees: \$15,330

School of Theology faculty: Full-Time: 9      Part-Time: 8



Student/faculty ratio: 7:1

University Fiscal Year July 1, 2012–June 30, 2013 (unaudited)

Unrestricted operating revenue: \$66 million

Endowment: \$350 million

## **2012–2013 Highlights from the University of the South**

Details may be found at <http://news.sewanee.edu/> and [theology.sewanee.edu/news](http://theology.sewanee.edu/news).

- The Rt. Rev. Samuel Johnson Howard elected Chancellor
- The Rt. Rev. J. Neil Alexander installed dean of The School of Theology
- Four Sewanee seniors nominated for Watson Fellowships
- Four-year tuition guarantee continues for incoming class
- Marilynne Robinson delivers Convocation Address
- Faculty members receive awards from the Associated Colleges of the South
- The Sewanee Review names two Aiken Taylor Award recipients
- Sewanee students meet with Clinton and Farmer in Haiti
- Haskell's "The Forest Unseen" named a Pulitzer Prize finalist
- New York Times columnist David Brooks to give 2013 Baccalaureate Address
- Baccalaureate and Commencement events May 10-12
- The Course at Sewanee dedicated June 7; opens to the public June 9
- Sewanee receives hard-to-come-by Silver sustainability rating
- Gift to The School of Theology supports key strategic goal
- School of Theology announces two new M.A. concentrations
- School of Theology establishes student exchange program with Wescott House
- School of Theology's programs center announces new leadership
- EfM receives Luce Foundation Grant for Spanish language version

Respectfully submitted,

Sukey Byerly, Associate Director

## **TRINITY CENTER**

2013 was an exciting year for Trinity Center. Our property continues to show the results of the ongoing Trinity and Beyond capital campaign. Trinity Center has changed so much in the past several years that it's difficult to summarize all the changes in this report. Because of the Trinity and Beyond campaign, we have been able to put over \$400,000 into improvements around property over the past couple of years. We have replaced heat pumps and air handlers, we have placed a sea wall around Dorm D, and we have replaced both East and West Cluster decks. Most importantly, every original roof of Trinity Center has been replaced since I became Executive Director in 2007.



More changes are coming, and they will be even more noticeable. As I write these words, East Cluster is undergoing major renovations. By the beginning of 2014, all twelve rooms in East will be newly renovated. Renovations include new tiled bathrooms, vanities, fixtures, carpet, and paint. In addition, East Cluster's Living Room will have new appliances, a new tiled bathroom, and newly reupholstered and refinished furniture. We now believe that we will be able to move forward with the same renovations in West Cluster in February 2014. Total cost for the renovation of a cluster will be between \$150,000 and \$175,000. When the renovations are complete, East and West Clusters will have newly renovated rooms and newly replaced roofs and decks; in addition, each cluster will have two rooms accessible to persons with developmental challenges. These renovations, along with recent upgrades like the addition of wireless access in all the meeting spaces and living rooms, will help Trinity Center continue to retain current business and attract new business. Trinity Center continues to remain in a precarious position financially. We still do not make enough in net revenue to cover the costs of operational upkeep of this facility on an island off the coast of North Carolina. We are struggling to attract new business in a very competitive hospitality market. We are attempting to attract that new business primarily through our growing web presence. We continue to refine our new website, we have increased our presence on Facebook, and we now have a regularly updated Trinity Center blog designed to highlight opportunities for retreat at Trinity Center. Attracting new business is only half the battle; we must then offer new groups high-quality Trinity hospitality to encourage repeat business.

Trinity Center's programs for children were actually very healthy in 2013. Camp Trinity completed a successful summer and its once-every-three-years American Camping Association (ACA) Accreditation. Camp Trinity has been a member of ACA since the early 90s, and the accreditation process is a very rigorous standards check that requires a dedicated staff and thorough preparation. Camp Trinity underwent its eighth accreditation this past summer and once again passed with flying colors. Meanwhile, our Sound-to-Sea (STS) environmental education program continues to serve over eight thousand children during the school year. STS is a nationally recognized environmental education program and has a full schedule with a waiting list. We hope to attract new business as we continue to renovate our facilities. We hope to have a sizable endowment fund that will provide yearly disbursements for planned operational upkeep of our beloved center. Such an endowment will also help us survive the major weather events that are sure to happen on this island. We are very excited that the Trinity and Beyond campaign has reached its primary goal of \$1,000,000 to fund critical deferred maintenance. All future donations to the campaign will be placed directly into the Trinity & Beyond Endowment. As I walk property and see the work made possible by the generosity of our many donors, I know that others care about Trinity Center just as I do, and I cannot but be hopeful for Trinity Center's future.

Respectfully submitted,  
Mr. Penn Perry, Executive Director

## **DEPARTMENT OF YOUTH, UNIVERSITY & CAMPUS AND YOUNG ADULT MINISTRIES**

2013 has been a year of new initiatives and exciting experiences.

The Program Officer wrote and was awarded a \$50,000 grant from the Isabel Lehto Foundation. Funds from this grant will be used across all three program areas beginning in 2014. In the area of Youth Ministry Funds will be used to offset youth event fees, support summer mission opportunities for middle and high schoolers and develop a vocational exploration event for high schoolers. In the area of Campus Ministry, funds will be used to partially fund Campus Ministers in both ministries. In the area of Young Adult Ministry funds have been allocated to provide training to parish leadership interested in Young Adult specific ministries as well as training for those who are in communities with large concentrations military personnel and families.

The Advisory Councils, along with the Program Officer, wrote Grant Applications Office of Young Adult and Campus Ministries in Episcopal Church seeking funds from the Triennium fund established for Campus Ministries. Both The Well: ELCM at ECU and ECM at UNCW were awarded grants. The Well: ELCM at ECU was awarded \$3500 and ECM at UNCW was awarded \$4500. Both of these grants will be used in 2014 to help fund part-time Campus Ministers.

### **Youth Ministry**

From regular Diocesan Youth Events to support and training for adults who work with young people to curriculum resources, Youth Ministry in the Diocese of East Carolina seeks to serve all young people in grades 6-12, their parents and the adult leaders who work with them on a regular basis.

#### **ECYC (East Carolina Youth Council) Term 2013 - 2014**

##### ***Members:***

The Rev. Chris Adams - *Chaplain*

Robin Brown– *Pamlico Deanery*

Katy Evans – *At Large*

Melissa Glen – *Trinity Deanery*

Emily Gowdy Canady – *Program Officer*

Nathanial Hanson – *Lower Cape Fear Deanery*

Tracy Hanson – *Adult Member*

Cole Kirchen – *Upper Cape Fear Deanery*

Brooke Munroe – *Lower Cape Fear Deanery*

Alex Norwood – *Trinity Deanery*

Cody Rieman – *At Large*

Emily Summerlin – *At Large*

The East Carolina Youth Council has grown this year to include 9 young people from 4 Deaneries, Lower Cape Fear, Pamlico, Trinity and Upper Cape Fear. We would welcome members from the Albemarle Deanery to join this group as well as one more at large member from any deanery. The ECYC has taken on more leadership in the Department by designing and facilitating more and more of the youth events on the calendar.

The EC Youth Council meets six times a year and all members participate in an annual planning overnight in January and in Diocesan Convention in February.

### **Province IV Involvement**

This year the Diocese of East Carolina was host to the Province IV Youth Leadership and Network meeting at Trinity Center. Over 50 young people and adults in Diocesan Youth Ministry leadership gathered from November 21-24th to share information and ideas. In addition, the group participated in an afternoon of Sound to Sea and leadership training. Robin Brown, St. Paul's, Greenville and Alex Norwood, Christ Church New Bern served at this Diocese's representatives at the event.

### **PYE (Provincial Youth Event)**

In July six high school young people and two adults traveled from this Diocese to Quito Ecuador on a Mission Exchange. Claire Brownlow – St. James, Nathaniel Hanson – St. Andrew's on the Sound, Wilmington, Lauren Hedrick – St. Andrew's on the Sound, Wilmington, Ridge Mazingo – St. Mary's Kinston, Brooke Munroe – St. Philip's, Southport, and Karl Widney – St. Timothy's Greenville, were the young people. Adult leaders from East Carolina included Cookie Cantwell of St. James, Wilmington who also serves as the Province IV Youth Ministries Coordinator was on the trip along and Frank Brown also of St. James.

### **PYEMS (Provincial Youth Event for Middle Schoolers)**

In June Province IV held the first PYEMS and the only known Provincial Middle School Event in the church. The event was held in the Diocese of Southeast Florida at St. Mark's Episcopal Church's Heart of Palms Mission Center. The Diocese of East Carolina sent 13 young people and 3 adults leaders representing four of five Deaneries. Youth Participants were Caroline Balderson – St. James, Wilmington, Jack Cannon – St. James, Wilmington, Sarah Kate Childs – Christ Church, New Bern, Jack Clayton – St. Stephen's, Goldsboro, Abby Garman – Christ Church, New Bern, Kellen Hanson – St. Andrew's on the Sound, Wilmington, Caroline Harris – St. James, Wilmington, Sara Scott Howard – St. Andrew's on the Sound, Wilmington, Ava Palmer – St. Paul's, Greenville, Cameron Rieman – St. Andrew's on the Sound, Wilmington, Elizabeth Scott – Holy Trinity, Fayetteville, Emily Thomas – St. Paul's, Greenville, Abby Ulfers – St. Paul's, Greenville. Adult leaders for this trip were Russell Clark – St. James, Wilm-

ington, Tracy Hanson – St. Andrew's on the Sound, Wilmington and Jason Thuringer, Christ Church, New Bern. Karl Widney – St. Timothy's, Greenville served on Design Team for the event.

The group served in several capacities doing minor home repair, yard clean up, work at a food bank and litter pick up in a subsidized housing complex.

### ***Diocesan Events***

#### **Mission on Convention**

In its second year the ECYC chose to focus on Mark of Mission #4 from the 5 Marks of Mission. In that focus the members of the ECYC developed a program about anti-bullying and intolerance.

The event is for 6th – 12th graders and begins on the Friday night of Annual Diocesan Convention and ends the following Saturday morning. Over 40 middle and high school young people and their adult leaders from Lower Cape Fear, Pamlico, Trinity and Upper Cape Fear Deaneries took part in this event hosted at Chris Church, New Bern.

Deborah Cook, Christ Church New Bern served as the event coordinator

The Rev. Paul Canady, Christ Church New Bern served as Chaplain

Jamie Mills served as the event Musician.

#### **New Beginnings #48**

This event is for middle schoolers run by high schoolers and middle schoolers who have been participants before. New Beginnings seeks to help middle schoolers navigate the emerging world of changing relationships with friends, significant others, family and the world through the lens of their faith.

The event drew over 50 young people and adult leaders from all five deaneries to Trinity Center, March 15-17 at Trinity Center.

#### ***Youth Leadership Team for New Beginnings #48***

Karl Widney, St. Timothy's Greenville served as the Shepherd  
Hannah Hutchens, St. Timothy's Greenville served as the PSCC  
Kim Willis, St. Paul's Edenton served as Coordinator

The Rev. Brent Melton served as Spiritual Director  
Jamie Mills served as Musician

### Happening #61 & #62

This is a renewal based youth event for high schoolers that is run and supported by other high schoolers. Make a friend, be a friend, bring a friend to Christ. Happening provides a well-structured environment of talks and activities for high school young people to explore, question and deepen their faith. Happening #61 was February 28 – March 1 and Happening #62 was October 18-20. Happening #61 brought a record number of candidates to the event.

### *Youth Leadership Team for Happening #61*

Channing Bugbee – Rector, St. James Wilmington  
Elizabeth Hill – Head Gopher, St. Andrew’s Covenant Presbyterian, Wilmington  
Evan Head – Chaplain, St. James, Wilmington  
Youth Leadership Team for Happening #62  
Ridge Mazingo – Rector, St. Mary’s, Kinston  
Caroline Zimmerman – Head Gopher, First Presbyterian, Wilmington  
Robin Brown – Chaplain, St. Timothy’s, Greenville  
Cookie Cantwell, St. James Wilmington serves as the Happening coordinator  
The Rev. Tom Warren, St. Mary’s Kinston – Spiritual Director  
The Rev. Caleb Lee, St. Paul’s Beaufort - Spiritual Director  
Jamey Graves - Music Team Leader for #61  
Jamie Mills - Music Team Leader for #62  
Leigh Wallace Hines - Celebration Team Coordinator #61  
Annie Barnes – Celebration Team Coordinator #62

Each Youth Leadership Team at Happening chooses and outreach initiative for the Happening team to support.

Happening #61 – Johns Hopkins Children’s Hospital - \$622.00

Happening #62 – The Wounded Warrior Project through “Tough Mudder” sponsorships \$400.00

### “27” Spring Youth Conference

Was redeveloped into “27” a shortened weekend event for High Schoolers. Designed by the ECYC after similar models in other Dioceses. The event was canceled due to lack of registrations.

### Mission Pilgrimage to Washington, D.C.

August 3 – 10 eight young people and three adults traveled by train to Washington, D.C. to spend the week serving others as well as learning about another city through the lens of their

faith. Youth Participants were Robin Brown – St. Paul’s, Greenville, Jack Clayton – St. Stephen’s, Goldsboro, Melissa Glen – St. Mary’s, Kinston, Nathaniel Hanson – St. Andrew’s on the Sound, Wilmington, Courtney Heckman – St. Andrew’s on the Sound, Wilmington, Cody Rie-  
man – St. Andrew’s on the Sound, Wilmington, Emily Summerlin – St. Andrew’s on the Sound, Wilmington and Dequan Williams – Christ Church, New Bern. Adult leaders were Vanessa Asterman – Christ Church, New Bern, The Rev. Paul Canady – Christ Church, New Bern and Emily Gowdy Canady, Program Officer.

The group worked with YSOP (Youth Services Opportunity Project) and stayed at the Episcopal Church of the Epiphany in downtown DC.

Through the Church of the Epiphany, the group participated in their Welcome Table Ministry on Sunday, August 4th. Through the weekdays of the trip the group was divided in half and each served in a different place each day. Places included Food & Friends, DC Central Kitchen, Oasis Senior Ministries, A Wider Circle, SOME, The Capitol Area Foodbank, and Land & Waters. In addition, the group hosted a community dinner for the homeless at The Church of the Epiphany on the Tuesday night of the trip.

Following service each day, the group made their way to several important landmarks in Washington DC. The group participated in Evening Prayer at the Washington National Cathedral, attended a performance of the Boys and Girls Club at the Kennedy Center for the Performing Arts Millennium Stage, went to the Newseum, took in a Washington Nationals baseball game, spent the afternoon at the Holocaust Museum, celebrated the Eucharist on the National Mall, briefly toured the American History Museum and attended the Evening Parade at the 8th & I Marine Barracks.

Mission Pilgrimage takes place every other summer for High Schoolers. Mission Pilgrimage is scheduled for summer 2015.

### yOUTHREACH 2013

In its third year, yOUTHREACH is for young people in grades 6-12 to focus on an outreach ministry opportunity inside the Diocese of East Carolina. In 2013 yOUTHREACH worked with the USO and Chaplain Howard Caserta based at Camp LeJeune. The 60+ young people and adults gathered assembled Rack Packs for the USO to distribute to single Marines returning home to the Marine Barracks at Camp LeJeune following deployment. In addition to making the Rack Packs, the young people and youth leaders gathered heard from Pete McGuyer, a Corpsman in the Navy, spoke about how his faith both grew and was challenged while he was deployed in the Middle East.

yOUTHREACH was hosted by St. Anne’s, Jacksonville. The Rev. Mary Frances Curns, St. Anne’s Jacksonville served as the event Chaplain. Jamie Mills served as the event’s musician.



### Fall Youth Conference

Designed for Middle Schoolers by the ECYC. ECYC members served on team along with other High School Young People. This year's theme was Living With Lions from Daniel 6:27. The young people engaged in a program that talked about the worries, fears and anxieties we live with every day and how God comes along side us in the midst of it all, providing support, love and guidance.

Emily Gowdy Canady, Program Officer served as Coordinator. The Rev. Chris Adams served as Chaplain. Jamie Mills served as Musician.

Both Fall and Spring Conferences would not be possible with out the continued support, guidance and work of Mary Beth Bradberry, the Camp Trinity Director. She is in an invaluable asset to both of these events and all youth events in the Diocese of East Carolina.

### University and Campus Ministry

The Diocese maintains two active Campus Ministry programs. One is in the Pamlico Deanery, based in Greenville and supports students and faculty at East Carolina University and Pitt Community College. The other in the Lower Cape Fear Deanery and is based in Wilmington and supports students and faculty at the University of North Carolina at Wilmington and Cape Fear Community College.

#### Pamlico Deanery

The Rev. Drew Goodson, Pastor of Our Redeemer Lutheran Church in Greenville serves as the Campus Minister for The Well: ELCM.

The Advisory Council has representation from both Lutheran and Episcopal students, St. Timothy's, St. Paul's, and Our Redeemer. They meet at least once a month and more often if needed. Pastor Drew sends out weekly email and maintains regular "office" hours on campus for students and faculty.

This year's events have included:

Spring Break Retreat at Trinity Center

Annual ECU Faculty Staff Banquet

Presence at ECU's New Student Orientations throughout the summer

Home Game Tailgating at Our Redeemer

Pumpkin Carving Contest

Annual Thanksgiving Dinner



### Lower Cape Fear Deanery

In April the ECM group meeting at Church of the Servant took a Spring Break Pilgrimage to Washington, DC.

Over the summer the Advisory Council for ECM at UNCW began plans to meet beginning in the Fall. The Rev. Richard Elliott, St. Andrew's on the Sound, Wilmington agreed to chair the Advisory Council. Students from the two active Episcopal Campus Ministry groups are represented on the Council.

In September, funds still remained in the budget along with a desire to hire a part-time Campus Minister. A position description was developed and circulated. Two candidates surfaced and were engaged for interviews by the Advisory Council.

Adam Pierce began as the Campus Minister on November 4, 2013.

### Young Adult Ministry

This ministry continues to be an area with the greatest growing edge. Several parishes support active young adult ministries. Inquires that come to this office in regards to this are referred to the parish closest in proximity.

It is hopeful that in time the Diocese will be able to develop and provide some programming specific to this age group.

Respectfully submitted,

Emily Gowdy Canady,

Program Officer for Youth, University & Campus, and Young Adult Ministries

**FOUNDATION OF THE EPISCOPAL DIOCESE OF EAST CAROLINA  
2013 FUND REPORT**

<u>DESIGNATED FUNDS</u>	<u>12/31/13</u> <u>Balance</u>
<u>George Jeffreys Memorial Fund</u>	\$ 359,317
Designated for maintenance and improvements at Trinity Center	
<u>Bishop Wright Fund</u>	10,133
No specific restriction-per convention journals	
<u>Price N Poe Memorial Fund</u>	337,643
Designated for building and rebuilding church buildings in Diocese and for training men and women for Christian work	
<u>R.A. Williams Fund</u>	52,704
Designated for education of Episcopal ministers	
<u>Mary Smith Fund</u>	24,657
Designated for theological education	
<u>Bishop Strange Fund</u>	8,521
Designated for missionary work in the Diocese	
<u>Anne Shepard Graham Building Fund</u>	155,302
Designated for capital improvements of missions, camps, conference centers, schools and other properties operated by Diocese	
<u>Priest Education Fund</u>	59,050
Designated for domestic continuing education for clergy	
<u>Louis Alston Fund</u>	2,540,238
Designated for theological education, religious work among college students and to supplement salaries for lower paid clergy	
<u>Therapeutic Support Fund</u>	68,819
Designated for therapeutic support of clergy	
<u>S. Williams Family Fund</u>	102,616
Designated for charitable causes with priority to programs providing food clothing or shelter to those in need.	
<u>Clergy Foreign Travel Fund</u>	96,436
Designated for clergy foreign travel	
<u>Smithson Fund</u>	341,788
Designated for Trinity Center	
<u>Youth and Young Adult</u>	27,084
Designated for youth, young adult and campus ministries	
<u>Trinity and Beyond</u>	34,986
General endowment portion of Trinity and Beyond Capital Campaign designated for Trinity Center maintenance and improvements	
<u>Seale Trinity Center Permanent Maintenance Endowment</u>	127,665
Separate endowment portion of Trinity and Beyond Capital Campaign designated for Trinity Center - distribution guidelines specific to fund	
<u>Willie S. Grimes Fund</u>	34,267
Designated for use by Bishop to provide for those in need	
<b>TOTAL DESIGNATED FUNDS</b>	<b>\$ 4,381,225</b>

**FOUNDATION OF THE EPISCOPAL DIOCESE OF EAST CAROLINA  
2013 FUND REPORT**

<b><u>OTHER BENEFICIARY FUNDS</u></b>	<b><u>12/31/13</u></b> <b><u>Balance</u></b>
<b><u>FUNDS HELD ON BEHALF OF CHURCHES AND DIOCESE:</u></b>	
St. Thomas Episcopal Church, Windsor	\$ 69,045
St. Thomas Episcopal Church (Memorial), Windsor	51,389
St. Thomas Episcopal Church, Windsor	13,678
St. Francis By-The-Sea (R Seale Match), Salter Path	61,550
St. Francis By-The-Sea (N Seale Match), Salter Path	32,492
St. Francis By-The-Sea Episcopal Church, Salter Path	124,185
Grace Episcopal Church, Plymouth	125,746
St. Thomas Episcopal Church, Ahoskie	82,807
Trinity Episcopal Church (Endowment), Lumberton	144,853
Trinity Episcopal Church, Lumberton	171,136
St. Thomas Episcopal Church, Bath	209,017
St. Paul's Episcopal Church, Greenville	241,630
St. James The Fisherman, Charlotte	150,972
Church of the Servant, Wilmington	105,510
St. Luke's/St. Anne's Episcopal Church, Roper	43,922
St. John's Episcopal Church, Fayetteville	747,575
Holy Trinity Episcopal Church (Endowment), Fayetteville	973,446
Holy Trinity Episcopal Church (Perpetual Garden Fund), Fayetteville	767
Holy Trinity Episcopal Church (Dr. Robert King Fund), Fayetteville	13,397
Holy Trinity Episcopal Church (Melissa Gardner Fund), Fayetteville	22,696
Holy Trinity Episcopal Church (White Bequest Fund), Fayetteville	39,097
Holy Trinity Episcopal Church, Hertford	338,072
William B. Phyllis Walker Fund (Bishop's Discretionary Fund for Diocese)	433,520
Trinity Center Endowment Fund, Trinity Center	140,765
Trinity Center Bishop's Chapel, Trinity Center	23,343
	<u>4,360,610</u>
<b><u>FOUNDATION ASSETS WITH SPECIFIED BENEFICIARY:</u></b>	
Helen Mordre Memorial Fund-annual income to St. Thomas Episcopal Church, Windsor	42,561
W. H. Ward Fund-annual income to Grace Episcopal Church, Plymouth	278,271
Winslow Merrick Fund-annual income to St. Mark's Episcopal Church, Wilmington	25,562
LBN Lastinger Fund-annual income to Trinity Episcopal Church, Chocowinity	76,979
Lucile M. Marvin Fund-annual income to St. Andrew's On-The-Sound, Wilmington and Bishop's Discretionary Fund	19,528
Edward Forbes Fund-distribution of annual income under review	161,575
	<u>604,476</u>
<b>TOTAL OTHER BENEFICIARY FUNDS</b>	<b><u>\$ 4,965,086</u></b>

**FOUNDATION OF THE EPISCOPAL DIOCESE OF EAST CANADIA  
2013 FUND REPORT**

<b>UNDESIGNATED FUNDS</b>	<b>12/31/13 Balance</b>
<p>The Foundation maintains one undesignated fund to account for funds contributed with no designated purpose. These funds are generally used to provide grants throughout the Diocese. Contributions to the undesignated fund consist of gifts from:</p> <p>Request of Elisabeth P. Gilliam  Request of William Carlyle Powell  Request of Waverly C. Broadwell  Request of William G. Galtner  Request of Lucile Murchison Marvin in memory of her husband, Walter R. Marvin  Gifts in memory of Rt. Reverend Alfred Augustine Watson (Bishop of Diocese)  Request of Fanny Murchison Curtis  Gifts of Mrs. Lucile Murchison Marvin and bequest in memory of her parents Lucy Giles and David Murchison  Gift from Charlotte Thompson  Request of Fanny Murchison and Jennie Atkinson Murchison in memory of their sister Lucy M. Mallett  Gifts of the Sarah Graham Keenan Foundation  Gifts from various donors for Future Ministries  Request of Mary W. Ralph  Request of Thurmon Williams  Request of Gertrude S. Rosevear  Gift of Margaret U. Griffin</p> <p><u>Current Year Contributions 2013</u>  Gift from Ray Tait  Request of Sherry Tabla</p>	
<b>TOTAL UNDESIGNATED FUNDS</b>	<b>\$ 1,482,773</b>

**FOUNDATION OF THE EPISCOPAL DIOCESE OF EAST CAROLINA**  
**2013 FUND REPORT**

<u>DESIGNATED FUND</u>	<u>2013 BUDGET</u>	<u>2013 ACTUAL</u>	<u>2014 BUDGET</u>
George Jeffreys Memorial Fund	14,972	14,972	15,534
Bishop Wright Fund	401	361	419
Price N Poe Memorial Fund	14,156	10,852	14,672
RA Williams Fund	2,189	1,957	2,277
Mary Smith Fund	1,006	548	1,041
Bishop Strange Fund	339	139	348
Graham Building Fund	6,602	6,602	6,827
Priest Education Fund	2,370	1,900	2,529
Louis Alston Fund	104,871	82,840	109,618
Therapeutic Support Fund	2,735	700	2,886
S Williams Family Fund	4,374	4,414	4,505
Clergy Travel Fund	3,827	2,400	4,042
Smithson Fund	14,348	14,348	14,730
Youth/Young Adult	1,050	1,050	1,100
Seale Trinity Center Endowment (see note)	-	-	-
Willie Grimes	916	916	1,423
	<u>174,156</u>	<u>143,999</u>	<u>181,951</u>

Note for Seale Trinity Center Endowment

Distribution for 2014 pending confirmation of distribution policy.

Episcopal Diocese of East Carolina  
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Accounts	YTD Actual	Annual Budget	Annual Budget Remaining
<b>Revenues</b>			
<b>Pledges</b>			
1-4010-00 - Annual Parish Pledges	\$1,218,931.24	\$1,228,127.00	\$10,195.76
1-4013-00 - Prior Year Pledges	\$80,081.82	\$0.00	(\$80,081.82)
1-4014-00 - Individual Operating Gifts	\$4,400.00	\$0.00	(\$4,400.00)
<b>Total Pledges</b>	<b>\$1,303,392.88</b>	<b>\$1,228,127.00</b>	<b>(\$74,285.86)</b>
<b>Other Income</b>			
1-4118-00 - Other Operating Income	\$10,354.72	\$2,441.00	(\$7,913.72)
1-4188-00 - Prior Year Funds Carried Forward	\$0.00	\$18,148.00	\$18,148.00
<b>Total Other Income</b>	<b>\$10,354.72</b>	<b>\$20,589.00</b>	<b>\$10,235.28</b>
<b>Earnings on Investments</b>			
1-4210-00 - Interest Income	\$131.72	\$0.00	(\$131.72)
<b>Total Earnings on Investments</b>	<b>\$131.72</b>	<b>\$0.00</b>	<b>(\$131.72)</b>
<b>Total Revenues</b>	<b>\$1,313,878.30</b>	<b>\$1,248,717.00</b>	<b>(\$64,182.30)</b>
<b>Expenses</b>			
<b>The Episcopate</b>			
<b>Episcopate Personnel Expenses</b>			
1-6001-00 - Bishops Salary and Housing	\$26,572.83	\$28,574.00	\$1.17
1-6002-00 - Episcopate Staff Salaries	\$56,838.55	\$61,130.00	\$4,491.45
1-6003-00 - Bishop's Benefits	\$7,878.72	\$8,332.00	\$452.28
1-6003-08 - Episcopate Staff Benefits	\$37,778.03	\$42,002.00	\$4,222.97
1-6004-00 - Episcopate Staff Payroll Taxes	\$4,158.81	\$4,876.00	\$518.18
1-6088-02 - Transitional Bishop	\$108,584.38	\$108,585.00	\$0.64
1-6088-03 - Transitional Bishop Health	\$16,583.20	\$18,885.00	\$311.80
<b>Total Episcopate Personnel Expenses</b>	<b>\$258,204.50</b>	<b>\$268,204.00</b>	<b>\$9,999.50</b>
<b>Episcopate Operational Expense</b>			
1-6010-00 - Bishop's Automobile	\$51,867.58	\$54,000.00	\$2,332.44
1-6011-00 - Bishop Travel	\$6,287.25	\$11,025.00	\$4,727.75
1-6011-02 - Episcopate Staff Travel	\$62.15	\$650.00	\$587.85
1-6012-00 - Bishop Sabbatical Fund Transfer	\$4,800.00	\$4,800.00	\$0.00
1-6012-02 - Episcopate Staff Conf & Training	\$870.88	\$1,000.00	\$29.31
1-6012-03 - Epis Staff Conf Ed Found Funding	(\$870.88)	(\$1,000.00)	(\$29.31)
1-6013-00 - Bishop Supplies	\$1,088.52	\$885.00	(\$231.52)
1-6013-02 - Episcopate Staff Supplies	\$183.82	\$800.00	\$606.18
1-6014-00 - Bishop Cell Phone	\$1,061.18	\$1,300.00	\$238.84
1-6080-00 - Chancellor Expenses	\$4,824.48	\$5,000.00	\$175.54
1-6088-01 - Bishop Search Expenses	\$22,073.77	\$50,000.00	\$27,928.23
<b>Total Episcopate Operational Expense</b>	<b>\$81,878.88</b>	<b>\$128,240.00</b>	<b>\$36,363.31</b>
<b>Total The Episcopate</b>	<b>\$350,081.18</b>	<b>\$388,444.00</b>	<b>\$46,362.81</b>
<b>Diocesan Administration</b>			
<b>Admin Personnel Expenses</b>			
1-6101-00 - Finance Director Salary	\$78,912.28	\$81,215.00	\$2,302.71
1-6101-01 - Finance Director-Found funding	(\$4,000.00)	(\$12,000.00)	(\$8,000.00)
1-6102-00 - Administrative Staff Salaries	\$26,375.70	\$28,837.00	\$3,461.30
1-6103-00 - Administrative Staff Benefits	\$44,204.07	\$61,481.00	\$17,198.93
1-6103-01 - Admin Benefits-Found funding	(\$380.00)	(\$1,080.00)	(\$720.00)
1-6104-00 - Administrative Staff Payroll Tax	\$7,838.38	\$8,811.00	\$974.62
1-6104-01 - Admin Payroll Taxes-Found funding	(\$308.00)	(\$818.00)	(\$512.00)
<b>Total Admin Personnel Expenses</b>	<b>\$152,752.44</b>	<b>\$167,356.00</b>	<b>\$14,603.58</b>
<b>Admin Operational Expenses</b>			
1-6110-00 - Administrative Travel	\$128.53	\$700.00	\$573.47
1-6111-00 - Administrative Conf & Training	\$4,854.57	\$7,128.00	\$2,274.43

