
Journal of Convention



The Episcopal Diocese of
East Carolina

2022

JOURNAL OF THE
ONE HUNDRED THIRTY-NINTH
ANNUAL CONVENTION
OF THE
PROTESTANT EPISCOPAL CHURCH
IN THE
DIOCESE OF EAST CAROLINA
IN
WILMINGTON, NORTH CAROLINA
JUNE 4, 2022

Including the Constitution,
Canons and Rules of Order

Charter and By-laws
of the Episcopal Foundation

Table of Contents

Mission Statement	1
Directory of the Diocese	2
Diocesan House Staff	8
Directory of Churches	9
Canonical Listing of Clergy	18
Necrology	27
List of Lay Delegates	28
Journal of Proceedings	35
Bishop’s Address	43
Bishop Diocesan’s 2021 Official Acts	48
Resolutions Adopted at Convention	51
Executive Council Minutes	60
139th Convention Reports	84
Convention Committee	84
Cursillo.....	84
Dept of Lifelong Christian Formation, Youth, College Campus and Young Adult Ministries.....	85
Episcopal Farmworkers Ministry.....	89
Episcopal Relief & Development and Disaster Relief.....	90
Foundation of East Carolina	91
Historically Black Congregations.....	92
Interfaith Refugee Ministry.....	93
Kanuga	94
Racial Healing.....	96
Spanish-Language Committee.....	97
Trinity Center.....	97
Sewanee: University of the South.....	98
Standing Committee.....	99
Financial Reports	102
Financial Statistics of Congregations and Missions	102
Vital Statistics of Congregations and Missions	105

2021 Treasurer’s Report.....	107
2022 Adopted Operating Budget	111
Foundation: General Funds	115
Constitution	119
ARTICLE I- Territorial Limits.....	119
ARTICLE II- Accession to Constitution of Protestant Episcopal Church in the United States of America	119
ARTICLE III- Time and Place of Meeting of Annual Convention.....	119
ARTICLE IV- Personnel of Convention	120
ARTICLE V- Powers of Convention	121
ARTICLE VI- Quorum	121
ARTICLE VII- Voting by Convention.....	122
ARTICLE VIII- Officers of Convention.....	122
ARTICLE IX- Standing Committee	123
ARTICLE X- Organization of Missionary Congregations	124
ARTICLE XI- Authority of Rectors	124
ARTICLE XII- Canons for Trial of Clergymen.....	124
ARTICLE XIII- Rule of Voting for Election of a Bishop, Bishop Coadjutor, or Bishop Suffragan	124
ARTICLE XIV- Qualifications for Voting in Parochial and Mission Elections: Definitions.....	125
ARTICLE XV- Method of Amending Canons.....	125
ARTICLE XVI- Method of Amending the Constitution	126
ARTICLE XVII- When Amendments Become Effective.....	126
Canons of the Diocese of East Carolina	127
TITLE I. Convention of the Diocese; Diocesan Officers and Representatives	127
CANON 1- Members of Convention.....	127
CANON 2- Worship at Convention	129
CANON 3- Rules of Order	130
CANON 4- Secretary	130
CANON 5- Treasurer.....	131
CANON 6- Chancellor	131

CANON 7- Historiographer.....	132
CANON 8- The Executive Council	132
CANON 9- Deputies to General Convention	135
CANON 10- Delegates to Provincial Synod	136
CANON 11- Trustees of the Diocese.....	137
CANON 12- Diocesan Commission on Ministry	138
TITLE II: Deaneries; Parishes and Missions of the Diocese	139
CANON 1- Deaneries	139
CANON 2- Congregations of the Diocese.....	140
CANON 3- Parish Meetings	142
CANON 4- Vestries	143
CANON 5- Duties of the Members of the Church	146
CANON 6- Dissolution and Suspension of Parishes and Missions.....	146
CANON 7- Archdeacon	147
TITLE III. Bishops, Priests and Deacons	147
CANON 1- The Election of a Bishop, Bishop Coadjutor or Bishop Suffragan.....	147
CANON 2- Salary of the Bishop	148
CANON 3- Call of a Minister; Clergy Assistants.....	148
CANON 4- Registration, Reports, etc.	150
CANON 5- Clergy Liable to Missionary Duty.....	151
CANON 6 -Dissolution of the Relationship between Congregation and Priest	151
CANON 7- Ecclesiastical Discipline.....	153
IV. Church Institutions	156
CANON 1- The Episcopal Foundation of The Diocese of East Carolina, Incorporated	156
CANON 2- The Church Pension Fund	157
CANON 3- Trinity Center	159
CANON 4- Commission on Planning, Design and Construction.....	159
CANON 5- Trustees of the University of the South.....	160
TITLE V. Amendment; Effective Date; Repealer	160
CANON 1- Amendment of Canons	160

CANON 2- Effective Date of Canons.....	161
CANON 3 - Official Copies of Constitution and Canons.....	161
CANON 4 - Citation of Canons.....	162
CANON 5- Repealer of Prior Canons	162
Rules of Order	163
The Charter of the Episcopal Foundation	166
By-Laws of the Episcopal Foundation	169

Mission Priorities

We are the Diocese of East Carolina, children of God, called to follow Jesus and to continue in the ways of The Episcopal Church. God blesses us in the beauty and bounty of the land where we live and through the diversity of the people with whom we share life. As Church, we are called to be good stewards of all of God's gifts, and to use them to restore all people to unity with God and each other in Christ.

We have discerned that God's Holy Spirit is calling us to:

LEAD by supporting each of our worshipping communities and diocesan ministries to identify and equip lay and clergy leadership who will engage them in more fully living into the promises of our Baptismal Covenant

LEARN by developing and hosting collaborative opportunities for life-long formation for the ministry of all the baptized, to be offered in person and online across the diocese

SERVE by encouraging every congregation to strengthen or build local networks with ecumenical, interfaith, and other community partners for the purpose of serving the needs of the most vulnerable in their midst

HEAL by advocating for justice and peace for all of God's children, working together to remove obstacles that prevent equitable access to resources, while building bridges of reconciliation for the divisions between us

**2022 CANONICALLY REQUIRED ELECTED OFFICES
OF THE DIOCESE OF EAST CAROLINA**

NOMINATED AND ELECTED BY CONVENTION

DISCIPLINARY BOARD

Ms. Nan Fiebig to 2023

Mr. Jim Hayes to 2023

The Rev'd Paul Canady to 2023

The Rev'd Farrell Graves to 2024

The Rev'd Eric Mills to 2025

Mr. David Tousignant to 2025

Mr. David DuBussion to 2025

EXECUTIVE COUNCIL

The Rt. Rev'd Robert S. Skirving, Chair

Diocesan President of Episcopal Church Women: Ms. Lucia Peele to 2023

At-Large Members

To 2023:

Mr. Fred Klinck

The Rev'd Tammy Lee

Mrs. Nancy Broadwell

To 2024:

The Rev'd Lisa Erdeljon

The Rev'd Stephen Batten

Deanery Representatives (Nominated by the deanery, elected by Convention)

Pamlico Deanery:

To 2023:

Ms. Judy Whichard

To 2024:

The Rev'd Katherine Mitchell

Upper Cape Fear Deanery:

To 2023:

Ms. Vera Guarino

To 2024:

The Rev'd Eric Grubb

Albemarle Deanery:

To 2023:

The Rev'd Malone Gilliam

To 2024:

Mr. Robert Riche

Trinity Deanery:

To 2023:

Mrs. Terah Archie

To 2024:

Deacon Lisa Kirby

Lower Cape Fear Deanery:

To 2023:

The Rev'd Cheryl Brainard

To 2024:

Mr. Steve Thomas

Ex-Officio:

Mrs. Joan Geiszler-Ludlum, Chancellor

Ms. Tess Judge, Treasurer

Mr. Hodges Hackney, President, Foundation

Mr. Robert Richardson, President, Standing Committee

Mrs. Shurley Ray Weddle, Secretary of Convention
The Rev'd Ralph Clark, Dean, Upper Cape Fear Deanery
Mrs. Jo Parrott, Dean, Trinity Deanery
The Rev'd Malone Gilliam, Dean, Albemarle Deanery
Mrs. Cynthia Harding, Dean, Albemarle Deanery
Ms. Lisa Richey, Dean, Lower Cape Fear Deanery
The Rev'd Eric Mills, Dean, Lower Cape Fear Deanery
The Rev'd John Porter-Acee, Dean, Pamlico Deanery

GENERAL CONVENTION DEPUTIES

Clergy Deputies:

The Rev'd Paul Canady
The Rev'd Robert Alves
The Rev'd Tammy Lee
The Rev'd Stephen Batten

Clergy Alternates:

The Rev'd Richard Elliott

Lay Deputies:

Ms. Tess Judge
Mrs. Joan Geiszler-Ludlum
Mrs. Susan Holmes
Ms. Ginger Powell

Lay Alternates:

Ms. Karen Smith

HISTORIOGRAPHER

Ms. LeRae Umfleet to 2023

SECRETARY OF CONVENTION

Mrs. Shurley Ray Weddle to 2023

STANDING COMMITTEE

Mr. Robert Richardson, President to 2024
Mr. Bill Webb to 2023
The Rev'd Jeff Douglas to 2023
The Rev'd Thomas Warren to 2024
Mr. Farrell Graves to 2025
Dr. Thomas Warren to 2025

TREASURER

Ms. Tess Judge to 2023

TRUSTEES - UNIVERSITY OF THE SOUTH

The Rt. Rev'd Robert Skirving
The Rev'd Malone Gilliam to 2023
Ms. Tara Bartal to 2024
Ms. Mary Holdeman to 2025

NOMINATED BY THE BISHOP AND ELECTED BY CONVENTION

BOARD OF TRINITY CENTER

To January 31, 2023:

Mr. Ed Hodges

Mr. Jim Scott

Mr. Jay Randall

Mrs. Linda Thornton

To January 31, 2024:

Mr. Fred Klinck

Mrs. Barbara Whitesides

Mr. Royster Hedgepeth

The Rev'd John Porter-Acee

To January 31, 2024

The Rev'd Phillip Craig, Jr.

Ms. Michelle Eitner

Ms. Lee Stroud

The Rev'd David Wyly

Ex-Officio:

Mr. John Koch, Executive Director

Mrs. Mary Beth Bradberry, Assistant Director and Camp Trinity Director

BOARD OF DIRECTORS OF THE EPISCOPAL FOUNDATION

The Rt. Rev'd Robert Skirving, Chairman

Mr. Hodges Hackney, President

Mrs. Joan Geiszler-Ludlum, Chancellor

Mrs. Tess Judge, Treasurer

Mr. Richard Archie, Trustee

The Rev'd Robert Beauchamp, Trustee

The Rev'd Robert Alves, Trustee

Mrs. Mary Duane Hale, Trustee

To 2023:

Mr. Tyrone Francis

Mrs. Dencie Lambdin

Mr. Hodges Hackney

Ms. Sandra Swan

To 2024:

Mr. Doug Chesson

Mr. Phil Stine

Ms. Jane Horrocks

Mr. Jordy Whichard

To 2025:

Mr. David Brownlow

Dr. Thomas Warren

The Rev'd Canon Jim Hanisan

To 2026:

Ms. Merry Ann Wright

Mr. David Hall

The Rev'd Chris Adams

Mr. Jim Hayes

CHANCELLOR

Mrs. Joan Geiszler-Ludlum to 2023

COMMISSION ON MINISTRY

To 2023:

Ms. Ginger Powell
The Rev'd Dr. John Pollock

Deacon Mary Mac Shields
The Rev'd Adam Pierce

To 2024:

The Rev'd Daniel Cenci
Mr. Alex Russell

The Rev'd Deacon Bobby Weatherly
The Rev'd Cindy Simpson

To 2025:

The Rev'd Ralph Clark
Ms. Florence Cowden

The Rev'd Nathan Finnin

To 2026:

The Rev'd Caleb Lee
Mrs. Carla Richardson

The Rev'd Jody Greenwood

CONVENTION COMMITTEE

The Rev'd Gene Wayman to 2023
Ms. Dencie Lambdin to 2023
Mrs. Jo Parrott to 2023
Ms. Lee Stroud to 2023
Ms. Judith Whichard to 2023
The Rev'd Eric Moulton to 2023

ELECTIONS COMMITTEE

The Rev'd Daniel Cenci to 2023
Mrs. Carla Richardson to 2023
Mrs. Dencie Lambdin to 2023

TRUSTEES OF THE DIOCESE

The Rt. Rev'd Robert Skirving
The Rev'd Ronald Abrams to 2023
Mr. Robert Adams to 2023
The Rev'd Robert Alves to 2024
Mrs. Mary Duane Hale to 2024

Ex-Officio: Mrs. Joan Geiszler-Ludum to 2023

NOMINATED BY THE BISHOP AND CONFIRMED BY CONVENTION

CONSTITUTION AND CANONS COMMITTEE

The Rev'd Stephen Batten to 2023
Mr. Keith Calder to 2023
The Rev'd Andrew Cannan to 2023
Ms. Mary Duane Hale to 2023
Mr. Fred Klinck to 2023
The Rev'd Canon Mollie Roberts to 2023

Ex-Officio:

Mrs. Joan Geiszler-Ludlum, Chancellor
Mrs. Shurley Ray Weddle, Secretary of Convention

DIOCESAN APPOINTED COMMITTEES AND COMMISSIONS

ARCHDEACON

The Ven. Janet Sueiro Rodman

CANON FOR DIOCESAN LIFE AND LEADERSHIP

The Rev'd Canon Mollie Roberts

COMMISSION ON RACIAL RECONCILIATION

Ms. Ginny Goodruff, Co-Chair to 2023
Mr. Lloyd Brison, Co-Chair to 2023
The Rev'd Richard Elliott to 2023
The Rev'd Michelle Bullock to 2023
The Rev'd Skip Walker to 2023
The Rev'd Frederick Clarkson to 2023
Mr. Tyrone Francis to 2023
Dr. Orlando Stovall to 2023
Ms. Meg Jones to 2023
Deacon Ashley Simpson
The Rev'd Mary Reese, Emeritus Member

CURSILLO

The Rev'd Jeremiah Day to 2023 - Bishop's Representative

DEANS OF THE DIOCESE

Albemarle Deanery:

Mrs. Cynthia Harding
The Rev'd Malone Gilliam

Pamlico Deanery:

The Rev'd John Porter-Acee

Trinity Deanery:

