



Office for
Transition
Ministry

Ministry Portfolio

Full Portfolio (last updated Jul 22, 2025)

Christ Church, Elizabeth City, NC, East Carolina

200 S. McMorris Street, Elizabeth City, NC 27909, United States

Contact:

Rector / Vicar / Priest-in-Charge | Receiving Names until 09/15/25.

slallen@diocese-eastcarolina.org

Weekly Average Sunday
Attendance (ASA)

130

Number of Weekend
Worship Services

3

Number of Weekday
Worship Services

6

Number of Other per Month
Worship Services

Current Annual
Compensation

Cash Stipend

Housing / Rectory Detail

Utilities

SECA reimbursement

Compensation Available for
New Position

\$107300

Housing Available for

Pension Plan

**We're in compliance with
CPF requirements.**

Healthcare Options

Full family

Dental

Yes

Housing Equity Allowance in
budget

Annual Equity Amount

Vacation Weeks

4

Vacation Weeks Details

Continuing Education Weeks

2 (standard)

Continuing Education Weeks
Details

Continuing Education
Funding in budget

\$501-\$1000/year

Sabbatical Provision

Yes

Travel/Auto Account

Yes

Other Professional Account

Yes

Salary based on Diocese of East Carolina guidelines and is negotiable.



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Describe a moment in your worshipping community's recent ministry which you recognize as one of success and fulfillment.

CEC would like to recognize how we persevered during the pandemic. Our congregation created safe ways to continue our worship, i.e. outdoor worship services in the Episcopal cemetery, on-line videos of church history, and parishioner well-checks by email. We now offer virtual opportunities for those at home and afar.

How are you preparing yourselves for the Church of the future?

Created a successful capital campaign Emphasis on Youth program Robinson Endowment

Please provide words describing the gifts and skills essential to the future leaders of your worshipping community.

pastoral care, preaching, community engagement, spiritual leadership

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Describe your liturgical style and practice for all types of worship services provided by your community.

Traditional

How do you practice incorporating others in ministry?

Lay Readers / Celebrants / Acolytes / Ushers/ Greeters/ Coffee Hour/ Altar Guild/ Sunday School Volunteers/ Reception volunteers/ Hospitality teams/ Librarians/ Choir/ Handbell Choir/ Cemetery Clean Up/Great Easter Vigil with other area Episcopal churches, choir members, parishioners, and priests.

As a worshipping community, how do you care for your spiritual, emotional and physical well-being?

At CEC, we deeply value the holistic well-being of our members. We believe that spiritual, emotional, and physical health are interconnected, and we strive to nurture each aspect of well-being in various ways: Spiritual Well-being: Our primary focus is on nurturing our spiritual lives through regular worship, prayer, and participation in the sacraments. Our Sunday services, Bible studies, prayer groups and Evensong services provide opportunities for spiritual growth, connection with God, and support from one another. We also offer seasonal retreats and reflection times for deeper renewal and to strengthen our individual and collective relationship with God. Emotional Well-being: We foster an environment of compassion, openness, and support, where members can find comfort and encouragement in times of personal struggle or joy. Physical Well-being: Our church community encourages physical well-being through a variety of initiatives. This includes hosting occasional health-focused events, providing meals for those in need, and supporting outreach efforts to care for the underserved in our area.

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How do you engage in pastoral care for those beyond your worshipping community?

Mission trips to Ecuador, Florida, Western North Carolina and Honduras. Stations of the Cross, SOULs Feeding Ministry, Food Bank of the Albemarle volunteers and donations; SOULs Feeding Ministry and Food Bank of Albemarle: volunteers and donations.

Describe your worshipping community's involvement in either the wider Church or geographical region.

Acolyte festivals, Happening, Diocesan Youth Winter Retreats at Camp Trinity, Diocesan Convention

Tell about a ministry that your worshipping community has initiated in the past five years. Who can be contacted about this?

Summer Vacation Bible School – 65 children (Whitney or Chris Pullet), Brotherhood of St. Andrew, Kirkin of the Tartan - Frank Heath, Annual Lenten worship services and luncheon hosted by ECW -The Rev. Anne Dale Schola Cantorum service

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What is your practice of stewardship and how does it shape the life of your worshipping community?

Personal Thank you note from the rector, Annual Meeting, Stewardship program during worship,
Designated Stewardship Vestry Member, Stewardship Kick- off Breakfast

What is your worshipping community's experience of conflict? And how have you addressed it?

Christ Church was not immune to the 2007-2009 disruption in the Anglican Communion. Some long-term members left our church and created a new church. Now, many of those former members have come back to our church.

What is your experience leading/addressing change in the church? When has it gone well? When has it gone poorly? And what did you learn?

As with most churches, Christ Church has experienced many of the same modern trends, as noted above; continuity has been our guiding path.



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Prior Incumbents

Name	Position Title	Date Begun	Date Ended
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Name	Position Title	Date Begun	Date Ended
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Name	Position Title	Date Begun	Date Ended
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Church School Yes		Number of Teachers/Leaders for Children School 8	Number of Students for Children School 35
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Number of Teachers/Leaders for Teen/Young Adults School	Number of Students for Teen/Young Adults School	Number of Teachers/Leaders for Adults School 1	Number of Students for Adults School 20
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Day School	Number of Students for Day School	Number of Teachers for Day School	Number of Total Staff for Day School
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Contact:
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Worshipping Community Web site: www.christchurchcity.org

Media Links:

> <https://www.facebook.com/ChristChurchElizabethCity>
> https://www.instagram.com/cec_eyc_elizabethcity/

Online References:

Languages Significantly Represented:

Provide Worship or Classes in:

To apply, send cover letter, resume, and OTM portfolio to Rev. Stephanie Allen, Canon for Leadership Development; slallen@diocese-eastcarolina.org

References

Bishop:

Rt. Rev. Robert Skirving

rskirving@diocese-eastcarolina.org

Diocesan Transition Minister

Rev. Stephanie Allen

slallen@diocese-eastcarolina.org; 252-522-0885

Current Warden/Board Chair

Previous Warden/Board Chair

Search Chair

Parish/Institution

Local Community Leader