**Episcopal Diocese of East Carolina  
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Accounts	YTD Actual	Annual Budget	Annual Budget Remaining
1-5111-01 - Admin Conf & Train Foundation Fun	(\$4,854.57)	(\$7,129.00)	(\$2,274.43)
1-5112-00 - Audit & Professional Fees	\$16,035.77	\$15,700.00	(\$335.77)
1-5113-00 - Insurance	\$17,194.78	\$18,000.00	\$805.22
1-5114-00 - Office Supplies	\$10,325.27	\$8,000.00	(\$1,325.27)
1-5116-00 - Journal Production and Mailing	\$548.45	\$800.00	\$251.55
1-5117-00 - Postage and Shipping	\$7,378.41	\$8,000.00	\$621.58
1-5118-00 - Office Equipment	\$17,568.87	\$18,000.00	\$431.13
1-5119-00 - Computer Expenses	\$7,225.78	\$10,500.00	\$3,274.21
1-5120-00 - Dues & Publications	\$274.55	\$2,485.00	\$2,210.45
1-5121-00 - Telephone/Internet	\$8,511.37	\$8,000.00	(\$511.37)
1-5122-00 - Utilities	\$11,868.60	\$12,500.00	\$631.40
1-5123-00 - Building Maintenance	\$12,328.05	\$10,000.00	(\$2,328.05)
1-5123-01 - Building Renovation Repayment	\$0.00	\$10,000.00	\$10,000.00
1-5123-04 - Building Renovation Found Support	(\$8,983.00)	\$0.00	\$8,983.00
1-5123-10 - Building Renovation Expense	\$112,100.00	\$0.00	(\$112,100.00)
1-5124-00 - Yard Maintenance	\$5,151.50	\$5,500.00	\$348.50
1-5125-00 - Contract Services	\$7,017.27	\$4,125.00	(\$2,892.27)
1-5199-00 - Transition Contingency Expenses	\$0.00	\$25,183.00	\$25,183.00
<b>Total Admin Operational Expenses</b>	<b>\$224,891.21</b>	<b>\$158,303.00</b>	<b>(\$66,588.21)</b>
<b>Total Diocesan Administration</b>	<b>\$377,443.65</b>	<b>\$323,650.00</b>	<b>(\$53,794.65)</b>
<b>Office of the Canon Expense</b>			
<b>Canon Personnel</b>			
1-5201-00 - Canon to Ordinary Salary/Housing	\$104,442.64	\$103,443.00	(\$999.64)
1-5201-03 - Contract Assistant for Deployment	\$0.00	\$30,000.00	\$30,000.00
1-5201-99 - Special Funding for Contract Assi	\$0.00	(\$30,000.00)	(\$30,000.00)
1-5202-00 - Canon Support Staff	\$52,648.21	\$60,438.00	\$7,789.78
1-5203-00 - Canon to Ordinary Benefits	\$38,463.12	\$37,472.00	(\$991.12)
1-5203-03 - Canon Staff Benefits	\$35,061.48	\$33,818.00	(\$1,243.48)
1-5204-00 - Canon Staff Payroll Taxes	\$3,784.77	\$4,824.00	\$839.23
<b>Total Canon Personnel</b>	<b>\$234,398.22</b>	<b>\$238,795.00</b>	<b>\$5,396.78</b>
<b>Canon Operational Expense</b>			
1-5210-00 - Canons Automobile	\$8,237.08	\$8,500.00	\$262.92
1-5211-00 - Congregational Travel	\$1,028.31	\$7,800.00	\$6,771.68
1-5212-00 - Congregational Conf & Training	\$8,802.20	\$8,843.00	\$40.80
1-5212-01 - Cong Conf & Train Found Funding	(\$8,802.20)	(\$8,843.00)	(\$40.80)
1-5213-00 - Congregational Supplies	\$1,520.53	\$4,881.00	\$3,360.47
1-5214-00 - Congregational Cell Phone	\$1,060.25	\$1,250.00	\$189.75
<b>Total Canon Operational Expense</b>	<b>\$12,644.17</b>	<b>\$23,411.00</b>	<b>\$10,766.83</b>
<b>Total Office of the Canon Expense</b>	<b>\$247,242.38</b>	<b>\$263,206.00</b>	<b>\$15,963.61</b>
<b>Diocesan Programs</b>			
1-5220-00 - Transition Ministry	\$3,088.28	\$8,050.00	\$2,961.74
1-5220-01 - Transition Min Foundation Funding	(\$3,088.28)	(\$8,050.00)	(\$2,961.74)
1-5221-00 - Communications Ministry	\$3,382.20	\$3,000.00	(\$382.20)
1-5222-00 - Mission and Development	\$0.00	\$5,000.00	\$5,000.00
1-5222-01 - Mission Dev. Foundation Funding	\$0.00	(\$5,000.00)	(\$5,000.00)
1-5223-00 - Education for Ministry	\$2,584.34	\$2,500.00	(\$84.34)
1-5223-01 - EFM Foundation Funding	(\$2,500.00)	(\$2,500.00)	\$0.00
1-5224-00 - Deacon Formation/Education	\$12,228.67	\$13,550.00	\$1,321.33
1-5224-01 - Deacon Foundation Funding	(\$12,228.67)	(\$13,550.00)	(\$1,321.33)
1-5225-00 - Seminarians Education/Support	\$19,821.85	\$23,845.00	\$4,023.15
1-5225-01 - Seminarians Foundation Funding	(\$11,121.85)	(\$13,795.00)	(\$2,673.15)
1-5225-02 - Seminarians Trustee Funding	(\$8,500.00)	(\$10,150.00)	(\$1,650.00)
1-5226-00 - Clergy Domestic Education	\$1,900.00	\$2,370.00	\$470.00



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Accounts	YTD Actual	Annual Budget	Annual Budget Remaining
1-5226-01 - Clergy Dom Ed Foundation Funding	(\$1,900.00)	(\$2,370.00)	(\$470.00)
1-5227-00 - Clergy Foreign Travel	\$2,400.00	\$3,827.00	\$1,427.00
1-5227-01 - Clergy Foreign Travel Found Fundi	(\$2,400.00)	(\$3,827.00)	(\$1,427.00)
1-5228-00 - Retired Clergy Liaison	\$0.00	\$200.00	\$200.00
1-5228-01 - Retired Clergy Liaison Found Fund	\$0.00	(\$200.00)	(\$200.00)
1-5231-00 - Historic Properties Commission	\$2,000.00	\$2,000.00	\$0.00
1-5235-00 - Clergy Conference	\$12,585.17	\$0.00	(\$12,585.17)
1-5235-01 - Clergy Conf. Participant payments	(\$13,580.00)	\$0.00	\$13,580.00
1-5240-00 - Diocesan Sponsored Min Dev & Trai	\$3,511.05	\$10,000.00	\$6,488.95
1-5240-01 - Diocesan MD&T Foundation Funding	(\$3,485.07)	(\$10,000.00)	(\$6,534.33)
<b>Total Diocesan Programs</b>	<b>\$4,517.08</b>	<b>\$5,000.00</b>	<b>\$482.91</b>
<b>Youth and Young Adult Ministry</b>			
<b>Youth &amp; Young Adult Personnel</b>			
1-5301-00 - Youth Director Salary	\$38,978.71	\$38,437.00	(\$541.71)
1-5302-00 - Youth Staff Salary	\$0.00	\$1,022.00	\$1,022.00
1-5303-00 - Youth Staff Benefits	\$3,800.88	\$4,508.00	\$605.11
1-5304-00 - Youth Staff Payroll Taxes	\$2,981.88	\$3,019.00	\$37.11
<b>Total Youth &amp; Young Adult Personnel</b>	<b>\$45,561.48</b>	<b>\$46,984.00</b>	<b>\$1,422.51</b>
<b>Youth Operational Expenses</b>			
1-5310-00 - Youth Staff Travel	\$2,255.08	\$4,050.00	\$1,794.91
1-5311-00 - Youth Staff Conferences & Trainin	\$1,087.54	\$1,500.00	\$412.46
1-5312-00 - Youth Staff Supplies	\$252.50	\$2,080.00	\$1,827.50
1-5313-00 - Youth Staff Cell Phone	\$1,035.02	\$1,200.00	\$164.98
<b>Total Youth Operational Expenses</b>	<b>\$4,630.12</b>	<b>\$8,830.00</b>	<b>\$4,199.88</b>
<b>Youth &amp; Young Adult Programs</b>			
1-5350-00 - Youth Program Funds	\$20,983.45	\$24,850.00	\$3,866.55
1-5350-02 - Youth Program Gifts	(\$2,000.00)	\$0.00	\$2,000.00
1-5351-00 - Campus Ministry Program Funds	\$5,517.85	\$14,450.00	\$8,932.15
1-5352-00 - Campus Ministry Salary-Greenville	\$5,800.00	\$4,800.00	(\$800.00)
1-5352-01 - Campus Ministry Salary-Wilmington	\$2,400.00	\$0.00	(\$2,400.00)
1-5353-00 - Campus Ministry Payroll Taxes	\$183.60	\$0.00	(\$183.60)
1-5357-00 - Diocesan College/Young Adult Prog	\$0.00	\$150.00	\$150.00
1-5358-01 - College/Young Adult Foundation Fu	(\$11,255.00)	(\$11,255.00)	\$0.00
1-5358-03 - Prior Years Pledges Escrowed	(\$13,201.55)	(\$19,400.00)	(\$6,198.45)
1-5512-00 - Christian Formation Education	\$0.00	\$300.00	\$300.00
1-5512-01 - Christian Form Ed Foundation Fundi	\$0.00	(\$300.00)	(\$300.00)
<b>Total Youth &amp; Young Adult Programs</b>	<b>\$8,222.45</b>	<b>\$13,585.00</b>	<b>\$5,372.55</b>
<b>Total Youth and Young Adult Ministry</b>	<b>\$58,414.06</b>	<b>\$68,409.00</b>	<b>\$10,994.94</b>
<b>Canon Required Commissions</b>			
1-5501-00 - Executive Council	\$300.00	\$300.00	\$0.00
1-5502-00 - Standing Committee	\$254.48	\$0.00	(\$254.48)
1-5503-00 - Commission on Ministry	\$2,381.74	\$4,300.00	\$1,918.26
1-5503-01 - COM Foundation Funding	(\$2,381.74)	(\$4,300.00)	(\$1,918.26)
1-5504-00 - Archives/Historian	\$1,237.18	\$4,000.00	\$2,762.81
1-5504-01 - Archives/Historian Found Funding	(\$489.00)	(\$489.00)	\$0.00
1-5505-00 - Diocesan Convention	(\$1,803.59)	\$0.00	\$1,803.59
1-5505-02 - Convention Special Event	\$18,148.31	\$18,148.00	(\$0.31)
1-5506-01 - General Convention Fund Transfer	\$30,000.00	\$30,000.00	\$0.00
1-5508-00 - Anti-Racism Training	\$289.72	\$1,000.00	\$700.28
1-5508-01 - Anti-Racism Foundation Funding	(\$289.72)	(\$1,000.00)	(\$700.28)
1-5510-00 - Ecumenical Relations	\$0.00	\$750.00	\$750.00
1-5510-01 - Ecumenical Foundation Funding	\$0.00	(\$750.00)	(\$750.00)
1-5511-00 - Liturgical Music Conference	\$5,122.88	\$0.00	(\$5,122.88)

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<b>Accounts</b>	<b>YTD Actual</b>	<b>Annual Budget</b>	<b>Annual Budget Remaining</b>
1-5513-00 - Disciplinary Board	\$0.00	\$1,000.00	\$1,000
1-5513-01 - Disciplinary Board Foundation Fund	\$0.00	(\$1,000.00)	(\$1,000)
<b>Total Canon Required Commissions</b>	<b>\$52,991.25</b>	<b>\$51,980.00</b>	<b>(\$1,011.25)</b>
<b>Other Diocesan Ministries</b>			
1-5801-00 - Trinity Center	\$29,320.00	\$29,320.00	\$0
1-5801-01 - Trinity Center Foundation Funding	(\$29,320.00)	(\$29,320.00)	\$0
1-5802-00 - Christian Social Ministries - EFW	\$10,000.00	\$10,000.00	\$0
1-5802-01 - CSM Foundation Funding-IRM	\$3,000.00	\$3,000.00	\$0
1-5802-09 - CSM Foundation Funding	(\$13,000.00)	(\$13,000.00)	\$0
1-5803-00 - Millennium Development Goals	\$9,085.00	\$8,010.00	(\$1,085.00)
1-5803-01 - MDG Gifts	(\$1,085.00)	\$0.00	\$1,085.00
1-5804-00 - Companion Diocese Program	\$1,000.00	\$1,000.00	\$0
1-5804-01 - Companion Diocese Found Funding	(\$1,000.00)	(\$1,000.00)	\$0
1-5806-00 - Camp Trinity	\$20,000.00	\$20,000.00	\$0
1-5806-01 - Camp Trinity Foundation Funding	(\$20,000.00)	(\$20,000.00)	\$0
1-5810-00 - General Church Program	\$127,000.00	\$127,000.00	\$0
1-5811-00 - Province IV Assessment	\$3,509.00	\$3,509.00	\$0
1-5812-00 - Anglican Comm/Lambeth Fd Transfer	\$1,000.00	\$1,000.00	\$0
1-5813-00 - Bishop's Relief Fund	\$700.00	\$2,735.00	\$2,035.00
1-5813-01 - Bishop's Relief Foundation Fundin	(\$700.00)	(\$2,735.00)	(\$2,035.00)
1-5815-00 - Special Insurance Assistance	\$14,998.88	\$15,000.00	\$0
1-5815-01 - Special Ins Assis Nat Trust Fund	(\$10,000.00)	(\$10,000.00)	\$0
1-5815-02 - Special Insurance Assistance Foun	(\$5,000.00)	(\$5,000.00)	\$0
1-5816-00 - ERD Training	\$0.00	\$500.00	\$500
1-5816-01 - ERD Training Foundation Funding	\$0.00	(\$500.00)	(\$500)
1-5850-00 - Episcopal Radio/TV Foundation	\$500.00	\$500.00	\$0
1-5851-00 - Kanuga Support	\$1,000.00	\$1,000.00	\$0
1-5852-00 - Sewanee Support	\$1,000.00	\$1,000.00	\$0
1-5853-00 - Thompson Children's Home Support	\$1,000.00	\$1,000.00	\$0
1-5853-01 - Thompson Children Found Funding	(\$1,000.00)	(\$1,000.00)	\$0
1-5854-00 - St. Mary's College Support	\$500.00	\$500.00	\$0
1-5855-00 - St. Augustine's College Support	\$1,000.00	\$1,000.00	\$0
1-5859-09 - Episcopal Schools Found Funding	(\$3,500.00)	(\$3,500.00)	\$0
<b>Total Other Diocesan Ministries</b>	<b>\$140,018.88</b>	<b>\$140,019.00</b>	<b>\$0</b>
<b>Total Expenses</b>	<b>\$1,230,708.58</b>	<b>\$1,248,717.00</b>	<b>\$19,008.42</b>
<b>Net Total</b>	<b>\$83,170.71</b>	<b>\$0.00</b>	<b>(\$83,170.71)</b>

**DIOCESE OF EAST CAROLINA  
RECOMMENDED 2014 OPERATING BUDGET**

	2012 Budget	2012 Actual	2013 Budget	2013 Actual	2014 Request	2014 Recommended	Finance Committee Notes
<b>REVENUES:</b>							
1-6010-00 - Annual Parish Pledges	1,245,375	1,163,138	1,229,127	1,218,831	1,245,000	1,245,000	
1-6013-00 - Prior Year Pledges	-	100,043	-	80,062	30,000	30,000	
1-6014-00 - Individual Operating Gifts	-	-	-	4,400	-	-	
1-4119-00 - Other Operating Income	-	11,853	2,441	10,355	-	-	
1-4210-00 - Interest Income	-	250	-	132	-	-	
1-4109-00 - Prior Year Funds Carried Forward	-	-	18,149	-	30,626	30,626	PV Bishop Search/Historian unpaid
<b>TOTAL REVENUES</b>	<b>1,245,375</b>	<b>1,275,285</b>	<b>1,249,717</b>	<b>1,313,880</b>	<b>1,305,626</b>	<b>1,305,626</b>	
<b>EXPENSES:</b>							
The Episcopal							
Episcopal Personnel Expenses							
1-6001-00 - Bishop Salary and Housing	144,783	148,792	20,574	28,573	54,256	54,256	4 months in 2014
1-6001-01 - Bishop Assisting Salary & Housing	81,200	67,867	-	-	-	-	
1-6002-00 - Transitional Bishop Salary	-	-	108,585	108,585	132,726	132,726	11 months in 2014
1-6002-02 - Transitional Bishop Health	-	-	16,885	16,883	20,108	20,108	11 months in 2014
1-6002-00 - Episcopal Support Salaries	80,283	63,035	61,130	58,039	-	-	
1-6002-00 - Executive Secretary to the Bishop	-	-	-	-	41,000	41,000	
1-6002-02 - Administrative Assistant	-	-	-	-	22,719	23,287	2.5% increase
1-6003-00 - Bishop Benefits	40,481	45,282	8,332	7,880	-	-	separate in 2014
Bishop Health/Life	-	-	-	-	9,804	9,804	4 months in 2014
Bishop Pension	-	-	-	-	9,788	9,788	4 months in 2014
1-6003-01 - Bishop Assisting Benefits	40,576	26,807	-	-	-	-	
1-6000-00 - Special Funding/Bishop Assisting	(34,203)	(26,378)	-	-	-	-	
1-6003-02 - Episcopal Staff Benefits (1-Bth/Pension)	40,022	39,882	42,002	37,779	-	-	separate in 2014
Episcopal Staff Health	-	-	-	-	30,031	30,031	
Episcopal Staff Pension	-	-	-	-	5,735	5,735	
1-6004-00 - Episcopal Staff Payroll Taxes	4,612	4,881	4,076	4,150	4,875	4,818	
Total Episcopal Personnel Expenses	383,714	368,747	268,204	280,205	330,817	331,480	
Episcopal Operational Expense							
1-6010-00 - Bishop Automobile	6,300	6,545	7,620	4,889	10,000	10,000	

**DIOCESE OF EAST CAROLINA**  
**RECOMMENDED 2014 OPERATING BUDGET**

	2012	2012	2013	2013	2013	2014	2014	2014	Finance Committee Notes
	Budget	Actual	Budget	Actual	Request	Request	Recommend		
Bishop's Auto Purchased Loan Payment	7,200	7,200	48,370	48,370	-	-	-	-	
1-6010-01 - Bishop Assisting Auto Expenses	7,800	8,858	-	-	-	-	-	-	
1-6011-00 - Bishop Travel	11,775	13,838	11,025	5,858	12,900	12,900	12,900	12,900	based on full-time Bishop
1-6011-01 - Bishop Assisting Travel	8,125	2,887	-	-	-	-	-	-	
1-6011-02 - Episcopal Staff Travel	850	487	850	82	400	400	400	400	
1-6012-00 - Bishop Sabbatical Fund Transfer	2,000	2,000	4,800	4,800	2,000	2,000	2,000	2,000	2013 \$4,600 transferred to fund
1-6012-01 - Bishop Assisting Sabbatical Expense	2,000	-	-	-	-	-	-	-	
1-6012-02 - Episcopal Staff Conf & Training	1,482	944	1,000	871	2,854	2,854	2,854	2,854	
1-6012-03 - Epis Staff Cont Ed Foundation Funding	-	-	(1,000)	(971)	(2,854)	(2,854)	(2,854)	(2,854)	
1-6013-00 - Bishop Supplies	3,280	3,082	885	1,087	1,000	1,000	1,000	1,000	
1-6013-01 - Bishop Assisting Supplies	1,250	345	-	-	-	-	-	-	
1-6013-02 - Episcopal Staff Supplies	800	528	800	104	200	200	200	200	
1-6014-00 - Bishop Cell Phone	1,300	1,555	1,300	1,081	1,500	1,500	1,500	1,500	
1-6014-01 - Bishop Assisting Cell Phone	1,300	1,245	-	-	-	-	-	-	
1-6000-00 - Chancellor Expenses	4,500	3,723	5,000	4,824	7,000	7,000	7,000	7,000	
1-6000-01 - Bishop Search Expenses	-	-	50,000	22,074	127,928	127,928	127,928	127,928	\$ 27,926 unspent 2013 CF to 2014
Total Episcopal Operational Expense	59,752	53,813	128,240	91,027	182,826	182,826	182,826	182,826	
Total The Episcopal	443,406	423,330	388,444	348,232	483,743	483,743	484,408	484,408	
Diocean Administration									
Administration Personnel Expenses									
1-6101-00 - Finance Director Salary	87,725	82,885	81,215	78,812	-	-	-	-	
1-6101-00 - Diocesan Administrator Salary	-	-	-	-	47,000	47,000	47,000	47,000	
1-6101-01 - Finance Director- Foundation Funding	-	(13,988)	(13,988)	(4,888)	-	-	-	-	
1-6102-00 - Administrative Staff Salaries	38,732	33,554	29,837	28,378	-	-	-	-	
1-6102-00 - Administrative Assistant/ Receptionist	-	-	-	-	20,800	21,453	21,453	21,453	2.5% increase
1-6102-01 - Communications Coordinator	-	-	-	-	23,026	23,812	23,812	23,812	2.5% increase
1-6103-00 - Administrative Staff Benefits (Health/Pens.)	59,033	59,788	61,401	44,282	-	-	-	-	
Administrative Staff Health	-	-	-	-	48,851	48,851	48,851	48,851	
Administrative Staff Pension	-	-	-	-	8,186	8,285	8,285	8,285	
1-6104-00 - Administrative Staff Payroll Taxes	7,723	8,717	8,811	7,788	8,856	8,856	8,856	8,856	

**DIOCESE OF EAST CAROLINA  
RECOMMENDED 2014 OPERATING BUDGET**

	2012	2012	2013	2013	2014	2014	2014
	Budget	Actual	Budget	Actual	Request	Recommended	Finance Committee Notes
<b>Total Administration Personnel Expenses</b>	167,713	170,984	167,368	152,880	154,751	158,033	
<b>Administration Operational Expenses</b>							
1-6110-00 - Administrative Travel	700	1,110	700	127	200	200	
1-6111-00 - Administrative Conf & Training	3,780	3,618	7,120	4,855	4,823	4,823	
1-6111-01 - Admin Conf & Train Foundation Funding	-	-	(7,120)	(4,855)	(4,823)	(4,823)	
1-6112-00 - Audit & Professional Fees	14,000	15,628	15,700	18,000	12,000	12,000	
1-6113-00 - Insurance	22,200	23,873	18,000	17,185	18,000	18,000	
1-6114-00 - Office Supplies	8,600	8,431	9,000	10,325	7,500	7,500	
1-6116-00 - Journal Production and Mailing	750	573	800	549	600	600	
1-6117-00 - Postage and Shipping	8,800	7,462	8,000	7,378	8,000	8,000	
1-6118-00 - Office Equipment	17,700	19,700	18,000	17,587	18,500	18,500	
1-6119-00 - Computer Expenses	8,800	7,847	10,500	7,171	11,700	11,700	
1-6120-00 - Dues & Publications	2,085	2,400	2,485	275	1,424	1,424	
1-6121-00 - Telephone/Internet	11,200	11,514	8,000	8,511	8,400	8,400	
1-6122-00 - Utilities	18,000	12,207	12,500	11,400	12,500	12,500	
1-6123-00 - Building Maintenance	11,000	20,521	10,000	12,142	18,500	18,500	new cleaning service and more
1-6123-04 - Building Renovation	-	-	-	112,100	-	-	propose paying cash for renovations
1-6123-01 - Building Renovation Loan/Repayment	-	-	10,000	-	-	-	
1-6123-02 - Building Renovation Foundation Funding	-	(8,643)	-	(8,683)	(9,251)	(9,251)	
1-6123-03 - Building Renovation Fund Transfer	-	-	-	-	9,251	9,251	
1-6124-00 - Yard Maintenance	5,000	5,345	5,500	5,152	5,500	5,500	
1-6125-00 - Contract Services	-	-	4,125	7,017	6,000	6,000	
1-6125-01 - Volunteer Treasurer Travel	-	-	-	-	2,400	2,400	
1-6126-00 - Bank Charges & Fees	-	-	-	-	3,000	3,000	previously included in office supplies
1-6188-00 - Transition Contingency Expenses	-	-	25,183	-	-	48,112	
<b>Total Administration Operational Expenses</b>	132,825	134,385	158,303	223,847	130,224	178,338	
<b>Total Diocesan Administration</b>	300,538	305,329	323,650	378,027	284,975	334,368	
<b>Canon</b>							
<b>Canon Personnel</b>							
1-6201-00 - Canon to Ordinary Salary/Housing	88,813	98,813	98,843	98,443	98,843	98,843	
Canon to Ordinary Transition Supplement	-	-	4,500	5,000	6,000	6,000	

**DIOCESE OF EAST CAROLINA  
RECOMMENDED 2014 OPERATING BUDGET**

	2012	2012	2013	2013	2013	2014	2014	2014	Finance Committee Notes
	Budget	Actual	Budget	Actual	Request	Request	Recommend		
1-6201-02 - Contract Assistant for Deployment	-	-	30,000	-	-	5,000	5,000		
1-6201-08 - Special Funding for Contract Assistant	-	-	(30,000)	-	-	(5,000)	(5,000)		
1-6202-00 - Canon Support Staff	50,137	60,414	60,438	52,048	-	-	-		
1-6203-00 - Canon to Ordinary Benefits	38,704	38,857	37,472	38,483	-	-	-		separate in 2014
Canon to Ordinary-Health/Life	-	-	-	-	20,230	20,230	20,230		
Canon to Ordinary-Pension	-	-	-	-	18,860	18,860	18,860		
1-6203-01 - Canon Staff Benefits	40,488	34,884	33,818	35,081	-	-	-		
1-6204-00 - Canon Payroll Taxes	4,524	4,407	4,624	3,785	-	-	-		
Total Canon Personnel	237,846	238,175	238,705	234,386	144,072	144,072	144,072		
Canon Operational Expense									
1-6210-00 - Canon Automobile	8,800	9,151	9,500	9,085	9,500	9,500	9,500		
1-6211-00 - Canon Travel	4,400	3,814	7,800	1,028	4,300	4,300	4,300		
1-6212-00 - Canon Conferences & Training	3,832	1,888	6,043	8,002	3,850	3,850	3,850		
1-6212-01 - Canon Conf & Train Foundation Funding	-	-	(8,643)	(8,602)	(3,850)	(3,850)	(3,850)		
1-6213-00 - Canon Supplies	4,720	4,082	4,881	1,521	500	500	500		
1-6214-00 - Canon Cell Phone	1,200	1,218	1,250	1,000	800	800	800		
Total Canon Operational Expense	22,752	19,051	23,411	12,612	15,100	15,100	15,100		
Total Canon	260,598	258,128	263,208	247,010	159,172	159,172	159,172		
Diocean Programs									
1-6218-00 - Hispanic Ministry	1,000	-	-	-	-	-	-		
1-6220-00 - Transition Ministry	4,000	1,441	6,050	3,088	3,500	3,500	3,500		
1-6220-01 - Transition Min Foundation Funding	-	-	(8,050)	(3,088)	(3,500)	(3,500)	(3,500)		
1-6221-00 - Communications Ministry	7,820	2,480	3,000	3,382	3,500	3,500	3,500		ministry on staff at this time to handle this
1-6222-00 - Mission and Development	15,000	432	5,000	-	-	-	-		
1-6222-01 - Mission Dev. Foundation Funding	(15,000)	(432)	(5,000)	-	-	-	-		
1-6223-00 - Education for Ministry	2,500	845	2,500	2,584	3,000	3,000	3,000		
1-6223-01 - EFM Foundation Funding	(2,500)	(845)	(2,500)	(2,500)	(3,000)	(3,000)	(3,000)		
1-6224-00 - Deacon Formation/Education	3,500	8,951	13,550	12,228	15,438	15,438	15,438		
1-6224-01 - Deacon Foundation Funding	(3,500)	(3,500)	(13,550)	(12,228)	(15,438)	(15,438)	(15,438)		
1-6225-00 - Seminarians Education/Support	24,285	22,988	23,045	19,022	31,800	31,800	31,800		

**DIOCESE OF EAST CAROLINA  
RECOMMENDED 2014 OPERATING BUDGET**

	2012	2012	2013	2013	2014	2014	2014	Finance Committee Notes
	Budget	Actual	Budget	Actual	Request	Recommended		
1-5225-01 - Seminarians Foundation Funding	(13,786)	(2,741)	(13,786)	(11,122)	(13,786)	(13,786)		
1-5225-02 - Seminarians Trustee Funding	(10,500)	(20,227)	(10,150)	(8,500)	(18,105)	(18,105)		
1-5235-00 - Clergy Conference	-	-	-	12,585	13,000	13,000		
1-5235-01 - Clergy conference participant fees	-	-	-	(13,580)	-	(13,000)		
Retired Clergy Conference	-	-	-	-	3,000	3,000		Bishop Lee is going to do this if approved
1-5228-00 - Clergy Domestic Education	2,188	1,438	2,370	1,800	2,528	2,528		
1-5228-01 - Clergy Dom Ed Foundation Funding	(2,188)	(1,438)	(2,370)	(1,800)	(2,528)	(2,528)		
1-5227-00 - Clergy Foreign Travel	3,602	700	3,827	2,400	4,042	4,042		
1-5227-01 - Clergy Foreign Travel Foundation Funding	(3,602)	(700)	(3,827)	(2,400)	(4,042)	(4,042)		
1-5228-00 - Retired Clergy Liaison	200	43	200	-	200	200		
1-5228-01 - Retired Clergy Liaison Foundation Funding	-	-	(200)	-	(200)	(200)		
1-5230-00 - Stewardship Committee	500	-	-	-	-	-		
1-5230-01 - Stewardship Committee Foundation Funding	(500)	-	-	-	-	-		
1-5231-00 - Historic Properties Commission	-	-	2,000	2,000	1,000	1,000		
1-5240-00 - Diocesan Sponsored Ministry Dev & Train.	12,000	7,548	10,000	3,488	5,000	5,000		
1-5240-01 - Diocesan MD&T Foundation Funding	(12,000)	(7,548)	(10,000)	(3,488)	-	-		
<b>Total Diocesan Programs</b>	<b>12,820</b>	<b>7,625</b>	<b>5,000</b>	<b>4,471</b>	<b>25,500</b>	<b>12,500</b>		
<b>Youth and Young Adult Ministry</b>								
<b>Youth &amp; Young Adult Personnel</b>								
1-6301-00 - Youth Director Salary	37,810	38,412	38,437	38,879	38,437	38,388		2.5% increase
1-6302-00 - Youth Staff Salary	1,000	-	1,022	-	-	-		
1-6303-00 - Youth Staff Benefits	2,743	3,527	4,506	3,001	-	-		separate in 2014
Youth Staff HealthLife	-	-	-	-	1,088	1,088		
Youth Staff Pension	-	-	-	-	3,458	3,548		
1-6304-00 - Youth Staff Payroll Taxes	2,854	3,015	3,019	2,882	2,940	3,014		
<b>Total Youth &amp; Young Adult Personnel</b>	<b>44,307</b>	<b>45,954</b>	<b>46,984</b>	<b>45,502</b>	<b>45,805</b>	<b>47,028</b>		
<b>Youth Operational Expenses</b>								
1-6310-00 - Youth Staff Travel	3,050	1,158	4,050	2,255	4,050	4,050		
1-6311-00 - Youth Staff Conferences & Training	1,500	-	1,500	1,088	1,215	1,215		
1-6312-00 - Youth Staff Supplies	1,000	881	2,080	253	1,335	1,335		