Mrs. Jo Parrott

Upper Cape Fear Deanery:

The Rev'd Ralph Clark

Lower Cape Fear Deanery:

Ms. Lisa Richey

The Rev'd Eric Mills

ECUMENICAL & INTERRELIGIOUS OFFICER

The Rev'd Richard Elliott

EDUCATION FOR MINISTRY (EFM)

Ms. Lisa Richey

EMPLOYEE COMPENSATION & BENEFITS COMMITTEE

The Rt. Rev'd Robert Skirving

The Rev'd Richard Elliott, Chair

Mrs. Janet Heath

The Rev'd Dr. John Pollock

Ms. Tess Judge

Mrs. Jessica Cenci

EPISCOPAL RELIEF & DEVELOPMENT REPRESENTATIVE

Dr. Thomas Warren

FARMWORKER'S MINISTRY BOARD

The Rev'd Nancee Cekuta to 2023

Ms. Denise Varela to 2023

The Rev'd Michelle Bullock to 2023

The Rev'd Eric Grubb to 2024

DIOCESAN HOUSE STAFF

(as of June 2022)

Bishop

The Rt. Rev'd Robert Skirving

Director of Finance and Administration

Mrs. LaTonya Smith

Canon for Diocesan Life and Leadership

The Rev'd Canon Mollie Roberts

Missioner for Lifelong Christian Formation

Mrs. Emily Gowdy Canady

Spanish Language Ministry Coordinator

The Rev'd Frederick Clarkson

Ministry Coordinator for Diocesan Life

Mrs. Jimi Paderick

Diocesan Communication Coordinator

Ms. Sara Tavela

Administrative Assistant to the Bishop and Canon for Diocesan Life and Leadership

Ms. Hannah Jarman

Bookkeeper and Administrative Assistant to the Director of Finance and Administration

Ms. Litisha Dawson

Receptionist and Office Assistant

Ms. Nancy Poole

Directory of Churches

(as of June 2022)

Ahoskie

St. Thomas Episcopal Church
424 West Church Street
www.saintthomasahoskie.com

(252) 332-3263 Phone
(252) 332-3072 Fax

Bath

St. Thomas Episcopal Church
101 Craven Street
www.stthomasparishnc.org

(252) 923-9141 Phone
(252) 923-9141 Fax

Beaufort

St. Paul's Episcopal Church
215 Ann Street
www.stpaulsbeaufort.com

(252) 728-3324 Phone
(252) 728-1904 Fax

The Rev'd Tambria Lee, Rector
Deacon Ashley Simpson, Associate for Parish Ministry

Belhaven

St. James Episcopal Church
545 East Main Street

(252) 943-6977 Phone

Burgaw

St. Mary's Episcopal Church
An Episcopal-Lutheran Community
506 South McNeil Street
www.stmaryschurchburgawnc.org

(910) 259-5541 Phone

Chocowinity

Trinity Episcopal Church
182 NC Highway 33 West
www.trinitychocowinity.org

(252) 946-9958 Phone
(252) 946-9057 Fax

The Rev'd Stephen Batten, Rector

Clinton

St. Paul's Episcopal Church
110 West Main Street
www.stpaulsclinton.org

(910) 592-3220 Phone
(910) 592-3650 Fax

The Rev'd Eric Grubb, Rector

Columbia

St. Andrew's Episcopal Church
106 South Road Street

Creswell

Christ Episcopal Church
100 6th Street

Galilee Mission
2323 Lake Shore Road

Currituck

St. Luke's Episcopal Mission
2864 Caratoke Highway

(252) 435-0530 Phone

Edenton

St. Paul's Episcopal Church
101 West Gale Street
www.stpauls-edenton.org

(252) 482-3522 Phone
(252) 482-5892 Fax

The Rev'd Malone Gilliam, Rector

Elizabeth City

Christ Episcopal Church
200 South McMorrine Street
www.christchurhecity.org

(252) 338-1686 Phone
(252) 338-3020 Fax

The Rev'd Daniel Cenci, Rector

Elizabethtown

St. Christopher's Episcopal Church
2602 West Broad Street
www.stchristophers-etown.com

(910) 879-2777 Phone

Engelhard (Lake Landing)

St. George's Episcopal Church
31681 US Highway 264

(252) 925-1091 Phone

Farmville

Emmanuel Episcopal Church
3505 South Walnut Street

(252) 753-3737 Phone

Fayetteville

Church of the Good Shepherd Episcopal Church
1337 Hamlet Street

(910) 323-1512 Phone

(910) 763-2891 Fax

Holy Trinity Episcopal Church
1601 Raeford Road
www.holytrinityfay.org

(910) 484-2134 Phone

(910) 484-3198 Fax

The Rev'd Nancee Cekuta, Rector

The Rev'd Joe Running, Assistant to the Rector

St. John's Episcopal Church
302 Green Street
www.stjohnsnc.org

(910) 483-7405 Phone

(910) 483-8980 Fax

The Rev'd Robert Alves, Rector

St. Joseph's Episcopal Church
509 Ramsey Street
www.stjosephfay.org

(910) 323-0161 Phone

(910) 323-9970 Fax

Deacon Mary Mac Shields

St. Paul's-in-the Pines Episcopal Church
1800 St. Paul's Avenue
www.stpaulsinthepines.net

(910) 485-7098 Phone

The Rev'd John Frazier, Extended Supply Priest

Gatesville

St. Mary's Episcopal Church
206 Church Street

Goldsboro

St. Andrew's Episcopal Church
901 Harris Street
www.standrewsgoldsboro.ecdio.org

(919) 734-0550 Phone

(919) 736-8588 Fax

The Rev'd Frank Russ, Priest in Charge

Deacon Rebecca Bean

St. Francis Episcopal Church (919) 735-9845 Phone
 503 Forest Hill Drive (919) 735-9893 Fax
 www.stfrancisgoldsboro.org

Deacon Whit Stroud, Deacon in Charge

St. Stephen's Episcopal Church (919) 734-4263 Phone
 200 North James Street (919) 734-4288 Fax
 www.ststephenschurch.com

The Rev'd David Wyly, Rector

Greenville

St. Paul's Episcopal Church (252) 752-3482 Phone
 401 East 4th Street (252) 830-0029 Fax
 www.stpaulsepiscopal.com

The Rev'd Andrew Cannan, Rector

The Rev'd Skip Walker, Associate Rector

The Rev'd Dr. Drew Baker, Associate Rector

Deacon Bobby Weatherly

St. Timothy's Episcopal Church (252) 355-2125 Phone
 107 Louis Street (252) 355-1993 Fax
 www.st-tim.org

The Rev'd John Porter-Acee, Rector

Grifton

St. John's Episcopal Church
 2016 Price-Cannon Road

Hampstead

Holy Trinity Episcopal Church (910) 270-4221 Phone
 107 Deerfield Road (910) 270-4221 Fax
 www.holytrinityhampstead.com

The Rev'd Ronald Abrams, Priest in Charge

Havelock

St. Christopher's Episcopal Church (252) 447-3912 Phone
 1100 East Main Street
 www.stchristophershavelock.net

The Rev'd Mary Ogus, Extended Supply Priest

Deacon Linda Murdock

Hertford

Holy Trinity Episcopal Church

207 South Church Street

www.holytrinityhertford.ecdio.org

(252) 426-5542 Phone

The Rev'd Robert Beauchamp, Rector

Holly Ridge

St. Phillip's Episcopal Church

661 Tar Landing Road

www.stphilipsepiscopal.com

(910) 329-1514 Phone

Jacksonville

St. Anne's Episcopal Church

711 Henderson Drive

www.stannesjacksonville.ecdio.org

(910) 347-3774 Phone

(910) 347-5051 Fax

The Rev'd Cynthia Duffus, Rector

Kinston

Holy Innocents Episcopal Church

6861 Highway 55 West

Deacon Whit Stroud, Deacon in Charge

(252) 569-3011 Phone

(252) 566-9233 Fax

St. Augustine's Episcopal Church

707 East Lenoir Avenue

(252) 523-4032 Phone

(252) 523-4032 Fax

St. Mary's Episcopal Church

800 Rountree Street

www.stmaryskinston.com

(252) 523-6146 Phone

(252) 523-5134 Fax

The Rev'd Thomas Warren, Rector

Deacon Greg Smith

Lumberton

Trinity Episcopal Church

1202 North Chestnut Street

www.trinitylumberton.net

(910) 739-3717 Phone

910) 739-3718 Fax

The Rev'd Gene Wayman, Rector

Morehead City

St. Andrew's Episcopal Church

2005 Arendell Street

www.standrewsmhc.org

(252) 727-9093 Phone

The Rev'd Dr. John Pollock, Rector

Deacon Carol Eaton

Nags Head

St. Andrew's By-the-Sea Episcopal Church
5382 Phone
4212 South Virginia Dare Trail
www.saintandrewsobx.com

(252) 441-

(252) 441-9445 Fax

The Rev'd Nathan Finnin, Rector

New Bern

Christ Episcopal Church
320 Pollock Street
www.christchurchnewbern.com

(252) 633-2109 Phone

(252) 514-4013 Fax

The Rev'd Paul Canady, Rector
Deacon Suzanne Hood, Associate Rector
Deacon Lisa Kirby

St. Cyprian's Episcopal Church
604 Johnson Street

(252) 633-3816 Phone

Newton Grove

La Iglesia de la Segrada Familia
2989 Easy Street

The Rev'd Frederick Clarkson, Priest in Charge

Northwest

All Souls Episcopal Church
5087 Blue Banks Loop Road

Oriental

St. Thomas Episcopal Church
402 Freemason Street
www.stthomas-oriental.org

(252) 249-0256 Phone

The Rev'd Bruce Cheney, Rector

Plymouth

Grace Episcopal Church
106 Madison Street
www.graceplymouth.eccio.org

(252) 793-3295 Phone

Roper

St. Luke's/St. Anne's Episcopal Church
206 Bush Street

Salter Path

St. Francis by-the-Sea Episcopal Church
920 Salter Path Road
www.stfrancisbythesea.org

(252) 240-2388 Phone
(252) 726-0813 Fax

The Rev'd Dr. Everett Thomas, Priest in Charge

Shallotte

St. James the Fisherman Episcopal Church
4941 Main Street
www.stjamesthefisherman.net

(910) 754-9313 Phone
(910) 755-6263 Fax

*The Rev'd Farrell Graves, Jr., Rector
Deacon Jean Miller
Deacon Michael Ligon*

Southern Shores

All Saints Episcopal Church
40 Pintail Trail
www.allsaintsobx.org

(252) 261-6674 Phone
(252) 261-1754 Fax

The Rev'd Cynthia Simpson, Rector

Southport

St. Philip's Episcopal Church
205 E. Moore Street
www.stphilipschurch.org

(910) 457-5643 Phone
(910) 457-6991 Fax

*The Rev'd Eric Mills, Rector
The Rev'd Lisa Erdejon, Assistant to the Rector
Deacon Pamela Hayes*

Sunbury

St. Peter's Episcopal Church
61 Highway 32 North

(252) 338-1565 Phone

Swansboro

St. Peter's by the Sea Episcopal Church
503 West Broad Street
www.saintpetersbythesea.org

(910) 326-4757 Phone
(910) 326-4757 Fax

The Rev'd Michelle Bullock, Rector

Trenton

Grace Episcopal Church
111 East Lakeview Drive

Washington

St. Peter's Episcopal Church
101 North Bonner Street
www.saintpetersnc.org

(252) 946-8151 Phone
(252) 946-4689 Fax

The Rev'd Christopher Adams, Rector
The Rev'd Katherine Mitchell, Assisting Priest

Zion Episcopal Church
7322 US Highway 264 East
www.zionepiscopal.com

(252) 927-9466 Phone

The Rev'd Alan Neale, Priest in Charge

Whiteville

Grace Episcopal Church
105 South Madison Street
www.gracechrist.com

(910) 642-4784

Williamston

Church of the Advent Episcopal Church
124 West Church Street
www.williamstonepiscopalchurch.com

(252) 792-2244 Phone
(252) 792-2244 Fax

The Rev'd Constance Connelly, Priest in Charge

Wilmington

Church of the Good Shepherd Episcopal Church
515 Queen Street
www.goodshepherdchurchwilmington.com

(910) 763-6080 Phone

Church of the Servant Episcopal Church
4925 Oriole Drive
www.cosepiscopal.ecdio.org

(910) 395-0616 Phone
(910) 395-1600 Fax

The Rev'd Jody Greenwood, Rector

Holy Cross Episcopal Church
5820 Myrtle Grove Road
www.hcew.org

(910) 799-6347 Phone

St. Andrew's on the Sound Episcopal Church

101 Airlie Road

www.standrewsonthesound.com

(910) 256-3034 Phone

(910) 256-2101 Fax

The Rev'd Richard Elliott, III, Rector

The Rev'd Leslie Roraback, Assistant to the Rector

St. James Episcopal Church

25 South Third Street

www.stjamesp.org

(910) 763-1628 Phone

(910) 762-5115 Fax

The Rev'd Phillip Craig, Sr., Rector

The Rev'd Cheryl Brainard, Assistant to the Rector

St. John's Episcopal Church

1219 Forest Hills Drive

www.stjohnsepiscopalchurch.org

(910) 762-5273 Phone

(910) 762-1559 Fax

The Rev'd Eric Moulton, Rector

St. Mark's Episcopal Church

600 Grace Street

www.stmarksepiscopal.org

(910) 763-3292 Phone

St. Paul's Episcopal Church

16 North 16th Street

www.spechurch.com

(910) 762-4578 Phone

(910) 762-4579 Fax

The Rev'd Caleb Lee, Rector

The Rev'd Catherine Powell, Associate Priest

The Rev'd Michael Singer, Associate for Pastoral Care

Windsor

St. Thomas Episcopal Church

302 South Queen Street

www.stthomaswindsor.org

(252) 794-3420 Phone

Woodville (Lewiston)

Grace Episcopal Church

349 NC Highway 11 South

**Canonical Listing of Clergy for
139th Annual Convention
as of June 2022
(*indicates they attended 139th Convention)**

The Rev'd Ronald G. Abrams, Priest in Charge, Retired
Holy Trinity Episcopal Church, Hampstead

*The Rev'd Christopher Adams, Rector
St. Peter's Episcopal Church, Washington

*The Rev'd Robert Alves, Rector
St. John's Episcopal Church, Fayetteville

Deacon Andrew Atkinson, Vocational Deacon, Retired

The Rev'd Dr. Thomas Barnett, Retired

*The Rev'd Stephen Batten, Rector
Trinity Episcopal Church, Chocowinity

Deacon Rebecca Bean, Vocational Deacon
St. Andrew's Episcopal Church, Goldsboro

*The Rev'd Robert Beauchamp, Rector
Holy Trinity Episcopal Church, Hertford

The Rev'd Bruce Birdsey, Retired

The Rev'd Gerald Blackburn, Military Chaplain, Retired

The Rev'd Blair Both, Retired

The Rev'd Tom Bowers, Retired

*The Rev'd Cheryl Brainard, Assistant to the Rector
St. James Episcopal Church, Wilmington

The Rev'd William Brettman, Retired

The Rev'd Raymond Brown, Retired

*The Rev'd Michelle Bullock, Rector

St. Peter's by the Sea Episcopal Church, Swansboro

*The Rev'd Hoyt Paul Canady, III, Rector

Christ Episcopal Church, New Bern

*The Rev'd Andrew Cannan, Rector

St. Paul's Episcopal Church, Greenville

The Rev'd Christine Carlin, Retired

The Rev'd John Carlisto, Retired

The Rev'd Eugene Carpenter, Retired

*The Rev'd Nancee Cekuta, Rector

Holy Trinity Episcopal Church, Fayetteville

*The Rev'd Daniel Cenci, Rector

Christ Episcopal Church, Elizabeth City

The Rev'd Barbara Chaffee, Retired

The Rev'd David Chamberlain, Retired

The Rev'd Nan Chandler, Retired

The Rev'd Bruce Cheney, Rector

St. Thomas Episcopal Church, Oriental

*The Rev'd Ralph Clark, Priest in Charge

St. Joseph's, Fayetteville

*The Rev'd Frederick Clarkson, Priest in Charge

La Iglesia de la Sagrada Familia Episcopal Church, Newton Grove

The Rev'd John Connors, Non-Parochial

The Rev'd James C. Cooke, Jr., Retired

*The Rev'd Joseph Cooper, Retired

The Rev'd Carolyn Craig, Retired

*The Rev'd Phillip Craig, Jr.

St. James Episcopal Church, Wilmington

The Rev'd C. Phillip Craig, Sr. Retired

Deacon Catherine Davis, Vocational Deacon, Retired

The Rev'd David Davis, Retired

The Rev'd Gae Davis, Retired

The Rev'd Jane Lowe Davis, Non-Parochial

*The Rev'd Jeremiah Day, Retired

Deacon Joy Doshier, Vocational Deacon, Retired

The Rev'd Jeffrey Douglas, Retired

*The Rev'd Cynthia Duffus, Priest in Charge

St. Anne's Episcopal Church, Jacksonville

*Deacon Carol Eaton, Vocational Deacon

St. Andrew's Episcopal Church, Morehead City

*The Rev'd Lisa Erdeljon, Associate Priest

St. Phillip's Episcopal Church, Southport

*The Rev'd Richard Elliott, Rector

St. Andrew's On the Sound Episcopal Church, Wilmington

The Rev'd Nathan Finnin, Rector

St. Andrew's by the Sea Episcopal Church, Nags Head

The Rev'd Stan Fornea, Military Chaplain

The Rev'd John Frazier, Retired

The Rev'd Canon Victor Frederiksen, Retired

The Rev'd Gary Fulton, Retired

Deacon John Gaskill, Jr., Retired Vocational Deacon

*The Rev'd Malone Gilliam, Rector

St. Paul's Episcopal Church, Edenton

The Rev'd Phillip Glick, Retired

*The Rev'd Farrell Graves, Rector

St. James the Fisherman Episcopal Church, Shallotte

*The Rev'd Jody Greenwood, Rector

Church of the Servant Episcopal Church, Wilmington

*The Rev'd Eric Grubb, Rector

St. Paul's Episcopal Church, Clinton

The Rev'd Dr. Raleigh Hairston, Retired

The Rev'd Ray Hanna, Retired

*Deacon Pamela Hayes, Vocational Deacon

St. Philip's Episcopal Church, Southport

The Rev'd Robert B. Hobgood, Retired

The Rev'd James R. Horton, Retired

Deacon Barbara Houston, Vocational Deacon, Retired

The Rev'd Robert Hudak, Retired

The Rev'd Teddra Hussey Smith, Retired

The Rev'd Margaret Hutchins, Retired

*The Rev'd Copeland Johnston, Rector

St. Thomas Episcopal Church, Bath

The Rev'd Roger Kappel, Retired

*Deacon Lisa Kirby, Vocational Deacon

Christ Episcopal Church, New Bern

Deacon Sally Learned, Vocational Deacon

*The Rev'd Tambria "Tammy" Lee

St. Paul's Episcopal Church, Beaufort

*The Rev'd Caleb Lee

St. Paul's Episcopal Church, Wilmington

Deacon Michael Ligon, Vocational Deacon, Non-Parochial

The Rev'd Robert MacSwain, Non-Parochial

The Rev'd Marjorie McCarty, Retired

The Rev'd Marcia McRae, Non-Parochial

Deacon Jean Miller, Vocational Deacon

St. James the Fisherman, Shallotte

*The Rev'd Eric Mills, Rector

St. Philip's Episcopal Church, Southport

*The Rev'd Katherine Mitchell, Assistant to the Rector

St. Peter's Episcopal Church, Washington

The Rev'd Robert D. Morrison, Jr., Retired

*The Rev'd Eric Moulton, Rector

St. John's Episcopal Church, Wilmington

*Deacon Linda Murdock, Vocational Deacon

St. Christopher's Episcopal Church, Havelock

*The Rev'd Mary Ogus, Extended Supply, Retired
St. Christopher's Episcopal Church, Havelock

The Rev'd Thomas Hayes Perdue, Military Chaplain

The Rev'd Lynn Peterman, Non-Parochial

The Rev'd Adam Pierce, Non-Parochial

*The Rev'd Dr. John Pollock, Rector
St. Andrew's Episcopal Church, Morehead City

*The Rev'd John Porter-Acee, Rector
St. Timothy's Episcopal Church, Greenville

*The Rev'd Catherine Powell
St. Paul's Episcopal Church, Wilmington

The Rev'd Mark Powell, Non-Parochial

Deacon Gloria Price, Vocational Deacon, Retired

The Rev'd William Privette, Retired

The Rev'd Jim Reed, Retired

The Rev'd Mary Reese, Retired

The Rev'd Dr. Ellen Richardson, Retired

The Rev'd Thomas M. Rickenbaker, Retired

The Rev'd Malcolm Roberts, Retired

*The Rev'd Canon Mollie Roberts, Non-Parochial
Canon for Diocesan Life and Leadership, Kinston

The Rev'd Pauling Roberts, III, Retired

Deacon Jack Robertson, Vocational Deacon
St. Timothy's Episcopal Church, Greenville

Deacon Sonja Robinson, Vocational Deacon, Retired

*The Ven. Janet Suerio Rodman, Archdeacon

The Rev'd Jesus A. Rojas, Retired

The Rev'd Leslie Roraback, Curate

St. Andrew's On the Sound, Wilmington

The Rev'd Joseph Running, Retired

The Rev'd Sarah Saxe, Non-Parochial

*Deacon Mary Mac Shields, Vocational Deacon

St. Joseph's Episcopal Church, Fayetteville

The Rev'd Jay Sidebotham, Non-Parochial

*Deacon Ashley Simpson

St. Paul's Episcopal Church, Beaufort

*The Rev'd Cindy Simpson, Rector

All Saints Episcopal Church, Southern Shores

*The Rev'd Michael Singer

St. Paul's Episcopal Church, Wilmington

The Rev'd Bonnie Smith, Retired

*Deacon Greg Smith

St. Mary's Episcopal Church, Kinston

Deacon James O. Smith, Jr., Vocational Deacon, Non-Parochial

The Rev'd Raymond Souza, Retired

The Rev'd Renfro Sproul, Retired

The Rev'd Pamela Stringer, Retired

*Deacon Whit Stroud, Deacon in Charge

Holy Innocents Episcopal Church, Seven Springs
St. Francis Episcopal Church, Goldsboro

Deacon Kay Swindell, Vocational Deacon, Retired

The Rev'd Everret Thomas, Rector

St. Francis by the Sea Episcopal Church, Salter Path

The Rev'd Dr. Patricia Thomas, Retired

*The Rev'd Dr. William Carl Thomas, Retired

The Rev'd Michael Thompson, Non-Parochial

The Rev'd Anne Thornberg, Non-Parochial

The Rev'd William Trimble, Retired

The Rev'd Stephen Turner, Retired

The Rev'd Christian Umeofia, Non-Parochial

*The Rev'd Skip Walker, Associate Rector

St. Paul's Episcopal Church, Greenville

The Rev'd Richard Warner, Jr., Retired

The Rev'd Thomas P. H. Warren, Rector

St. Mary's Episcopal Church, Kinston

*The Rev'd Eugene Wayman, Rector

Trinity Episcopal Church, Lumberton

The Rev'd Hilary West, Non-Parochial

The Rev'd Burton Whiteside, Non-Parochial

Deacon Henrietta Williams, Vocational Deacon, Retired

The Rev'd Jack Wilson, Retired

The Rev'd Thomas Wilson, Retired

Deacon Grace Marie Wood, Vocational Deacon, Retired

The Rev'd Nanette Woodworth, Non-Parochial

The Rev'd Milton Wright, Retired

*The Rev'd David Wyly, Rector

St. Stephen's Episcopal Church, Goldsboro

Necrology
(Canonical Resident Priests who have died since the 2021 Convention)

March 13, 2022.....The Rev'd Canon Matthew E. Stockard
March 30, 2022.....Deacon Elizabeth Buck
May 9, 2022.....The Rev'd Anne Natoli

One Hundred and Thirty-Ninth Diocesan Convention
Lay Delegation
 (* indicates they attended Convention)
 (~indicates no delegates were in attendance)

Lay DelegatesLay Alternates**St. Thomas, Ahoskie**

Dr. Colin Jones
 *Hugh Davis

Patsy Jones

St. Thomas, Bath

*Barbara Craig
 *Henry Mallard
 Theresa Lowry

Buddy Conner

St. Paul's, Beaufort

*Penny Lloyd Baldrige
 *Jeanette Salter
 *Mary Duane Hale
 *Jane Gordan

St. James, Belhaven

*Mary Ellen Wahab

Jack Dugan

**Griffin Johnson, Youth Representative*

St. Mary's, Burgaw

*James Hayes

George Francis

Trinity, Chocowinity

*Ginger Powell
 *Doug Grizzard
 *Floyd Sutton

Chuck Powell

St. Paul's, Clinton

*Brandie Grubb
 *Mark Cannady
 *Reid Butler

~St. Andrew's Columbia

Ann Woodley

~Christ Church, Creswell**~Galilee Mission, Creswell**

Lay Delegates

Lay Alternates

~St. Luke's, Currituck

St. Paul's, Edenton

- *Bob Adams
- *Judy Adams
- *Harriette DeHart
- *Lee Snipes

Christ Church, Elizabeth City

- *Lisa Harman-Wakefield
- *Todd White
- *Conrad Jones
- *Wesley Lupo

St. Christopher's, Elizabethtown

- *Maryellen Robeson

Lyndia Avant

St. George's, Engelhard

- *Abby Anderson

Sarah Homes

Emmanuel, Farmville

- *Janet Heath

~Good Shepherd, Fayetteville

Holy Trinity, Fayetteville

- *Susie Harris
- *Carla Richardson
- Julie Lee-Jacobs
- *Nancy Broadwell
- *Rob Richardson

St. John's, Fayetteville

- *Angela Packer
- *Mary Flagg Haugh
- *Fred Klinck
- *Betsy Shepherd

**Mary Milam Shepherd, Youth Representative*

St. Joseph's, Fayetteville

- *Samuel Lloyd

St. Paul's-in-the-Pines, Fayetteville

- *David Lucas

Lena Simmons

Lay Delegates**Lay Alternates**

	St. Mary's, Gatesville	
William Cowper		
	St. Andrew's, Goldsboro	
*Natasha Washington		Dionne Johnson
	St. Francis, Goldsboro	
*Barbara Pedersen		Dave Meador
*Elizabeth Meador		
	St. Stephen's, Goldsboro	
*Mike Saylor		
*Paul Rutter		
	<i>*Daniel Sharp, Youth Representative</i>	
	St. Paul's, Greenville	
*Judy Whichard		Patty Adams
Kimber Roche		Kay Crawford
*Vivian Mott		
Charlie Adams		
	St. Timothy's, Greenville	
*Marie Cooper		
*Joyce Wittman		
*Heather Tepper		
	~St. John's, Grifton	
	Holy Trinity, Hampstead	
*Roger Rick		Lynn Ruhnke
*Roger Kersey		
	St. Christopher's, Havelock	
*Sharon Krise		
	Holy Trinity, Hertford	
*Nancy Dougherty		John Skinner
*Lisa Gregor		
*Martha Borders		
	St. Philip's, Holly Ridge	
*Carol Camburn		*Elizabeth Arnold