**DIOCESE OF EAST CAROLINA  
RECOMMENDED 2014 OPERATING BUDGET**

	2012	2012	2013	2013	2014	2014	2014	Finance Committee Notes
	Budget	Actual	Budget	Actual	Request	Recommend		
1-6313-00 - Youth Staff Cell Phone	1,200	1,320	1,200	1,035	800	800		
Total Youth Operational Expenses	6,750	3,138	6,830	4,631	7,400	7,400		
Youth & Young Adult Programs								
1-6350-00 - Youth Program Funds	12,780	52,474	24,850	75,728	100,170	100,170		
Youth Participant Fees	-	(40,000)	-	(54,745)	(01,425)	(01,425)		
1-6350-02 - Youth Program Gifts	-	(75)	-	(2,000)	-	-		
1-6351-00 - Campus Ministry Program Funds	10,800	5,858	14,450	5,518	-	-		separate in 2014
1-6351-00 - Campus Ministry Program Fds-EGU, PCC	-	-	-	-	4,000	4,000		
1-6351-01 - Campus Ministry Salary - EGU, PCC	-	2,600	4,800	5,000	14,400	14,400		
1-6351-11 - Campus Ministry Program Funds-LUNCW	-	-	-	-	7,350	7,350		
1-6352-02 - Campus Ministry Salary - LUNCW	-	-	-	2,400	14,400	14,400		
1-6353-12 - Campus Ministry Payroll Taxes	-	-	-	184	2,203	2,203		
1-6357-00 - Diocesan College/Young Adult Prog	300	-	150	-	8,075	8,075		
1-6358-01 - College/Young Adult Foundation Funding	(66,085)	(51,558)	(11,255)	(11,255)	(25,555)	(25,305)		
1-6358-02 - College/Young Adult Gifts	-	(50)	-	-	-	-		
1-6358-03 - Prior Years Pledges Estimated	-	-	(10,400)	(13,201)	-	-		
DFMS Grant	-	-	-	-	(8,000)	(8,000)		
1-6358-04 - LEHTO Grant	-	-	-	-	(28,865)	(28,865)		
1-6512-00 - Christian Formation Education	300	-	300	-	2,700	2,700		
1-6512-01 - Christian Formation Education-Fndn Funding	(300)	-	(300)	-	(500)	(500)		
Total Youth & Young Adult Programs	(33,105)	(30,854)	13,505	8,223	31,853	32,203		
Total Youth and Young Adult Ministry	17,952	18,438	60,400	58,418	85,258	86,828		
Canon Required Commissions								
1-6501-00 - Executive Council	300	250	300	300	500	500		
1-6502-00 - Standing Committee	-	-	-	254	600	600		
1-6503-00 - Commission on Ministry	4,300	2,534	4,300	2,382	4,500	4,500		
1-6503-01 - COM Foundation Funding	(983)	(983)	(4,300)	(2,382)	(4,500)	(4,500)		
1-6504-00 - Archives/Historian	4,000	2,108	4,000	1,237	6,700	6,700		\$ 2,700 unpaid 2013 C/F to 2014
1-6504-01 - Archives/Historian Foundation Funding	-	-	(489)	(489)	(450)	(450)		
1-6505-00 - Diocesan Convention	-	48,248	-	38,388	45,000	45,000		
Diocesan Convention Participant Fees	-	(48,851)	-	(48,000)	(40,000)	(40,000)		

**DIOCESE OF EAST CAROLINA  
RECOMMENDED 2014 OPERATING BUDGET**

	2012	2012	2013	2013	2014	2014	2014	Finance Committee Notes
	Budget	Actual	Budget	Actual	Request	Recommend		
1-6505-01 - Convention Special Event	-	-	18,149	18,149	-	-	-	
1-6508-00 - General Convention	30,000	47,422	-	-	-	-	-	
1-6508-01 - General Convention Fund Transfer	-	(35,000)	30,000	30,000	12,500	12,500	2013 \$ 30K transferred to fund for 2015	
1-6507-00 - Synod Meeting	2,500	2,888	-	-	2,500	2,500		
1-6508-00 - Anti-Racism Training	750	688	1,000	300	2,000	2,000		
1-6508-01 - Anti-Racism Foundation Funding	(750)	(688)	(1,000)	(300)	(2,000)	(2,000)		
1-6510-00 - Ecumenical Relations	1,000	750	750	-	750	750		
1-6510-01 - Ecumenical Foundation Funding	(1,000)	(750)	(750)	-	(750)	(750)		
1-6511-00 - Liturgical Music Conference	-	32,388	-	45,248	38,740	38,740		
Liturgical Music Conf. Participant Fees	-	(28,878)	-	(40,125)	(38,740)	(38,740)		
Liturgical Acolyte Festival	-	-	-	-	1,500	1,500		
Liturgical Commission	-	-	-	-	200	200		
1-6513-00 - Disciplinary Board	-	-	1,000	-	1,000	1,000		
1-6513-01 - Disciplinary Board Foundation Funding	-	-	(1,000)	-	(1,000)	(1,000)		
<b>Total Canon Required Commissions</b>	<b>40,137</b>	<b>20,272</b>	<b>51,880</b>	<b>52,880</b>	<b>34,050</b>	<b>31,550</b>		
<b>Other Diocesan Ministries</b>								
1-6801-00 - Trinity Center	27,733	27,733	28,320	28,320	62,284	42,284	recommended \$ 12,000 per year to empty fund	
1-6801-01 - Trinity Center Foundation Funding	(27,733)	(27,733)	(28,320)	(28,320)	(30,284)	(30,284)		
1-6802-00 - Christian Social Ministries - EFWM	12,485	12,485	10,000	10,000	10,000	25,000		
1-6802-01 - Christian Social Ministries-IRM	-	-	3,000	3,000	5,000	5,000		
1-6802-89 - CSM Foundation Funding	(5,016)	(5,016)	(13,000)	(13,000)	(15,000)	(18,243)		
1-6803-00 - Millennium Development Goals	8,188	12,788	8,000	9,105	9,000	9,000		
1-6803-01 - MDG Gifts	-	(4,600)	-	(1,085)	-	-		
1-6804-00 - Companion Diocese Program	5,000	(822)	1,000	1,000	1,000	1,000		
1-6804-01 - Companion Diocese Foundation Funding	-	-	(1,000)	(1,000)	(1,000)	(1,000)		
1-6805-00 - Camp Trinity	18,000	18,000	20,000	20,000	20,000	20,000		
1-6806-01 - Camp Trinity Foundation Funding	-	-	(20,000)	(20,000)	(20,000)	(20,000)		
1-6810-00 - General Church Program	118,717	118,717	127,000	127,000	220,788	150,000		
1-6811-00 - Province IV Assessment	3,700	3,408	3,500	3,500	3,883	3,883		
1-6812-00 - Anglican Comm./Lambeth Fund Transfer	1,000	1,000	1,000	1,000	1,000	1,000		
1-6813-00 - Bishop's Relief Fund	2,581	1,132	2,735	700	2,886	2,886		

**DIOCESE OF EAST CAROLINA  
RECOMMENDED 2014 OPERATING BUDGET**

	2012	2012	2013	2013	2014	2014	2014	Finance Committee Notes
	Budget	Actual	Budget	Actual	Request	Recommended		
1-5813-01 - Bishop's Relief Foundation Funding	(2,581)	(1,132)	(2,735)	(700)	(2,886)	(2,886)		
1-5815-00 - Special Insurance Assistance	15,000	14,238	15,000	15,000	37,890	15,000		recommended need based request
1-5815-01 - Special Ins Assist Nat Trust Funding	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)		
1-5815-02 - Special Ins Assist Foundation Funding	-	-	(5,000)	(5,000)	(5,000)	(5,000)		
1-5818-00 - ERD Training	-	-	500	-	500	500		
1-5818-01 - ERD Training Foundation Funding	-	-	(500)	-	(500)	(500)		
1-5850-00 - Episcopal Radio/TV Foundation	500	500	500	500	500	500		
1-5851-00 - Kanuga Support	1,000	1,000	1,000	1,000	1,000	1,000		
1-5852-00 - Seavase Support	1,000	1,000	1,000	1,000	1,250	1,250		
1-5853-00 - Thompson Children's Home Support	1,000	1,000	1,000	1,000	1,423	1,423		
1-5853-01 - Thompson Children's Foundation Funding	-	-	(1,000)	(1,000)	(1,423)	(1,423)		
1-5854-00 - St. Mary's College Support	500	500	500	500	500	500		
1-5855-00 - St. Augustine's College Support	1,000	1,000	1,000	1,000	1,000	1,000		
1-5859-00 - Episcopal Schools Foundation Funding	-	-	(3,500)	(3,500)	(4,500)	(4,750)		
Total Other Diocesan Ministries	170,004	163,080	140,019	140,019	288,579	185,940		
Total Expenses	1,245,375	1,194,031	1,249,717	1,228,785	1,371,837	1,305,828		
Revenues Over (Under) Expenses	-	51,254	-	85,115	(86,011)	0		
Total Foundation Funding	(157,503)	(125,493)	(181,191)	(148,866)	(178,708)	(181,851)		

**Episcopal Diocese of East Carolina  
Trinity & Beyond Capital Campaign Update  
From Inception and Through 1/28/2014**

	<b>Critical Needs</b>	<b>Endowment</b>	<b>Hispanic Ministry</b>	<b>Military Ministry</b>	<b>Total</b>
Total pledges and gifts	\$ 1,070,543	\$ 135,000	\$ 128	\$ 660	\$ 1,206,331
Total payments as of January 28, 2014	(803,834)	(135,000)	(128)	(303)	(939,265)
Balance of pledges due	<u>\$ 266,709</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 357</u>	<u>\$ 267,066</u>

The \$ 135,000 collected for endowment has been invested with the Foundation.

**How Has The \$ 803,834 Critical Needs Money Been Spent?**

\$ 649,524 has been spent for critical needs and campaign expenses as detailed below and \$ 154,310 is set aside for completion of West Cluster renovation and other critical needs.

**Administrative and Marketing Expenses**      \$      43,857

**Critical Needs:**

(11) Roofs and (2) Decks	200,950
AC Units and Ductwork	110,535
Other:	
Signs	7,729
Dock repair and lights	4,211
Bulkhead	28,000
Generator	10,000
Rooms 11 and 12, East Cluster	31,053
Sanders Point	8,786
East Cluster renovation	164,413
West Cluster renovation (in process)	<u>40,000</u>
<b>Total Critical Needs</b>	<u><b>605,667</b></u>

**Total Expenses Paid to Date**      \$      649,524

Initial capital campaign consultant fees/miscellaneous expenses totaling \$ 130,608 were paid or loaned from the following sources:

Paid from Bishop's Discretionary Fund	\$      38,579	
Paid from Trinity Center Bishop's Chapel Fund	15,250	
Loaned from Diocese	61,529	not yet repaid
Loaned from Foundation	<u>15,250</u>	not yet repaid
	<u>\$    130,608</u>	

**Other:**

Signs	7,729
Dock repair and lights	4,211
Bulkhead	28,000
Generator	10,000
Room 11 and 12	31,053
Sanders Point	8,786
East Cluster	164,413
West Cluster (in process)	<u>40,000</u>
	<u><b>294,182</b></u>

## Diocese of East Carolina 2014 Pledge Worksheet 10% Minimum Giving

	2013 Pledge Data				2014 Pledge Data				Comparisons	
	2011 Oper. Revenue	2013 Minimum 10% PLEDGE	2013 Actual Pledge	2013 Percentage	2012 Oper. Revenue	2014 10% Minimum	2014 Actual Pledge	2014 Percentage	2014 Ask/ Actual	2013/2014 Difference
All Saints Episcopal Church	\$335,223	\$33,523.30	\$ 33,523.00	10.0%	326,805.00	\$32,681	\$32,681.00	10.00%	\$0.00	-\$842.00
All Soul's		\$0.00	\$ 2,513.00	0.0%	25,235.00	\$2,524	\$2,340.00	9.27%	-\$184.00	-\$173.00
Christ Episcopal Church	\$12,739	\$1,273.90	\$ 700.00	5.5%	7,754.00	\$775	\$700.00	9.03%	-\$75.00	\$0.00
Christ Episcopal Church	\$373,112	\$37,311.20	\$ 25,000.00	6.7%	355,911.00	\$35,591	\$30,000.00	8.43%	-\$5,591.00	\$5,000.00
Christ Episcopal Church	\$1,015,036	\$101,503.60	\$ 91,000.00	9.0%	951,931.00	\$95,193	\$93,000.00	9.77%	-\$2,193.00	\$2,000.00
Church of the Advent	\$168,348	\$16,834.80	\$ 10,750.00	6.4%	184,114.00	\$18,411	\$10,850.00	5.89%	-\$7,561.00	\$100.00
Church of the Good Shepherd	\$17,676	\$1,767.60	\$ 1,768.00	10.0%	12,420.00	\$1,242	\$1,768.00	14.24%	\$526.00	\$0.00
Church of the Good Shepherd	\$69,595	\$6,959.50	\$ 6,900.00	9.9%	74,059.00	\$7,406	\$7,406.00	10.00%	\$0.00	\$506.00
Church of the Servant	\$312,777	\$31,277.70	\$ 31,278.00	10.0%	303,923.00	\$30,392	\$31,277.00	10.29%	\$885.00	-\$1.00
Emmanuel Episcopal Church	\$36,591	\$3,659.10	\$ 4,300.00	11.8%	38,270.00	\$3,827	\$4,592.40	12.00%	\$765.40	\$292.40
Galilee Mission	\$11,525	\$1,152.50	\$ 1,383.00	12.0%	6,595.00	\$660	\$660.00	10.01%	\$0.00	-\$723.00
Grace Episcopal Church	\$5,481	\$548.10	\$ 2,430.00	44.3%	6,424.00	\$642	\$2,100.00	32.69%	\$1,458.00	-\$330.00
Grace Episcopal Church	\$99,422	\$9,942.20	\$ 11,354.00	11.4%	117,079.00	\$11,708	\$11,708.00	10.00%	\$0.00	\$354.00
Grace Episcopal Church	\$7,931	\$793.10	\$ 793.00	10.0%	5,946.00	\$595	\$595.00	10.01%	\$0.00	-\$198.00
Grace Episcopal Church	\$115,755	\$11,575.50	\$ 10,418.00	9.0%	120,958.00	\$12,096	\$10,886.00	9.00%	-\$1,210.00	\$468.00
Holy Cross Episcopal Church	\$153,936	\$15,393.60	\$ 16,163.00	10.5%	152,522.00	\$15,252	\$15,252.00	10.00%	\$0.00	-\$911.00
Holy Innocents Episcopal Church	\$60,461	\$6,046.10	\$ 3,000.00	5.0%	61,270.00	\$6,122	\$4,000.00	6.53%	-\$2,122.00	\$1,000.00
Holy Trinity Episcopal Church	\$402,227	\$40,222.70	\$ 45,000.00	11.2%	498,222.00	\$49,822	\$50,000.00	10.04%	\$178.00	\$5,000.00
Holy Trinity Episcopal Church	\$151,274	\$15,127.40	\$ 10,000.00	6.6%	145,525.00	\$14,553	\$11,000.00	7.56%	-\$3,553.00	\$1,000.00
Holy Trinity Episcopal Church	\$168,451	\$16,845.10	\$ 16,845.00	10.0%	178,014.00	\$17,801	\$17,801.00	10.00%	\$0.00	\$956.00
La Iglesia de la Sagrada Familia	\$17,293	\$1,729.30	\$ 2,184.00	12.6%	23,015.00	\$2,302	\$2,184.00	9.49%	-\$118.00	\$0.00
St. Andrew's By-the-Sea Episcopal Church	\$324,137	\$32,413.70	\$ 26,000.00	8.0%	342,637.00	\$34,264	\$29,000.00	8.46%	-\$5,264.00	\$3,000.00
St. Andrew's on-the-Sound Episcopal Church	\$708,016	\$70,801.60	\$ 61,532.00	8.7%	745,123.00	\$74,512	\$55,700.00	7.48%	-\$18,812.00	-\$5,832.00
St. Andrew's Episcopal Church	\$19,480	\$1,948.00	\$ 2,225.00	11.4%	19,533.00	\$1,953	\$2,225.00	11.39%	\$272.00	\$0.00
St. Andrew's Episcopal Church	\$44,407	\$4,440.70	\$ 4,440.00	10.0%	38,989.00	\$3,899	\$3,000.00	7.69%	-\$899.00	-\$1,440.00
St. Andrew's Episcopal Church	\$256,918	\$25,691.80	\$ 17,984.00	7.0%	244,137.00	\$24,414	\$19,531.00	8.00%	-\$4,883.00	\$1,547.00
St. Anne's Episcopal Church	\$252,789	\$25,278.90	\$ 5,000.00	2.0%	241,644.00	\$24,164	\$7,000.00	2.90%	-\$17,164.00	\$2,000.00
St. Augustine's Episcopal Church	\$51,389	\$5,138.90	\$ 5,139.00	10.0%	38,796.00	\$3,880	\$ 3,880.00	10.00%	\$0.00	-\$1,259.00
St. Christopher's Episcopal Church	\$23,664	\$2,366.40	\$ 2,750.00	11.6%	25,061.00	\$2,506	\$3,007.00	12.00%	\$501.00	\$257.00
St. Christopher's Episcopal Church	\$28,823	\$2,882.30	\$ 3,200.00	11.1%	35,601.00	\$3,560	\$3,560.00	10.00%	\$0.00	\$360.00
St. Cyprian's Episcopal Church	\$43,488	\$4,348.80	\$ 4,784.00	11.0%	35,569.00	\$3,557	\$250.00	0.70%	-\$3,307.00	-\$4,534.00
St. Francis By-the-Sea Episcopal Church	\$150,500	\$15,050.00	\$ 15,050.00	10.0%	223,526.00	\$22,353	\$6,000.00	2.68%	-\$16,353.00	-\$9,050.00
St. Francis Episcopal Church	\$115,417	\$11,541.70	\$ 11,542.00	10.0%	123,938.00	\$12,394	\$12,394.00	10.00%	\$0.00	\$852.00
St. George's Episcopal Church	\$48,416	\$4,841.60	\$ 5,931.00	12.3%	34,584.00	\$3,458	\$3,500.00	10.12%	\$42.00	-\$2,431.00
St. James the Fisherman Episcopal Church	\$198,688	\$19,868.80	\$ 19,869.00	10.0%	200,383.00	\$20,038	\$20,038.00	10.00%	\$0.00	\$169.00
St. James Episcopal Church	\$33,014	\$3,301.40	\$ 3,301.00	10.0%	9,032.00	\$903	\$3,903.00	43.21%	\$3,000.00	\$602.00
St. James Episcopal Church	\$1,217,926	\$121,792.60	\$ 121,793.00	10.0%	1,205,009.00	\$120,501	\$121,793.00	10.11%	\$1,292.00	\$0.00

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	2013 Pledge Data				2014 Pledge Data				Comparisons	
	2011 Oper. Revenue	2013 Minimum 10% PLEDGE	2013 Actual Pledge	2013 Percentage	2012 Oper. Revenue	2014 10% Minimum	2014 Actual Pledge	2014 Percentage	2014 Ask/ Actual	2013/2014 Difference
St. John's Episcopal Church	\$619,090	\$61,909.00	\$ 50,723.00	8.2%	618,508.00	\$61,851	\$55,795.52	9.02%	-\$6,055.48	\$5,072.52
St. John's Episcopal Church	\$31,886	\$3,188.60	\$ 3,000.00	9.4%	40,916.00	\$4,092	\$3,500.00	8.55%	-\$592.00	\$500.00
St. John's Episcopal Church	\$461,245	\$46,124.50	\$ 33,000.00	7.2%	\$77,818.00	\$57,702	\$33,000.00	5.71%	-\$24,782.00	\$0.00
St. Joseph's Episcopal Church	\$77,647	\$7,764.70	\$ 7,764.00	10.0%	89,238.00	\$9,234	\$7,764.00	8.70%	-\$1,160.00	\$0.00
St. Luke's Episcopal Church	\$33,525	\$3,352.50	\$ 3,353.00	10.0%	38,594.00	\$3,859	\$3,859.00	10.00%	\$0.00	\$506.00
St. Luke's/St. Anne's Episcopal Church	\$41,709	\$4,170.90	\$ 1,534.00	3.7%	17,050.00	\$1,705	\$1,000.00	5.87%	-\$705.00	-\$534.00
St. Mark's Episcopal Church	\$77,081	\$7,708.10	\$ 2,500.00	3.2%	84,267.00	\$8,427	\$4,000.00	4.75%	-\$4,427.00	\$1,500.00
St. Mary's Episcopal Church	\$54,468	\$5,446.80	\$ 4,000.00	7.3%	57,261.00	\$5,726	\$4,000.00	6.99%	-\$1,726.00	\$0.00
St. Mary's Episcopal Church	\$18,310	\$1,831.00	\$ 2,500.00	13.7%	42,498.00	\$4,250	\$2,500.00	5.88%	-\$1,750.00	\$0.00
St. Mary's Episcopal Church	\$426,629	\$42,662.90	\$ 43,000.00	10.1%	485,730.00	\$46,573	\$44,000.00	9.45%	-\$2,573.00	\$1,000.00
St. Paul's in the Pines Episcopal Church	\$94,571	\$9,457.10	\$ 10,111.00	10.7%	116,925.00	\$11,693	\$11,693.00	10.00%	\$0.00	\$1,582.00
St. Paul's Episcopal Church	\$441,568	\$44,156.80	\$ 44,157.00	10.0%	544,900.00	\$54,490	\$54,490.00	10.00%	\$0.00	\$10,333.00
St. Paul's Episcopal Church	\$112,029	\$11,202.90	\$ 12,323.00	11.0%	118,982.00	\$11,898	\$12,000.00	10.09%	\$102.00	-\$323.00
St. Paul's Episcopal Church	\$460,637	\$46,063.70	\$ 46,064.00	10.0%	457,526.00	\$45,753	\$38,000.00	8.31%	-\$7,753.00	-\$8,064.00
St. Paul's Episcopal Church	\$666,138	\$66,613.80	\$ 66,614.00	10.0%	754,987.00	\$75,499	\$71,300.00	9.44%	-\$4,199.00	\$4,686.00
St. Paul's Episcopal Church	\$9,026	\$902.60	\$ -	0.0%	9,026.00	\$903	\$0.00	0.00%	-\$903.00	\$0.00
St. Paul's Episcopal Church	\$245,207	\$24,520.70	\$ 12,000.00	4.9%	314,037.00	\$31,404	\$15,000.00	4.78%	-\$16,404.00	\$3,000.00
St. Peter's by the Sea Episcopal Church	\$244,499	\$24,449.90	\$ 16,762.00	6.9%	236,599.00	\$23,660	\$17,661.00	7.46%	-\$5,999.00	\$899.00
St. Peter's Episcopal Church	\$21,831	\$2,183.10	\$ 6,612.00	30.3%	34,159.00	\$3,416	\$6,900.00	20.56%	\$4,484.00	\$288.00
St. Peter's Episcopal Church	\$544,648	\$54,464.80	\$ 50,000.00	9.2%	560,770.00	\$56,077	\$56,400.00	10.06%	\$323.00	\$6,400.00
St. Philip's Episcopal Church	\$45,548	\$4,554.80	\$ 5,010.00	11.0%	45,009.00	\$4,501	\$4,951.00	11.00%	\$450.00	-\$59.00
St. Philip's Episcopal Church	\$428,696	\$42,869.60	\$ 42,870.00	10.0%	485,060.00	\$48,506	\$48,506.00	10.00%	\$0.00	\$5,636.00
St. Stephen's Episcopal Church	\$451,968	\$45,196.80	\$ 30,800.00	6.8%	432,386.00	\$43,239	\$34,000.00	7.86%	-\$9,239.00	\$3,200.00
St. Thomas Episcopal Church	\$152,591	\$15,259.10	\$ 17,426.00	11.4%	256,218.00	\$15,622	\$18,600.00	11.91%	\$2,978.00	\$1,174.00
St. Thomas Episcopal Church	\$187,227	\$18,722.70	\$ 11,723.00	6.3%	184,819.00	\$18,482	\$18,482.00	10.00%	\$0.00	\$6,759.00
St. Thomas Episcopal Church	\$171,535	\$17,153.50	\$ 17,154.00	10.0%	181,689.00	\$18,169	\$15,000.00	8.26%	-\$3,169.00	-\$2,154.00
St. Thomas Episcopal Church	\$118,814	\$11,881.40	\$ 15,226.00	12.8%	113,163.00	\$11,316	\$15,226.00	13.45%	\$3,910.00	\$0.00
St. Timothy's Episcopal Church	\$345,561	\$34,556.10	\$ 38,012.00	11.0%	348,747.00	\$34,875	\$38,360.00	11.00%	\$3,485.00	\$348.00
Trinity Episcopal Church	\$125,379	\$12,537.90	\$ 8,000.00	6.4%	142,923.00	\$14,292	\$10,000.00	7.00%	-\$4,292.00	\$2,000.00
Trinity Episcopal Church	\$183,235	\$18,323.50	\$ 10,000.00	5.5%	194,983.00	\$19,498	\$10,000.00	5.13%	-\$9,498.00	\$0.00
Zion Episcopal Church	\$50,855	\$5,085.50	\$ 5,040.00	9.9%	91,186.00	\$9,119	\$5,040.00	5.53%	-\$4,079.00	\$0.00
<b>Totals</b>	<b>\$13,995,588</b>	<b>\$1,399,559</b>	<b>\$1,255,120</b>	<b>8.97%</b>	<b>\$14,705,478</b>	<b>\$1,470,552</b>	<b>\$1,296,608.92</b>	<b>8.82%</b>	<b>-\$173,943.08</b>	<b>\$41,486.92</b>

\$1,197,576.92 Actual Pledges Received  
 \$99,032.00 Estimated based on 2013 pledges  
 or verbal estimates from parish

## 2013 Parochial Report - Memberships

Name	City	Members_Last_Year	Increases	Decreases	Members_This_Year	Communicants	Communicants_Under_16
Church of St Thomas	Albion	139	0	0	139	129	11
Church of the Holy Cross	Aurora	0			0		
St Thomas Episcopal Church	Bath	132	0	15	117	117	1
St Pauls Episcopal Church	Beaufort	676	20	15	681	678	54
St James Episcopal Church	Belhaven	37	0	0	37	37	3
St Marys Episcopal Church	Belhaven				0		
St Marys Episcopal Church	Burgaw	53	4	0	57	53	4
Trinity Episcopal Church	Chocowinity	183	0	5	178	150	22
St Pauls Episcopal Church	Clinton	93	1	3	91	87	8
St Andrews Episcopal Church	Columbia	26	2	4	24	20	0
Christ Episcopal Church	Creswell	11	0	0	11	11	1
Galilee Mission / Lake Phelps	Creswell	3	0	0	3	3	0
St Lukes Episcopal Mission	Currituck	27	6	3	30	30	10
St Pauls Episcopal Church	Edenton	800	5	400	405	350	45
Christ Episcopal Church	Elizabeth City	447	5	229	223	223	36
St Christophers Episcopal Church	Elizabethtown	34	0	2	32	32	0
St Georges Episcopal Church	Engelhard	140	3	1	142	108	21
Emmanuel Episcopal Church	Farmville	47	0	20	27	27	0
Church of the Good Shepherd	Fayetteville	26			26		
Holy Trinity Episcopal Church	Fayetteville	618	22	34	606	558	82
St Johns Episcopal Church	Fayetteville	795	23	4	774	774	95
St Josephs Episcopal Church	Fayetteville	43	5	1	47	50	5
St Pauls in the Pines Epis Ch	Fayetteville	135	2	3	134	129	29
St Marys Episcopal Church	Gatesville	24			24		
St Andrews Episcopal Church	Goldboro	24	2	1	25	23	1
St Francis Episcopal Church	Goldboro	126	4	8	122	106	17
St Stephens Church	Goldboro	337	5	19	323	314	67
St Pauls Episcopal Church	Greenville	1080	13	40	1053	689	78
St Timothys Episcopal Church	Greenville	263	4	19	254	245	36
St John Episcopal Church	Grifton	33	0	0	33	23	0
Holy Trinity Episcopal Church	Hampstead	99	5	2	102	102	7
St Christophers Episcopal Church	Havelock	83	2	0	85	85	10
Holy Trinity Episcopal Church	Hertford	148	13	10	151	154	0
St Phillips Episcopal Church	Holly Ridge	60	3	7	56	56	5
Christ Episcopal Church	Hope Mills				0		



## 2013 Parochial Report - Memberships

St Annes Episcopal Church	Jacksonville	627	15	390	252	200	22
St Augustine's Episcopal Church	Kinston	38	0	0	38	23	0
St Marys Episcopal Church	Kinston	443	12	29	426	351	36
All Souls Episcopal Church	Leland	40	0	5	35	0	0
Grace Episcopal Church	Lewiston Woodville	14	1	0	15	15	0
Trinity Episcopal Church	Lumberton	365	0	1	364	282	42
St Andrews Church	Morehead City	226	35	39	222	219	44
Church of St Andrews by the Sea	Nags Head	384	23	9	398	302	66
Christ Episcopal Church	New Bern	960	80	20	1020	623	163
St Cyprians Episcopal Church	New Bern	50	0	2	48	34	1
La Iglesia de la Sagrada Familia	Newton Grove	502	13	41	474	342	132
St Thomas Church	Oriental	175	2	23	154	166	8
Grace Episcopal Church	Plymouth	77	1	6	72	70	2
St Lukes & St Annes Epis Church	Roper	27	0	0	27	0	0
St Francis by the Sea	Salter Path	154	16	2	168	165	20
Church of the Holy Innocents	Seven Springs	91	3	4	90	51	7
St James the Fisherman Church	Shallotte	328	15	9	334	325	5
All Saints Episcopal Church	Southern Shores	398	28	10	416	383	45
St Philips Episcopal Church	Southport	638	26	14	670	520	24
St Peters Episcopal Church (Sunbury)	Sunbury	39	2	3	38	32	5
St Peters by the Sea Church	Swansboro	241	7	2	246	359	68
Grace Episcopal Church	Trenton	12	0	0	12	10	2
St Pauls Episcopal Church	Vanceboro	34			34		
St Peters Episcopal Church	Washington	707	34	8	733	589	118
Zion Episcopal Church	Washington	66	0	11	55	55	0
Grace Episcopal Church	Whiteville	69	4	1	72	72	3
Church of the Advent	Williamston	143	1	7	137	120	14
Church of the Good Shepherd	Wilmington	53			53		
Church of the Servant	Wilmington	525	16	7	534	312	6
Holy Cross Episcopal Church	Wilmington	154	14	2	166	166	31
St Andrews on-the-Sound Church	Wilmington	824	26	18	832	621	157
St James Episcopal Church	Wilmington	1904	72	27	1949	1949	487
St John Episcopal Church	Wilmington	585	20	40	565	555	80
St Mark's Episcopal Church	Wilmington	77	2	0	79	79	13
St Pauls Church	Wilmington	246	31	6	271	254	22
St Thomas Episcopal Church	Windsor	129	1	4	126	114	18