Lay Delegates

Lay Alternates

St. Anne's, Jacksonville

*Steve Otto
*Colin Olson
*Ruth Roberts

Nancy Thoman
Lynda Moore
Chris Phelps

~St. Augustine's, Kinston

St. Mary's, Kinston

*Richard Crumbacker
*Jo Parrott
*Barbara Crumbacker
*Terah Archie

David Brown, Youth Representative

~Grace, Lewiston-Woodville

All Souls, Leland

Stacy Jones

Trinity, Lumberton

*Holt Moore
*Dencie Lambdin
*Rosemary Gibson

St. Andrew's, Morehead City

Tad Whitaker
*Alex Russell
*Geraldine Hegeman

Melodie Darden

**Laura Bennett Sanborn, Youth Representative*

St. Andrew's By-the-Sea, Nags Head

*Debbie Luke
Cola Vaughan

Christ Church, New Bern

*Elizabeth Livingston
*Sims Wayt
*Phyllis Fox
*Debi Miller
*Edward Opphile

St. Cyprian's, New Bern

Shirley Guion

Lay Delegates

Lay Alternates

La Iglesia de la Sagrada Familia, Newton Grove

*Lilia Granados
*Lucia Mondragon
*Felipe Orozco
*Arturo Cabrera
*Tania Granados

Alondra Peralta
Patsy Beristain Cabrera
Norma Panuco

St. Thomas, Oriental

*Lori Smith

*Rich Preble

~Grace Church, Plymouth

St. Luke's/St. Anne's, Roper

*Maurice Hill

St. Francis By the Sea, Salter Path

*Frances Jenkins
*Terry Smith
*Robin Garrett

Holy Innocents, Seven Springs

*Donna Smith
*Wendy Sutton

Caroline Murphrey

St. James the Fisherman, Shallotte

*Heather Holbrook
*Peter Tietjen
*Jan Comfort
*Greg Weber

Elizabeth Ledford

All Saints, Southern Shores

*Bob Riche
*Charles Pool-Coppage
*Roisin McKeithan
*Rick Pearce

St. Philip's, Southport

*Frank Darzano
*Ricky Evans
Rick Pearce
Linda Humphreys

~St. Peter's, Sunbury

Lay Delegates

Lay Alternates

St. Peter's by-the-Sea, Swansboro

- *Marc Assad
- *Carolyn Lynn
- *Sandra Loucks

~Grace, Trenton

St. Peter's, Washington

- *Lynn Harrington
- *Laura Bliley

Zion, Washington

- *Elaine Grubb

Tom Grubb

Grace Church, Whiteville

- *Lisa Richey

Church of the Advent, Williamston

- *Lucia Peel
- *Bill Webb

Church of the Good Shepherd, Wilmington

- Alice Evans
- Peter Perschbacher

Church of the Servant, Wilmington

- *Laura Hickey
- *Phil Stine
- *Natasha Clay

Holy Cross, Wilmington

- Marion Hills
- *Rene Lemons Gouverneur

St. Andrew's On-the-Sound, Wilmington

- *Scott Dodd
- *Katherine Dodd
- *Mark Matheny
- Susan Herrmann
- *Mairead Benson

**Bennett Sanborn, Youth Representative*

Lay Delegates

Lay Alternates

St. James, Wilmington

David Brownlow
*Florence Ellen Cowden
*Derrick Miller
*Steve Thomas
*Ginny Woodruff

*Jane Martin

St. John's, Fayetteville

*Heather Wray
*Gary Guthrie
*Michael Roberts
*Alice Brooks

St. Mark's, Wilmington

*Kenneth Chestnutt

*Henry Spool

St. Paul's, Wilmington

*Ruth Gates
*David Tousignant
*Rhonda Stroud
*Cheryl Waggoner

*Karen Smith

St. Thomas, Windsor

Wayland Spruill
Lauren Perry

Student Lay Delegates

Episcopal Campus Christian Organization, Wilmington

*Indiana Wiley

The Well: Episcopal Lutheran Campus Ministries, Greenville

*David Kittrell

JOURNAL OF PROCEEDINGS
ONE HUNDRED AND THIRTY-NINTH ANNUAL CONVENTION
OF THE DIOCESE OF EAST CAROLINA
June 4, 2022

On Saturday, June 4, 2022, at 9:00 AM, The Right Rev'd Robert Skirving called the 139th Annual Convention of the Diocese of East Carolina.

After morning prayer, Bishop Skirving introduced Officers of the 139th Annual Convention: Mrs. Joan Geiszler-Ludlum, Chancellor (Church of the Servant, Wilmington) and Mrs. Shurley Ray Weddle, Secretary of Convention (St. Paul's, Clinton).

Bishop Skirving called upon Mrs. Shurley Ray Weddle, Secretary of Convention, to establish the presence of a quorum. Mrs. Weddle reported that there were 53 clerical delegates present who were canonically resident; the number of canonically resident parochial clergy who were registered and present was 44. In addition, there were 117 registered lay delegates present, and there were also two student lay delegates. She then certified the presence of a quorum for the 139th Annual Convention of the Diocese of East Carolina.

Mrs. Shurley Ray Weddle, Secretary of Convention, made a motion that clergy who were not canonically resident but that were currently licensed to serve in the diocese, military chaplains serving within the diocese, and youth representatives be granted seat and voice for the 139th Annual Convention. No second was needed; the motion carried.

Mrs. Weddle welcomed clergy and laity and gave thanks to all the committees of the diocese for their annual reports and all those who submitted resolutions. These can be found on the diocesan website. Resolutions could be submitted until 10:00 AM this day. Mrs. Weddle moved on behalf of the Convention Committee that the 139th Annual Convention Agenda be adopted. No second was needed; the motion carried.

Bishop Skirving shared that he called together a Special Joint Committee on Resolutions and Constitution and Canons. He explained that normally at the time of convention those are two separately formed groups which work together; however, he called together people who have previously served on both. Bishop Skirving called upon The Rev'd Stephen Batten of Trinity, Chocowinity,, Chair of the Special Joint Committee on Resolutions and Constitution and Canons, to introduce the Special Rules of Order.

Mr. Batten introduced the Special Rules of Order and moved its adoption on behalf of the Special Joint Committee on Resolutions and Constitution and Canons. As the motion was from the committee, no second was needed. Mr. Batten gave a summary of the resolution, explaining that these changes were needed to do the business of convention in one day. The motion carried.

Bishop Skirving announced those clergy who had been appointed to ministries in the diocese since our last convention: The Rev'd Lisa Erdeljon (Assistant Rector, St. Philip's, Southport); The Rev'd Phillip Craig, Jr. (Rector, St. James, Wilmington); The Rev'd Christopher Adams (Rector, St. Peter's, Washington); The Rev'd Caleb Lee (Rector, St. Paul's, Wilmington); The Rev'd David Wyly (Rector, St. Stephen's, Goldsboro); The Rev'd Copeland Johnston (Rector, St. Thomas, Bath); The Rev'd Leslie Roraback (Curate, St. Andrew's On-the-Sound, Wilmington); The Rev'd Katherine Mitchell (Associate Priest, St. Peter's, Washington); Deacon Ashley Simpson (St. Paul's, Beaufort); Deacon Rhonda Thomas (Church of the Servant, Wilmington); Deacon Greg Smith (St. Mary's, Kinston); Deacon Whit Stroud (St. Francis, Goldsboro and Holy Innocents, Seven Springs); and Deacon Suzanne Hood (Associate Rector, Christ Church, New Bern).

He then introduced Postulants and Candidates: Matthew Overturf, Priesthood; James Green, Priesthood; Lucas Crossland, Priesthood; Jon Sargeant, Priesthood; Tara Bartal, Priesthood; Robin Smith, Diaconate; Charles Pringle, Diaconate; and Cheryl Wagoner, Diaconate.

Bishop Skirving invited Mrs. Lucia Peel, President of the Episcopal Church Women (ECW). She shared that the Church Periodical Club was pleased to grant \$500 scholarships to active seminarians and \$200 scholarships to those active in the diaconate.

Mrs. Peel recognized Mrs. Annie Jacobs (St. Mark's, Wilmington), former ECW President and former Diocesan Convention Chair, who was recently elected as Province IV, ECW President.

Bishop Skirving gave his Address to the 139th Annual Convention of the Diocese of East Carolina.

Bishop Skirving called The Rev'd Dr. John Pollock (St. Andrew's, Morehead City), Chair of the Commission on Ministry, to share his perspectives on the first mission priority, which calls us to "LEAD by supporting each of our worshipping communities and diocesan ministries to identify and equip lay and clergy leadership who will engage them in more fully living into the promises of our Baptismal Covenant."

Bishop Skirving then called upon Mrs. Emily Gowdy Canady, Missioner for Lifelong Christian Formation. She shared how the second mission priority calls us to "LEARN by developing and hosting collaborative opportunities for life-long formation for the ministry of all the baptized to be offered in person and online across the diocese."

After a brief break, Bishop Skirving asked that The Rev'd Richard Elliott (St. Andrew's On-the-Sound, Wilmington), Ecumenical and Interreligious Officer, speak to convention on the third mission priority to "SERVE by encouraging every congregation to strengthen or build local networks with ecumenical, interfaith, and other community partners for the purpose of serving the needs of the most vulnerable in their midst."

Bishop Skirving introduced the following appointments:

The Ven. Janet Rodman, Archdeacon (Non-Parochial, Washington); The Rev'd Nancee Cekuta, Bishop's Representative to the Episcopal Farmworker Ministry Board (Rector, Holy Trinity, Fayetteville); The Rev'd Canon Mollie Roberts, Canon for Diocesan Life and Leadership (Diocesan House, Kinston); The Rev'd Jeremiah Day, Bishop's Representative to Cursillo Secretariat (Retired, Oriental); The Rev'd Richard Elliott, Ecumenical and Interreligious Officer (Rector, St. Andrew's On-the-Sound, Wilmington); Mrs. Cynthia Harding, Albemarle Dean (St. Paul's, Edenton); Ms. Lisa Richey, Lower Cape Fear Dean (Grace, Whiteville); The Rev'd Ralph Clark, Upper Cape Fear Dean (Priest in Charge, St. Joseph's, Fayetteville); The Rev'd John Porter-Acee, III, Pamlico Dean (Rector, St. Timothy's, Greenville); Mrs. Jo Parrott, Trinity Dean (St. Mary's, Kinston); and The Rev'd Eric Mills, Lower Cape Fear Dean (Rector, St. Philip's Southport).

Bishop Skirving then asked The Rev'd Skip Walker (Associate Priest, St. Paul's, Greenville), Member of the Racial Healing Commission, to discuss the fourth mission priority: "HEAL by advocating for justice and peace for all of God's children, working together to remove obstacles that prevent equitable access to resources, while building bridges of reconciliation for the divisions between us."

After table discussion, Bishop Skirving introduced Mr. Donald Arabian (Church of the Servant, Wilmington), one of the leaders of Wilmington Faiths Against Gun Violence. Mr. Arabian explained that this group, which

was formed in 2015, is a combination of gun owners and gun advocates who are seeking “middle ground” from which they can work together to reduce gun violence. He spoke and gave a clear message on how everyone needs to come together to engage in open, honest conversation to break through the polarizing dialogue that often represents the “gun debate” in our society.

Bishop Skirving asked the following Youth Representatives to come forward and introduce themselves:

Griffin Johnson (St. James, Belhaven)
Lillian McLamb (St. Andrew’s On-the-Sound, Wilmington)
Daniel Sharp (St. Stephen’s, Goldsboro)
Mary Milam Shepherd (St. John’s, Fayetteville)
Bennett Sanborn (St. Andrew’s, Morehead City)

Bishop Skirving called upon Mrs. Shurley Ray Weddle, Secretary of Convention. Mrs. Weddle stated that the convention would adjourn for lunch, and all delegates should be back promptly at 1:00 PM. She directed delegates to the United Thank Offering (UTO) Box on their tables and encouraged them to donate. Mrs. Weddle explained that there were white trash bags located by the doors for any recyclable materials. She then encouraged everyone to visit the exhibits/vendors. Mrs. Weddle shared that Canon Roberts had placed a box with Chrism Oil, at least one for each parish, and to come forward during the break if desired. Prayer followed.

After lunch, Bishop Skirving called upon Mr. Ed Hodges, Chair of the Board of Managers for Trinity Center, to give updates on Trinity Center. Mr. Hodges shared that major repairs have been taking place at Trinity Center. These repairs were mainly funded by monies raised by the Journey Through East Carolina. Mr. Hodges announced that they recently hired a new Executive Director, John Koch. Mr. Koch then introduced himself and shared how happy he was to be in East Carolina. Bishop Skirving gave updates on the parcel of land that was in the process of being sold in support of Trinity Center’s ministry.

Bishop Skirving called upon Ms. Tess Judge (All Saints, Southern Shores) to present the 2021 Treasurer’s Report and direct convention to the previous distributed summary and itemized report. She highlighted that the 2021 budget was balanced without any funds from the operating reserves. The 2021 allocation from the Foundation was at 4.5% in spendable calculations; in years past it had been at 5%, but in 2021 it was 4.5%. We did receive \$25,000 from the Foreman Fund that was budgeted. We also received additional income in 2021 from the Edward Forbes Fund of \$15,368, and we had \$96,102 that was not allocated in the 2020 budget that the Foundation graciously let us allocate in 2021. We had an increase in Trustee Seminary support of \$35,103.60; therefore, the additional income that came in was very helpful. We had a surplus in 2021, which will cover the shortfall in the 2022 budget. The Executive Council will continue to work on other needs within our diocese, as COVID continued to have an impact in 2021 on parishes and the diocese; we’re expecting to see some of that impact continue in 2022 and 2023. Ms. Judge moved for the acceptance of the 2021 Treasurer’s Report. As the motion was from the committee, no second was needed. There was no discussion, and the motion carried.

Ms. Judge directed convention to the resolution showing that Executive Council adopted the 2022 Budget on March 4, 2022. She explained that typically the annual convention is held in February and approves the budget; however, because circumstances this year required the convention to be moved to June, the Executive Council adopted the 2022 Proposed Budget. This was done to pay the essentials such as utilities, insurance, and to continue mission. Ms. Judge asked for a motion to approve the budget for the remainder of 2022. Ms. Judge highlighted that we did have a shortfall of \$68,538 in the 2022 budget which was going to be taken care of by the surplus that we had in 2021. The Foundation support for 2022 will be at 5%, and we also have additional

Foundation support from the Edward Forbes Fund again in 2022 of \$2,600. One other item in the budget that Finance worked on and presented to our Executive Council is that we do have COLA increases for our staff in the 2022 budget. She explained that we also added an increase in the Racial Healing program, we had some increase in seminary support, and we have fully funded the Trinity Center request as well as the Farmworkers Ministry request. Since the motion was from the committee, no second was needed. The motion carried.

The Rev'd Daniel Cenci, Rector at Christ Church, Elizabeth City, and, Chair of the Elections Committee, was asked to come forward by Bishop Skirving. Mr. Cenci reviewed voting procedures and asked that only delegates vote.

He explained that there are two basic approaches to our elections: plurality or majority. When an election is decided by plurality, the first candidate to receive the largest number of votes in their favor are elected in order of the highest votes receive; when an election is decided by majority, those elected must receive at least one more than half of the total ballots cast. On behalf of the Elections Committee, Mr. Cenci moved that the convention conduct all balloted elections by plurality with the person receiving the highest number of votes in each order to be elected. Since the motion came from committee, no second was needed. The motion carried.

Mr. Cenci introduced the nominees for each election.