## 2013 Parochial Report - Sacraments and Services

Name	Mail_City	Sunday Attendance	Easter Attendance	Sat Sun Eucharists	Weekday Eucharists	Private Eucharists	Marriages	Burials	Baptisms 16 Up	Baptisms Under 16	Confirmation 16 Up	Confirmations Under 16	Received
Church of St Thomas	Ahokie	37	92	82		3	0	0	1	0	1	0	0
Church of the Holy Cross	Aurora												
St Thomas Episcopal Church	Bath	78	142	86		8	10	0	4	0	0	0	0
St Pauls Episcopal Church	Beaufort	172	479	106		99	87	6	12	0	3	0	0
St James Episcopal Church	Belhaven	27	75	53		2	5	0	0	0	1	0	0
St Marys Episcopal Church	Belhaven												
St Marys Episcopal Church	Burgaw	34	55	52		14	64	0	1	0	1	0	1
Trinity Episcopal Church	Chocowinity	71	155	99		6	0	0	4	0	2	4	1
St Pauls Episcopal Church	Clinton	40	94	50		46	6	1	3	0	1	0	0
St Andrews Episcopal Church	Columbia	16	21	26		3	0	0	0	0	0	0	0
Christ Episcopal Church	Creswell	10	9	8		1	0	0	0	0	0	0	0
Galilee Mission / Lake Phelps	Creswell	5	0	2		0	0	0	0	0	0	0	0
St Lukes Episcopal Mission	Currituck	24	41	53		3	9	0	2	4	2	0	1
St Pauls Episcopal Church	Edenton	193	550	115		28	0	2	3	1	4	0	0
Christ Episcopal Church	Elizabeth City	118	264	98		29	141	2	2	0	5	0	0
St Christophers Episcopal Church	Elizabethtown	16	34	29		1	0	0	0	0	0	0	0
St Georges Episcopal Church	Engelhard	19	50	52		1	2	0	1	1	2	0	2
Emmanuel Episcopal Church	Farmville	24	68	30		3	0	1	0	0	1	0	0
Church of the Good Shepherd	Fayetteville												
Holy Trinity Episcopal Church	Fayetteville	197	322	105		99	20	2	3	0	16	0	0
St Johns Episcopal Church	Fayetteville	168	375	111		60	91	5	2	1	8	3	7
St Josephs Episcopal Church	Fayetteville	38	53	2		2	0	0	1	0	3	0	1
St Pauls in the Pines Epis Ch	Fayetteville	55	128	78		55	0	0	3	2	0	1	0
St Marys Episcopal Church	Gatesville												
St Andrews Episcopal Church	Goldsboro	17	31	37		4	12	0	1	0	0	0	0
St Francis Episcopal Church	Goldsboro	94	217	102		6	36	1	1	0	2	0	0
St Stephens Church	Goldsboro	113	208	100		42	24	0	7	0	4	4	9
St Pauls Episcopal Church	Greenville	239	540	137		82	0	3	14	0	6	0	3
St Timothys Episcopal Church	Greenville	147	331	102		13	48	0	1	1	1	0	0
St John Episcopal Church	Grifton	22	29	28		3	1	0	2	0	0	0	0
Holy Trinity Episcopal Church	Hampstead	59	109	48		49	19	1	1	0	0	0	1
St Christophers Episcopal Church	Havelock	30	56	36		3	22	0	0	0	1	0	0
Holy Trinity Episcopal Church	Hertford	89	142	54		19	20	1	4	0	1	1	1

## 2013 Parochial Report - Sacraments and Services

St Philips Episcopal Church	Holly Ridge	37	90	52	3	14	0	1	0	1	0	0	0
St Annes Episcopal Church	Jacksonville	96	273	78	51	11	2	4	0	6	5	1	3
St Augustines Episcopal Church	Kinston	14	27	35	1	3	0	0	0	0	0	0	0
St Marys Episcopal Church	Kinston	153	277	104	26	27	3	9	2	7	0	0	0
All Souls Episcopal Church	Leland	21	32	0	4	12	0	0	0	0	0	0	0
Grace Episcopal Church	Lewiston Woodville	0	0	0	0	0	0	0	0	0	0	0	0
Trinity Episcopal Church	Lumberton	83	185	81	41	45	1	1	1	1	0	0	0
St Andrews Church	Morehead City	150	584	106	110	0	2	2	2	17	0	0	0
Church of St Andrews by the Sea	Nags Head	165	574	102	59	20	4	11	2	7	2	0	0
Christ Episcopal Church	New Bern	331	804	145	147	53	2	16	4	15	13	5	18
St Cyprians Episcopal Church	New Bern	18	25	24	2	4	0	1	0	0	0	0	0
La Iglesia de la Sagrada Familia	Newton Grove	320	480	45	0	0	1	0	13	0	0	0	0
St Thomas Church	Oriental	71	137	109	55	0	1	3	0	3	0	0	0
Grace Episcopal Church	Plymouth	29	53	49	8	9	0	5	0	1	0	0	0
St Lukes & St Annes Epis Church	Roper	13	0	0	0	0	0	0	1	2	0	0	0
St Francis by the Sea	Salter Path	139	578	55	71	23	5	0	0	4	1	0	10
Church of the Holy Innocents	Seven Springs	27	52	50	3	14	0	3	0	1	2	0	0
St James the Fisherman Church	Shallotte	162	308	160	11	97	2	0	0	0	0	0	0
All Saints Episcopal Church	Southern Shores	141	446	105	11	20	4	4	0	5	0	0	0
St Philips Episcopal Church	Southport	234	554	110	6	200	3	7	0	11	0	0	0
St Peters Episcopal Church (Sunbury)	Sunbury	17	32	18	5	10	0	2	0	0	2	0	0
St Peters by the Sea Church	Swansboro	123	280	114	52	0	3	4	0	7	0	0	0
Grace Episcopal Church	Trenton	5	13	5	0	0	0	0	0	0	0	0	0
St Pauls Episcopal Church	Vanceboro												
St Peters Episcopal Church	Washington	231	468	154	94	200	3	7	0	7	1	7	1
Zion Episcopal Church	Washington	21	45	48	5	2	0	2	0	0	0	0	0
Grace Episcopal Church	Whiteville	32	49	2203	50	22	0	1	0	3	0	0	0
Church of the Advent	Williamston	47	75	46	19	5	1	4	0	1	1	2	0
Church of the Good Shepherd	Wilmington												
Church of the Servant	Wilmington	147	367	127	54	3	1	4	0	4	1	0	1
Holy Cross Episcopal Church	Carolina Beach	133	190	108	53	0	4	0	1	2	3	0	10
St Andrews on-the-Sound Church	Wilmington	294	624	156	70	37	6	4	0	14	0	0	0
St James Episcopal Church	Wilmington	549	1603	166	62	78	14	17	0	20	5	18	0
St John Episcopal Church	Wilmington	179	221	157	56	40	3	13	2	8	7	2	2

2013 Parochial Report - Sacraments and Services

St Mark Episcopal Church	Wilmington	57	95	0	56	25	1	0	0	1	0	0	0
St Pauls Church	Wilmington	138	271	103	58	0	1	6	4	5	0	0	0
St Thomas Episcopal Church	Windsor	45	107	49	36	10	3	3	1	4	0	0	0

## 2013 Parochial Report - Financials

Name	City	Wedge Cards	Amount Pledged	Operating Revenues	Non Operating Revenues	Total Revenues	To Diocese	Outreach	Other Expenses	Operating Expenses
Church of St Thomas	Albion	22	107,010.00	157,277.00	82,297.00	239,574.00	18,600.00	1,065.00	139,115.00	158,780.00
Church of the Holy Cross	Aurora				0	0				0
St Thomas Episcopal Church	Bath	68	140,760.00	152,746.00	0	152,746.00	16,023.00	4,742.00	103,589.00	124,364.00
St Pauls Episcopal Church	Beaufort	182	653,697.00	689,073.00	23,353.00	512,426.00	44,157.00	18,377.00	410,980.00	473,514.00
St James Episcopal Church	Bellevue	0	0	38,979.00	4,140.00	43,128.00	3,301.00	3,374.00	32,624.00	39,299.00
St Marys Episcopal Church	Bellevue				0	0				0
St Marys Episcopal Church	Burgaw	23	43,870.00	57,572.00	15,952.00	73,504.00	3,996.00	1,850.00	52,603.00	58,449.00
Trinity Episcopal Church	Chocomaity	65	105,000.00	149,659.00	0	149,659.00	8,000.00	1,130.00	142,332.00	151,462.00
St Pauls Episcopal Church	Clinton	40	110,000.00	108,087.00	0	108,087.00	12,323.00	4,924.00	70,616.00	87,863.00
St Andrews Episcopal Church	Columbia	6	13,400.00	26,180.00	0	26,180.00	2,225.00	1,550.00	14,519.00	18,294.00
Christ Episcopal Church	Creswell	3	1,800.00	5,092.00	150	5,242.00	700	139	6,782.00	7,621.00
Galilee Mission / Lake Phelps	Creswell	0	0	11,756.00	0	11,756.00	1,383.00	0	2,222.00	3,605.00
St Lukes Episcopal Mission	Currituck	11	30,960.00	34,544.00	114,363.00	148,907.00	3,353.00	360	35,577.00	39,290.00
St Pauls Episcopal Church	Edenton	140	419,757.00	396,953.00	88,659.00	485,592.00	46,539.00	19,314.00	439,236.00	505,089.00
Christ Episcopal Church	Elizabeth City	115	312,855.00	356,516.00	68,740.00	425,256.00	25,000.00	5,000.00	308,618.00	338,618.00
St Christophers Episcopal Church	Elizabethtown	12	20,000.00	26,500.00	0	26,500.00	3,000.00	500	21,785.00	25,285.00
St Georges Episcopal Church	Engelhard	0	0	62,645.00	0	62,645.00	6,242.00	0	0	6,242.00
Emmanuel Episcopal Church	Farmville	11	17,270.00	38,717.00	204	38,921.00	3,942.00	0	29,483.00	33,345.00
Church of the Good Shepherd	Fayetteville			0	0	0				0
Holy Trinity Episcopal Church	Fayetteville	140	363,485.00	443,897.00	385,269.00	829,166.00	45,000.00	7,700.00	405,143.00	457,843.00
St Johns Episcopal Church	Fayetteville	157	583,005.00	663,456.00	230,962.00	894,358.00	50,723.00	457	612,276.00	663,456.00
St Josephs Episcopal Church	Fayetteville	37	65,458.00	65,458.00	55,850.00	121,308.00	11,000.00	0	90,786.00	101,786.00
St Pauls in the Pines Epis Ch	Fayetteville	40	92,542.00	106,657.00	21,243.00	127,900.00	10,117.00	0	99,044.00	109,161.00
St Marys Episcopal Church	Gatesville				0	0				0
St Andrews Episcopal Church	Goldboro	18	37,272.00	35,479.00	0	35,479.00	3,435.00	100	46,020.00	49,555.00
St Francis Episcopal Church	Goldboro	49	108,452.00	130,008.00	7,064.00	137,072.00	11,542.00	1,644.00	110,681.00	123,867.00
St Stephens Church	Goldboro	97	311,850.00	392,845.00	238,718.00	631,563.00	30,800.00	8,600.00	321,412.00	360,812.00
St Pauls Episcopal Church	Greenville	212	560,977.00	729,868.00	141,218.00	862,086.00	66,614.00	34,312.00	699,448.00	800,374.00
St Timothys Episcopal Church	Greenville	95	289,320.00	338,742.00	7,002.00	345,754.00	36,012.00	0	293,061.00	331,073.00
St John & St Mark Episcopal Church	Grifton	0	0	59,142.00	0	59,142.00	3,000.00	0	30,947.00	33,947.00
Holy Trinity Episcopal Church	Hampstead	54	128,803.00	138,719.00	9,051.00	147,770.00	10,000.00	1,000.00	133,770.00	145,670.00

## 2013 Parochial Report - Financials

St Christophers Episcopal Church	Havelock	25	42,667.00	37,611.00	11,804.00	49,415.00	3,200.00	300	34,102.00	37,602.00
Holy Trinity Episcopal Church	Hertford	73	172,270.00	179,991.00	14,930.00	194,921.00	16,845.00	5,500.00	157,646.00	179,991.00
St Philips Episcopal Church	Holly Ridge	0	0	45,856.00	5,206.00	50,352.00	5,010.00	1,538.00	33,227.00	39,775.00
St Philips Episcopal Church	Holly Ridge			0	0	0	0			0
St Annes Episcopal Church	Jacksonville	91	192,086.00	212,221.00	485	212,706.00	5,000.00	0	188,430.00	193,430.00
St Augustines Episcopal Church	Kinston	18	31,620.00	35,650.00	0	35,650.00	2,000.00	0	0	2,000.00
St Marys Episcopal Church	Kinston	132	391,045.00	463,715.00	15,130.00	478,845.00	43,000.00	3,314.00	421,538.00	467,852.00
All Souls Episcopal Church	Leland	16	23,920.00	29,283.00	0	29,283.00	2,512.00	1,740.00	17,120.00	21,372.00
Grace Episcopal Church	Lewiston Woodville	10	9,500.00	9,500.00	0	9,500.00	2,430.00	200	2,609.00	5,239.00
Trinity Episcopal Church	Lumberton	66	177,888.00	191,158.00	70,811.00	261,969.00	12,500.00	0	163,238.00	175,738.00
St Andrews Church	Morehead City	108	200,592.00	256,415.00	22,994.00	279,409.00	17,984.00	0	234,109.00	252,093.00
Church of St Andrews by the Sea	Nags Head	130	281,975.00	333,881.00	39,153.00	373,034.00	26,000.00	6,050.00	307,846.00	339,916.00
Christ Episcopal Church	New Bern	336	861,000.00	958,493.00	97,593.00	1,056,086.00	91,000.00	11,300.00	696,706.00	799,006.00
St Cyrilians Episcopal Church	New Bern	18	25,756.00	39,082.00	0	39,082.00	3,000.00	265	35,636.00	38,901.00
La Iglesia de la Sagrada Familia	Newtown Grove	0	0	16,805.00	0	16,805.00	2,684.00	0	8,400.00	11,084.00
St Thomas Church	Oriental	73	184,547.00	202,062.00	50	202,112.00	17,154.00	4,333.00	175,800.00	197,287.00
Grace Episcopal Church	Plymouth	25	71,979.00	105,739.00	0	105,739.00	11,354.00	1,650.00	74,030.00	86,834.00
St Lukes & St Annes Epis Church	Poplar	7	6,416.00	14,155.00	0	14,155.00	1,534.00	0	13,864.00	15,398.00
St Francis by the Sea	Salter Path	81	153,992.00	239,740.00	0	239,740.00	15,050.00	1,989.00	221,134.00	238,183.00
Church of the Holy Innocents	Seven Springs	41	45,626.00	63,508.00	33,088.00	96,597.00	3,000.00	175	53,376.00	56,551.00
St James the Fisherman Church	Shallotte	102	174,000.00	226,115.00	4,226.00	230,341.00	19,869.00	2,253.00	171,577.00	193,689.00
All Saints Episcopal Church	Southern Shores	126	306,198.00	300,618.00	37,580.00	338,198.00	32,523.00	11,000.00	272,153.00	315,676.00
St Philips Episcopal Church	Southport	178	378,819.00	459,042.00	23,611.00	482,653.00	42,870.00	0	390,669.00	433,539.00
St Peters Episcopal Church [Sunbury]	Sunbury	6	15,840.00	28,806.00	0	28,806.00	6,612.00	2,785.00	17,117.00	26,494.00
St Peters by the Sea Church	Swansboro	78	180,926.00	235,139.00	12,815.00	247,954.00	16,763.00	7,279.00	201,218.00	225,260.00
Grace Episcopal Church	Trenton	0	0	4,748.00	0	4,748.00	793	0	6,530.00	7,323.00
St Pauls Episcopal Church	Vaughboro			0	0	0	0			0
St Peters Episcopal Church	Washington	161	517,372.00	537,972.00	90,052.00	628,024.00	50,000.00	9,726.00	470,516.00	530,242.00
Zion Episcopal Church	Washington	13	32,456.00	101,829.00	469	102,298.00	5,040.00	7,431.00	89,793.00	102,264.00
Grace Episcopal Church	Whiteville	24	114,592.00	117,471.00	3,314.00	120,785.00	10,418.00	2,963.00	107,235.00	128,616.00
Church of the Advent	Willamston	48	118,125.00	119,714.00	10,807.00	130,521.00	21,500.00	1,078.00	117,931.00	140,509.00
Church of the Good Shepherd	Wilmington			0	0	0	0			0
Church of the Servant	Wilmington	113	267,081.00	299,954.00	45,927.00	345,881.00	31,277.00	0	268,677.00	299,954.00
Holy Cross Episcopal Church	Wilmington	67	179,566.00	169,802.00	104,121.00	273,723.00	15,383.00	18,444.00	116,059.00	149,896.00
St Andrews on-the-Sound Church	Wilmington	193	481,373.00	646,564.00	1,062,040.00	1,708,604.00	61,710.00	1,474.00	594,400.00	657,584.00

## 2013 Parochial Report - Financials

St James Episcopal Church	Wilmington	358	1,026,319.00	1,172,662.00	619,068.00	1,791,730.00	121,793.00	11,559.00	999,133.00	1,132,485.00
St John Episcopal Church	Wilmington	106	310,637.00	445,097.00	9,518.00	454,615.00	35,337.00	14,403.00	396,403.00	448,143.00
St Mark Episcopal Church	Wilmington	44	56,780.00	96,349.00	0	96,349.00	8,479.00	0	0	8,479.00
St Pauls Church	Wilmington	104	250,513.00	316,474.00	4,303.00	320,777.00	12,000.00	2,499.00	314,354.00	328,853.00
St Thomas Episcopal Church	Windsor	41	88,864.00	128,151.00	22,439.00	150,590.00	15,226.00	8,600.00	92,613.00	116,439.00



## Canonical Listing of Clergy for Special Convention

as of May 17, 2014

(\*indicates they attended 131st Special Convention)

\*The Rt. Rev'd Peter James Lee, Bishop Provisional

\*The Rev'd Canon Matthew E. Stockard, Canon to the Ordinary

\*The Rev'd Ronald G. Abrams, Rector

St. James Episcopal Church, Wilmington

\*The Rev'd Christopher Adams

St. Andrew's on the Sound, Wilmington

\*The Rev'd Robert Alves, Rector

St. John's Episcopal Church, Fayetteville

\*The Rev'd Deacon Andrew Atkinson

Holy Cross Episcopal Church, Carolina Beach

\*The Rev'd Dr. Thomas Barnett, Rector

St. John's Episcopal Church, Fayetteville

\*The Rev'd Jill Biemdiek, Interim Rector

St. Stephen's Episcopal, Goldsboro

\*The Rev'd Gerald Blackburn, Retired, Military Chaplain

\*The Rev'd John Bonner, III, Rector

Holy Trinity Episcopal Church, Hertford

\*The Rev'd Blair Both, Retired

The Rev'd William Brettman, Retired

\*The Rev'd Raymond Brown, Retired

\*The Rev'd Joseph Malcolm Browne, III, Rector

Trinity Episcopal Church, Chocowinity

The Rev'd Elizabeth Buck, Retired

\*The Rev'd Hoyt Paul Canady, III, Associate Rector

Christ Episcopal Church, New Bern

\*The Rev'd Christine Carlin, Priest in Charge

St. Christopher's Episcopal Church, Havelock

\*The Rev'd John Carlisto, Rector

St. Paul's Episcopal Church, Beaufort

\*The Rev'd Eugene Carpenter, Retired

\*The Rev'd Barbara Chaffee, Retired

The Rev'd David Chamberlain, Retired

\*The Rev'd Nan Chandler, Retired

All Soul's Episcopal Church, Leland

The Rev'd Ralph Clark, Military Chaplain  
The Rev'd John Conners, Non- Parochial  
The Rev'd Robert Cook, Retired  
\*The Rev'd James C. Cooke, Jr., Retired  
\*The Rev'd Joseph Cooper, Retired

St. Thomas Episcopal Church, Windsor

The Rev'd Carolyn Craig, Retired  
\*The Rev'd C. Phillip Craig, Retired  
\*The Rev'd Mary Frances Curns, Priest in Charge

St. Anne's Episcopal Church, Jacksonville

The Rev'd Anne Dale, Non-Parochial  
\*The Rev'd Catherine Davis

St. James Episcopal Church, Wilmington

\*The Rev'd David Davis, Rector

St. James the Fisherman, Shallotte

The Rev'd Gae Davis, Non-Parochial  
\*The Rev'd Jeremiah Day, Rector

St. Thomas Episcopal Church, Oriental

The Ven. Joy Doshier, Retired Deacon  
\*The Rev'd Jeffrey Douglas, Rector

St. Thomas Episcopal Church, Ahoskie

The Rev'd Deacon John C. Drewry, Retired Vocational Deacon  
The Rev'd Joseph Dunlap, Retired  
The Rev'd Alfred Durrance, Retired  
\*The Rev'd Albert Eaton, Rector

St. Peter's by the Sea, Swansboro

\*The Rev'd Richard Elliott, Rector

St. Andrew's On the Sound Episcopal Church, Wilmington

The Rev'd Fred Fordham, Retired  
The Rev'd Stan Fornea, Military Chaplain  
\*The Very Rev'd John Frazier, Rector

St. Paul's in the Pines, Fayetteville

\*The Rev'd Canon Victor Frederiksen, Retired  
The Rev'd Gary Fulton, Retired  
\*The Ven. John Gaskill, Jr., Archdeacon

St. Andrew's Episcopal Church, Morehead City

The Rev'd William Gilfillin, Retired  
\*The Rev'd Phillip Glick, Rector

St. Andrew's by the Sea, Nags Head

The Rev'd Dr. Raleigh Hairston, Retired  
\*The Rev'd Robert B. Hobgood, Retired

*The Rev'd James R. Horton, Retired	
The Rev'd Barbara Houston, Vocational Deacon	
	St. Mary's Episcopal Church, Kinston
The Rev'd Lawrence Houston, Retired	
*The Rev'd Robert Hudak, Rector	
	St. Paul's Episcopal Church, Greenville
*The Rev'd Marquita Hutchens, Associate Rector	
	Christ Episcopal Church, New Bern
The Rev'd Margaret Hutchins, Retired	
*The Rev'd Kevin Johnson	
	St. Peter's Episcopal Church, Washington
The Rev'd Augustine Joseph, Retired	
The Rev'd Roger Kappel, Rector	
	Trinity Episcopal Church, Lumberton
The Rev'd Barry Kubler, Retired	
*The Very Rev'd Mary Lacy	
	St. Timothy's Episcopal Church, Greenville
*The Rev'd Deacon Caleb Lee, Associate Rector	
	St. Paul's Episcopal Church, Beaufort
The Rev'd Deacon Michael Ligon, Vocational Deacon, Non-Parochial	
The Rev'd Robert MacSwain, Non-Parochial	
The Rev'd Judson T. Mayfield, Retired	
The Rev'd Marjorie McCarty, Retired	
The Rev'd King McGlaughon, Jr., Non-Parochial	
*The Rev'd C. Thomas Midyette, III, Retired	
*The Rev'd Deacon Jean Miller	
	St. James the Fisherman, Shallotte
*The Rev'd Deacon Katherine Mitchell, Vocational Deacon	
	St. Peter's Episcopal Church, Washington
The Rev'd Robert D. Morrison, Jr., Retired	
The Rev'd Joel Murchinson, Non - Parochial	
*The Rev'd Anne Natoli, Rector	
	Grace Episcopal Church and Christ the King Lutheran Church, Whiteville
The Rev'd Mary Ogus, Retired	
The Rev'd John James Ormond, Retired	
The Rev'd Donald Overton, Retired	
The Rev'd Thomas Hayes Perdue, Military Chaplain	
The Rev'd Lynn Peterman, Non-Parochial	
*The Very Rev'd John Pollock, Rector	
	St. Andrew's Episcopal Church, Morehead City
*The Very Rev'd Catherine Powell, Rector	

Church of the Servant Episcopal Church, Wilmington

\*The Rev'd Mark Powell, Non - Parochial

The Rev'd Deacon Gloria Price, Retired Vocational Deacon

\*The Rev'd William Privette, Retired

\*The Rev'd Mary Reese, Rector

St. Andrew's Episcopal Church, Goldsboro

The Rev'd Thomas M. Rickenbaker, Rector

St. Paul's Episcopal Church, Edenton

\*The Rev'd Malcolm Roberts, Retired

The Rev'd Pauling Roberts, III, Non-Parochial

The Rev'd Deacon Sonja Robinson, Vocational Deacon

Church of the Servant Episcopal Church, Wilmington

\*The Rev'd Deacon Janet Suerio Rodman, Vocational Deacon

St. Peter's Episcopal Church, Washington

The Rev'd Jesus A. Rojas, Rector

La Iglesia de la Segrada Familia, Newton Grove

\*The Rev'd Joseph Running, Priest in Charge

St. Paul's Episcopal Church, Clinton

\*The Rev'd Michael Singer, Rector

St. Mary's Episcopal Church, Kinston

\*The Rev'd Bonnie Smith, Priest in Charge

Holy Innocents Episcopal Church, Seven Springs

\*The Rev'd Deacon James O. Smith, Jr., Vocational Deacon

St. Timothy's Episcopal Church, Greenville

The Rev'd Raymond Souza, Retired

\*The Rev'd Robert Spainhour

Church of the Advent Episcopal Church, Williamston

The Rev'd Renfro Sproul, Retired

\*The Rev'd Pamela Stringer, Rector

Holy Trinity Episcopal Church, Hampstead

\*The Rev'd Deacon Kay Swindell, Vocational Deacon

St. Philip's Episcopal Church, Holly Ridge

The Rev'd Everret Thomas, Rector

St. Francis by the Sea, Salter Path

\*The Rev'd Dr. Patricia Thomas, Retired

\*The Rev'd Dr. William Thomas, Interim Rector

Christ Episcopal Church, New Bern

The Rev'd Michael Thompson, Non-Parochial

The Rev'd Stephen Turner, Non-Parochial

The Rev'd Christian Umeofia, Non-Parochial

\*The Rev'd Richard Warner, Jr., Retired

\*The Rev'd Thomas P. H. Warren

St. Mary's Episcopal Church, Kinston

The Rev'd Hilary West, Non-Parochial

The Rev'd Burton Whiteside, Non-Parochial

The Rev'd David Williams, Retired

\*The Rev'd Deacon Henrietta Williams

St . Philip's Episcopal Church, Southport

The Rev'd Jack Wilson, Retired

\*The Rev'd Thomas Wilson, Rector

All Saints Episcopal Church, Southern Shores

\*The Rev'd Deacon Grace Marie Wood, Vocational Deacon

Christ Episcopal Church, Elizabeth City

The Rev'd Milton Wright, Non-Parochial

**One Hundred and Thirty-First  
Special Diocesan Convention  
Lay Delegation**

(\* indicates they attended Convention)  
(~indicates no delegates were in attendance)

**LAY DELEGATES**

**LAY ALTERNATES**

**St. Thomas, Ahsokie**

\*Carolyn Peele  
\*William Peele

**St. Thomas, Bath**

\*Mary Ellen Adams  
\*Stephen Vaughan  
\*Monk Wheeler

Muffy Bowman

**St. Paul's, Beaufort**

\*Janice Carlisto  
\*Henry Gregory  
\*Mary Duane Hale  
\*Patricia Phillips  
\*Alicia Ragsdale

**St. James, Belhaven**

\*Mary Ellen Wahab

**St. Mary's, Burgaw**

\*Jimbo Robbins  
\*Armin Jancis

Linda Hadden

**Trinity, Chocowinity**

\*Hank Capuano  
\*Marty Culbertson  
\*Ginger Powell

Cynthia Davis  
Bob Warthman

**St. Paul's, Clinton**

\*David Hall  
\*Shurley Ray Weddle

Rosalind Byrd

**LAY DELEGATES**

**LAY ALTERNATES**

**St. Andrew's, Columbia**

\*Martha Blount Simpson

Suzanne Griffin

**Christ Church, Creswell**

\*Ann Woodley

**~Galilee Mission, Creswell**

**St. Luke's, Currituck**

\*Gerry Forbes

Bev McGee

**St. Paul's, Edenton**

\*Judy Adams

Elaine Bubela

\*Robert Adams

Charles Creighton

\*Mary Scott Haigler

\*William Shultz

\*Ginny Waff

**Christ Church, Elizabeth City**

\*Gary Cooper

Grafton Beaman

\*Kim Cooper

\*Harriett Hornthal

\*Tony Hornthal

**St. Christopher's, Elizabethtown**

\*William Findt

Fredrick Tate

**St. George's, Engelhard**

\*Abby Anderson

Janet Clarke

\*Kathy Anderson

Isabelle Homes

**Emmanuel, Farmville**

\*Janet Heath

**Good Shepherd, Fayetteville**

Darlene Bradshaw



## LAY DELEGATES

## LAY ALTERNATES

### **Holy Trinity, Fayetteville**

\*Jimmy Driscoll  
\*Jane Horrocks  
\*William Lee  
\*Howard Loughlin  
\*Mary Mac Shields

Nancy Broadwell  
Tom Holt  
J.R. Huswit

### **St. John's, Fayetteville**

\*Richard Alligood  
\*John Holmes  
\*Drew Young  
\*Mary Zahran

Ruth Gates  
Patsy Politowicz

### **St. Joseph's, Fayetteville**

\*Heidi Maxwell

Bernice Motley

### **St. Paul's In-the-Pines, Fayetteville**

\*Jilliam Flom  
\*Saran Mclean-Hasinger

### **St. Mary's, Gatesville**

\*William Cowper

### **St. Andrew's, Goldsboro**

\*Orlando Stovall

Jeffrey Lesesne

### **St. Francis, Goldsboro**

\*Roger Brogneaux  
\*Paula Griffin  
\*Walker Campbell

Sharon Sarvey

### **St. Stephen's, Goldsboro**

\*Rebecca Bean  
\*Adam Livengood  
\*Allan Pederson

Mike Saylor

**LAY DELEGATES**

**LAY ALTERNATES**

**St. Paul's, Greenville**

\*Alex Griffin  
\*Murrell McLeod  
\*Burrell Montz Covey  
\*Monty Pollard  
\*Bruce Swan

Judy Whichard  
Amy Kirchoff

*\*Lauren Elliott, Student Lay Delegate*

**St. Timothy's, Greenville**

\*Sharyn Lennox  
\*Jimmy Meyers  
\*Judy Tucker

**St. John's, Grifton**

\*Thad Gaylord

**Holy Trinity, Hampstead**

\*Norman Gopsill  
\*Allan Libby

Patricia Gopsill

**St. Christopher's, Havelock**

\*Robert Warncke

**Holy Trinity, Hertford**

\*Charles Blankenship  
\*Kent Saunders  
\*Lorraine Saunders

Deborah Bonner

**St. Philip's, Holly Ridge**

\*Robert Swindell  
Robert Switzer

Elizabeth Stuart

**St. Anne's, Jacksonville**

\*Brian Buss  
\*Kathy Morgan  
\*Lee Stroud

Christopher Thomas

**St. Augustine's, Kinston**

\* Nehemiah Parker

Margaret Dixon

**LAY DELEGATES**

**LAY ALTERNATES**

**St. Mary's, Kinston**

\*P.C. Barwick  
\*Bob Nielson  
\*Holly Warren

Ron Layton

**All Souls, Leland**

\*Stacey Jones

Susan Carroll

**~Grace, Lewiston-Woodville**

**Trinity, Lumberton**

\*Kathy Hansen  
\*Dencie Lambdin  
\*Lucy Lowry

**St. Andrew's, Morehead City**

\*David Gammon  
\*Brett Jellerson  
\*Alex Russell

Bill Rich  
Rob Roney

**St. Andrew's by the Sea, Nags Head**

\*Robert Trivette  
\*Cola Vaughan  
\*Meghan Vaughan

George Embrey  
Debbie Luke

**Christ Church, New Bern**

\*Ashley Buffa  
\*James Hadley  
\*Betsy Jutras  
\*Bill Rivenbark  
\*Ray Tait

Betty Clarke  
Jane Merritt  
Alice Underhill

**St. Cyprian's, New Bern**

\*Shirley Guion

**La Iglesia de la Sagrada Familia, Newton Grove**

\*Arturo Cabrera  
\*Lucia Duque  
\*Lilia Olayo

**LAY DELEGATES**

**LAY ALTERNATES**

**St. Thomas, Oriental**

\*James Berry  
\*Elaine Creel  
\*Virginia Goodwin

Larry Gracie  
Marian Day  
Cheryl McFadden

**Grace, Plymouth**

\*John Dunn  
\*Janice Dunn

Nancy Bowen  
Billy Bowen

**St. Luke's/St. Anne's, Roper**

\*Ernest Smith

Wanda Hill

**St. Francis by the Sea, Salter Path**

\*Ted Goetzinger  
\*Stover Morris

**Holy Innocents, Seven Springs**

\*Bryan Hardy  
\*Dexter Whitley

**St. James the Fisherman, Shallotte**

\*Dan Kubley  
\*Susan Kubley  
\*Earl Miller  
\*Gary Miller

**All Saints, Southern Shores**

\*Jennifer Adams  
\*Paul Hansen  
\*Tom O'Brien

Tom Secules

**St. Philip's, Southport**

\*Karen Holbrook  
\*Ruth Smith  
\*Richard Trask  
\*Marty Younts  
\*Tommy Younts

**LAY DELEGATES**

**LAY ALTERNATES**

**St. Peter's, Sunbury**

\*Connie Fuhrer

Allan Jantz

**St. Peter's By-the-Sea, Swansboro**

\*Bea Fike

Carol Eaton

\*Ralph Kohlmann

\*Karen Pilson

**~Grace, Trenton**

**~St. Paul's, Vanceboro**

**St. Peter's, Washington**

\*Hodges Hackney

Tom Archie

\*Ed Hodges

Mary Parker Egbert

\*Lex Mann

Bill Rianhard

\*John Tate

**Zion, Washington**

\*Deb Ash

\*Gib Ash

**Grace, Whiteville**

\*Bill Horne

Paula Blanchard

\*Kay Horne

Lisa Richey

**Church of the Advent, Williamston**

\*Stephen Batten

Lucie Peel

\*Christine Chesson

\*Doug Chesson

**Church of the Good Shepherd, Wilmington**

\*JoAnne Silvia

## LAY DELEGATES

## LAY ALTERNATES

### **Church of the Servant, Wilmington**

\*Mary Ames Booker

Casey Ludlum

\*Alfreda Gee

\*Carl Salisbury

\*David Smith

*\*Ashley Simpson, Student Lay Delegate*

### **Holy Cross, Wilmington**

\*Ted Guilford

\*James Scott

\*Scott Yeakey

### **St. Andrew's On-the-Sound, Wilmington**

\*Pete Clow

\*Scott Dodd

\*Cody Rieman

\*Richard Rhoads

\*Jim Spruill

### **St. James, Wilmington**

\*David Abbott

Hannah Brownlow

\*John Jordan

Pam Jenkins

\*Ann Parker

Ginny Woodruff

\*Frances Trask

Tom Van Arsdale

\*Frank Tutza

Shelia Osann

### **St. John's, Wilmington**

\*Alice Brooks

\*Al Butler, Jr.

\*Harriet Wagner

\*Elizabeth Ward

\*Jim Warren

### **St. Mark's, Wilmington**

\*Fozer Kelly

Annie Jacobs

\*Thomas Warren

**LAY DELEGATES**

**LAY ALTERNATES**

**St. Paul's, Wilmington**

\*Keith Calder  
\*Herb Gant  
\*David Tousignant

Joe Farri  
M. J. Giammaria  
Ed Ablard

**St. Thomas, Windsor**

\*Bob Capehart  
\*Lanny Hiday  
\*Marian Perry

Janet Capehart



**SPECIAL CONVENTION JOURNAL OF PROCEEDINGS  
ONE HUNDRED AND THIRTY-FIRST ANNUAL CONVENTION  
OF THE DIOCESE OF EAST CAROLINA  
MAY 17, 2014**

On Saturday, May 17, 2014, at 11:00 A.M., The Rt. Rev'd Peter James Lee, Bishop Provisional, called the Special Convention to Elect the Eighth Bishop of the Diocese of East Carolina to order.

Bishop Lee called on The Very Rev'd John Bonner, III, Chair of the Committee on Credentials. The Rev'd Bonner outlined the specific requirements to establish a quorum for the Special Convention to proceed with electoral business and announced that 49 parochial clergy are present of the required 27 and 63 parishes are represented of the 44 that are required so a quorum is present in orders and parishes.

Bishop Lee identified the four nominees presented by the Nominations Committee as follows: The Very Rev'd Mary Cecilia Lacy, The Rev'd Canon David Pfaff, The Rev'd Robert Skirving and The Rev'd Doctor Stephen Smith. Bishop Lee called upon The Rev'd Robert Alves, St. John's, Fayetteville and Chair of the Standing Committee, for his report. The Rev'd Alves spoke briefly about the formation of the Search Committee and the Transition Committee to support the process of the election of the Eighth Bishop of the Diocese of East Carolina. The Rev'd Alves expressed deep gratitude for Bishop Lee's leadership and presence in the Diocese.

The Rev'd Alves recognized Mrs. Jo Parrott, St. Mary's, Kinston, who served as the Chair of the Transition Committee and thanked her and the members of the Search Committee and the Nominations Committee for their excellent work on the committees. The Rev'd Alves reported that no new nominees have emerged through the petition process; thus the nominees for the Eighth Bishop of the Diocese of East Carolina remain the same. Mrs. Parrott came forward and on behalf of the Transition Committee, moved to adopt the agenda of the Special Convention. The motion having come from a committee does not require a second and all in favor to adopt the agenda voted and the agenda was duly adopted.

Mrs. Parrott then offered a greeting from the Transition and Search Committees and thanksgiving for each nominee and all of the individuals and parishes of the Diocese who have worked diligently to prepare and offer hospitality during the walkabouts and to Christ Church, New Bern, who today hosts the election of the Eighth Bishop Diocesan of East Carolina. Thanks also to the East Carolina Youth Council for serving as pages for the Special Convention as well as Dequan Williams and Jakwaun Squires who are making certain that many people beyond these walls are able to participate in this day by operating cameras for a live feed on YouTube.

Mrs. Nancy Broadwell, Holy Trinity, Fayetteville and Chair of the Transitions Committee on Election, was asked to come forward by Bishop Lee. Mrs. Broadwell advised the members of the eligibility of those who may vote in this election and the method by which the voting will take place. Following a hymn and a prayer offered by The Rev'd Hank Burdick, the first ballot was cast. The Rev'd Canon Matthew Stockard then conducted a roll call of the eligible clergy delegates followed by a roll call of the eligible parishes.

Following a brief recess, Bishop Lee reconvened the Special Convention of the Diocese of East Carolina at 12:19 P.M. and announced that since the first ballot was invalid due to incorrect clergy and lay ballots being used, a second ballot would be necessary. The Rev'd Canon Matthew Stockard again conducted a roll call of the eligible clergy delegates and parishes.

Following grace delivered by The Rev'd Hank Burdick and the lunch recess, Bishop Lee reconvened the Special Convention of the Diocese of East Carolina at 1:25 P.M. Following a hymn, the second ballot results were announced and since no nominee received the required majority vote, a third ballot was cast. The Rev'd Canon Matthew Stockard again conducted a roll call of the eligible clergyd delegates and parishes.

Following another recess, Bishop Lee reconvened the Special Convention of the Diocese of East Carolina at 2:15 P.M. and the Secretary of Convention announced that The Rev'd Robert Skirving had received the needed majority of votes from both orders. The Rev'd Robert Alves, Chair of the Standing Committee, then made a courtesy motion to elect The Rev'd Robert Skirving by acclamation. The motion was seconded, there was no discussion, the members voted and The Rev'd Robert Skirving was elected by acclamation as the Eighth Bishop of the Diocese of East Carolina.

Bishop Elect Rev'd Robert Skirving spoke briefly to the members via telephone and expressed his gratitude to all and his commitment to serving the Diocese of East Carolina.

Bishop Lee reminded all clergy and lay delegates that they must complete the required testimonials to certify the election. There being no further old or new business, Bishop Lee asked for a motion to adjourn the Special Convention to Elect the Eighth Bishop Diocesan of East Carolina. The motion was made and seconded, there was no discussion, the members voted and the Special Convention was adjourned at 2:34 P.M.

Respectfully submitted.

Peter B. Ruffin, III, President

AURELIA RUFFIN & ASSOCIATES, INC.

## REPORT OF THE STANDING COMMITTEE

Bishop Lee, fellow delegates and guests of this Special Convention to Elect the VIII Bishop of the Diocese of East Carolina.

Few members of our diocese knew of the existence of the office of Bishop Provisional until January 2013 when Bishop Daniel announced that he was leaving the Diocese of East Carolina to become the Bishop Provisional of the Diocese of Pennsylvania. In the weeks that followed, your Standing Committee worked with a strong sense of urgency, to form the Search Committee and the Transition Committee to support the process that would lead to the election of the VIII Bishop of our Diocese.

Last May we gathered in convention to elect our own Bishop Provisional, the Rt. Rev. Peter James Lee. Over the last year Bishop Lee has embodied the ministry of Bishop Provisional with grace, wisdom and compassion. This Special Convention for the election of the VIII Bishop of East Carolina is the last convention where Bishop Lee will serve as Presiding Officer. Bishop, please allow us to suspend the restriction on applause at this convention so that we may express our deep gratitude for your leadership and your presence among us. Our Search Nominating Committee, under the leadership of Tom Holt, set the tone of for discernment for this election as they immersed themselves in the prayerful process that led to the selection of our four nominees. Will the members of the Search Committee please stand.

Mr. Alves called upon Mrs. Jo Parrott to stand. She serves as chair of the Transition Committee. We owe a huge debt of gratitude to Jo and her committee for introducing our nominees through a variety of formats including the WalkAbout.

Will the members of the Transition Committee please stand. The work of the Transition Committee does not end with this convention, but will continue through the consecration of the VIII Bishop of East Carolina on November 8.

I ask you to offer one final round of applause in appreciation for the excellent work of the Transition and Search Nominating Committees.

Now finally, it is my duty to report to this convention that no new nominees emerged through the petition process. Thus the nominees for VIII Bishop of East Carolina are: the Very Rev. Mary Lacy, the Rev. Canon David Pfaff, the Rev. Rob Skirving and the Rev. Dr. Stephen Smith.

This concludes the report of the Standing Committee.

Faithfully submitted,

The Rev. Robert M. Alves, president

# Constitution

## ARTICLE I Territorial Limits

This Diocese as established by the Sixty-seventh Convention of the Diocese of North Carolina, in May 1883, at Charlotte, embracing all that portion of the territory of the State of North Carolina, which includes the counties of Hertford, Bertie, Martin, Pitt, Greene, Wayne, Sampson, Cumberland, Hoke and Robeson, and all the counties lying between these counties and the Atlantic Ocean, shall be known as the Diocese of East Carolina.

## ARTICLE II Accession to Constitution of Protestant Episcopal Church in the United States of America

The Churches in this Diocese accede to the Constitution and Canons of that branch of the Holy Catholic Church known as the Protestant Episcopal Church in the United States of America, and recognizes the authority of the General Convention thereof.

## ARTICLE III Time and Place of Meeting of Annual Convention

Section 1. There shall be an Annual Convention to meet within the Diocese at such time and place as may be determined by the next preceding Convention, or in the event of no such determination, at such time and place as may be agreed upon by the Bishop and Standing Committee, or appointed by the Standing Committee, in case of the disability of the Bishop, or a vacancy in the office of Bishop.

Section 2. But the time or place of such meeting may be changed or Special Conventions may be called by the Bishop and Standing Committee or by the Standing Committee in case of disability or vacancy as provided in the preceding section, subject nevertheless to such Canonical provisions as may hereafter be made; provided that no Special Convention shall be called without at least thirty days notice, which notice shall be mailed by the Secretary of the convention at least twenty days before the meeting of such Special Convention to each member of the clergy entitled to a seat in the Convention, and to each Clerk of such Parish as has no Rector in charge, and to the Clerk of each Mission that has no missionary in charge, and shall specify the business and purpose for which said Special Convention is to be held; and no other business shall be proposed or acted upon except by a concurrent vote of two-thirds of both orders present, voting by orders.

Section 3. Election shall be held by the several Vestries, or at the option of each Vestry, by the congregation, for delegates to special Conventions, but in the event of the failure to elect such delegates, those who were elected to the preceding Annual Convention - subject to the provisions of Article IV, Sections 3 and 4 of this Constitution - shall hold over.

#### ARTICLE IV Personnel of Convention

Section 1. The Convention shall be composed of the two Orders - Clerical and Lay. The Bishop of the Diocese, or in the Bishop's absence, the Bishop in charge as representing the Episcopal Authority shall, if present, preside at all meetings of the conventions. The Bishop Coadjutor and the Bishop-Suffragan, if there be such, shall be entitled to seats and votes in the Convention, and if there be none such present, the Convention shall elect its presiding officer.

Section 2. (a) Every member of the Clergy of the Church Canonically resident in the Diocese shall be entitled to a seat and vote in the Convention (b) The Convention may grant seat and voice in the Convention to: (i) Clergy not canonically resident, but serving churches within the diocese for an extended period; (ii) Military chaplains serving within the diocese; (iii) Clergy who are guests of the convention.

Section 3. (a) Each church within the Diocese, whether a parish or mission, shall be entitled to be represented by lay delegates according to the number of its confirmed communicants in good standing of sixteen years of age or older, as follows: from 10 to 50 such communicants, 1 lay delegate; from 51 to 100 such communicants, 2 lay delegates; from 101 to 300 such communicants, 3 lay delegates; from 301 to 500 such communicants, 4 lay delegates; over 500 such communicants, 5 lay delegates. The number of confirmed communicants in good standing of sixteen years of age or older shall be determined from each church's parochial report as of December 31 preceding the annual Convention. Each church's delegates shall be chosen by the Vestry, or at the option of the Vestry, by election by the congregation, from the confirmed communicants in good standing of sixteen years of age or older of the church. (b) Any Parish or Mission within the Diocese, which the Ecclesiastical Authority has acknowledged as the sponsoring parish or mission of an Episcopal College or University Student Fellowship, shall be entitled to be represented by one additional student lay delegate. The student lay delegate shall be an adult communicant in good standing in this Church, chosen by the Vestry of the sponsoring parish, or at the option of the Vestry, by election of the Student Fellowship.

Section 4. Each church shall be entitled to select one alternate lay delegate for each of its lay delegates, such alternate delegates to be chosen in the same manner as the delegates.

Section 5. (a) It shall be lawful for the Convention to exclude or suspend from Lay representation any Parish or Mission neglecting or refusing to appoint delegates to the Convention for two successive years, or neglecting or refusing to comply with any lawful requirement of the Convention; providing, that a vote of a majority of all the clergy present in the Convention, and two-thirds of the lay delegates present in the Convention shall be required for such exclusion or suspension. (b) Any Parish or Mission which fails to keep or cause the keeping of the records or to file or cause the filing of the reports required by the canonical provisions shall be denied any representation at the next Annual Convention and each one thereafter until such records are brought current and such reports are filed. However, if good cause is shown in the opinion of the Convention delegates, the Parish or Mission may be relieved of the penalty prescribed by this paragraph by a vote in favor of such relief by two-thirds of the delegates voting on the question. If a vote by orders is called for, relief of the penalty must carry by two-thirds of the votes cast in each order.

Section 6. If any Parish or Mission shall neglect or decline to appoint Lay Delegates, or shall have been excluded or suspended from the right of doing so by the Convention, or if any or all those appointed shall not be present, such Parish or Mission shall nevertheless be bound by the acts of the Convention.

Section 7. In a vote by Orders and Parishes in any session of the Convention, no delegation from any church shall have a vote if such church has not been represented in at least one of the last three, consecutive, regular annual meetings of the Convention.

## ARTICLE V

### Powers of Convention

Section 1. The Convention shall be sole judge of the election and qualification of its own members. It shall have power to adopt Rules of Order for its own members. It shall have power to adopt Rules of Order for its own government, elect officers and raise funds, and shall have such other legislative powers as may be necessary and proper for the well-being of the Diocese.

Section 2. The Convention shall have no power to pass any Canon infringing the Episcopal Authority, but may adopt resolutions of advice or inquiry or institute any proceedings deemed necessary for the purpose of impeachment of the Bishop.



## ARTICLE VI

## Quorum

To constitute a quorum for the purpose of ordinary business the presence of a majority of all clergy entitled to seat and vote (exclusive of non-parochial clergy) and of a majority of the lay delegates entitled to representation in the Convention shall be necessary. Any fewer number shall be competent to receive reports and to adjourn.

## ARTICLE VII

## Voting by Convention

Section 1. (A). Unless otherwise provided, voting upon all questions before the Convention shall be by Delegates, with a simple majority of all ballots cast to determine the issue. (B).

Upon any question before the Convention the two Orders shall vote separately,

(i) when required by this Constitution or by the Canons or

(ii) when any Lay or Clergy delegate moves for a vote by Orders after the introduction of the question and before the question is called for a vote, seconded by a member of the other Order, and with the approval of a majority of the Convention. Such motion shall take precedence over any other motion on the floor and is not subject to debate.

When a vote by Orders is required, each clerical member shall be entitled to one vote and each lay member to one vote, and a concurrence of majorities of both Orders shall be necessary to a decision.

(C). A vote by Orders and Parishes is required in the election of a Bishop, or Bishop Co-adjutor, or a Bishop Suffragan, as provided by Article XIII. A vote by Orders and Parishes is required to amend this Constitution, as provided by Article XVI. If a vote by Orders and Parishes is required, each clerical member shall be entitled to one vote and each Parish shall be entitled to the same number of votes as the number of its lay delegates. For example, a Parish with five lay delegates shall be entitled to five votes, and a Parish with four lay delegates shall be entitled to four votes. A vote by Orders and Parishes shall be conducted in this manner: First, a quorum for the purpose of voting shall be necessary. A quorum for voting by orders and Parishes shall mean the presence of a majority of all clergy entitled to seat and vote (exclusive of non-parochial clergy), and the presence of delegates of two-thirds of the Parishes entitled to representation and vote. Second, the vote shall be taken by first calling the roll of the clergy with each clerical member depositing his or her ballot with the Tellers, and then calling the roll of the Parishes with one lay delegate depositing the ballots of the parish with the Tellers. Third, a majority of both Orders on the same ballot shall be required for an election or an affirmative vote to amend the Constitution.

Section 2. All elections shall be by ballot unless otherwise unanimously ordered.



ARTICLE VIII  
Officers of Convention

Section 1. The Convention shall annually elect a Secretary, a Treasurer, a Chancellor and a Historiographer.

Section 2. Should there at any time be no such election, then the officers last before elected shall hold over until such election shall be had.

Section 3. Should the office of Secretary, Treasurer, Chancellor or Historiographer become vacant at any time preceding the annual election, the Ecclesiastical Authority shall have the power to fill the vacancy till such time as election shall be held.

ARTICLE IX  
Standing Committee

Section 1. The Standing Committee shall consist of three Clergy of the Diocese and three lay persons, confirmed communicants in good standing sixteen years or older and residents of the Diocese. The members of the Standing Committee shall be elected by the Convention for three year terms, with one Clergy and one lay person elected annually; provided that the number elected and the terms may be varied initially to produce such staggered terms. No member who has served on the Committee shall be eligible for reelection, or appointment to fill a vacancy, until one year after the expiration of that term. The Committee shall elect its President and Secretary annually and shall have the power to fill any vacancy that may occur on the Committee until the next annual Convention. However, a person otherwise qualified to serve on the Standing Committee who is appointed to fill a vacancy until the next Annual Convention may be elected to complete any remaining time on that term or to a full term immediately.

Section 2. In case of the absence or inability of the Bishop, the duties assigned to the Bishop by this Constitution shall be performed by the Bishop-Coadjutor (if there be one), in so far as it is not inconsistent with the Constitution and Canons of the General Convention.

Section 3. When there is no Bishop authorized to act, the Standing Committee shall be the Ecclesiastical Authority of the Diocese. The Standing Committee acting as Ecclesiastical Authority may invite the temporary services of other Bishops and, for due cause, may change the time or place of the Annual Convention, and may also summon Special Conventions, and shall do so upon the call of one-third of the Clergy of the Diocese, or of one-third of the Parishes in union with the Convention, as appearing upon the lists of the Journal last before published.

Section 4. No Vestry, Trustee, Board of Directors or other Body authorized by Civil or Canon law to hold, manage, or administer real property for any Parish, Mission, Congregation, or Institution of this Diocese shall purchase, mortgage, incumber or alienate, enter into a deed of trust or accept donation of the same or any part thereof without the written consent of the Bishop and the Standing Committee of this Diocese.

## ARTICLE X

### Organization of Missionary Congregations

Section 1. Any ten or more confirmed communicants in good standing of sixteen years of age or older may organize themselves into a Mission, and be received into union with the Convention, by taking such steps as may be provided for by Canon.

Section 2. The Bishop of the Diocese may, with the written consent of the Rector of any Parish (a copy of which shall be filed with the Historiographer of the Diocese), establish, within the limits of such Parish, Missionary Congregations, whose Ministers shall be independent of the Rector and responsible to the Ecclesiastical Authority only; provided, that with the advice and consent of the Standing Committee, the Bishop shall have power to establish such independent Missionary Congregations without the consent of the Rector.

## ARTICLE XI

### Authority of Rectors

Section 1. Any Priest regularly called to the charge of a Parish and entering thereupon shall, during the time of such charge, be held to be the Rector of said Parish.

Section 2. The Rector is recognized as having, by virtue of office, the exclusive regulation, subject to the Rubrics of the Book of Common Prayer, the Constitution and Canons of the Church and this Diocese, and the pastoral direction of the Bishop, of all spiritual concerns of the Parish; as being entitled at all times to have access to the Church building and to open the same for services or instruction of this Church; to call meetings of the Vestry of congregation, when present to preside at the same, and in case of a tie to give the deciding vote.

## ARTICLE XII

### Canons for Trial of Clergymen

The Convention shall pass Canons for the trial of members of the Clergy.

## ARTICLE XIII

Rule of Voting for Election of a Bishop  
Bishop Coadjutor, or Bishop Suffragan

In the election of a Bishop, or Bishop Coadjutor, or a Bishop Suffragan, the Convention shall vote by ballot and by Orders and Parishes, as described in Article VII, Section 1, and the concurrence of a majority of all the Clergy entitled to seats in the Convention and a majority of the lay delegates voting by parishes (churches) shall be necessary to an election. All Clergy who have been retired on account of age or disability and all non-parochial Clergy are entitled to a seat and, if otherwise entitled thereto, to a vote in the Diocesan Convention, but their absence at any Convention shall not be counted in determining a constitutional majority.

## ARTICLE XIV

Qualifications for Voting in  
Parochial and Mission Elections:  
Definitions

Section 1. The following definitions shall apply wherever these terms appear in this Constitution or in the Canons of the Diocese:

(a) Member: A person who has received the Sacrament of Holy Baptism with water in the Name of the Father, and of the Son, and of the Holy Spirit, whether in this Church or in another Christian Church, and whose Baptism has been duly recorded in this Church. (b) Adult member: A member sixteen years of age and over. (c) Communicant: A member who has received Holy Communion in this Church at least three times during the preceding year. (d) Communicant in good standing: A member who for the previous year has been faithful in corporate worship, unless for good cause prevented, and has been faithful in working, praying, and giving for the spread of the Kingdom of God. (e) Adult communicant in good standing: A communicant in good standing who is sixteen years of age or older.

Section 2. Those entitled to vote in all Parish and Mission elections shall meet the following qualifications:

(a) Be an adult communicant in good standing in the Parish or Mission; and (b) Shall have subscribed to the following declaration: I do hereby consent to be governed by the Constitution and Canons of the Church, as set forth in and by the General Convention of the Protestant Episcopal Church in the United States of America, and by the Constitution and Canons of the Diocese of East Carolina.

ARTICLE XV  
Method of Amending Canons

No new Canon shall be passed, nor shall any existing Canon be amended, upon the day upon which said new Canon or amendment may be proposed, without unanimous consent. Nor, without a similar consent shall the question upon the passage of such Canon or amendment be finally put without previous reference to a committee.

ARTICLE XVI  
Method of Amending the Constitution

Any proposition to alter this Constitution shall be made in writing, and if approved by a majority of the Convention, shall be submitted to the next Convention, and if then approved by a majority of each of the two Orders present, voting by Orders and Parishes as described in Article VII, it shall become a part of this Constitution.

ARTICLE XVII  
When Amendments Become Effective

All Constitutional amendments shall take effect from and after the adjournment of the Convention at which they shall have been ratified, unless it shall be otherwise ordered by a vote by Orders.

# Canons of the Diocese of East Carolina

## TITLE I. Convention of the Diocese; Diocesan Officers and Representatives.

### CANON 1 Members of Convention

Section 1. Clergy. It shall be the duty of the Secretary, before the opening of the Annual Convention to apply to the Ecclesiastical Authority for a correct list of the Clergy entitled to seats. Such list shall be prima facie evidence of said title, and from it the Secretary shall prepare the roll for the purpose of organization.

Section 2. Laity. The Clerk of the Vestry of each Parish and the Clerk of each Mission electing Lay Delegates to the Convention shall furnish three certificates of said election. One shall be handed to the Delegates elect, one shall be forwarded to the Secretary of the Convention, and one to the Convention Registrar, the latter two to be mailed at least six weeks before the time appointed for the opening session of the Convention. From these certificates the Secretary shall prepare a list of Lay delegates to ascertain the presence of a quorum, and shall insert no name upon the list without evidence of one of said certificates, unless specifically directed by the Convention. Defective or doubtful certificates shall be laid aside to be acted upon after the Convention shall have been organized.

Section 3. Ex-Officio Members. The Trustees of the Diocese, the members of the Standing Committee, the members of the Executive Council, the Directors of the Episcopal Foundation of the Diocese of East Carolina Incorporated, the Deans of the Deanery Council, the members of committees and commissions elected by the Convention, the Secretary, Treasurer, Chancellor, Vice-Chancellor, and Historiographer shall be ex-officio members of the Convention, but without the right to vote unless otherwise entitled to vote in the Convention by reason of status other than that enumerated in this section.

Section 4. The following committees shall constitute the Annual Committees of the Convention. The term of the following Annual Committee appointments shall run from the close of the Convention at which the appointment is made until the close of the following Convention, unless otherwise provided. If an appointee dies, resigns or becomes incapacitated, a successor may be appointed by the Executive Council, upon nomination of the Ecclesiastical Authority, to serve the remainder of the term, unless otherwise provided. (a) The Committee on Constitution and Canons shall consist of three members of the clergy and three lay persons, appointed by the Bishop at the Annual Convention. The Chancellor and the Secretary of the Convention shall be ex officio members of the committee. The Committee on Constitution and Canons

1 shall recommend amendments, changes, additions, deletions and rewrites of the Constitution  
2 and Canons for Convention's consideration. The Committee shall also review all changes pro-  
3 posed to Convention by the delegates, Departments or other committees and recommend the  
4 proper form of any Constitution or Canon changes before Convention acts. The Committee  
5 shall conduct any hearing on a proposed change during Convention and may recommend to  
6 Convention any revised versions arising out of the hearings as the Committee may in its dis-  
7 cretion determine appropriate and helpful to Convention's consideration. (b) The Committee  
8 on Relations to and Communications from the General Convention shall consist of the elected  
9 clerical and lay deputies to the General Convention and such other persons, not exceeding  
10 four, as may be appointed by the Bishop at the annual Convention. The clerical deputy elected  
11 by the largest number of votes shall chair the committee. The Committee on Relations to and  
12 Communications from the General Convention shall report the actions of the General Conven-  
13 tion to the Diocesan Convention and its Regular Committees and shall assure that any neces-  
14 sary action in response to the actions of General Convention is taken and communicated back  
15 to the General Convention. The members shall serve from the close of the electing Conven-  
16 tion until the close of the Convention at which their successors are elected. (c) The Diocesan  
17 Convention Committee shall consist of three members of the clergy and four lay persons,  
18 appointed by the Bishop. The Secretary of the Convention and the Chair of the Liturgical  
19 Commission shall be ex-officio members of the committee. The committee shall make rec-  
20 ommendations with regard to the dates and places of Annual and Special Conventions, shall  
21 make proper arrangements for each meeting, shall set registration fees and other charges, shall  
22 prepare and submit annually to the Finance Committee a budget for expenses of the Conven-  
23 tion and for publication of the Diocesan Journal, shall keep records of receipts, disbursements  
24 and proceedings, and shall perform such other duties as may be assigned by the Convention  
25 or by the Bishop. (d) The Committee on Resolutions shall consist of four clergy and four lay  
26 persons, appointed by the Bishop, who shall appoint one of the clergy members as Chair. The  
27 committee shall receive and organize the resolutions for submission to the Convention and  
28 shall determine the order of their presentation. The Committee shall conduct any hearing on  
29 a proposed Resolution scheduled during the Convention and may recommend to Convention  
30 any revised versions arising out of the hearings as the Committee may in its discretion deter-  
31 mine appropriate and helpful to Convention's consideration. (e) The Finance Committee shall  
32 consist of the Treasurer and additional members, one lay person and one clergy person, rep-  
33 resenting each Deanery of the Diocese, appointed by the Bishop. The members should have  
34 expertise or experience in budgeting, financial management or accounting. The committee  
35 shall advise the Bishop, Executive Council and the Convention on the financial affairs of the  
36 Diocese. The Finance Committee shall conduct any hearings scheduled for discussion and  
37 consideration of the annual budget and shall recommend changes, amendments and revisions  
38 for Convention's consideration. (f) The Elections Committee shall consist of two clergy and  
39 two lay persons, appointed by the Bishop. The committee shall receive nominations for the  
40 offices to be filled by the Convention, recommend nomination and voting procedures, prepare  
41 ballots and act as tellers for all elections during the Convention. The committee shall exam-



ine the qualifications of nominees to assure conformity with any Constitutional or Canonical requirements for the office.

Section 5. The following committee shall constitute Regular Committees of Convention. The members of the Regular Committees shall be appointed during the organization of the Convention after the Convention is called to order. The members shall serve until the adjournment of the Convention at which they were appointed. (a) The Committee on the Bishop's Address shall consist of two members of the clergy and three lay persons who are members of Convention, appointed by the Bishop. The committee shall consider the Bishop's Annual Address and shall report to the Convention as the committee deems appropriate. (b) The Committee on Courtesy shall consist of three persons who are members of the Convention, appointed by the Bishop. The committee shall make such report to the Convention as the committee deems appropriate. (c) The Committee on Credentials shall consist of two members of the clergy and two lay persons who are members of the Convention, appointment by the Bishop. The committee shall verify the list of clergy and lay delegates qualified to vote in the Convention, determine the presence of a quorum, and report to the Convention.