In the election of the Executive Council, At-Large, in the clergy order, two persons were to be elected to a three-year term and our nominees were: The Rev'd Lisa Erdeljon (St. Phillip's, Southport) and The Rev'd Stephen Batten (Trinity, Chocowinity). In the lay order, one person was to be elected to a three-year term; no nominations were received.

In the election of the General Convention, Alternate Deputy, in the lay order, one person was to be elected to a one-year term, and our nominee was Ms. Karen Smith (St. Paul's, Wilmington).

In the election of the Trustee, University of the South, in the lay order, one person was to be elected to a three-year term, and our nominee was Mary Holdman (St. Paul's, Greenville). In the lay order for a two-year term, our nominee was Ms. Tara Bartal (Holy Trinity, Fayetteville).

In the election of the Disciplinary Board, in the clergy order, four clergy persons were to be elected to a three-year term, and our nominee was The Rev'd Eric Mills (St. Phillip's, Southport). In the lay order, three persons were to be elected to a three-year term, and our nominees were: Mr. David Tousignant (St. Paul's, Wilmington) and Mr. David DuBussion (St. Paul's, Beaufort).

In the election of the Officers of Convention to be elected for a one-year term, the nominees were: Mrs. LeRae Umfleet (Trinity, Chocowinity) for Historiographer; Ms. Tess Judge (All Saints, Southern Shores) for Treasurer, and Mrs. Shurley Ray Weddle (St. Paul's, Clinton) for Secretary of Convention.

In the election of the Standing Committee, the clergy order, one person was to be elected to a three-year term, and the nominees were: The Rev'd Farrell Graves (St. James the Fisherman, Shallotte), The Ven. Janet Rodman (St. Peter's, Washington), and The Rev'd Jody Greenwood (Church of the Servant, Wilmington). In the lay order, one person was to be elected to a three-year term, and the nominee was Dr. Thomas Warren (St. Mark's, Wilmington).

On behalf of the Committee on Elections, Mr. Cenci moved that nominations for all positions be closed. No second was needed; the motion carried.

Mr. Cenci moved that in the election of the Executive Council, At-Large Clergy be elected by acclamation, as the number of candidates for each position equaled or was less than the number of available seats. The motion carried.

Mr. Cenci moved that in the election of the Executive Council, At-Large Lay be elected by acclamation, as the number of candidates for each position equaled or was less than the number of available seats. The motion carried.

Mr. Cenci moved that in the election of the Lay Trustee, University of the South for a Two-year term be elected by acclamation, as the number of candidates for each position equaled or was less than the number of available seats. The motion carried.

Mr. Cenci moved that in the election of the Lay Trustee, University of the South for a Three-year term be elected by acclamation, as the number of candidates for each position equaled or was less than the number of available seats. The motion carried.

Mr. Cenci moved that in the election of the Disciplinary Board for Lay and Clergy be elected by acclamation, as the number of candidates for each position equaled or was less than the number of available seats. The motion carried.

Mr. Cenci moved that in the election of Officers for the 140th Convention be elected by acclamation, as the number of candidates for each position equaled or was less than the number of available seats. The motion carried.

Mr. Cenci then directed members to the ballots for the election of the Standing Committee, one person to be elected to a three-year term, and gave voting instructions. Ballots were collected. Mr. Cenci stated that any elections that were left without nominees would be the responsibility of the Executive Council to fill.

Mr. Cenci stated in the election of Executive Council Deanery Representatives, The Rev'd Katherine Mitchell (St. Peter's, Washington) was nominated by the Pamlico Deanery, clergy order, for a two-year term; Deacon Lisa Kirby (Christ Church, New Bern) was nominated by the Trinity Deanery, clergy order, for a two-year term; and Ms. Terah Archie (St. Mary's, Kinston) was nominated by the Trinity Deanery, lay order, for a one-year term.

Mr. Cenci stated the following nominations by Bishop Skirving to be elected by convention:

Chancellor (One-year Term)

Mrs. Joan Geiszler-Ludlum (Church of the Servant, Wilmington)

Trustees of the Diocese (Two-year Term)

Clergy: The Rev'd Robert Alves (St. John's, Fayetteville)

Lay: Mrs. Mary Duane Hale (St. Paul's, Beaufort)

Commission on Ministry

Deacon (One-year Term)

Deacon Mary Mac Shields (St. Joseph's, Fayetteville)

Clergy (Four-year Term)

The Rev'd Caleb Lee (St. Paul's, Wilmington)

The Rev'd Jody Greenwood (Church of the Servant, Wilmington)

Lay (Four-year Term)

Mrs. Carla Richardson (Holy Trinity, Fayetteville)

~~Foundation (Four-year Term)~~

Ms. Merry Ann Wright (St. Paul's, Wilmington)

The Rev'd Chris Adams (St. Peter's, Washington)

Mr. David Hall (St. Paul's, Clinton)

Mr. Jim Hayes (St. Mary's, Burgaw)

Trinity Center Board of Managers (Three-year Term)

The Rev'd Phillip Craig, Jr. (St. James, Wilmington)

Ms. Lee Stroud (Holy Cross, Wilmington)

Ms. Michelle Eitner (St. Francis by the Sea, Salter Path)

The Rev'd David Wyly (St. Stephen's, Goldsboro)

Trinity Center Board of Managers (Two-year Term)

Mr. Fred Klinck (St. John's, Fayetteville)

Mr. Cenci moved that these nominations be elected by acclamation, as the number of candidates for each position equaled or was less than the number of available seats. The motion carried. After a vote, all elections carried by acclamation.

Bishop Skirving introduced his nominations for the Annual Committees of Convention:

Committee on Constitution and Canons (One-year Term)

Clergy

The Rev'd Stephen Batten (Trinity, Chocowinity)

The Rev'd Andrew Cannan (St. Paul's, Greenville)

The Rev'd Canon Mollie Roberts (Diocesan House, Kinston)

Lay

Mrs. Mary Duane Hale (St. Paul's, Beaufort)

Mr. Fred Klinck (St. John's, Fayetteville)

Mr. Keith Calder (St. Paul's, Wilmington)

Diocesan Convention Committee (One-year Term)

Clergy

The Rev'd Eric Moulton (St. John's, Wilmington)

The Rev'd Gene Wayman (Trinity, Lumberton)

No nomination received.

Lay

Mrs. Dencie Lambdin (Trinity, Lumberton)

Mrs. Jo Parrott (St. Mary's, Kinston)
Ms. Lee Stroud (Holy Cross, Wilmington)
Ms. Judy Whichard (St. Paul's, Greenville)

Elections Committee (One-year Term)

Clergy

The Rev'd Daniel Cenci (Christ Church, Elizabeth City)

Lay

Mrs. Carla Richarson (Holy Trinity, Fayetteville)

Mrs. Dencie Lambdin (Trinity, Lumberton)

Bishop Skirving moved that the convention vote on whether they concur with his nominations. All were in favor, and the motion carried.

Bishop Skirving called forward The Rev'd Stephen Batten as Chair of the Special Joint Committee on Resolutions & Constitution and Canons. Mr. Batten introduced the following resolutions for consideration:

Resolution 1: A Resolution of Thanksgiving for the Life and Ministry of The Rev'd Canon Charles Thomas Midyette, III. Mr. Batten made a motion to adopt the resolution. The motion was seconded and carried.

Resolution 2: A Resolution from the Racial Healing Commission. Mr. Batten made a motion to adopt the resolution. The motion was seconded and carried.

Resolution 3: A Resolution Regarding Spanish Language. Mr. Batten made a motion to adopt the resolution. The motion was seconded. After discussion, the motion carried.

Resolution 4: A Resolution to Adopt Mission Priorities for the Diocese of East Carolina. Mr. Batten made a motion to adopt the resolution. The motion was seconded and carried.

Resolution 5: A Resolution in Support of the Ukraine. Mr. Batten made a motion to adopt the resolution. The motion was seconded and carried.

Resolution 6: A Resolution to Support Efforts to Expand Healthcare and Health Insurance Resources for all North Carolinians. Mr. Batten made a motion to adopt the resolution. The motion was seconded and carried.

Resolution 7: A Resolution Regarding the Date and Time of the 2023 and 2024 Annual Convention. Mr. Batten made a motion to adopt the resolution. The motion was seconded. After discussion, the motion carried.

Resolution 8: A Resolution Concerning Changes in Planning Future Diocesan Conventions from the Joint Committee on Resolutions/Canons & Constitutions 139th Annual Convention of the Diocese of East Carolina. Mr. Batten made a motion to adopt the resolution. The motion was seconded and carried.

Resolution 9: A Resolution in Support of Reducing Gun Violence Through Legislation and Other Measures. Mr. Batten made a motion to adopt the resolution. The motion was seconded. Discussion followed, and The Rev'd William Thomas (Retired, New Bern) called the question. The motion was seconded and carried. Convention voted on the resolution, and it carried.

Mrs. Shurlely Ray Weddle, Secretary of Convention announced that in the election of Standing Committee, clergy order, The Rev'd Farrell Graves won the election.

Bishop Skirving called upon Mrs. Shurley Ray Weddle, Secretary of Convention. Mrs. Weddle gave thanks for the City of Wilmington, the Lower Cape Fear Deanery, the staff of the Hotel Ballast, and St. James Church for hosting the opening Eucharist. We also gave thanks for the Convention Committee, chaired by The Rev'd Gene Wayman, and the Local Arrangements Committee. We gave thanks for the exhibitors, workshop leaders, and convention presenters. We give thanks to Ann Parker for the beautiful flower arrangements. We thanked Mr. Kevin Kinner, Sara Tavela, Canon Mollie Roberts, Mrs. LaTonya Smith, Mrs. Hannah Jarman, Mrs. Emily Gowdy Canady, Mrs. Jimi Paderick, and all the Diocesan Staff for their hard work and dedication. We gave thanks for the Committee on Elections, chaired by The Rev'd Daniel Cenci, and the hard work of the Special Joint Committee on Resolutions and Constitution and Canons, chaired by The Rev'd Stephen Batten.

We thanked our Executive Council for their hard work between conventions, and, last but not least, we thanked the clergy delegates, lay delegates, and alternates for their time and gifts.

After closing prayers, Bishop Skirving moved to adjourn the 139th Annual Convention of the Diocese of East Carolina. The motion carried.

Transcribed by Mrs. Jimi Paderick
Journal Editor

The Bishop's Address to the 139th Annual Convention of the Diocese of East Carolina

The Rt. Rev'd Robert Skirving

Transcript of the Bishop's Address to the 139th Convention of the Episcopal Diocese of East Carolina

It seems like it comes quickly in our agenda that we get to that point where I'm invited to offer my address. I don't want to terrify you with all of the books: one's a Bible, one's a prayer book. I won't be reading everything from those books, but there will be some moments when I might want to actually open them.

Well, good morning, people of East Carolina. We are now live with Facebook, so that those other five people in the diocese and across the world can also watch with us. I know the reach is farther than that, and I'm glad for the technology that allows us to be together and allows us to extend our reach as God's people more broadly and more deeply.

In some ways I'm thinking of this address as something like part two of last evening's sermon. Yesterday, our worship was rooted in the collect and readings that would be used in our church on Ascension Day. This morning, I want to focus more fully on the day of Pentecost, which we will celebrate in our churches tomorrow.

The day of Pentecost, when we celebrate it in our churches, we typically hear from the first verses of the second chapter of the Acts of the Apostles. We hear about how the 120 or so remaining followers of Jesus were gathered together in one place, and we can reflect, as I hope we did a little bit last night, about some of the emotions they must have had. Jesus had suffered a cruel death. He was raised from the grave by God's love. He appeared in their midst, and then he disappeared again with Ascension Day, so the story tells.

Their emotions must have been all up and down, but on this day as they are gathered, everything changes dramatically, because God's Holy Spirit comes into their midst, and it's described in the sense of a rushing wind. It's described in the idea of tongues of flame that rested on the head of each of the disciples. It's expressed in the reality that, somehow beyond our understanding, allowed those humble disciples to be able to speak in languages that they did not even know. That—surprise, surprise—gathered a crowd in the city of Jerusalem amongst devout

Jews who were gathered there for the feast of Pentecost. And, as the crowd gathered and came together, each of them, no matter where they lived and no matter what language they spoke, was able to hear someone speaking in their language such that they could understand.

And, when the crowd was gathered Peter—probably not by deliberate planning, probably more on inspiration—Peter rose up and preached a sermon about Jesus. And, at the end of that sermon, there were so many in the crowd that were moved that they asked the question, "What must we do?" And, this answer was simple: repent and be baptized in the name of Jesus. And, we're told that more than 3,000 people who were in the crowd listened to and responded to that invitation, and so what had been a hidden group of followers of Jesus became a Holy Spirit empowered and quickly growing gathering of folks from all across the known world.

Reading from the last verses of chapter two, after Peter's sermon has ended and after that question and answer about what they should do had taken place and they had been baptized, as I said, about 3,000 persons were added. And now from scripture: "They devoted themselves to the apostles' teaching and fellowship, to the breaking of bread and the prayers. Awe came upon everyone, because many wonders and signs were being done

by the apostles. All who believed were together and had all things in common; they would sell their possessions and goods and distribute the proceeds to all, as any had need. Day by day, as they spent much time together in the temple, they broke bread at home and ate their food with glad and generous hearts, praising God and having the goodwill of all the people. And day by day the Lord added to their number those who were being saved” (Acts 2:42-47 NRSV). Were we to take these few verses and implement them as our mission, I think most of us would chicken out.

Except for the power of the Holy Spirit moving them, I don't know that many of them would have taken on this plan. How many of us, for example, would be willing to sell everything we own in order that it could be redistributed to those in need? That's not very American is it? The people who heard Peter's sermon and who were moved by God's Holy Spirit committed themselves to living their lives together in such a way that people just flocked to be with them. They came and they joined them, because, not so much of their words, but because of what could be seen in the lives and the witness of the people who came together to share life.