Section 6. Expenses of Delegates. Each clerical and lay delegate to an annual or special Diocesan Convention, actually attending the same, shall be entitled to have the necessary expenses incurred by such attendance paid by the parish or mission which he or she represents; provided, that the amount in each case shall not exceed such limits as may be fixed by the vestry of such parish or mission.

## CANON 2

### Worship at Convention

The Holy Eucharist shall be celebrated on the first day of each annual or special convention of the Diocese, and any other services of worship may be held at the discretion of the Ecclesiastical Authority.

## CANON 3

### Rules of Order

The Convention shall adopt rules of order, which shall continue in force until altered, and in the absence of such action, its proceedings shall be governed by the latest edition of "Robert's Rules of Order, Revised Edition."



## CANON 4

### Secretary

Section 1. The Secretary shall issue notices of all meetings of the Convention under direction of the Ecclesiastical Authority; shall prepare the Canonical list of the Clergy and Lay Delegates entitled to seats therein; in the absence of both the Bishop and the President of the Standing Committee, shall call the Convention to order for the purpose of organization; shall keep a record of its proceedings, under its direction, in a suitable form to be kept for that purpose; and shall be admitted to a seat in the Convention and to participation in its deliberations, without the right of voting, unless otherwise entitled to vote in the Convention.

Section 2. The Secretary shall prepare and issue the Journals as may from time to time be directed by the Convention, and shall preserve sufficient copies of the same for the use of the members of the next succeeding Convention, together with such other records in his or her keeping as may be required for reference. The Secretary shall also prepare a complete list of the Parishes and Missions entitled to representation and shall publish such list in the Journal.

Section 3. The Secretary is hereby authorized upon voucher approved by the Chair, or other designated member of the Department of Administration, to draw upon the Treasurer for the amount of expenses necessarily incurred from time to time in discharging the duties prescribed by this Canon.

Section 4. The Secretary of the Vestry of each Parish or Mission is directed to transmit to the Secretary of the Convention, as soon as practical after the election of delegates to each Annual Convention of the Diocese, a list showing the names of the delegates and alternates to said Convention from his or her Parish or Mission.

Section 5. The Convention may elect one or more Assistant Secretaries to assist the Secretary in discharging the duties prescribed by this Canon. An Assistant Secretary shall be admitted to a seat in the Convention and to participation in its deliberations, without the right of voting, unless otherwise entitled to vote in the Convention.

## CANON 5

### Treasurer

Section 1. The Treasurer shall have custody of all funds, monies and securities belonging to the Diocese, except trust funds vested in the Trustees of the Diocese and trust funds held by the Episcopal Foundation of the Diocese of East Carolina, Incorporated. For purposes of the preceding sentence trust funds vested in the Trustees of the Diocese shall include funds, monies and securities (and reinvestments thereof) given or bequeathed to the Diocese or the Trust-

ees, or transferred to the Trustees, (a) in trust on specific terms stated in an agreement or will, or (b) with restrictions or designations as to use of principal or income and under conditions which require holding the funds, monies and securities for longer than twelve months. The Treasurer underdirection of the Convention, shall receive, manage, invest, disburse and transfer the funds, monies and securities in his or her custody, and shall keep and return an account thereof to the Executive Council for incorporation in its report to the Convention, a reasonable time prior to each annual meeting of the Convention. Said report shall include a complete list of all securities belonging to the Diocese (other than securities vested in the Trustees of the Diocese). The Treasurer shall give bond for the faithful discharge of duties of the office in such sum as the Executive Council shall from time to time designate, such bond to be approved by and deposited with the Trustees of the Diocese. The Treasurer shall be admitted to a seat in the Convention and to participation in its deliberations, without the right of voting, unless otherwise entitled to vote in the Convention by reason other than holding the office of Treasurer

Section 2. The Treasurer is authorized, with the approval of the Executive Council, to transfer funds and monies belonging to the Diocese to The Episcopal Foundation of The Diocese of East Carolina, Incorporated, to be held temporarily or for a specified or indefinite time, to be managed and invested by the Foundation and to be returned to the Treasurer in accordance with his instructions.

## CANON 6

### Chancellor

Section 1. The Chancellor, who shall be a member of the legal profession, and a communicant of the Church in this Diocese, shall be elected upon nomination by the Bishop. The Chancellor shall be the legal advisor of the Bishop, of the Standing Committee, of the Executive Council and of the Trustees of the Diocese and counsel in all suits of law that may arise in the administration of the affairs of the Diocese, and shall be admitted to a seat in the Convention and to participation in its deliberations, without the right of voting, unless otherwise entitled to vote in the Convention by reason other than holding the office of Chancellor.

Section 2. If the Chancellor dies, resigns or becomes incapacitated, a successor shall be appointed by the Bishop to serve until the next Annual Convention.

Section 3. Upon advice of the Chancellor and nomination of the Bishop, the Convention may elect one or more Vice Chancellors for a one year term to assist the Chancellor. A Vice Chancellor shall have the same qualifications as the Chancellor.

## CANON 7

### Historiographer

Section 1. The duty of the Historiographer shall be to receive and safely keep all books, documents and manuscripts belonging to the Diocese not required to be kept by any other persons or officer; to collect and preserve such materials as can be obtained relative to the history of the Diocese and of particular Parishes; and to catalogue and classify all books, documents and papers, so as to make their contents accessible for reference.

Section 2. The Historiographer shall annually report in writing to the Convention, showing with such detail as may be expedient, the condition of the materials in the possession of the Diocese, and the additions made to them from time to time, with such suggestions as may be proper. The Historiographer shall be admitted to a seat in the Convention, and to participation in its deliberations without the right of voting, unless otherwise entitled to vote in the Convention by reason other than holding the office of Historiographer.

## CANON 8

### The Executive Council

Section 1. The Executive Council, as hereinafter constituted, shall administer and carry on the missionary, educational and social work of the Church in this Diocese, of which work the Bishop shall be the executive head.

Section 2. The Executive Council shall exercise all the powers of the Diocesan Convention between the adjournment of the Annual Convention and the convening of the next Annual Convention, except:

- (a) admission of a parish or mission to union with the Diocese according to Canon II.2;
- (b) dissolution or suspension of a parish or mission according to Canon II.6;
- (c) election of a Bishop, Bishop Coadjutor or Bishop Suffragan according to Canon III.1;
- (d) admendment to the Canons according to Article XV of the Constitution and Canon V.1;
- (e) admendment to the Constitution according to Article XVI of the Constitution.

All actions of the Executive Council shall conform to the Constitution and Canons of The Episcopal Church and this Diocese.

Section 3. The Executive Council shall be composed of the following members:

- (a) the Bishop, and the Bishop Coadjutor or the Bishop Suffragan, if there be either;
- (b) the President of the Standing Committee, the Secretary of Convention, the Treasurer, the

1 Chancellor, and the President of The Episcopal Foundation of the Diocese of East Carolina,  
2 Inc. shall be ex officio members, with seat and voice but no right of voting;

3 (c) sixteen members, nominated and elected as follows:

4 (i) six “at large” members, three of whom shall be clergy and three of whom shall be lay  
5 persons who are confirmed communicants in good standing of any congregation in the  
6 diocese and are 16 years of age or older, nominated by any delegate to Convention un-  
7 der such guidelines as may be published by the Secretary from time to time and elected  
8 by Convention as set forth herein; and

9 (ii) 2 members representing each Deanery of the Diocese, one clergy person, and one  
10 lay person who is a confirmed communicant in good standing, nominated by the Dean-  
11 ery Council under guidelines published by the Secretary from time to time and elected  
12 by the Convention annually as set forth herein;

13 (d) the Diocesan President of Episcopal Church Women  
14

15 Section 4. The members of the Executive Council shall be elected by vote of Convention for  
16 three year terms; provided that at the 1994 annual Convention of the Diocese, one half of  
17 the lay members and one half of the clergy members shall be elected to one year terms, such  
18 members to be designated at the time of their nomination as candidates to a one year term of  
19 office. A member who has served two consecutive terms on the Executive Council shall not be  
20 eligible for re-election, or for appointment to fill a vacancy, until one year after the expiration  
21 of his or her term. The Executive Council shall have power to fill any vacancy in the Council  
22 that may occur through death or resignation of any member, provided that the person elected  
23 to fill an unexpired term shall meet the classifications for membership of the person whose  
24 vacancy is being filled. Appointments to fill any such vacancy shall expire at the close of the  
25 next annual Convention following appointment. Any person appointed to fill a vacancy who  
26 is eligible for election but is not elected to the Executive Council at the next following Annual  
27 Convention may not be appointed to fill any subsequent vacancy for a period of one year fol-  
28 lowing such Convention.

29

30 Section 5. The Bishop shall chair the Executive Council. The Council may elect one of its  
31 own members, whether clerical or lay, as Vice Chair and prescribe the duties of the office.  
32 The Secretary of the Convention shall be the Secretary of the Executive Council.  
33

34 Section 6. The Executive Council shall provide for a Department of Administration and shall  
35 have power, from time to time, to organize such other departments and committees as it may  
36 deem necessary or advisable to carry out its responsibilities, and it shall determine the scope  
37 of the work of all departments and committees. The standing departments of the Diocese shall  
38 be the following, unless changed by the Executive Council: the Department of Communica-  
39 tions; the Department of Mission & Development; the Department of Christian Social Minis-  
40 tries; the Department of Christian Formation; the Department of Administration; and the De-  
41 partment of Youth and Young Adults. The Bishop shall appoint the chair and members of each

1 department or committee of the Diocese. Each department or committee shall make a report,  
2 at least annually, to the Bishop and the Executive Council. The Executive Council may enact  
3 all necessary by-laws for its own government, and for the government of each department and  
4 committee, subject to the provisions of the Canons of the Diocese and any resolutions adopted  
5 by the Convention of the Diocese.

6  
7 Section 7. The Executive Council shall submit to each annual meeting of the Diocesan Con-  
8 vention a report of the work done under its supervision for the preceding year, which report  
9 shall include the annual report of the Treasurer. The Executive Council shall also at each an-  
10 nual meeting of the Diocesan Convention submit for its approval and adoption a budget for all  
11 the work committed to the Council, including the general work of the Church in the Diocese,  
12 and such other work as it has undertaken, or proposed to undertake for the ensuing year. The  
13 following, among other items, shall be included in budgeted income: pledges of Parishes and  
14 Missions for the support of the Diocese, including pledges from prior years, any budget sur-  
15 plus from the preceding year, and unrestricted income from trust funds, investments, perma-  
16 nent or unappropriated funds and reserves and unrestricted income from The Episcopal Foun-  
17 dation of The Diocese of East Carolina, Incorporated. Provision may be made in said budget  
18 for the necessary and reasonable expenses of the officers and members of the Executive Coun-  
19 cil. Such budget and estimate shall be considered by the Diocesan Convention and appropri-  
20 ate action taken. The Executive Council shall have power to make or delegate to others the  
21 making of all decisions with regard to the acceptance, receipt, use, management, investment,  
22 disbursement and transfer of unbudgeted receipts and gifts or bequests of money, securities or  
23 property received by the Diocese or any officials or agencies thereof (except gifts or bequests  
24 to the Bishop's Discretionary Fund and restricted funds of the Episcopal Foundation of The  
25 Diocese of East Carolina, Incorporated), subject, however, to the provisions of any will, agree-  
26 ment, restriction or designation governing such gifts or bequests and subject to action of the  
27 Diocesan Convention.

28  
29 Section 8. The Executive Council shall meet with the Bishop at such stated times as it, with  
30 the Bishop's concurrence shall appoint, at least twice a year, and at such other times as the  
31 Bishop shall convene it. Nine voting members of the Executive Council, including at least five  
32 in the Clerical Order and four in the Lay Order, with the Bishop or Vice-Chair, shall constitute  
33 a quorum; the Vice- Chair, if a voting member, shall be counted as a member in determining  
34 a quorum. A meeting shall be called by the Bishop, or if there is no Bishop in the Diocese,  
35 by the Vice-Chair, at any time upon written request of at least five members of the Executive  
36 Council. The Secretary shall give ten days notice of a called meeting.

37  
38 Section 9. All salaries, other than that of the Bishop, and those fixed by the Diocesan Conven-  
39 tion, shall be fixed by the Executive Council.



Section 10. With the exceptions hereinafter noted, all departments, committees, commissions and boards of the Diocese shall be responsible to and shall report annually to the Bishop and Executive Council. The exceptions are: the Standing Committee; the Committee on Canons; the Committee on Relationship to and Communications from the General Convention; the Trustees of the Diocese; the Committee on Parishes and Missions; the Church Pension Fund Committee; any committee appointed by the Bishop which is directly responsible and to report only to the Bishop; and any committee appointed or elected by Convention or under its authority which is directed to be responsible and report only to the Convention or to report in a manner inconsistent with this Section 10. The Executive Council shall be the sole custodians of all existing committee records and reports.

Section 11. No committee, commission or department shall be created by the Bishop or by the Executive Council or by the Convention of the Diocese without, at the time of its creation, such committee, commission or department being denominated a “standing” committee, commission or department of the Diocese, or if not, there being a fixed period of duration or a specified task to be performed by the committee, commission or department, at the expiration or conclusion of which the committee, commission or department shall cease to exist without further action by the Bishop, the Executive Council or the Convention of the Diocese.

Section 12. The Bishop may appoint members of the clergy and lay persons of the Diocese, not exceeding eighteen in number, as members of a Consulting Committee. Members of the committee shall serve for one year. They may attend meetings of the Executive Council at the invitation of the Bishop and may participate in its deliberations but shall have no right of voting unless otherwise entitled to vote on the Executive Council by reason of status other than that enumerated in this section.

## CANON 9

### Deputies to General Convention

Section 1. At each annual Convention held in the year preceding the year in which a regular session of the General Convention is held, there shall be elected four Clerical Deputies, who are Presbyters or Deacons canonically resident in the Diocese, and four Lay Deputies to the General Convention, who shall be confirmed communicants in good standing of this Church, having domicile in the Diocese. There shall also be elected four alternate Clerical and four alternate Lay Deputies, subject to the same qualifications as the original Deputies above mentioned. Such election may, if the Convention so decrees by a majority vote, be made upon a majority of the votes cast, or upon a plurality, whereby the four persons receiving the four highest number of votes shall be elected as Deputies, and the four next highest shall be elected as Alternates.

Section 2. (a) The members of the deputation who are elected shall be recorded in the order of their election as indicated by the number of votes cast for each. In the case of the same number of votes having been cast for two or more nominees in either Order, precedence shall be given to the Clerical Deputies and Alternates in the order of date of canonical residence, and to Lay Deputies and Alternates in the order of date of confirmation or reception in The Episcopal Church. The Secretary shall insert the names of the Deputies and Alternates in this order upon the Journal. (b) The members of the deputation shall elect one of their members to serve as Chair of the deputation. (c) The deputies so elected shall also serve as the representatives of this Diocese to the Provincial Synod of Province IV, Province of Sewanee.

Section 3. Deputies elected to the General Convention, finding themselves unable to attend, shall, four weeks at least before the time of meeting, give notice to the Diocesan Secretary, who shall at once notify the proper alternate.

Section 4. Each Deputy to the General Convention and the Provincial Synod, actually attending the same, shall be entitled to have the necessary expenses incurred by such attendance paid out of the funds of the Diocese; provided, the amount shall not exceed such limit as may from time to time be fixed by the Executive Council.

## CANON 10

### Delegates to Provincial Synod

The Executive Council shall elect such number of clergy and lay delegates as it deems advisable to attend the Provincial Synod. Such election shall take place at such time as shall be convenient to give timely notice to the Synod of such elections.

## CANON 11

### Trustees of the University of the South

Section 1. There shall be elected by the Convention at such intervals as are, or may be required by the Constitution or Statutes of the University of the South, one Presbyter or Deacon and two Lay persons, confirmed communicants in good standing resident in this Diocese, as members of the Board of Trustees of that institution on the part of the Diocese.

Section 2. The said members shall annually report to the Convention the condition and progress of the University, with such particulars in regard to the various departments as they may deem necessary to inform the people of the Diocese as to the literary, moral, and spiritual value of the work of that institution and its claim upon them for patronage and support.



1 Section 3. In case of the death, resignation or disability of any of the Trustees elected on the  
2 part of this Diocese, the vacancy may be filled by the Ecclesiastical Authority until an election  
3 for that purpose shall be made by a succeeding Convention.  
4

## 5

### 6 CANON 12

### 7 Trustees of the Diocese

### 8

9  
10 Section 1. The Bishop, and when there is no Bishop, the President of the Standing Commit-  
11 tee, together with two (2) lay persons and two (2) clergy canonically resident in this Diocese,  
12 nominated by the Bishop and elected by the Convention shall constitute the Board of Trustees  
13 for the Church in this Diocese. The Trustees under the direction of the Convention, or of the  
14 Executive Council between meetings of the Convention, shall receive, hold, manage, invest,  
15 disburse and transfer trust funds vested in the Trustees, which trust funds shall include funds,  
16 monies, and securities (and reinvestments thereof) given or bequeathed to the Diocese or the  
17 Trustees, or transferred to the Trustees, (a) in trust on specific terms stated in an agreement or  
18 will, or (b) with restrictions or designations as to the use of principal or income and under con-  
19 ditions that require holding the funds, monies or securities for longer than twelve months. The  
20 Trustees shall hold title to real estate vested in them as provided in this Canon. The provisions  
21 of any will or agreement controlling investment, management, use or disbursement of funds  
22 and property vested in the Trustees shall be complied with in each instance. The Trustees shall  
23 keep the Diocesan House in repair and the grounds in good order and are authorized to pro-  
24 vide an allowance for these purposes.

25  
26 Section 2. The two (2) lay members and two (2) clergy canonically resident in this Diocese  
27 of the Board of Trustees shall serve a term of two (2) years and may not serve more than two  
28 consecutive terms. The terms of these two (2) lay persons and two (2) clergy canonically  
29 resident in this Diocese shall be staggered so that two (2) trustees, one lay and one clergy, will  
30 be elected at each Annual Convention. In 2004, one clergy person shall be elected to serve a  
31 one year term and one clergy person shall be elected to serve a two year term, as designated by  
32 the Bishop upon placing the names in nomination. Thereafter, persons elected to the Board of  
33 Trustees shall serve for two (2) years or until their successors are elected. Persons eligible for  
34 election shall be eighteen (18) years of age or older, confirmed communicants in good stand-  
35 ing and residents within the Diocese.

36  
37 Section 3. The Trustees of the Diocese are authorized with the approval of the Executive  
38 Council, to transfer trust funds and other investment property of the Diocese, vested in or held  
39 by the Trustees, to The Episcopal Foundation of the Diocese of East Carolina, Incorporated,  
40 to be held, managed and invested for the benefit of the Diocese, subject in every case to the  
41 provisions of any will or agreement controlling investment, management, use or disbursement

of said funds and property, and subject to applicable federal and state laws and the constitution and canons of this Diocese and of The Episcopal Church. At any time, on reasonable notice, the Trustees with the approval of the Executive Council may require The Episcopal Foundation of The Diocese of East Carolina, Incorporated, to return and transfer back to the Trustees any trust funds or other investment property transferred to the Foundation pursuant to this section 3.

Section 4. (a) Whenever the title to real property in any Parish is vested in the Trustees of the Diocese for the benefit of the Parish, the said Trustees shall have the power to convey said property upon the written request of the Vestry of such Parish, subject to the written consent of the Standing Committee, if in the opinion of said Trustees it is advisable so to do; but if, in their opinion, it is not advisable to make such conveyance, they shall report the facts to the next Convention. (b) Whenever title to real property is vested in the Trustees for the benefit of any Mission or organization of the Diocese other than a Parish, the said Trustees shall have the power to convey said property upon written request and written approval of the Standing Committee, and upon like request shall have the power to convey the property and reinvest the proceeds in other property, such reinvestment to be held in trust for the benefit of such Mission or organization. (c) The title to all real estate belonging to the Diocese in its own right is hereby declared to be vested in the Trustees of the Diocese, and the Trustees of the Diocese are hereby authorized to convey said property in fee simple, whenever in their judgment such action is for the best interest of the Diocese, but no such action shall be taken except by unanimous consent of all the Trustees of the Diocese, and subject to the written consent of the Standing Committee.

Section 5. Any vacancy occurring in this Board by death or otherwise may be filled by the Ecclesiastical Authority.

## CANON 13

### Diocesan Commission on Ministry

Section 1. There shall be a Diocesan Commission on Ministry, consisting of eight Priests canonically resident in the Diocese, two Vocational Deacons, and four lay persons, communicants of of this Church and residents of the Diocese. The members of the Commission shall be elected by the Convention, on nomination by the Bishop, for four-year terms. One Vocational Deacon shall be elected every two years. Two Priests and one lay person will be elected annually; provided, that the number elected and the terms may be varied initially to produce such staggered terms. No member who has served on the Commission shall be eligible for re-election or appointment to fill a vacancy until one year after the expiration of the member's previous term of office. The Executive Council shall elect a person of the appropriate order, on nomination by the Bishop, to fill any vacancy that may occur on the Commission between annual meetings of the Convention. The Bishop shall designate a Priest from the members of the Commission to serve as chair.

Section 2. The Commission shall perform the duties and functions prescribed in Canon III.2 of the Canons of General Convention, shall conduct and evaluate the examination of persons for Holy Order; support the development, training, utilization and affirmation of the ministry of the laity in the world; and perform such other duties as may be assigned to it by the Bishop.

## **TITLE II: Deaneries; Parishes and Missions of the Diocese.**

### **CANON 1 Deaneries**

Section 1. Deaneries. The Diocese shall be divided into Deaneries, the number and boundaries of which shall be fixed from time to time by the Bishop, with the advice and consent of the Executive Council.

Section 2. Purpose. Deaneries are established for the following purposes:

- (a) To provide a means of communication among the Congregations, Bishop, Diocesan Staff, and other Diocesan entities as shall from time to time become appropriate.
- (b) To provide a regional forum, which the Congregations of the Deanery may use for organizing and conducting programs contributing to the enrichment of Congregational and Diocesan life.
- (c) To organize and conduct an annual pre-convention meeting at which the delegates to Diocesan Convention and other members of the Deanery congregations shall be given an opportunity to review issues on the proposed convention agenda.

Section 3. Membership. Each Deanery shall include:

- (a) The members of the parishes or missions within the deanery.
- (b) The clergy within the Deanery who are canonically resident or licensed to serve in the Diocese.

Section 4. Parish Representatives. The Vestry of each parish or mission within the Deanery shall select one lay deanery representative for a term decided upon by the Vestry.

Section 5. Officers. The Bishop shall annually appoint a Dean, clergy or lay, from among the congregations of each Deanery, who shall convene and preside over any meetings of the Deanery. In addition the Deanery may elect such other officers as it deems expedient for the transaction of its business.

Section 6. Conferences with the Bishop. The Bishop may provide for occasional conferences with clergy or lay groups within the Deaneries.

## CANON 2

### Congregations of the Diocese

Section 1. Types of Congregations. There shall be two types of congregations recognized in the Diocese: parishes and missions. There shall be no distinction between parishes and missions of the Diocese with regard to representation and voting rights in conventions of the diocese, which rights shall be determined in conformity with Article IV of the Constitution of the Diocese, or representation and voting rights in the Deaneries of the Diocese, which rights shall be determined in conformity with Title II, Canon 1, of the Canons of the Diocese.

Section 2. Boundaries of Congregations. Congregational boundaries shall coincide with the fixed civil political boundaries, as fixed by the laws of the state of North Carolina, of towns, cities, or counties. The boundaries of any parish or mission of the Diocese shall be the largest such political subdivision of the State of North Carolina in which there exists only one congregation of the Diocese. In the event that more than one congregation is located within the corporate boundaries of a town or city, the boundaries of each of the congregations so located shall be the corporate limits of such town or city, and the parochial cures of each such congregation shall be the same.

Section 3. Missions. An organized mission of the Diocese is a congregation of ten or more confirmed communicants in good standing of the Episcopal Church, 16 years of age or older, together with such other persons who desire to be members thereof, which has not been admitted into union with convention as a parish, and which has been recognized and accepted as a mission of the Diocese in accordance with this Canon. A mission may be formed by any of the following methods:

- (a) by voluntary association of confirmed communicants of the Episcopal Church in accordance with Section 4 of this Canon;
- (b) by extension of any existing parish into a mission congregation with the consent of the Bishop and under the supervision of the Department of Mission and Development; or
- (c) by establishment of a mission by the Bishop with the advice and consent of the Executive Council of the Diocese under plans formulated by the Department of Mission and Development.

Section 4. Admission of Organized Missions. A congregation as described in Section 2 of this Canon shall be admitted into union with convention and recognized as an organized mission of the Diocese upon vote of convention after certification by the Department of Mission and Development, in consultation with the Deanery Council of the relevant Deanery of the Diocese, that the following requirements and conditions have been met:

- (a) Consent of the Bishop to the organization of the congregation;
- (b) Consent of the Rector or other clergy in charge of any congregation within the boundaries

- 1 of which the petitioning congregation intends to locate its primary place of worship;  
2 (c) Adoption, with the consent of the Bishop, of a name by which the congregation shall be  
3 known;  
4 (d) Election of a Vestry in accordance with the Canons of the Diocese;  
5 (e) Provision, both financial and otherwise, of a schedule and place of at least weekly worship,  
6 with provision for the celebration of Holy Eucharist at least one Sunday of each month;  
7 (f) Adoption of a plan of development and mission which has been approved by the Depart-  
8 ment of Mission and Development under such guidelines as the Department may adopt from  
9 time to time, with provision for adequate congregational financial support and a commitment  
10 to the mission, program and financial support of the Diocese;  
11 (g) Adoption of the following statement by at least ten confirmed communicants in good  
12 standing, sixteen years of age or older, who are members of the proposed mission, signi-  
13 fied by their signatures upon a copy of said statement, submitted to the Bishop prior to the  
14 consideration of convention of the request for admission: "We, the undersigned, being con-  
15 firmed communicants of the Episcopal Church, and being at least sixteen years of age, having  
16 formed ourselves into a congregation known as \_\_\_\_\_, at  
17 \_\_\_\_\_, North Carolina, do hereby certify that all requirements  
18 and conditions for admission to union with the Convention of the Diocese of East Carolina as  
19 contained in the Constitution and Canons of the Diocese have been met. We further certify that  
20 we hereby consent to be governed by the Constitution and Canons of the Episcopal Church, as  
21 established by its General Convention, and by the Constitution and Canons of the Diocese of  
22 East Carolina, and we recognize the Bishop of East Carolina as the Ecclesiastical Authority of  
23 the Diocese, and as chief pastor and spiritual and ecclesiastical authority of the congregations  
24 of the Diocese. We hereby request recognition as an organized mission of the Diocese and ad-  
25 mission into union with the convention thereof In witness whereof, we have hereunto signed  
26 our names, this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_."
- 27 (h) Establishment of a relationship with a priest selected by the Bishop with the consent of the  
28 Vestry, with provision for worship services and pastoral care for the congregation under terms  
29 and conditions approved by the Bishop. Upon an affirmative vote of convention to any such  
30 petition, the mission thus admitted shall immediately be seated in the convention of the dio-  
31 cese, with full voice and vote, in accordance with the Constitution and Canons of the Diocese,  
32 and shall thereafter comply fully with all the requirements of said Constitution and Canons,  
33 and of the Constitution and Canons of the General Convention of the Episcopal Church and be  
34 known as an organized mission of the Diocese of East Carolina.

35  
36 Section 5. Parishes. A recognized congregation of the Diocese of East Carolina with at least  
37 twenty-five confirmed communicants in good standing, 16 years of age or older, and in the  
38 case of a new parish, which has existed as an organized mission of the diocese for at least one  
39 year, and which has been admitted to union with the Convention of the Diocese as such, shall  
40 be recognized as a parish. A mission of the Diocese shall be admitted to status as a parish by  
41 vote of convention after certification by the Department of Mission and Development that the



following requirements and conditions have been met:

- (a) Existence as an organized mission of the Diocese for a period of at least one year;
- (b) Maintenance of a regular place of worship;
- (c) Establishment of a relationship with a Rector under the Canons of the Diocese who is compensated in accordance with guidelines established by the Clergy Salary Study Commission of the Department of Administration;
- (d) Full participation in the life of the Deanery in which it is located and in the life, mission and ministry of the Diocese of East Carolina.

## CANON 3

### Parish Meetings

Section 1. Annual Meeting. The Vestry shall call for an annual meeting of the communicants of the parish. The annual meeting shall occur on the first Sunday of Advent unless the Vestry designates another date. The annual meeting shall conduct Vestry elections, hear reports from the Rector, the Wardens and each parish committee and organization, and discuss other matters of interest to the congregation. Motions, resolutions, elections and all other matters presented to a parish meeting for vote shall be decided by vote of the qualified members present and voting.

Section 2. Other Parish Meetings. Upon the call of the Vestry, a meeting of the communicants of the parish may be held at any stated time, upon notice of not less than one week to the Rector and the communicants.

Section 3. Persons Qualified to Vote in Parish Meetings. A person who meets the qualifications set forth in Article XIV of the Constitution of this Diocese may vote when present at any meeting of the parish.

Section 4. Bylaws. (a) A parish meeting may adopt bylaws

- (1) for the orderly conduct of parish meetings;
- (2) for the adoption of a rotating Vestry system as authorized by Canon 4, Section 3;
- (3) for the election of members of the Vestry and, if so authorized by the Vestry, delegates to the Annual Convention; and
- (4) for the orderly conduct of Vestry meetings and other business of the parish.

(b) Bylaws shall be consistent with the Constitution and Canons of this Church and this Diocese. (c) The Rector and the Senior Warden shall file a copy of the parish bylaws and any amendment thereto, certified by the Clerk of the Vestry, within thirty days after their adoption with the Ecclesiastical Authority of the Diocese for approval. The Ecclesiastical Authority may, upon the advice of the Chancellor, disapprove any bylaw which is inconsistent with the Constitution or Canons of the General Convention of the Protestant Episcopal Church in the United States of America, or with the Constitution or Canons of this Diocese. Any bylaw rejected by the Ecclesiastical Authority shall be severable from the remainder and shall not alter the effectiveness of the remainder of the parish bylaws.

## CANON 4

### Vestries

Section 1. Vestry Declaration and Promise. Every person chosen as a member of a Vestry of a parish or mission of this Diocese shall qualify by subscribing to the following declaration and promise: “I do believe the Holy Scriptures of the Old and New Testaments to be the Word of God, and to contain all things necessary to salvation; and I do consent to be governed by the doctrine, discipline and worship of the Protestant Episcopal Church in the United States of America; and I promise that I will faithfully execute the office of member of the Vestry of \_\_\_\_\_ Parish or Mission in \_\_\_\_\_ (City or County), according to the best of my ability.”

Section 2. Size and Composition. A Vestry shall have not fewer than three (3) or more than (12) members, confirmed adult communicants in good standing of the Episcopal Church as defined in Article XIV of the Constitution of this Diocese.

Section 3. Terms of Office. (a) The annual parish meeting shall elect a Vestry in accordance with one of the following alternative plans:

(1) Vestry Plan One. At each annual parish meeting all the members of the Vestry shall be elected to serve until the next annual parish meeting or until their successors are elected.

(2) Vestry Plan Two. The annual parish meeting may select, by vote of the annual parish meeting or bylaw, a rotating Vestry system with three-year terms. At the first election following the adoption of this plan, one-third of the members shall be elected to serve one year, one-third for two years and one-third for three years. Thereafter, at the annual parish meeting, one-third of the Vestry shall be elected. Members of the Vestry shall serve until their successors are elected.

(3) Vestry Plan Three. The annual parish meeting may select, by vote of the annual parish meeting or bylaw, a rotating Vestry system with two-year terms. At the first election following the adoption of this plan, one-half of the Vestry shall be elected for one year and one-half shall be elected for two years. Thereafter, at each annual parish meeting, one-half of the Vestry shall be elected. Members of the Vestry shall serve until their successors are elected.

(b) A parish may provide that a retiring member of the Vestry shall not be eligible for re-election until a period of one year has elapsed between terms. No member shall serve for a period greater than three consecutive years on any Vestry until a period of at least one year has elapsed between terms, except as provided in Section 10(b) of this Canon.

Section 4. Wardens. (a) The Vestry shall elect annually a Senior Warden and a Junior Warden from among their own number. The Rector shall nominate the Senior Warden. If there is no Rector, the election of the Senior Warden shall proceed without such nomination.

(b) The Wardens shall: (1) provide the Elements for the Eucharist; (2) keep and disburse the alms when there is no Rector or Priest-in-Charge; (3) provide for the celebration of public



1 worship and instruction of the congregation by clergy or a lay person licensed by the Eccle-  
2 siastical Authority; and (4) when there is no Rector or Priest-in-Charge, the Senior Warden  
3 shall preside at all meetings of the Vestry, Parish or Mission.  
4

5 Section 5. Clerk of the Vestry. (a) The Vestry shall annually elect a Clerk, who is not required  
6 to be a member of the Vestry. (b) The Clerk of the Vestry shall: (1) take and record the min-  
7 utes of all meetings of the Vestry; (2) attest to or certify the public acts of the Vestry; (3)  
8 preserve all records and papers of the Parish or Mission; (4) perform all other duties legally  
9 assigned to the Clerk of the Vestry; and (5) faithfully and promptly deliver all books, records,  
10 files and documents, including electronic files and storage devices, of the Parish or Mission to  
11 the succeeding Clerk.  
12

13 Section 6. Treasurer. (a) The Vestry shall elect a Treasurer, who is not required to be a member  
14 of the Vestry. (b) The Treasurer shall: (1) receive and disburse all monies collected under the  
15 direction of the Vestry or parish bylaw; (2) keep an accurate account of all monies received  
16 and report to the Vestry at least semi-annually or as directed (3) faithfully and promptly deliv-  
17 er all books, records of account and financial documents, including electronic files and storage  
18 devices, of the Parish or Mission to the succeeding Treasurer.  
19

20 Section 7. Duties of the Vestry. (a) The Vestry shall act as the Trustees of the Parish or Mis-  
21 sion, and shall take charge of the property of the Parish or Mission. (b) The Vestry shall regu-  
22 late the temporal concerns of the Parish or Mission. (c) The Vestry shall elect and call a Rector  
23 for the Parish and provide for the Rector's maintenance. (d) The Vestry shall keep order in the  
24 Parish or Mission. (e) The Vestry shall act as helpers to the Rector or Priest-in-Charge in what-  
25 ever is appropriate to the laity for the furtherance of the Gospel.  
26

27 Section 8. Powers of the Rector. (a) The Rector or Priest-in-Charge of the Parish or Mission,  
28 or a member of the Vestry designated by the Rector, shall preside in all meetings of the Ves-  
29 try. Where there is no Rector or Priest-in-Charge, the Senior Warden shall preside at Vestry  
30 meetings as provided in Title II, Canon 4, Section 4 (b) (4). No Interim Rector shall preside at  
31 Vestry meetings unless so appointed by the Bishop.

32 (b) The Rector or Priest-in-Charge is entitled to vote only in case of a tie on any question ex-  
33 cept those in which he or she may be personally concerned.

34 (c) The Rector or Priest-in-Charge shall have the power to call special meetings of the Vestry  
35 at any time, giving reasonable notice and specifying the business for which the meeting is  
36 called.

37 Section 9. Vestry Meetings. (a) Regular meetings of the Vestry shall be held as the Vestry and  
38 Rector or Priest-in-Charge may determine, but there shall be no less than four meetings of the  
39 Vestry each year.

40 (b) Upon request of three members of the Vestry, the Rector or Priest-in-Charge shall call a  
41 meeting of the Vestry.

(c) Should the Rector or Priest-in-Charge refuse to call a meeting of the Vestry when required, the Wardens or any three Vestry members may call a meeting, provided they give reasonable notice to the Rector.

(d) When the Rector or Priest-in-Charge is absent or the office is vacant, the Senior Warden or any two members of the Vestry may call special Vestry meetings, upon giving reasonable notice.

Section 10. Vacancies on Vestry. (a) A vacancy on the Vestry may occur by death, resignation or removal. A parish bylaw may authorize the remaining Vestry members to fill the vacancy by appointment to serve the remainder of the unexpired term or to serve until the next annual parish meeting when the meeting shall elect a person to serve the remainder of the unexpired term. (b) A parish bylaw may provide that a person who serves one year or less of an unexpired term may be eligible immediately for election to a full term.

Section 11. All Vestries of the Diocese of East Carolina shall be required to pay the insurances associated with the operation of their parish in accordance with Diocesan policy. These insurances shall include, but are not limited to the following: (a) adequate property, liability and casualty insurance, (b) workers compensation, (c) Officer and Director's Liability, (d) clergy and lay pension premiums, (e) clergy and lay medical and dental insurance.

## CANON 5

### Duties of the Members of the Church

Section 1. The members of this Church shall conform to its teachings and to the Creed upon which it is founded, and shall as far as in them lies, live in the exercise of those Christian principles and duties prescribed in the Holy Scriptures and illustrated in the Book of Common Prayer, and shall further instruct their families and those dependent on them in like duties and principles both by example and precept. They shall use all sober and godly conversation, shall daily exercise family worship, be charitable in act and works, and shall celebrate and keep holy the Lord's Day, giving all due attention to the Services of the Church and to public worship.

Section 2. It is expected that all adult members of this Church, after appropriate instruction, will have made a mature public affirmation of their faith and commitment to the responsibilities of their Baptism, and will have been confirmed or received by a Bishop of this Church or by a Bishop of a Church in communion with this Church.

## CANON 6

### Dissolution and Suspension of Parishes and Missions

Section 1. When, in the judgment of the Bishop of the Diocese, a parish does not give promise of such sufficient strength as will enable it to maintain its organization, whether from lack of communicants, or from any other cause, this judgment shall be reported to the Convention, which shall thereupon take such action as may seem good.

Section 2. In the event of the dissolution of any Parish or Mission by the Convention, the real and personal property of the Parish or Mission shall immediately vest in the Trustees of the Diocese, in trust for the dissolved Parish or Mission. The Trustees may require an audit of the assests and liabilities of Parish or Mission, to be paid for out of the assets of the Parish or Mission. The Trustees may dispose of the personal property, and shall retain the proceeds in trust for the dissolved Parish or Mission. Within six months following any dissolution of a Parish or Mission a study of the potential for mission and ministry on the site of any real property vesting in the Trustees as a result of the dissolution shall be conducted by a committee appointed by the Bishop and a report of that study shall be sent to the Department of Mission and Development and to the Executive Council. If the Department and the Executive Council determine together that the Parish or Mission should not be reorganized on the site of the existing real property, all property held in trust by the Trustees for the Parish or Mission shall be freed of the trust and thereafter shall be held, administered and disposed of by the Trustees as property of the Diocese in its own right as provided by Canon I.12.

Section 3. Whenever the penalty of exclusion or suspension from Lay representation in the Convention shall be inflicted on a Parish or Mission, as provided in Section 5 of Article IV of the Constitution, the sentence shall specify on what terms or at what time said penalty shall cease.

## CANON 7

### Archdeacons

Section 1. The Bishop shall have the power, with the consent of the Convention, to appoint one or more Archdeacons, who shall be Presbyters or Deacons canonically resident in the Diocese, and who shall, if practicable, be detached from any Parochial Cure.

Section 2. The authority and the duties of an Archdeacon shall be such as are committed to him or her in writing by the Bishop. The Archdeacon shall be amenable to the Bishop in all acts and appointments, and shall make such reports as the Bishop may require.

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## **TITLE III. Bishops, Priests and Deacons.**

### **CANON 1**

#### **The Election of a Bishop, Bishop Coadjutor or Bishop Suffragan**

Section 1. The vote shall be taken by ballot and by Orders and Parishes, in accordance with Article XIII of the Constitution.

Section 2. The Secretary shall call the roll of the Clergy, and as the name of each member of the Clergy is called the member's ballot shall be deposited with the Tellers. The roll of the parishes and missions shall then be called by the Secretary, and as each is called it shall deposit its ballots with the Tellers. The Tellers shall count the vote of each Order separately and report the results to the Chair who shall announce the same. If the same person shall receive the necessary votes of both Orders on the same ballot, that person shall be declared duly elected. If no person is elected, the delegates may continue to vote as above ordered until an election is made.

Section 3. By consent of the Convention, Clergy and Laity may separate for deliberation, to re-assemble in joint session at a specified time, after which the balloting shall be resumed in accordance with the provisions of Section 2 of this Canon.

### **CANON 2**

#### **Salary of the Bishop**

The salary of the Bishop of the Diocese for each calendar year shall be recommended by the Executive Council and included in the budget submitted by it to the Annual Convention; and the salary as fixed in the budget adopted by the Convention shall be paid to the Bishop for the calendar year for which the budget is adopted. The salary as above determined shall include all income received from the Bishop Watson Fund for the support of the Episcopate. The salary shall be paid in twelve equal monthly installments, the first installment to be paid on January 31st of said calendar year and a like amount on the last day of each month in said calendar year.

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CANON 3

## Call of a Minister; Clergy Assistants

Section 1. (a) When there is no Rector in a Parish of the Diocese, the Vestry shall have power to call a Minister in accordance with Episcopal Church and Diocesan Constitutions and Canons. The Vestry of a parish calling a Minister shall offer a salary and allowances not less than the then existing minimums for members of the clergy recommended by the Clergy Salary Study Commission of the Department of Administration and adopted by the Diocesan Convention.

(b) When a vacancy occurs in a Mission of the Diocese, the Bishop may, in his or her discretion, appoint a priest-in-charge for a period of not more than two years, under such terms and conditions as the Bishop deems appropriate, after consultation with the Vestry of the Mission. In the event of such appointment, the priest-in-charge may be reappointed for successive terms. In the event that the Bishop determines that the Vestry should call a priest-in-charge, the Vestry shall make such call in accordance with these Canons.

Section 2. When a Parish or Congregation becomes vacant the Church Wardens or other proper officers shall notify the fact to the Bishop. If the authorities of the Parish shall for thirty days have failed to make provision for the services of a priest during the vacancy, it shall be the duty of the Bishop to take such measures as are expedient for the temporary maintenance of Divine Services therein.

Section 3. No Parish may elect a Rector until the names of the proposed nominees have been made known to the Ecclesiastical Authority, and sufficient time, not exceeding sixty days, has been given to the Ecclesiastical Authority to communicate with the Vestry, nor until the Vestry has considered any such communication at a meeting duly called and held for that purpose. If a church is receiving financial assistance from the Diocese, the Ecclesiastical Authority's written approval of the Vestry's choice shall be essential to the election of the Priest in Charge.

Section 4. Written notice of the election, signed by the Church Wardens, shall be sent to the Ecclesiastical Authority of the Diocese. If the Ecclesiastical Authority be satisfied that the person so chosen is a duly qualified minister who has accepted the office, the notice shall be sent to the Secretary of Convention, who shall record it. Such record shall be sufficient evidence of the relation between the Minister and the Parish.

Section 5. A Minister is settled, for all purposes here and elsewhere mentioned in these Canons, who has been engaged permanently by any parish, according to the rules of the Diocese, or for any term of not less than one year.



1 Section 6. The Rector or Priest-in-Charge of a parish or mission shall have the authority to  
2 select and call an assistant, by whatever title called, with the consent of the Vestry of the par-  
3 ish or mission. Any assistant clergy shall serve under the authority and direction of the Rector  
4 or Priest-in-Charge. Before beginning the process of selection, the Rector or Priest-in-Charge  
5 shall discuss with the Bishop and the Vestry the Parish or Mission's readiness to call an assis-  
6 tant and present a draft job description. The Rector or Priest-in-Charge shall discuss a list of  
7 candidates and job description of the assistant with the Bishop before the final selection is  
8 made. Before issuing a call of any assistant the name of the Member of the Clergy proposed  
9 for selection shall be made known to the Bishop, and the Bishop shall have sufficient time,  
10 not exceeding sixty days to communicate with the Rector or Priest-in-Charge and the Vestry  
11 on the selection. Any assistant selected shall serve at the discretion of the Rector or Priest-  
12 in-Charge but may not serve beyond the period of service of the Rector or Priest-in-Charge  
13 except that, pending the call of a Rector, Priest-in-Charge, or full-time Interim Priest, the as-  
14 sistant may continue in the service of the Parish or Mission if requested to do so by the Vestry,  
15 and under such terms and conditions as the Bishop shall determine in consultation with the  
16 Vestry. No assistant may succeed directly to the position of Rector, Priest-in-Charge, or Inter-  
17 im Priest in any parish in which the assistant is currently serving in the event of the removal,  
18 resignation or death of the Rector or Priest-in-Charge.

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20 Section 7. When a parish is vacant, or when a mission is vacant and the Bishop has authorized  
21 the Vestry to call a priest-in-charge, a priest may be called as Interim Rector with the consent  
22 of the Bishop with all rights and responsibilities attaching to that office except tenure. The  
23 Interim Rector shall serve in accordance with the terms and conditions of a written letter of  
24 agreement mutually agreeable to the priest, the Vestry and the Bishop. An Interim Rector may  
25 or may not be eligible to become the settled Rector or Priest-in-Charge of the congregation,  
26 and such eligibility shall be determined in accordance with the wishes of the Bishop prior to  
27 entering into an agreement with the proposed Interim Rector and shall be set forth in the letter  
28 of agreement adopted by the parties.

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## CANON 4

### Registration, Reports, etc.

Section 1. Private and Parish Registers. Each member of the Clergy of this Diocese shall keep  
a register of all baptisms, confirmations, marriages and funerals performed within his or her  
parish or cure, specifying the names of the persons in each instance, the parentage and date of  
birth of those baptized, with the names of their sponsors or witnesses and the time when each  
rite was performed, which register shall be transcribed at least once each month into a book  
provided for the purpose by the Vestry of the Parish or Mission.

1 Section 2. List of Communicants, etc. It shall also be the duty of each member of the Clergy to  
2 keep a list of the communicants within the Parish or Mission, and, so far as practicable, of the  
3 families and adult persons within the same, to remain for the use of the Parish and any succes-  
4 sor called by the Parish.

5

6 Section 3. Parochial Reports.

7 (a) It shall be the joint duty of the Rector or Priest in Charge and the lay leadership to report  
8 annually to the Bishop, through the Secretary of Convention, not later than March 1st preced-  
9 ing the Annual Convention, all official acts performed since the last such report to and includ-  
10 ing December 31st of the preceding year, and all information concerning the state of the Par-  
11 ish, Mission or other Cure, according to the form prescribed by the Executive Council of the  
12 General Convention. Each such report shall also include all official acts performed by the Rec-  
13 tor or Priest in Charge outside the Parish, Mission or Cure. The Vestry's approval is required  
14 before filing the Parochial Report.

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16 (b) In the case of a Parish without a Rector, Priest in Charge or Interim Rector, it shall be the  
17 duty of the Vestry to make the required Parochial Report. (c) In making the Parochial Report,  
18 all communicants shall be included, except those who have been repelled by the proper au-  
19 thority under Canon I.17 of the Canons of the General Convention.

20

21 Section 4. Annual Audit Report. The Vestry of each Parish or Mission shall provide for an  
22 Annual Audit of all accounts. Such audit shall conform to the requirements of Canon I.7 of the  
23 Canons of the General Convention. The Vestry shall review the Audit Report and recommen-  
24 dations and file them together with an action plan to correct any deficiencies with the Bishop  
25 or Ecclesiastical Authority not later than September 1 following the close of the Parish or Mis-  
26 sion's fiscal year.

27

28 Section 5. Penalties. Failure to keep records or to file the reports required by this Canon or by  
29 the Canons of General Convention shall result in the imposition of those penalties set forth in  
30 Article IV, Section 5(b) of the Constitution of the Diocese.

31

32 Section 6. Transfer of Communicants. It shall be the duty of the Rector or Minister in Charge  
33 of every Parish or Mission, learning of the removal of any communicant of the minister's Par-  
34 ish or Mission to another cure, without having secured a letter of transfer as provided for by  
35 General Church Canons Title I, Canon 17, Section 4, paragraph (a), with the consent of said  
36 communicant, to transfer the communicant to the new Cure.

37

38 Section 7. Disclosure of Parish Register. It shall be the duty of the Rector or Minister in  
39 Charge of a Parish or Mission to submit for the Bishop's examination at the time of the Bish-  
40 op's annual visitation the Parish Register. The Bishop shall determine that all entries are prop-  
41 erly made, all members accounted for and that the register is properly indexed.



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## CANON 5

### Clergy Liable to Missionary Duty

All members of the Clergy of the diocese receiving aid from its missionary funds or from the General Missionary funds, shall perform such missionary duties within the Diocese as may be prescribed by the Bishop, and the amount of compensation therefore shall be fixed from time to time by the Executive Council.

## CANON 6

### Dissolution of the Relationship between Congregation and Priest

Section 1. Except under mandatory resignation by reason of age, a Rector may not resign as Rector of a congregation without the consent of its Vestry, nor may any Rector canonically or lawfully elected and in charge of a congregation be removed therefrom by the Vestry against the Rector's will, except as provided in this Canon.

Section 2. If for any urgent reason a Rector or Vestry desires a dissolution of the pastoral relationship between the priest and the congregation, and the parties cannot agree, either the priest or the Vestry, but no other person or group, may give notice in writing to the Ecclesiastical Authority of the Diocese. Whenever the Standing Committee is the Ecclesiastical Authority of the Diocese, it shall request the Bishop of another Diocese to perform the duties of Bishop under this Canon.

Section 3. Within sixty days of receipt of the written notice the Bishop as chief pastor of the Diocese shall mediate the differences between Rector and Vestry in every informal way which the Bishop deems proper, including the appointment of a consultant to confer in the matter, and may appoint a committee of at least one priest and one lay person, none of whom may be members of the congregation involved, to make a report to the Bishop.

Section 4. If differences between the parties are not resolved after completion of the mediation, the Bishop shall proceed as follows:

(a) The Bishop shall give written notice to the Rector and the Vestry that a godly judgment will be rendered in the matter after consultation with the Standing Committee and that either party has the right within ten days to request in writing an opportunity to confer with the Standing Committee before it consults with the Bishop.

(b) If a timely request is made, the President of the Standing Committee shall set a date for a conference, which will be held within thirty days.

(c) At the conference, each party shall be entitled to representation and to present its position fully.

(d) Within thirty days after the conference or after the Bishop's notice if no conference is requested, the Bishop shall confer with and receive the counsel of the Standing Committee, which shall not be binding upon the Bishop and which the Bishop shall consider along with such other information as the Bishop deems proper; thereafter, the Bishop, as final arbiter and judge, shall render a godly judgment.

(e) Upon the request of either party the Bishop shall explain the reasons for the judgment. If the explanation is in writing, copies shall be delivered to both parties.

(f) If the pastoral relation is to be continued, the Bishop shall require the parties to agree on definitions of responsibility and accountability for the Rector and the Vestry.

(g) If the relation is to be dissolved:

(1) The Bishop shall direct the Secretary of Convention to record the dissolution.

(2) The judgment shall include such terms and conditions including financial settlements as shall seem to the Bishop just and compassionate.

Section 5. In either event the Bishop shall offer appropriate supportive services to the Priest and the congregation.

Section 6. In the event of the failure or refusal of either party to comply with the terms of the judgment, the Bishop may impose such penalties as are consonant with the Constitution and Canons of the General Convention of the Episcopal Church, and of the Diocese of East Carolina, including the following: (a) In the case of a priest, suspend the priest from the exercise of the priestly office until the priest shall comply with the judgment. (b) In the case of the Vestry, invoke any available sanctions including those set forth in Article IV of the Constitution of the Diocese until it has complied with the judgment.

Section 7. For cause, the Bishop may extend the time periods specified in this Canon, provided that all be done to expedite these proceedings. All parties shall be notified in writing of the length of any extension.

Section 8. (a) Statements made during the course of proceedings under this Canon are not discoverable nor admissible in any proceedings under Title IV of the Canons of the Episcopal Church, or under Title III, Canon 7 of the Canons of this Diocese, provided that this does not require the exclusion of evidence in any proceeding under the Canons which is otherwise discoverable or admissible.

(b) In the course of proceedings under this Canon, if a charge is made by the Vestry against the Rector that could give rise to a disciplinary proceeding under Title IV of the Canons of the Episcopal Church or Title III, Canon 7 of this Diocese, all proceedings under this Canon shall be suspended until the charge has been resolved or withdrawn.

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CANON 7  
Trial of Members of the Clergy  
(Effective until June 30, 2011)

Section 1. Whenever any Priest or Deacon of this Diocese is subject to ecclesiastical discipline as set forth in Title IV, Canon 1 of the General Convention, all matters related to such ecclesiastical discipline shall be governed by the provisions of Title IV of the General Convention, which provisions are incorporated by reference as if fully set forth herein.

Section 2. An Ecclesiastical Trial Court of the Diocese shall be established for the trial of any Priest or Deacon subject to its jurisdiction.

Section 3. The Ecclesiastical Trial Court shall consist of three clerical members, two of whom must be priests, and two lay persons, to be elected by the Convention of the Diocese for three year terms. The priests and deacons shall be canonically resident in this Diocese and the lay persons shall be persons eligible for election as lay delegates to the Convention of this Diocese. No member of the Standing Committee shall be eligible to serve on the Ecclesiastical Trial Court.

Section 4. The Convention of this Diocese shall elect at its annual meeting in 1996 [and thereafter every three years at its annual meeting,] three clerical members, two of whom must be priests, and two lay persons, to serve as an Ecclesiastical Trial Court. Any vacancies among the members of the Ecclesiastical Trial Court arising while the Convention is not in session shall be filled for the unexpired term by the Ecclesiastical Authority.

Section 5. Pursuant to Canon IV.4.2 of the Canons of the General Convention, within two months following the Convention of their election, the Ecclesiastical Trial Court of this Diocese shall elect from its members a Presiding Judge.

Section 6. The Standing Committee of the Diocese shall serve as the Diocesan Review Committee for purposes of all proceedings pursuant to Title IV of the Canons of General Convention.

Section 7. The Convention shall appoint a Church Attorney upon nomination by the Bishop. The Church Attorney shall be licensed to practice law in North Carolina and shall be a confirmed adult communicant in good standing in a parish of this Diocese. The Church Attorney shall not be a current member of the Diocesan Review Committee or the Ecclesiastical Trial Court. The Church Attorney is entitled to be reimbursed for all expenses incurred in the performance of the prescribed duties.

CANON 7A  
Ecclesiastical Discipline  
(Effective beginning July 1, 2011)

Section 1. Purpose. Those provisions of Title IV of the Canons of The Episcopal Church which are applicable to the Diocese are hereby incorporated as part of this Title. To the extent, if any, that any of the provisions of this Title are in conflict or inconsistent with the provisions of Title IV of the Canons of The Episcopal Church, the provisions of Title IV of the Canons of The Episcopal Church shall govern. Any terms not defined herein are defined in Title IV of the Canons of The Episcopal Church.

Section 2. Multi Diocese Agreement. The Diocese may enter into an Agreement to develop and share a Disciplinary Board and/or other resources necessary to implement Title IV of the Canons of The Episcopal Church with one or more other dioceses as authorized by Canon IV.5.3(i) of the Canons of The Episcopal Church (an "Agreement"). An Agreement and any amendment to it must be signed by the Bishop and ratified by Convention in like manner as for an amendment to the Diocese's Canons before becoming effective. During the effectiveness of an Agreement, the provisions of this Title below shall apply except as modified by the Agreement.

Section 3. Discipline Structure.

(a) Disciplinary Board. The Board shall consist of eleven persons, six of whom are members of the Clergy and five of whom are Laity.

(b) Clergy Members. The Clergy members of the Board shall be in good standing, and canonically and geographically resident in the Diocese.

(c) Lay Members. The lay members of the Board shall be confirmed Adult Communicants in Good Standing, and geographically resident in the Diocese.

(d) Election. The members of the Board shall be elected by the annual Diocesan Convention. Each member shall be elected for a three (3) year term; except, if a member is elected to fill a vacancy, the term of such member shall be the unexpired term of the member being replaced. The terms of the members shall commence on the day immediately after the conclusion of the Diocesan Convention in which they are elected. The terms of office of the Board shall be staggered and arranged into three classes.

(e) Election of First Disciplinary Board. The Bishop, with the advice and consent of the Standing Committee, shall appoint the initial members of the Disciplinary Board. The term of the initial members of the Disciplinary Board shall be from July 1, 2011 until the conclusion

of the 2012 Diocesan Convention. At the 2012 Diocesan Convention, the Convention shall elect all eleven members of the Disciplinary Board. Of the six clergy members, two shall serve a one year term, two shall serve a two year term, and two shall serve a three year term. Of the five lay members of the Disciplinary Board, one shall serve a one year term, two shall serve a two year term, and two shall serve a three year term. Beginning at the 2013 Diocesan Convention and each Diocesan Convention thereafter all persons elected to the Disciplinary Board shall be elected to a three year term in accordance with the terms of Section 3(d) above.

(f) Vacancies. Vacancies on the Board shall be filled as follows:

(i) If a vacancy is created for any reason other than pursuant to a challenge as provided below, the term of any person selected as a replacement Board member shall be until the next Diocesan Convention. If a vacancy results from a challenge, the replacement Board member shall serve only for the proceedings for which the elected Board member is not serving as a result of the challenge.

(ii) The Standing Committee shall appoint replacement Board members.

(iii) Persons appointed to fill vacancies on the Board shall meet the same eligibility requirements as elected Board members.

(iv) When a vacancy exists, the President of the Board shall notify the President of the Standing Committee and the Bishop of the vacancy and request appointment of a replacement member of the same order as the member to be replaced.

(g) Preserving Impartiality. In any proceeding under this Title, if any member of any panel of the Board at any stage of the process shall become aware of a personal conflict of interest or undue bias, that member shall immediately notify the President of the Board and request a replacement member of the Panel. Respondent's Counsel and the Church Attorney shall have the right to challenge any member of a Panel for conflict of interest or undue bias by motion to the Panel for disqualification of the challenged member. The members of the Panel not the subject of the challenge shall promptly consider the motion and determine whether the challenged Panel member shall be disqualified from participating in that proceeding.

(h) President. Within sixty (60) days following the Diocesan Convention, the Board shall convene to elect a President to serve one annual term beginning upon the day of selection until the date the following year that the next President is selected.

(i) Intake Officer. After consultation with the Board, the Bishop shall appoint one or more Intake Officers. The Bishop shall publish the name(s) and contact information of the Intake Officer(s) throughout the Diocese.

(j) Investigator. After consultation with the President of the Board, the Bishop shall



1 appoint one or more Investigator(s). The Investigator may, but need not, be a Member of the  
2 Church.

3 (k) Church Attorney. Within sixty (60) days following each Diocesan Convention, the  
4 Bishop, with the advice and consent of the Standing Committee, shall appoint an attorney to  
5 serve as Church Attorney for the following calendar year. The person so selected must be a  
6 Member of the Church and a duly licensed attorney, but need not reside within the Diocese.

7  
8 (l) Pastoral Response Coordinator. The Bishop may appoint a Pastoral Response Coor-  
9 dinator, to serve at the will of the Bishop in coordinating the delivery of appropriate pastoral  
10 responses provided for in Title IV.8 of the Canons of General Convention. The Pastoral Re-  
11 sponse Coordinator may be the Intake Officer, but shall not be a person serving in any other  
12 appointed or elected capacity under this Title.

13  
14 (m) Advisors. In each proceeding under this Title, the Bishop shall make available an  
15 Advisor for the Complainant and an Advisor for the Respondent. Persons serving as Advisors  
16 shall hold no other appointed or elected position provided for under this Title, and shall not  
17 include the Chancellor or any Vice Chancellor of this Diocese or any person likely to be called  
18 as a witness in the proceeding. No Respondent or Complainant shall be required to accept the  
19 services of any Advisor made available by the Bishop. Any Respondent or Complainant may  
20 use the services of any Advisor of his or her choice after designating that person as Advisor in  
21 writing to the Intake Officer.

22  
23 (n) Clerk. The Board shall appoint a Board Clerk to assist the Board with records man-  
24 agement and administrative support. The Clerk may be a member of the Board.

25  
26 Section 4. Costs and Expenses.

27 (a) Costs Incurred by the Church. The reasonable costs and expenses of the Board, the  
28 Intake Officer, the Investigator, the Church Attorney, the Board Clerk and the Pastoral Re-  
29 sponse Coordinator shall be the obligation of the Diocese, subject to budgetary constraints.

30  
31 (b) Costs Incurred by the Respondent. In the event of a final Order dismissing the com-  
32 plaint, or by provisions of an Accord approved by the Bishop, the reasonable defense fees and  
33 costs incurred by the Respondent may be reimbursed by the Diocese, subject to budgetary  
34 constraints.

35  
36 Section 5. Records.

37 (a) Records of Proceedings. Records of active proceedings before the Board, includ-  
38 ing the period of any pending appeal, shall be preserved and maintained in the custody of the  
39 Clerk, if there be one, otherwise by the Diocesan offices.

40 (b) Permanent Records. The Bishop shall make provision for the permanent storage of  
41 records of all proceedings under this Title at the Diocese and the Archives of The Episcopal  
Church, as prescribed in Title IV of the Canons of The Episcopal Church.

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**TITLE IV. Church Institutions.****CANON 1****The Episcopal Foundation of The  
Diocese of East Carolina, Incorporated**

Section 1. The Episcopal Foundation of The Diocese of East Carolina, Incorporated, herein called the Foundation, is a diocesan corporation created under the laws of the State of North Carolina for the purpose of holding, managing and investing property of the Diocese of East Carolina, either temporarily, for a specified or indefinite period of time, or permanently, and for the purpose of providing (1) funds, the income from which is to be used for the promotion of new work in the Diocese of East Carolina and for the development of the religious, educational and charitable work of the Protestant Episcopal Church in the Diocese of East Carolina, (2) funds to be used for making loans to parishes, missions, diocesan institutions and church organizations for capital improvements, and (3) funds for capital grants to parishes, missions, diocesan institutions and church organizations for capital improvements.