It's easy for me to get from this passage of scripture to the language of the five questions that are a part of our Baptismal Covenant. Again, last evening I spoke of the Baptismal Covenant and we renewed our covenant together before the clergy then renewed their ordination vows. I teased, and some of you caught it, that I might actually renew my baptismal vows more often than any of you. It's something I get to do most Sundays and often more than once. For most of our churches. It's something that happens at the time of a baptism, at the time of the Easter Vigil, and at other great feasts in our life together. I haven't yet learned of a church whose people renew their baptismal vows every Sunday. I hope you're familiar with it, though, and I hope you can know from memory that the Baptismal Covenant starts with three questions. By answering those three questions, we recite together the Apostle's Creed, an ancient expression of our Christian faith, and we follow those three questions with five more. I will read them without expecting response this time:

1. The first: will you continue in the apostles teaching and fellowship in the breaking of bread and in the prayers? Where does that one come from? I think I just read the passage of scripture. It's that closely connected.
2. Will you persevere in resisting evil and whenever you fall into sin repent and return to the Lord?
3. Will you Proclaim by word and example the good news of God in Christ?
4. Will you seek and serve Christ in all persons loving your neighbor as yourself?
5. Will you strive for justice and peace among all people and respect the dignity of every human being?

To each of those five questions, we are called to respond, “I will with God's help” (BCP 304-5). I have come to understand for myself at least but I think for the church that living fully into these questions empowered by God's Holy Spirit is to ACT in the ways that God calls us to live and in the ways that the world needs to witness.

Four years ago and a couple of months before that in March of 2018, a number of young people in our diocese spoke up and said “We want to go to Washington for the March for Our Lives,” and some of our adult leaders worked with them to support them. I remember clearly that Emily [Emily Gowdy Canady, Missioner for Lifelong Christian Formation] explained that came from our young people first—adults supported them. I'd already had plans and couldn't go with them. My plans included being with my wife Sandy for the long-promised retirement party after she finished life as a nurse. And where do you go in retirement? Florida.

So, we went to Florida and watched some baseball. Went to Disney. Lined up, because I didn't realize it was spring break week. But, on one day, we joined with people in Tampa who were gathering for that same March for Our Lives. If you don't know about that movement, pay attention: it's coming to Greenville again in a week or two, next Saturday I believe. It's a movement that was organized by survivors of the Parkland shootings.

And, while I was there I took a picture of a sign that someone was carrying, and it had three words on it very simply: thoughts, prayers, actions. The words 'thoughts' and 'prayers' were crossed out, and the word 'actions' was circled. I think that's a pretty simple representation of a critique that many can level against us in the church. We can be perceived as being all about thoughts and prayers. We can be seen gathering for prayers and to share in the breaking of the bread; we might not be seen so actively repenting of our sin or proclaiming and living into the dignity of all people. We may not always be seen to be pursuing justice, and so sometimes people assume of us that we're all about thoughts and prayers and not so much about actions. As I've said, I think that if we take our Baptismal Covenant seriously, our actions should show the love of God that is at the heart of our baptismal living.

Later today, we will give our consideration to a good number of substantial resolutions that will challenge us to SPEAK and ACT in some important ways:

- to combat racism
- to consider the forms of Spanish language that we should use in our life and relationships as Church
- to stand in solidarity with the people of Ukraine
- to expand access to healthcare for the people of North Carolina
- to work together to reduce gun violence

These resolutions have been prepared and presented by the people of East Carolina, AS YOU have faithfully lived out the vows of your Baptismal Covenant. I believe that these resolutions represent our best intentions to be the sorts of witnesses that Jesus called his disciples to be, as he prepared to ascend out of their sight. Living fully into them will demand that we rely upon God's Holy Spirit power, rather than trusting only in our own, human power. As we move forward, let us remember Paul's teaching, that "God's foolishness is wiser than human wisdom, and God's weakness is stronger than human strength" (1 Cor. 1:25 NRSV).

And, "God's weakness is stronger than human strength" from the first chapter of Paul's letter to the Corinthians, words that remind us that we ought not to get so caught up with ourselves and our ideas of what is right and wrong and our ideas of what we're going to accomplish, recognizing that God can accomplish more than we can ever ask or imagine. And so, I am grateful for those who have brought resolutions for our consideration. Thank you. I'm also particularly grateful for all across the diocese who, at one point or another, have participated in the work of prayerfully discerning priorities for our life and mission together, work that has happened during these last two difficult years. Today, we will be asked to adopt a statement that gives a fresh expression to our sense of self-identity as the Episcopal branch of the Jesus movement here in eastern North Carolina, a statement which focuses our attention on aspects of our life and ministry to which we believe that God is calling us to give our best energy and our resources.

This morning, we will hear from four leaders of our diocese, each of whom will speak to one of the four Mission Priorities that have emerged. Mission Priorities which can be really briefly summarized in the four words that God calls us to lead, learn, serve, and heal. None of them has been asked to explain the priority they have been assigned. Rather, it is my hope that they will stimulate our collective imagination, helping us to see what might be possible as we continue to count on God's Holy Spirit to lead us forward in life and ministry.

Assuming that this statement of Mission Priorities will be adopted, our Diocesan leadership and staff will begin to reorganize our life and ministry around these priorities. It is not that we will abandon other important ministry, but we will give attention to work and ministry that has, in many cases, suffered from a lack of deliberate effort and energy. When we follow patterns of power, such as some that we can see in the world around us, all authority is pushed up. Life in the body of Christ should be different and should bear witness to Jesus who gave us a different model when he knelt to wash the feet of his disciples and then taught them that they should love one another as he had loved them.

These last years have been difficult and have strained our understanding and experience of what it means to be Church. In every congregation, those who have offered leadership have found that leadership challenged. All of us, don't you know, have medical degrees or degrees in public health administration. At every step of the way along this COVID journey, our congregations have been provided, God willing, with the resources they needed to make difficult local decisions.

I know it's been difficult for the leaders in our local communities, and I thank them for their hard effort. I thank them, the vestries that support them, and others who have lived together through these difficult times. I know it's been difficult for them, because I've heard much of it. You don't know how many people have written me over these years to suggest ideas that they imagine we had never considered, or to argue for them. Early, early on we determined that we were going to set parameters within which we would ask every congregation to live, rather than simply leaving every congregation to figure it out for themselves.

In the early days, that was alright. But, as the parameters started to grow and stretch, we were all comfortable with different manifestations, and that's where the challenges rose. In these strange times we have been faithful, and it is my prayer that we will continue to be faithful to God's call as we move forward together in the name and in the example of Jesus. I remain confident that God's Holy Spirit will empower us with everything we will need to ACT in ways that will bring healing and reconciliation to our broken world, in order that every person will more fully know of God's love for them and for all people. This is where some of you would like me to have provided an action plan with maybe 23 points, each of us being responsible for every one of them in a very particular way. And, I say, "Well, that might work in Edenton; don't know if it'll work in Wilmington."

We are called by God's Holy Spirit to move together, but we are not all called to move the same way. The journey ahead will continue to be complicated and challenging and will demand our best efforts, and as we have moved together, we will continue to move together, God willing.

A couple of last words before I sit down, and I'm sorry if this has been too short. I never say that. I want to offer some words of thank you and then a special announcement. I want to say thank you to all who share in the leadership of our congregations and of our diocese and its ministries, including those who plan for and host Convention no matter how many times we schedule it in one year.

I want to say thank you to the members of our Diocesan house staff: LaTonya and Mollie, Jimi, Hannah, and Sara, Emily, and Fred, Litisha, and those others who have come and gone during the past year. Like other employers across our diocese, it's not always easy to keep people in place. It's been good to work with all of you, many of you here at this table [gestures to table of Diocesan House staff, off to the side of the main stage].

I want to say thank you for patience from all in the diocese as I have navigated my responsibilities as Chancellor at the University of the South during a particularly challenging four years, and I won't get into the details now, but it was to the point that a short time ago I announced to the Vice Chancellor and to the Chair of the Board

of Regents that I intended to step aside two years early. Enough was enough, I thought, and they managed to convince me that I ought not to do that. But, we renegotiated my role with the hope that it will be far less demanding in the next couple of years.

I want to say thank you for all of the prayers and personal support that have been expressed for Sandy and for me and for our family, as we have lived through the deaths of three of our four parents and the sudden death of one of Sandy's younger brothers. Thank you for that. It's meant that at least on three, four occasions during COVID, I've needed to disappear for periods of time to be present with family and emergency situations or for long delayed funerals that were planned. Thank you for your support.

Finally, now, I want to share what I believe to be some very exciting news. Clergy, do you have your pen out near your paper? You may want to pay attention to this. You are hearing this with enough advanced notice that there ought to be no excuses for absence. Our clergy conference in 2023—not this year, 2023—will be on the 18th and 19th of October, and Bishop Michael Curry will be leading us as part of his visit to our diocese. He will stay after clergy conference and be with us for the weekend of October 20th to 22nd, and there will be a planning group brought together, some of those people already in place, who have been praying for this day and wanting to act towards it. A visit that will get him around the diocese with about as many stops as he's willing to make with his entourage. We hope that this will provide enough opportunities for folks across the diocese, and indeed from the wider community around our Episcopal Church, to have the chance to come and hear what I think many of us would argue to be one of the most powerful preachers of our generation. So, October 18th and 19th, mostly clergy only, and October 20th and 22nd in 2023: mark your calendars. We'll get you more details as the planning team gets to work.

And now may God's Holy Spirit guide us and empower us for the work that faces us today and for all that waits for us in the days ahead. Oh, man. Now, just before we assemble— not part of the formal address—I've been carrying this staff lately. Some think it might be more appropriate for Gandalf than for a bishop. That's fine. But, it's a staff with a story, and some of you who follow me on social media will have had a chance to hear that story or to read it, and some who have watched me carry this in visiting your congregation may have heard the story. It's a brightly colored piece of wood, obviously, with a hook in the top that was painted by Lisa Richie and given to Bishop Daniel on the occasion of his first visit to Grace Church in Whiteville. Did I say Whiteville properly? I'm never sure I say it properly, but you know what? I mean, right where you go to church. Yeah where MacKenzie Gore is from, one of the all-star pitchers of the San Diego Padres. Anyway, I'll stop. Not only is it painted in bright colors and was presented to Bishop Daniel, but it's also signed with the names of all of the congregations of our diocese, at least at that time in history.

And so, I'm going to leave it at the front, and you can come and look and maybe try to find your church. I won't help you, because I'm not sure I know where they all are. At least on here; I know where they all are in the diocese. But, I'd seen this living in a corner at the Julian Chapel at Trinity Center, and I thought, you know, what else could this be except an intended Bishop's staff? So I've just decided—I checked with Mary Beth and I said, "May I confiscate this piece of wood? May I carry it around the diocese?" And, I've been doing that. So, for those of you who wonder if I've just gone off the rails a little bit. Yes, maybe, but I think in this year when Trinity Center has been so much that our hearts in their minds it's been kind of good to carry around a symbol of Trinity Center and a symbol of our life together as the diocese. So, Lisa, thanks for that gift then and thanks for owning up to it and telling me the story. Thank you. It's time to shift and go back to that table and pick up the other microphone. Thank you for your attention.

Transcribed by Sara Tavela

Bishop Diocesan's *January 2021 to June 2022 Official Acts
The Rt. Rev'd Robert S. Skirving

Ordination to the Diaconate

June 2, 2021 **Leslie Roraback**
April 23, 2022 **Ashley Simpson**
April 23, 2022 **Greg Smith**
April 23, 2022 **Whit Stroud**
April 23, 2022 **Rhonda Thomas**

Ordination to the Priesthood

December 11, 2021 Leslie Roraback
February 26, 2022 Katherine Mitchell

Acceptance of Letters Dimissory

2021
January 15, 2021 Nancee Cekuta from the Diocese of Upper South Carolina
February 2, 2021 Farrell Graves from the Diocese of Los Angeles
June 15, 2021 Phillip Craig, Jr. from the Diocese of Oregon
August 5, 2021 Lisa Erdeljon from the Diocese of Chicago
August 23, 2021 Copeland Johnston from the Diocese of Fond du Lac
December 8, 2021 David Wyly from the Diocese of Southwest Florida
January 5, 2022 Caleb Lee from the Diocese of South Carolina
February 8, 2022 Christopher Adams from the Diocese of Rio Grande

Transfers of Letters Dimissory

January 26 Sarah Smith to the Diocese of Alabama
January 26 Chana Tetzlaff to the Diocese of Indianapolis
January 26 TJ Tetzlaff to the Diocese of Indianapolis
February 16 Melody Perdue to the Diocese of Southern Virginia
April 27 Marcia McRae to the Diocese of Georgia

Consents to the Consecrations of Bishops and other Consents 10

Lay Licenses

Eucharistic Ministers **369**
Eucharistic Visitors **109**
Worship Leaders **150**
Catechists **1**
Preachers **19**

Retired Clergy

2021
January 21 Mary Ogus
September 1 Ray Hanna

2022

February 1 Bonnie Smith
February 1 Jeff Douglas

Clergy Deaths

2022

March 13 Matthew Stockard
March 30 Elizabeth Buck
May 9 Anne Natoli

New Licensed to Serve Clergy

2021

March 15 Margaret Pollock
March 23 John Sosnowski
July 13 Stan Sawyer
August 11 Anna Page

2022

February 22 Anne Dale
March 1 Barbara Bornemann
May 4 Rick Simpson
May 4 Fanny Belanger
May 24 Suzanne Hood

Parish Visitations

2021

March 14 St. Thomas, Ahoskie
March 21 St. John's, Wilmington

April 4 St. Philip's, Southport
April 11 Holy Innocents, Seven Springs
April 18 St. Paul's, Greenville

May 2 St. James, Wilmington
May 9 St. Timothy's, Greenville

June 6 Holy Trinity, Hampstead
June 27 St. Luke's, Currituck

August 1 Chestnut Chapel

September 12 St. Andrew's, Columbia
September 19 Good Shepherd, Fayetteville
September 26 St. Christopher's, Elizabethtown

October 3 Church of the Advent, Williamston
 October 17 St. Philip's, Holly Ridge
 October 24 St. Thomas, Windsor
 October 31 Zion Church, Washington

November 14 St. Christopher's, Havelock
 November 21 St. John's, Fayetteville

December 12 Trinity, Lumberton
 December 19 Trinity, Chocowinity

2022

February 6 St. Francis, Salter Path
 February 20 Holy Trinity, Hertford
 February 20 Christ Church, Elizabeth City
 February 27 St. Mark's, Wilmington

March 13 St. Andrew's, Goldsboro
 March 27 Galilee Mission/Chris Church, Creswell

April 3 Holy Cross, Wilmington
 April 3 St. Paul's, Wilmington
 April 10 St. Luke's/St. Anne's, Roper
 April 10 Grace Church, Plymouth
 April 17 St. Anne's, Jacksonville
 April 24 St. Andrew's, Morehead City

May 1 St. James, Wilmington
 May 22 St. Paul's, Beaufort

Total Confirmations and Receptions 137

Judgements for Remarriage of Divorced Persons 14

Celebrations of New Ministry 10

Pastoral Letters

2021

March 24 Pastoral Letter & Updated Guidelines for Public Worship
 March 31 Pastoral Letter & New Guidelines for Public Worship
 April 29 Pastoral Letter & Updated Guidelines for Public Worship
 May 14 Pastoral Letter & Impact of CDC Recommendations on Guidelines for Public Worship
 May 26 Pastoral Letter & New Guidelines for Worship
 September 29 Pastoral Letter & New Guidelines for Worship

* Due to COVID-19 many services were not held due to government restrictions in place for 2020.

SPECIAL ORDER OF BUSINESS FOR THE 139TH ANNUAL CONVENTION

The 139th Annual Convention of the Diocese of East Carolina adopts the following Special Order for the conduct of the Convention meeting June 3-4, 2022, having been rescheduled from February 11-12, 2022 due to the declared State of Emergency and Executive Orders of the Governor of the State of North Carolina in response to the coronavirus pandemic.

1. The following sections of the Canons regarding the conduct of the Convention are suspended for the Annual Convention in 2022:

(a) Title I, Canon 1, section 4 (c), regarding the Resolutions Committee.

(b) Title I, Canon 1, section 4 (e), regarding the Elections Committee.

The Resolutions Committee and Elections Committee will be those appointed by the Bishop for the 139th Annual Convention.

2. Rule VIII of the Rules of Order for the conduct of the Convention is suspended for the 139th Annual Convention in 2022 and the following Rule will apply in its stead:

VIII. Speakers shall address the chair, and shall confine themselves to the point in debate.

(1) No motion shall be considered unless seconded, and if the motion is to amend the motion or resolution under debate, reduced to writing.

(2) All resolutions received by 10:00 am on June 4 will be considered by Convention.

3. These Special Rules of Order apply only to the meeting of the 139th Annual Convention in 2022 and expire upon its adjournment.

Adopted the 4th day of June, 2022 by the 139th Convention of the Diocese of East Carolina.

RESOLUTION 2022-1

**A RESOLUTION OF THANKSGIVING FOR THE LIFE AND MINISTRY OF
THE REV'D CANON CHARLES MIDYETTE, III
November 28, 1940 - June 1, 2020**

WHEREAS, The Rev'd Canon Tom Midyette was raised in New Bern and as a youth played the organ in Christ Church in that city, and thereafter graduated from the University of the South at Sewanee, Tennessee, and earned his Master in Divinity from Virginia Theological Seminary in Alexandria, Virginia, and

WHEREAS, Canon Midyette spent the next 40 years of his life as an Episcopal priest in North Carolina, including service as Rector of St. Paul's, Clinton (1968-1971); Rector of St. Paul's, Beaufort (1971-1978); and concluding as Rector of St. Paul's, Greenville (1994-2004), touching many lives, saving lives and building bridges to help his parishioners and others to see God's work here on earth, and

WHEREAS, During his tenure as Rector of St. Phillip's, Durham, (1978-1994) Canon Midyette started the Urban Ministry Center there and took HIV/AIDS patients into his home during the peak of that crisis, and

WHEREAS, Subsequently, as Rector of St. Paul's, Greenville, Canon Midyette led the parish in building a new church containing a world-class organ, and

WHEREAS, After his retirement from the active priesthood, Canon Midyette continued to pursue his love of music by serving as Music Director and Organist at St. Andrew's, Morehead City, and

WHEREAS, Canon Midyette served as Canon Theologian of the Diocese of East Carolina for three years, and received an honorary degree of Doctor of Divinity from Virginia Theological Seminary in 2002; and

WHEREAS, On August 14, 2021, the ashes of Canon Midyette were committed to God and the earth in dual services at St. Paul's, Greenville, and St. Paul's, Beaufort,

BE IT THEREFORE RESOLVED, that this One Hundred and Thirty-ninth Convention of the Diocese of East Carolina give thanks to God for the extraordinary gifts of time, talent, love, common sense and treasure that Tom Midyette gave so gladly to his parishes and to all whose lives he touched, and

BE IT FURTHER RESOLVED, that the convention directs the secretary of the convention to convey copies of this resolution to the family of The Rev'd Canon Charles Thomas Midyette, III.

Adopted the 4th day of June, 2022 by the 139th Convention of the Diocese of East Carolina.
Shurley Ray Weddle
Secretary of Convention

RESOLUTION 2022-02
A RESOLUTION FROM THE RACIAL HEALING COMMISSION

Whereas Racism is an evil that affects our society in both personal and structural terms;

Whereas previous Annual Conventions of the Diocese of East Carolina (2008 and 2011) have adopted resolutions concerning the evil that is Racism, and in keeping with the work begun in the Episcopal Church in 1990;

Whereas combating this evil requires education, self-examination, and repentance;

Whereas we are called, in our Baptismal Covenant, “to strive for justice and peace among all people, and respect the dignity of every human being;”

Resolved, this 139th Annual Convention holds that it is incumbent upon every Christian to advocate for change and work to recognize the role race plays in our personal lives, communities and nation, and calls upon all Episcopalians in our Diocese to refocus on these efforts, both individually and collectively.

Adopted the 4th day of June, 2022 by the 139th Convention of the Diocese of East Carolina.
Shurley Ray Weddle
Secretary of Convention

RESOLUCIÓN 2022-03

Considerando que el inglés prevalece en la Iglesia Episcopal,

Considerando que es necesario cultivar el respeto mutuo entre las comunidades decada idioma,

Queda resuelto que la Ciento Trigésima Novena Convención de la Diócesis de Carolina del Este requiere que el uso del Español en las comunicaciones oficiales yliturgias se haga de acuerdo con las convenciones gramaticales de la comunidad hispanohablante avaladas por la Real Academia Española y la Asociación de Academias de la Lengua Española.

Adicionalmente queda resuelto: que la Ciento Trigésima Novena Convención de laDiócesis Episcopal de Carolina del Este encomienda esta resolución para que sea adoptada por la octogésima Convención General de la Iglesia Episcopal.

RESOLUTION 2022-03

Whereas the English language prevails in the Episcopal Church, and

Whereas there are many Spanish-speaking Christians who worship, pray, and are in relation as part of The Episcopal Church, and

Whereas there is a need to cultivate mutual respect between the communities of each respective language, Be it resolved that the One Hundred Thirty-Ninth Convention of the Diocese of East Carolina requires that the use of Spanish in official communications and liturgies be done in accordance with the grammatical conventions of the Spanish-speaking community as endorsed by the Royal Spanish Academy and the Association of Academies of the Spanish Language.

Be it further resolved: that the One Hundred Thirty-Ninth Convention of the Episcopal Diocese of East Carolina commends this resolution for adoption by the Eightieth General Convention of the Episcopal Church.

Adopted the 4th day of June, 2022 by the 139th Convention of the Diocese of East Carolina.

Shurley Ray Weddle

Secretary of Convention

RESOLUTION 2022-04
RESOLUTION TO ADOPT MISSION PRIORITIES
FOR THE DIOCESE OF EAST CAROLINA

WHEREAS, the Executive Council and Finance Committees of the Diocese expressed a desire for Mission Priorities to shape decision making and best use the resources God has given to us, leading to a discernment process on how we the Diocese of East Carolina feel called by God at this time;

WHEREAS, the discernment process launched with *Journey Through East Carolina* in November 2020, was followed by a time of study and prayer in the Easter season of 2021 that invited input regarding Mission Priorities from across the Diocese, and culminated in an Executive Council Retreat in June 2021, at which that abundant input was considered and prioritized;

WHEREAS, the first draft of proposed Mission Priorities was reviewed by the Executive Council and then the clergy of the Diocese in October 2021, the drafted Mission Priorities were then shared with the whole of the Diocese for additional reflection and feedback distilled into a final draft of proposed Mission Priorities, and this final draft was assessed at the Executive Council retreat in March 2022, after the rescheduling of the 139th Convention to June 2022.

THEREFORE, BE IT RESOLVED, that the people of the Diocese of East Carolina, gathered in Convention, adopt the attached expression of our Mission Priorities as a living document, open to reassessment and revision in new times of calling, to aid in the work of ministry and resource allocation.

Adopted the 4th day of June, 2022 by the 139th Convention of the Diocese of East Carolina.
Shurley Ray Weddle
Secretary of Convention

RESOLUTION 2022-05

WHEREAS, the United Nations General Assembly has passed two resolutions— the first, on March 2 condemning Russian aggression against Ukraine, and the second reiterating the condemnation and addressing humanitarian issues, and

WHEREAS, The United States Congress has approved a nearly \$40 billion military and humanitarian aid package for Ukraine, and

WHEREAS, North Carolina’s National Guard has provided military equipment to Ukraine to “support their fight for democracy and freedom” (quotation from Governor Roy Cooper on April 28, 2022, after a February Executive Order No. 251 that directed state agencies to terminate agreements that directly benefitted Russia), and

WHEREAS, this 139th Diocesan Convention asks our discernment of “priorities for mission,” reminding us of our call to follow the example of our Lord Jesus Christ;

THEREFORE, BE IT RESOLVED that the 139th annual Convention of the Episcopal Diocese of East Carolina urge the Diocese and all parishes to express solidarity with the people of Ukraine through the following actions:

- A. Gather and publish prayers for Ukraine for leaders of the Prayers of the People during services, private meditation, Collects, newsletters, bulletins, etc. [see attachment for contributed prayer]
- B. Cooperate in regional and national ecumenical efforts to advocate for the victims of the war in Ukraine and its refugees; and
- C. Cooperate with Episcopal Relief and Development (ERD) in its efforts to support victims and refugees.

Adopted the 4th day of June, 2022 by the 139th Convention of the Diocese of East Carolina.
Shurley Ray Weddle
Secretary of Convention

A Prayer for Ukraine

Holy and gracious God, we pray that You make Your presence known to the people of Ukraine as they face the tragedy of war. Strengthen, comfort, and protect them.

We pray for the innocent, the frightened, and all who have lost family, friends, homes, and communities. We pray especially for an end to the Russian invasion; an end to the bombing of civilians, their homes, hospitals, schools, orphanages, and churches; and an end to the threat of nuclear disaster. We ask that You extend Your sheltering grace over the Ukrainian military and all others who have taken up arms to protect their homeland. May they trust in Your mighty power and be filled with courage.

We pray for the world that in this crisis all people will act in solidarity with our Ukrainian brothers and sisters. Continue to guide the leaders of all nations and grant them the grace and the wisdom to find a swift resolution to this tragic conflict.

Have mercy, dear Lord, on Ukraine and the whole world that truth, justice, and freedom may prevail everywhere. We beg these mercies in the name of our Lord Jesus Christ, the Prince of Peace.

Amen

Prayer written and contributed by retired priest the Reverend Thom May, parishioner at St. James, Wilmington, and celebrant at St. Mary’s, Burgaw.

RESOLUTION 2022-06

RESOLUTION TO SUPPORT EFFORTS TO EXPAND HEALTHCARE AND HEALTH INSURANCE RESOURCES FOR ALL NORTH CAROLINIANS

WHEREAS, North Carolina has the opportunity to expand affordable health insurance to up to 600,000 people; and,

WHEREAS, more than 300,000 of these individuals and families have no other affordable insurance options available to them, which has created a coverage gap; and,

WHEREAS, the development of a North Carolina strategy for closing this coverage gap in our state will allow us to strengthen and protect our economic prosperity and preserve the freedoms and opportunities that are cherished by the people and businesses of our state; and,

WHEREAS, covering the uninsured means better premium value for North Carolinians with private health insurance by lowering costs for everyone; and,

WHEREAS, providing health insurance coverage will help people, especially women of child bearing age, gain access to the care they need, which improves health outcomes; and,

WHEREAS, closing the coverage gap will provide health care for a significant number of very low-income, childless adults who are not eligible for any state or federal health care assistance; and

WHEREAS, closing the coverage gap will promote access to behavioral and physical health therapy and treatment for low-income citizens struggling with mental illness, developmental disabilities, and substance use disorders; and

WHEREAS, a North Carolina plan to close the coverage gap could create as many as 37,200 new jobs statewide, according to a study by the Center for Health Policy Research at The George Washington University; and,

WHEREAS, closing the coverage gap in North Carolina will bring \$11.7 billion in federal funding to the state in the first three years of enacting a solution; and,

WHEREAS, closing the coverage gap could generate \$500 million in additional state revenue, and \$100 million in additional county revenue in the first three years of enacting a solution, due to the additional economic and job growth; and,

WHEREAS, closing the coverage gap could strengthen the economy and bolster job growth in counties all across North Carolina, as well as improve health access for almost half a million North Carolinians; and,

WHEREAS, we the people of this diocese, baptized into the death and resurrection of our Lord have willingly committed to seek and serve Christ in all persons and to strive for justice and peace among all people, believing that when we work to ease the burdens of our neighbors who are struggling the most, we are caring for God and we believe we are called to follow our God by doing good, not only within the walls of our churches, but by seeking justice in our communities, state and nation.

NOW, THEREFORE, BE IT RESOLVED THAT this 139th Convention of the Episcopal Diocese of East Carolina supports seeking a North Carolina strategy for closing the coverage gap for all North Carolina citizens earning at or below 138 percent of the Federal Poverty Level, in accordance with provisions of the federal law; and,

BE IT FURTHER RESOLVED that the convention directs the secretary of convention to convey copies of this resolution to the Governor, Lt Governor, the Speaker of the House of Representatives of the General Assembly and Care4Carolina.

Adopted the 4th day of June, 2022 by the 139th Convention of the Diocese of East Carolina.

Shurley Ray Weddle

Secretary of Convention

RESOLUTION 2022-07
RESOLUTION REGARDING DATE AND TIME OF THE 2023 and 2024 CONVENTION

WHERE AS, the Convention Committee of the Diocese recognized that the 139th Annual Convention met the necessary canonical work of the convention, the Convention Committee remains steadfast that Diocesan fellowship is significant to many who attend as delegates to convention,

WHERE AS, the Convention Committee of the Diocese is deliberated in seeking out various locations throughout the diocese so that representation of all its people can travel and be able to attend convention,

WHERE AS, the Convention Committee of the Diocese is aware that the cost of convention continues to increase each year and eliminates venues that may have otherwise been an option to keep prices affordable,

THEREFORE, BE IT RESOLVED, the 139th Convention Committee of the Diocese of East Carolina offers a motion that the 140th Annual Convention be held at the Greenville Convention Center on February 10-11, 2023,

THEREFORE, BE IT FURTHER RESOLVED, the 141st Annual Convention be also held at the Greenville Convention Center on February 9-10, 2024.