Section 2. The Foundation is authorized to receive gifts, devises and bequests of real and personal property from individuals, contributions or donations from churches, corporations and organizations, transfers of funds from the Treasurer of the Diocese pursuant to Title I, Canon 5, and transfers of property from the Trustees of the Diocese pursuant to Title I, Canon 12, Section 3. Money or property given by donors to the Foundation without restrictions on disposition or use may be placed in an income fund, a loan fund, a capital grant fund or an unrestricted fund in the discretion of the Board of Directors of the Foundation. Gifts will be accepted subject to restrictions by donors that only income from gifts may be spent, that the principal may be used only for revolving loans or for capital grants, or that the gifts or the income therefrom may be used only for designated purposes in or for the benefit of the Diocese of East Carolina; provided, however, that the Foundation may decline to accept any gift, bequest or devise the purpose of which does not conform to the purposes set out in Section 1 of this Canon and the charter of the Foundation, or which would be burdensome or impractical to administer.

Section 3. The operation of the Foundation shall be under the control of its Board of Directors, who shall be elected by the Diocesan Convention as set out in the by-laws of the Foundation. Foundation income available for expenditure for diocesan purposes, after payment of operating expenses of the Foundation, and funds available for loans and grants to churches or other recipients thereof shall be paid to the Treasurer of the Diocese for disbursement.

Section 4. The Board of Directors of the Foundation shall annually make a report to the Diocesan Convention showing the names of the several funds, trusts or endowments held by it, the sources, dates and amounts thereof, the terms governing the use of principal and income, the



manner in which the funds are invested, the disbursements or payments made during the year and the purposes for which said disbursements have been made. The Board of Directors of the Foundation shall make a similar report to the Executive Council as often as required by the Executive Council and not less frequently than each six months.

## CANON 2

### The Church Pension Fund

Section 1. In conformity with the legislation adopted by the General Convention of 1913, pursuant to which The Church Pension Fund was duly incorporated, and in conformity with the Canon of the General Convention, "Of the Church Pension Fund," as heretofore amended and as it may hereafter be amended, the Diocese of East Carolina hereby accepts and acknowledges The Church Pension Fund, a corporation created by Chapter 97 of the Laws of 1914 of the State of New York as subsequently amended, as the authorized and approved pension system for the clergy of the Protestant Episcopal Church in the United States of America and for their dependents, and declares its intention of supporting said Fund in accordance with its Rules.

Section 2. The Bishop of this Diocese shall appoint annually during the opening of Convention a Church Pension Fund Committee to consist of three presbyters and two lay persons, for a term of one year and until their successors shall have been appointed or qualified, and the Bishop may from time to time fill by appointment any vacancies in said Committee caused by resignation, death or inability to act.

Section 3. The duties of said Committee shall be as follows:

(a) To be informed of, and to inform the Clergy and the Laity of this Diocese of the pension system created by the General Convention and committed to it by the Trustees of the Church Pension Fund, in order that the ordained clergy of the Church may be assured of pension protection for themselves in the event of old age or total and permanent disability and for their surviving spouse and surviving minor children, if any, in the event of death.

(b) To receive reports from The Church Pension Fund from time to time on the status of the pension assessments payable to said Fund, under its Rules and as required by Canon Law, by this Diocese and by Parishes, Missions and other ecclesiastical organizations within the Diocese.

(c) To make an annual report to the Convention of this Diocese on such matters relating to the Church Pension Fund as may be of interest to the said Convention.

(d) To cooperate with the Church Pension Fund in doing all things necessary or advisable in the premises to the end that the Clergy of this Diocese may be assured of the fullest pension protection by said Fund under its established Rules.

1 Section 4. It shall be the duty of this Diocese and of the Parishes and Missions and other eccle-  
2 siastical organizations therein, each through its Treasurer and other proper official, to inform  
3 the Church Pension Fund of salaries and other compensation paid to members of the Clergy by  
4 said Diocese, Parishes, Missions and other ecclesiastical organizations for services rendered,  
5 currently or in the past, prior to their becoming beneficiaries of said Fund, and changes in such  
6 salaries and other compensation as they occur; and to pay promptly to The Church Pension  
7 Fund the pension assessments required thereon under the Canons of the General Convention  
8 and in accordance with the Rules of said Fund.

9  
10 Section 5. It shall be the duty of every member of the Clergy canonically resident in or serv-  
11 ing in this Diocese to inform The Church Pension Fund promptly of such facts as date of birth,  
12 ordination, reception, or marriage, birth of children, deaths and changes in cures or salaries, as  
13 may be necessary for its proper administration and to cooperate with said Fund in such other  
14 ways as may be necessary in order that said Fund may discharge its obligations in accordance  
15 with the intention of the General Convention in respect thereto.

16  
17 Section 6. It shall be the duty of this Diocese and of the Parishes and Missions and other  
18 ecclesiastical institutions and organizations therein, to participate in all medical care, hospi-  
19 talization, health, accident and life insurance plans for clergy which are made mandatory on a  
20 nation-wide basis for clergy of the Episcopal Church by action of the General Convention, or  
21 under its authority, and to pay promptly to The Church Pension Fund the premiums or assess-  
22 ments required to maintain such coverage in accordance with the Rules of the Fund. The Dioc-  
23 esan Convention, or when it is not sitting the Executive Council, shall make all decisions and  
24 take all action to carry out the provisions of this Canon.

25  
26 Section 7. Lay Pension Plans.

27 (a) All Parishes, Missions and other ecclesiastical organizations or bodies subject to the au-  
28 thority of this Diocese, and any other societies, organizations, or bodies in the Church which  
29 under the regulations of The Church Pension Fund have elected or shall elect to come into the  
30 pension system, shall provide all lay employees who work a minimum of 1,000 hours annu-  
31 ally, retirement benefits through participation in the Episcopal Church Lay Employees Retire-  
32 ment Plan (ECLERP) or in an equivalent plan, the provisions of which are at least equal to  
33 those of ECLERP. Such participation shall commence no later than January 1, 1993. At its  
34 commencement, if the plan is a defined benefit plan, the employer contribution shall be not  
35 less than 9 percent of the employee's salary; if the plan is a defined contribution plan, the em-  
36 ployer shall contribute not less than 5 percent and agree to "match" employee contributions of  
37 up to another 4 percent.

38 (b) The employer may impose a minimum age of 21 years and a minimum employment period  
39 not to exceed one year of continuous employment before an employee would be eligible to  
40 participate.

41 (c) The Trustees of The Church Pension Fund shall have authority to increase or decrease the  
contribution percentages as required for the lay pension plan.

## CANON 3

### Trinity Center

Section 1. There shall be a Board of Managers of Trinity Center consisting of twelve persons, clergy and lay, elected by the Convention on the nomination of the Bishop, for three year terms, provided that the terms of the initial members elected by Convention on nomination of the Bishop shall be four members elected for a one year term, four members elected for a two year term, and four members elected for a three year term. The Bishop shall be ex officio Chair of the Board of Managers.

Section 2. The function of the Board of Managers is to oversee the operation and management of Trinity Center, including, but not limited to, the employment of a Director, formulating and administering an annual budget, establishing rules and regulations for sound and efficient management and performing such other duties as may be attendant thereto or directed by Convention.

Section 3. Any vacancy occurring on the Board of Managers may be filled by the Bishop until the next Convention when a new member shall be elected upon nomination by the Bishop for the completion of the unexpired term.

Section 4. The Board of Managers shall make an annual report to Convention.

## CANON 4

### Commission on Planning, Design and Construction

Reserved for future use.

## CANON 5

### Trustees of the University of the South

Section 1. The Convention in the Diocese of East Carolina shall elect one presbyter and two lay communicants to serve for a term of three (3) years as Trustees of the University of the South, which terms shall be staggered.

Section 2. Trustees so elected shall meet the following criteria:

(a) Trustees shall be personally committed to the aims and purposes of the University as set forth in its Mission Statement and Constitution, Ordinances and other governing documents.

(b) Each Trustee shall demonstrate his or her personal commitment to the University by, among other things, attending the Board of Trustees annual May meeting, such other special meetings as may be called, and one orientation session for new Trustees, which sessions are

held immediately prior to each annual meeting. Trustees shall also familiarize themselves with the Trustee Handbook and the University's governing documents, including its charter, as amended, Constitution and Ordinances.

(c) Trustees shall serve as direct communicators between the University and the Diocese from with the Trustee was elected, and shall timely inform the Diocese of the actions of the Boards of Trustees and Regents and the University administration.

(d) Trustees shall provide a meaningful level of annual financial support to the University as a symbol of their commitment to its mission and financial well-being.

Section 3. In the event a Trustee becomes unwilling or unable to serve, the Bishop of this Diocese shall nominate a qualified communicant to complete the remainder of the term.

## **TITLE V. Amendment; Effective Date; Repealer.**

### **CANON 1**

#### **Amendment of Canons**

Section 1. Amendments to the Canons shall be made in accordance with Article XV of the Constitution, and shall take effect upon their passage, unless otherwise ordered by the Convention.

Section 2. The Chair of the Committee on Constitution and Canons, together with the Chancellor and the Secretary of Convention, or the designees of each of them, shall review all changes made to the Constitution and Canons within 120 days after the Convention adjourns. This subcommittee shall be known as the Editing Subcommittee and shall have the power to correct references made in any Canon to another, to renumber and determine the proper arrangement of the Constitution and Canons, and make minor grammatical or editorial corrections that do not alter or change the substantive meaning or purpose of the enacted amendment, which changes shall then be certified by Executive Council. The Secretary of Convention shall publish the certified changes.

Section 3. (a) If a Canon, a Section of a Canon or Clause of a Section of a Canon is to be amended or added, the enactment shall be in substantially one of the following forms:

(i) "Canon (cited as provided in Title V, Canon 4) is hereby amended by adding a Section (or Clause) reading as follows: (here insert the text of the amendment or addition);" or

(ii) Canon (cited as provided in Title V, Canon 4) is hereby amended by adding Section (or Clause) reading as follows: (here insert the text of the new Section or Clause)."

(b) If amendments are to be made at one meeting of the Annual Convention to more than one-half of the Canons in a single Title of the Canons, the enactment may be in the following form: "Title (number) of the Canons is hereby amended to read as follows: (here insert the

1 new wording of all Canons in the Title whether or not the individual Canon is amended).”  
2 (c) In the event of insertion of a new Canon, or a new Section or Clause in a Canon, or of the  
3 repeal of an existing Canon, or of a Section or Clause, the numbering of the Canons, or of a  
4 division of a Canon, which follows shall be changed accordingly without the necessity of en-  
5 acting an amendment or amendments to that effect.  
6

## 7 CANON 2

### 8 Effective Date of Canons

#### 9

10 These canons shall become effective upon ratification by the Convention of the Diocese of  
11 East Carolina, and all subsequent canons and amendments ratified by the Convention of the  
12 Diocese shall take effect immediately upon their ratification unless otherwise specified in the  
13 newly adopted canon or amendment. Additional canons enacted by the Convention of the  
14 Diocese shall be grouped under the appropriate title, and numbered consecutively within the  
15 separate titles of the canons.  
16

## 17 CANON 3

### 18 Official Copies of Constitution and Canons

#### 19

20  
21 There shall be provided by the Secretary of the Convention three official copies of the Consti-  
22 tution, Canons and Rules of Order as they now exist, each certified by the Secretary that it is  
23 a correct copy. One shall be delivered to the Bishop of the Diocese, one kept by the Secretary  
24 of the Diocese, and one delivered to the Chancellor of the Diocese; and as changes are made  
25 from time to time certified copies of said changes shall be furnished by the Secretary to each  
26 of said officials to the end that there shall always be preserved for the use of the officials of the  
27 Diocese three sets of these documents.  
28

## 29 CANON 4

### 30 Citation of Canons

#### 31

32  
33 All references to the Canons of the Diocese of East Carolina shall refer to Title, Canon and  
34 Section and Clause number, if any, in the following form: the Title, the Canon, the Section  
35 and the Clause, in each case separated by a period.  
36

## 37 CANON 5

### 38 Repealer of Prior Canons

#### 39

40 All former canons of the Diocese of East Carolina, not specifically incorporated in these re-  
41 vised canons, are hereby repealed. Ratified in Convention and effective, February 13, 1993.



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## Rules of Order

### RULES OF ORDER FOR CONVENTION

I. On the first day of the Convention, the Holy Eucharist shall be celebrated.

II. At the time appointed, the delegates shall assemble for the organization of the Convention and the transaction of business. The Presiding Officer shall call the Convention to order and ascertain if there is a quorum present, and upon it appearing that there is a quorum present as required by Article VI of the Constitution, the Convention shall elect a Secretary and shall then proceed with the transaction of the business of Convention as set out in the Canons and these Rules of Order.

III. Convention shall elect officers as provided in the Constitution and Canons.

IV. The Bishop shall appoint all Committees unless otherwise provided by Constitution or Canon.

V. The Presiding Officer of Convention shall be determined in accordance with Article IV of the Constitution of the Diocese.

VI. The order of business proposed by the Presiding Officer and adopted by the Convention shall be the regular order of business, subject to change by the Presiding Officer as provided in Rule XXI or by majority vote of the Convention.

VII. After the Presiding Officer has taken the chair, no member shall continue standing, except to address the chair.

VIII. Speakers shall address the chair, and shall confine themselves to the point in debate.

(1) No motion shall be considered unless seconded, and if required, reduced to writing. All resolutions, except resolutions presented in conjunction with Department, Committee and Commission reports that are given on the second legislative day, memorials and resolutions of appreciation, shall be introduced on the first legislative day of the Annual Convention and voted on the second legislative day. Those resolutions presented in conjunction with Department, Committee and Commission reports that are given on the second legislative day shall be voted on by the Convention on the second legislative day. All resolutions regardless of type shall be made in writing.

(2) Any delegate may submit a resolution on or before December 31 prior to the Annual Convention by submitting it in writing to the Secretary of Convention. Resolutions received by December 31 will be published prior to the Annual Convention.

(3) Resolutions submitted after December 31 must be signed by ten delegates from three different parishes, and submitted to the Secretary of Convention no later than 10:00 AM on the first legislative day of Convention for introduction.

IX. When the Presiding Officer is putting any question to a vote, the members shall continue in their seats, and shall not hold any private conversation.

X. When a question is under consideration, no other motion shall be in order, except a motion to lay on the table, to postpone to a certain time, to postpone indefinitely, to commit, to amend, or to divide; and motions for any of these purpose shall have precedence in the order herein named. The motions to lay on the table and to adjourn shall always be in order, and shall be decided without debate; and of these the motion to adjourn shall take precedence.

XI. If the question under debate contains several distinct propositions, the same shall be divided at the request of any member, and a vote taken separately, except that a motion to strike out and insert shall be inadvisable.

XII. All motions to amend shall be made in writing and, after being read to the Convention, shall be immediately submitted to the Secretary of Convention. All motions to amend shall be considered in the order in which they are made.

XIII. When a proposed motion to amend is under consideration, a substitute to the whole matter may be received. Any motion to substitute shall be made in writing and, after being read to the Convention, shall be immediately submitted to the Secretary of the Convention.

XIV. A motion to reconsider any vote shall not be in order, except on the same day on which the vote is taken. Provided, always that a vote or question may be reconsidered at any time by the consent of two-thirds of the Convention, provided further, that no motion to reconsider shall be made on the last day of the Convention, except on a vote or question taken on that day.

XV. The reports of all committees shall be in writing and shall be received without motion for acceptance, unless recommitted. All reports recommending or requiring any action or expression of opinion by the Convention shall be accompanied by a corresponding resolution.

XVI. The Presiding Officer shall decide all questions of order without debate, but any member may appeal the decision. On such appeal no member shall speak more than once without leave.



1 XVII. No member shall be absent from the session of the Convention without leave of the Pre-  
2 siding Officer. When the Convention is about to rise, every member shall keep his or her seat  
3 until the Presiding Officer leaves the chair.

4  
5 XVIII. On motion duly put and carried, the Convention may resolve itself into a Committee of  
6 the Whole, with or without closed doors, for the purpose of discussing such subjects as may be  
7 approved by the Convention.

8  
9 XIX. The Presiding Officer may select and announce subjects for discussion: Provided, that if  
10 the motion to go into a Committee of the Whole has specified the subject to be discussed, that  
11 subject shall be disposed of.

12  
13 XX. The rules of order or any one of them may be suspended by a majority vote of the Conven-  
14 tion whenever the Presiding Officer decides that an urgent matter should come before that Con-  
15 vention for prompt action.

16  
17 XXI. The Presiding Officer may in his or her discretion, to expedite the business of the Con-  
18 vention, transpose the regular order of business.

19  
20 XXII. Where a question arises which is not controlled by any of the existing rules of order, the  
21 Diocesan Convention shall follow the rules of the General Church pertaining to said question,  
22 and if it has no rules applicable thereto, then the Diocesan Convention shall be governed by the  
23 current edition of Roberts Rules of Order.

**The Charter of  
The Episcopal Foundation of the  
Diocese of East Carolina Incorporated**  
(As Amended)

1st. The name of this Corporation is The Episcopal Foundation of The Diocese of East Carolina, Incorporated.

2nd. The location of the principal office of the corporation in this State is at Kinston, in the County of Lenoir, but it may have one or more branch offices and places of business in the Diocese of East Carolina.

3rd. This Corporation is formed by the Diocese of East Carolina of the Protestant Episcopal Church exclusively for religious; educational and charitable purposes, including the purpose of holding, managing and investing property of the Diocese of East Carolina, either temporarily, for a specified or indefinite time, or permanently, and the purpose of providing (1) funds, the income from which is to be used for the promotion of new work in the Diocese of East Carolina and for the development of the religious, educational and charitable work of the Protestant Episcopal Church in the Diocese of East Carolina, (2) funds to be used for making loans to parishes, missions, diocesan institutions and church organizations for capital improvements and (3) funds for capital grants to parishes, missions, diocesan institutions and church organizations for capital improvement.

4th. And for the purposes herein specified, the Corporation shall have the right to receive by Will, Deed, gift or otherwise; to hold, own, sell and dispose of real, personal and mixed property of every kind and description, and the Corporation shall also have the authority to be named as a beneficiary in policies of life insurance and act as such beneficiary.

5th. The Corporation shall have authority in its corporate name to buy, sell, convey and lease real and personal property; and invest or otherwise dispose of any and all property belonging to the Corporation when authority therefore has been duly given as provided by the By-Laws of the Corporation, and shall have such other powers, privileges and authority as are given by the laws of the State of North Carolina now enacted or which may be hereafter enacted.

6th. The Corporation shall not have members or capital stock and no stock or shares shall be issued. No incorporator, director or officer shall at any time be considered to be the owner of any of the assets, property or income of the Corporation, nor shall he, by distribution, liquidation, dissolution or in any other manner, be entitled to or receive any of said assets, property or income, all of which shall be devoted exclusively and forever to the purpose of the Corpo-

1 ration or disposed of as hereinafter provided. The Corporation is not organized and shall not  
2 operate for profit, and not part of its net earnings shall inure or may lawfully inure to the ben-  
3 efit of any private shareholder, incorporator, director, officer or individual. The above provi-  
4 sions, however, shall not prevent the payment of reasonable compensation to any person, orga-  
5 nization, firm or corporation for services rendered to this Corporation. No substantial part of  
6 the activities of the Corporation shall consist of carrying on propaganda, or otherwise attempt-  
7 ing to influence legislation. The Corporation shall not participate in, or intervene in (including  
8 the publishing or distributing of statements) any political campaign on behalf of any candidate  
9 for public office. The Corporation shall not lend any part of its assets, property or income to  
10 any political campaign on behalf of any candidate for public office. The Corporation shall  
11 not lend any part of its assests, property or income to any incorporator, director or officer of,  
12 or any substantial contributor to, the Corporation, to any member of the family of any such  
13 person, or to any corporation controlled by any such person; nor shall the Corporation pay any  
14 compensation in excess of a reasonable allowance for salaries or other compensation for per-  
15 sonal service actually rendered, to any such persons or corporations; nor shall the Corporation  
16 make any part of its services available on a preferential basis to any such persons or corpora-  
17 tions; nor shall the Corporation make any substantial purchase of its securities or other prop-  
18 erty to any such persons or corporations for other than an adequate consideration in money or  
19 money's worth; nor shall the Corporation engage in any other transaction which results in a  
20 substantial diversion of its assests, property or income to any such persons or corporations.  
21 The Corporation shall not (i) accumulate its income if any such accumulations are unrea-  
22 sonable in amount or duration in order to carry out the religious, educational and charitable  
23 purpose for which it is organized or (ii) use any such accumulated income for purposes or  
24 functions other than the religious, educational and charitable purpose for which it is organized  
25 or (iii) invest any such accumulated income in such a manner to jeopardize the carrying out  
26 of the religious, educational and charitable purposes for which it is organized. The Corpora-  
27 tion shall distribute its income for each taxable year at such time and in such manner as not  
28 to become subject to the tax on undistributed income imposed by Section 4942 of the Internal  
29 Revenue Code of 1954, or corresponding provisions of any subsequent federal tax laws. The  
30 Corporation shall not engage in any act of self-dealing as defined in Section 4941 (d) of the In-  
31 ternal Revenue Code of 1954, or corresponding provisions of any subsequent federal tax laws.  
32 The Corporation shall not retain any excess business holdings as defined in Section 4943 of  
33 the Internal Revenue code of 1954, or corresponding provisions of any subsequent federal  
34 tax laws. The Corporation shall not make any investments in such manner as to subject it to  
35 tax under Section 4944 of the Internal Revenue Code of 1954, or corresponding provisions of  
36 any subsequent federal tax laws. The Corporation shall not make any taxable expenditures as  
37 defined in Section 4945 (d) of the Internal Revenue Code of 1954, or corresponding provision  
38 of any subsequent federal laws. It is intended that the Corporation shall qualify as an organi-  
39 zation (I) which is exempt from income taxes under the United States Internal Revenue Code  
40 of 1954 and corresponding provisions of subsequent federal tax laws and under any applicable  
41 laws of the State of North Carolina from time to time in effect and (II) contributions to which

1 are deductible for income, gift and estate tax purposes under said Internal Revenue Code of  
2 1954 and corresponding provisions of subsequent federal tax laws and under any applicable  
3 laws of the State of North Carolina from time to time in effect. In the event the Corporation is  
4 liquidated or dissolved, voluntarily or involuntarily the assets and property of the Corporation,  
5 after payment or arrangement for payment of its debts and obligations, shall be transferred,  
6 conveyed and delivered to the Trustees of the Diocese of East Carolina; provided, that any  
7 funds or property held by the Corporation upon any condition requiring the return, transfer or  
8 conveyance of said funds or property, or the unused portion thereof, upon liquidation or dis-  
9 solution of the Corporation shall be returned, transferred or conveyed in accordance with said  
10 condition.

11  
12 7th. The Trustees heretofore elected and now serving shall hereafter be known and designated  
13 as Directors and shall continue to serve in their respective offices until their successors have  
14 been duly elected and qualified, and said Directors shall be vested with all the same rights and  
15 subject to the same responsibilities as when designated as Trustees.

16  
17 8th. Subject to the approval of the Diocesan Convention, the Directors shall have full power  
18 and authority to promulgate, alter and amend such By-Laws, rules and regulations as in their  
19 discretion will best promote the interest and purpose for which this corporation is created.

20  
21 9th. The period of existence of this Corporation is unlimited.

22  
23 The original Charter was revised and rewritten by Certificate of Amendment filed March 26,  
24 1957, in the Office of Secretary of State.

25  
26 An amendment rewriting the 3rd and 6th articles was adopted by the Directors and approved  
27 by the Diocesan Convention January 29, 1971. Articles of Amendments were filed June 17,  
28 1971, in the Office of Secretary of State.

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**By-Laws of the Episcopal Foundation  
of the Diocese of East Carolina  
Incorporated  
(As Amended)**

ARTICLE I: The officers of the Corporation shall be a Chairman; a Vice Chairman; a President; a Vice President; a Secretary; and a Treasurer; and such other officers as the Directors from time to time deem advisable. The office of Secretary and the office of Treasurer may be held by the same individual.

ARTICLE II: The seal of the Corporation shall be in the following form, to wit-the word "Seal" surrounded by two concentric circles with the words "The Episcopal Foundation of The Diocese of East Carolina, Incorporated" in the margin between circumference of the two said circles.

ARTICLES III: The affairs of the Corporation shall be managed by a Board of Directors of not less than seven (7) persons and not more than thirty (30) persons to be nominated by the Bishop of the Diocese and elected by the Diocesan Convention. The Trustees of the Diocese shall at all times be members of the Board of Directors, nominated and elected as described, and they shall be included in determining the number of directors within the above limits. Such management shall be in accordance with the By-Laws of the Corporation; provided however that the Bishop of the Diocese of East Carolina shall be at all times Chairman of the board of Directors and the Chancellor of the Diocese Vice Chairman of the Board; provided also that the Bishop Coadjutor shall be a member of the Board of Directors. The members of the Board of Directors shall be elected for a term of four years, unless otherwise specified at the time of election, by the Diocesan Convention in session at the time of the expiration of the term of their predecessors in office, and such retiring Directors shall hold office until their successors are elected and qualified.

ARTICLE IV: The exact number of the Board of Directors, within the above limits, may be increased or decreased from time to time, as the affairs of the Corporation may render proper, by the Annual Convention of the Diocese of East Carolina, upon nomination by the Bishop. Upon nomination by the Bishop, associate Directors not exceeding five (5) in number, may be appointed by the Directors of the Corporation from time to time to serve from the date of their appointment until the adjournment of the next Annual Diocesan Convention. All Directors, other than the Bishops of the Diocese, shall be persons who are interested in the work of the Episcopal church in the Diocese of East Carolina. The removal of any Director from the Diocese of East Carolina or the severance of his membership in the Protestant Episcopal Church in the Diocese of East Carolina shall automatically work a cancellation of his position



1 as a Director in By-Laws of the Episcopal Foundation this Corporation. And all vacancies  
2 occurring on said Board of Directors shall be filled by the Board and such persons elected to  
3 fill such vacancies shall hold office for the unexpired portion of the terms of their respective  
4 predecessors.

5  
6 ARTICLE V: The annual meeting of the Directors of the Corporation shall be held on the day  
7 prior to the assembling of the Annual Diocesan Convention of the Diocese of East Carolina, at  
8 the place where said Convention is to be held. If for any cause the meeting is not held on the  
9 day preceding the assembling of said Convention, it shall be held during the time of the Con-  
10 vention or as soon thereafter as is convenient. If for any reason the said annual meeting is not  
11 held at one of the times above provided, it shall be held at a time and place to be  
12 fixed by the Bishop after conference with the President and Secretary.

13  
14 ARTICLE VI: General or special meetings of the Directors of the Corporation may be called  
15 by the President or any three members of the Board of Directors at such time and place as  
16 shall be indicated in such call after at least three days notice by mail to all of the members of  
17 the Board of Directors.

18  
19 ARTICLE VII: There shall be an Executive Committee consisting of the Bishop and the Presi-  
20 dent of the Corporation, who are Ex-Officio members of said Executive Committee, and five  
21 Directors who shall be elected annually by the Board of Directors from its membership. The  
22 Secretary of the Executive Committee shall be appointed by the President of the Corporation  
23 but the Secretary need not be a Director of the Corporation. The Bishop or the President of  
24 the Corporation, together with three of the other members of the Executive Committee, shall  
25 constitute a quorum for the transaction of business and shall by majority vote possess and ex-  
26 ercise all the powers and duties of the  
27 Board of Directors with reference to all matters, but only when the Board of Directors is not  
28 in reference to all matters, but only when the board of Directors is not in session. The Execu-  
29 tive Committee shall keep a record of all of its proceedings which shall be certified by the  
30 Secretary of the Executive Committee under his hand and which record shall be read at the  
31 next meeting of the Board of Directors. The Secretary of the Executive Committee shall call  
32 meetings of the Executive Committee upon the request of the Bishop or of the President or  
33 upon request of any three members of the Executive Committee.

34  
35 ARTICLE VIII: All conveyances of real property by the Corporation shall be executed in the  
36 name of the corporation by the President or the Vice President and attested by the Secretary  
37 or Assistant Secretary of the Corporation and the corporate seal attached thereto. No convey-  
38 ances of real estate or bills of sale or transfers of securities, or stocks or other personal prop-  
39 erty shall be made except by authority of a resolution duly passed by majority vote at a duly  
40 constituted meeting of the Executive Committee.

1 ARTICLE IX: The duties of the secretary and the duties of the treasurer shall be prescribed by  
2 the Board of Directors of the Corporation.

3  
4 ARTICLE X: A majority of the total number of Directors shall be necessary to constitute a  
5 quorum for a valid meeting of the Board of Directors for the transaction of business and per-  
6 formance of duties imposed on the Board of Directors by the Charter of this Corporation or by  
7 the By-Laws thereof.

8  
9 ARTICLE XI: The Directors shall designate a depository for the Funds of the Foundation,  
10 which depository may also be Custodian of all securities of the Foundation, and the Directors  
11 in their discretion may authorize the depository and Custodian to also act as Fiscal Agent for  
12 the Foundation. The Fiscal Agent selected by the Executive Committee of the Foundation  
13 shall be approved by the Board of Directors.

14  
15 ARTICLE XII: At the Annual Diocesan Convention at which Directors of the Corporation are  
16 to be elected as hereinbefore provided, the number of Directors for the ensuing term of four  
17 years shall be fixed by the Convention and the Convention shall then elect the number of Di-  
18 rectors so specified who shall hold office for four years from the adjournment of the Conven-  
19 tion at which they are elected until their successors are elected and qualified.

20  
21 ARTICLE XIII: The Bishop of the Diocese of East Carolina shall Ex-Officio be a member of  
22 all of the Committees of the Board of Directors. The Chancellor of the Diocese of East Caro-  
23 lina shall Ex-Officio be a member of the Board of Directors.

24  
25 ARTICLE XIV: These By-Laws may be altered, amended or repealed at any meeting of the  
26 Board of Directors. Such change in By-Laws shall be reported to the next Annual Diocesan  
27 Convention for its consideration and approval.

28  
29 ARTICLE XV: The Charter of the Foundation may be altered or amended by the Board of  
30 Directors. Such alteration or amendment shall not be legally implemented under the laws of  
31 North Carolina until the same shall have been reported to the next Annual Diocesan Conven-  
32 tion.



## Bequest Form

### SUGGESTED FORMS FOR BEQUEST TO THE EPISCOPAL FOUNDATION

#### FOR THE CONTINUATION AND EXPANSION OF THE WORK OF THE CHURCH IN THE DIOCESE OF EAST CAROLINA

“I give, devise and bequeath to the Episcopal Foundation of the Diocese of East Carolina, Incorporated, the sum of \$\_\_\_\_\_ (or the following property: \_\_\_\_\_) for its corporate purposes.”

“I give, devise and bequeath to the Episcopal Foundation of the Diocese of East Carolina, Incorporated, the sum of \$\_\_\_\_\_ (or the following property: \_\_\_\_\_) to be invested and reinvested and the income only used for its corporate purposes.”

The President of the Foundation will be glad to confer with you or your attorney concerning any gift or bequest you may wish to make to the Episcopal Foundation. For more information call 252-522-0885 or correspondence may be directed to: President of the Foundation, Post Office Box 1336, Kinston, NC 28503.



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The Episcopal Diocese of East Carolina  
Mail: Post Office Box 1336 Kinston, NC, 28503  
Location: 705 Doctors Drive Kinston NC, 28501  
Phone: 252-522-0885 Fax: 252-523-5272  
[www.diocese-eastcarolina.org](http://www.diocese-eastcarolina.org)

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