Adopted the 4th day of June, 2022 by the 139th Convention of the Diocese of East Carolina.
Shurley Ray Weddle

RESOLUTION 2022-08
RESOLUTION CONCERNING CHANGES IN PLANNING CONVENTIONS FROM THE JOINT
COMMITTEE on RESOLUTIONS and CONSTITUTION AND CANONS
OF THE DIOCESE OF EAST CAROLINA

RESOLVED, the 139th Convention of the Diocese of East Carolina consider moving the day and time of future Annual Diocesan Conventions to Saturday, mid-day through the end of business of Sunday.

Adopted the 4th day of June, 2022 by the 139th Convention of the Diocese of East Carolina.
Shurley Ray Weddle
Secretary of Convention

RESOLUTION 2022-09
IN SUPPORT OF REDUCING GUN VIOLENCE
THROUGH LEGISLATION AND OTHER MEASURES

RESOLVED:

A. that the 139th annual Convention of the Episcopal Diocese of East Carolina urges all North Carolina state and federal legislators to sponsor and work for passage of laws to

1. Require universal background checks for every gun purchase, including private sales and those made at gun shows; and
2. Prohibit citizen possession, sale, transfer, importation and manufacture of semi-automatic military-style assault weapons and high-capacity magazines; and
3. Prohibit persons from purchasing guns without evidence of reputable gun safety training; and
4. Promote Congressional and state funding for research into the causes and prevention of gun violence.

B. that congregations of this Diocese be strongly urged to:

1. Make preventing gun violence a regular part of our conversations and prayer times and
2. Partner with local law-enforcement agencies and community groups to encourage gun retailers to practice the letter and spirit of appropriate standards and laws and
3. Prohibit carrying guns onto church property and

C. that individual Episcopalians in the Diocese of East Carolina be encouraged to:

1. commit to continuing to educate themselves on this issue and share accurate information with others; and
2. if they own guns, commit to safely and securely store their guns and promote the importance of teaching and practicing gun safety.

Adopted the 4th day of June, 2022 by the 139th Convention of the Diocese of East Carolina.

Shurley Ray Weddle

Secretary of Convention

Executive Council Zoom Meeting
January 21, 2022

Members present were: The Rt. Rev'd Robert Skirving, Ms. Vera Guarino, The Rev'd Eric Grubb, Ms. Judy Whichard, The Rev'd Cheryl Brainard, Mr. Steve Thomas, The Rev'd Malone Gilliam, Mr. Robert Riche, The Rev'd Eric Moulton, Mr. Fred Klinck, The Rev'd Stephen Batten, The Rev'd Tammy Lee, Ms. Nancy Broadwell, Ms. Lucia Peel. Also present were: The Rev'd Robert Alves, Ms. Joan Geiszler-Ludlum, Ms. Tess Judge, Mrs. LaTonya Smith, The Rev'd Canon Mollie Roberts, Ms. Hannah Jarman and Mrs. Jimi Paderick.

Bishop Skirving welcomed Council. He verified a quorum was present and asked to make a motion to accept the agenda. Ms. Whichard made a motion to accept and Rev'd Brainard seconded. The motion carried. He also asked for a motion to accept the draft minutes from the November 19th meeting. Mr. Klinck made a motion to accept, and Rev'd Lee seconded. The motion carried.

Bishop Skirving went over a couple of things with Council.

He recognized that since convention is being rescheduled at a later date, the at-large members term would continue until Diocesan Convention takes place. The at-large members are: The Rev'd Stephen Batten, The Rev'd Eric Moulton, Ms. Nancy Broadwell and Mr. Cleve Callison. He also shared that the same applies for the Rev'd Robert Alves, President of the Standing Committee. Ms. Lucia Peel, Episcopal Church Women President, shared that she will continue to serve for one more year as President.

Bishop Skirving gave an update with discerning the Mission Priorities. We haven't gotten much feedback on them. We will still plan to look at them together at our retreat.

Mrs. Judge gave a Treasurer's report.

She went through the financial reports through December 2021.

Ms. Judge gave an update on the 2022 Budget.

We discussed at our last Executive Council meeting that we would review the proposed 2022 budget in January once pledges were in as we requested 11% asking for 2022 anticipating 10% to be received and budgeted for 2022.

With majority of pledges received as of January 20, 2022 we have a shortfall in pledge commitments of \$137,647 in the 2022 budget that was presented to Executive Council at the November 19, 2021 meeting.

Executive Council approved the proposed budget for convention at that meeting understanding that we would review actual pledges committed in January before convention.

She attached the 2022 Budget document which includes the 2021 actual operating budget for your information with the additional income that was not in the 2021 Budget and the surplus (carry forward) for the offset for 2022 budget shortfall:

2021

We have additional Foundation income coming from the Edward Forbes Fund for 2021 of \$15,368

We had \$9,602.00 that was not disbursed from the 2020 Foundation allocation that they approved and could be allocated for 2021.

There was additional 2021 Trustee support for seminarians of \$13,503.60 The additional support of this takes the 2021 operating budget to a (carry forward from surplus) of \$150,377.

2022 Budget

We had a shortfall in pledge income in Account # 1-4010-00 of \$137,647 (budgeted 10% \$1,483,830 now projected to be \$1,346,183)

We had a greater outstanding 2021 pledges from 2021 at 12/31/2021. We are increasing this line Account #1-4013-00 to \$31,000 as we will receive this income in 2022

We will have \$2,601 additional Foundation income from the Edward Forbes Fund in 2022 Account # 1-4300-00

This leaves a shortfall in 2022 budget of (\$68,538) which can be funded from the 2021 carry forward from surplus.

Ms. Judge reminded Council that if the larger parishes do not commit at the asking it is not feasible to see the increases in income to fully fund the budget. The surplus is coming from the unspent 2021 budget as well as the additional income. As she mentioned before, COVID-19 has had an effect on program expenses, travel, etc.

Bishop Skirving asked the members of the Finance Committee that are on Council to make a resolution to adopt the adjusted budget for 2022 as it's been amended by the Finance Committee. Mr. Thomas made a motion and Ms. Whichard seconded. The motion carried.

Bishop Skirving reminded Council that we would use this amended budget to be passed onto convention for its consideration. Until it's adopted at convention, we are not able to freely use the funds budgeted. Bishop Skirving will work with Ms. Judge and Ms. Geiszler-Ludlum to see if there are other ways we can handle this in other areas of funds that would need to be used prior to convention.

Application for \$40K from The Episcopal Church – The deadline to apply for this is in November of this year. Ms. Judge and Mrs. Smith will work together on filling out the paperwork to apply for this grant. Council will determine how to use these funds when the time comes.

Canon Roberts gave an update on Trinity Center.

Operations Update – Trinity Center had a good year even with the pandemic still in place. They managed have a good year with Diocese' support and with the PPP loan. The PPP loan has been forgiven.

Board of Managers is receiving applications from potential candidates for the position of Executive Director. They will receive applications through February 14th. The search committee will then take the applications to do preliminary interviews. The goal is to bring no more than four people to the campus. They are hoping to have someone hired and in place by June.

Two of the four conference room clusters have been repainted. Pelican House is being worked on right now. The Beach House had more damage than we thought. It has cost a little bit more than expected to spend. This runs

through most of the money that was from the Journey through East Carolina. They plan to do fundraisers to help with the cost of the rest.

Bishop Skirving asked Ms. Geiszler-Ludlum to speak on the potential sale of the parcel at Trinity Center. The Trustees are currently managing this. At this point we are in a due diligence period with the proposed buyer.

Bishop Skirving mentioned the funds that Trinity Center has been loaned to by the diocese. The amount is \$69,928.00 and further, there is one line on the balance sheet showing that \$346,273.50 owed to the Walker Fund by Trinity Center. The Walker Fund is the Bishop's Discretionary Fund that generates income. Typically, we only spend into this fund for important things that I would recommend with Council's support. We made a decision to let Trinity Center borrow those funds and call it a loan. We need to make a decision about the disposition of those loans. Whether they need to be paid or forgiven for these loans. This is not a decision the Trustees or the Board of Managers is to make. Council will need to make the decision when the time comes. A decision will need to be made by Council at our retreat and then forwarded to the Trustees.

Bishop Skirving shared a verbal bishop's report to Council.

He shared that we are very close to hiring our new Diocesan Coordinator of Communications. We are not yet ready to publicly announce as she is still being screened properly.

Clergy Transitions – The Rev'd Bonnie Smith announced that she is retiring from St. Thomas Church in Windsor.

The Worship Guidelines that went out in September of 2021 are still the current guidelines.

For Decision

Resolution to Reschedule Diocesan Convention

Therefore, be it resolved that the 139th Diocesan Convention is to be rescheduled for June 3-4, 2022, to take place at the Hotel Ballast in Wilmington, North Carolina. Mr. Riche made a motion to move this resolution and Rev'd Lee seconded. The motion carried.

Elections to Fill Two Open Positions on Executive Council

Deacon Lisa Kirby was elected as Trinity Deanery Representative and Deacon Katherine Mitchell as Pamlico Deanery Representative. They will fill this spot for the remainder of this year until convention takes place. We will plan to elect each of them properly for the final term at convention in June. Ms. Whichard made a motion to move this election and Mr. Klinck seconded. The motion carried.

Housing Allowance Resolution for the Rev. Fred Clarkson

This is to properly provide a housing allowance for Rev'd Clarkson. Mr. Thomas made a motion move the housing allowance and Rev. Lee seconded. The motion carried. This decision is to be applied to his 2022 housing allowance and for all the years with him moving forward in this position.

There being no further business, Bishop Skirving asked for a motion to adjourn this meeting. Ms. Whichard made a motion to adjourn, and Mr. Klinck seconded. The motion carried.

Respectfully submitted,
Hannah Jarman

Executive Council
Zoom meeting
March 4, 2021

Those members present: The Rev'd Robert Skirving, The Rev'd Eric Grubb, Mr. Jim Krise, Ms. Judy Whichard, The Rev'd Cheryl Brainard, Mr. Steve Thomas, The Rev'd Malone Gilliam, Mr. Bob Riche, The Rev'd Eric Moulton, Mr. Fred Klinck, The Rev'd Tammy Lee, Mr. Cleve Callison, Ms. Nancy Broadwell and Ms. Lucia Peel. Also present: The Rev'd Robert Alves, Ms. Joan Geiszler-Ludlum, Ms. Tess Judge, The Rev'd Canon Mollie Roberts, Mrs. LaTonya Smith and Ms. Hannah Jarman.

Bishop Skirving welcomed the new members of Council that included The Rev'd Eric Grubb, Mr. Steve Thomas and Mr. Bob Riche. And asked the rest of the members to introduce themselves.

Bishop Skirving shared with Council that Convention Committee will now resume back to its normal responsibility for 2022 Annual Convention at Hotel Ballast. Since the 2020 convention, there's been a sub group to a resolution that was made at that convention and it might be that those recommendations will get brought to us to make a decision for next year.

Ms. Geiszler-Ludlum gave an update on the plans to the sale of property at Trinity Center.

The background of this work is that Council called a consultant for Trinity Center to make a report. Part of that was a recommendation to sale a parcel of Trinity Center. Executive Council and Standing Committee have agreed to move forward in taking that sale.

As of February 21st, Standing Committee signed off on this.

Mr. Kenny Bradberry is the realtor for selling this parcel. They wanted someone local that was more familiar with the property. This can take up to 6-8 weeks for the town of planning board that is going to act on it. We took a look at the zoning of the property cause the property is currently in use of the camp and conference center. We found out the existing zoning is institutional. It allows up to about eight single-family residences if that's what someone is buying it for. She expects to hear back from Trustees in the next few days that lead us to posting a sign that's on the property that it's for sale.

Mr. Dick Archie is representing the Trustees; he's the liaison for Trustees with the realtor.

The decision to include the survey results on the sign means the sign hasn't gone up yet. It's for sale though since we've signed a listing agreement. There just been other things happening now to make it more public.

Canon Roberts gave the background and update on the operations at Trinity Center.

She shared with Council that the Trinity Center books were added in Dropbox through February 2021 for your review. The numbers in red through February are actuals. From March until August are projections.

What's happened is that groups have dropped and shared they won't be coming this year with COVID-19 still in the midst of us. We understand the reason they are cancelling but it makes it difficult to make accurate projections.

Last summer when it was time to stop camp they were able to get the PPP loan, which helped them for a few months.

Council agreed to provide support at \$60,000 a month beginning of June through September. Then provide support at \$42,500 a month of October and November. Then \$42,500 a month was given as a grant and not a loan beginning January through March in 2021 of \$127,500. This \$127,500 came from the 2020 surplus funds.

Projection right now for the number of campers is 50%. Camp staff will be close to the normal amount if we have the 50% of campers. The PPP loan will restate this.

Trinity Center, Farmworkers and the diocese all operate under the same federal ID. We are sort of separate but one legal entity. When we applied for the first PPP loan, all the documentation that was required had to be from all the entities in that ID number. It was set aside for pay roll for Farmworkers, Trinity Center and the diocese. Trinity Center used their money immediately as they needed to. The whole loan was forgiven.

We were fortunate we had a 2020 surplus for the year. Executive Council decided to use part of the surplus for Trinity Center.

We may apply for an additional PPP loan. As before, all three entity's data will be included in the application, but the proceeds may be used entirely for Trinity Center as long as the use is according to loan guidelines.

Bishop Skirving asked Council what their thoughts were for the use of 2020 surplus.

It's the Bishops decision to use the funds for a purpose but it would be the responsibility of Executive Council. It might be that we have a small sub group to the side for this. We will need to have a conversation about that first to get some framework done.

Bishop Skirving wondered about hiring a priest and using some of these funds. He would oversee authority and the day-to-day work for the priest. The diocese would only commit for however long we determined to have the priest. He would like Council to think on this for now and hopefully getting moving on this fairly quickly in 2021.

Canon Roberts gave a report on the logos that were shared in Dropbox.

Diocesan House has engaged a company to help design our new website.

We've been looking at content on our current website to transfer to the new website.

The target date to launch the new website is the Monday after Easter. But we are already aware that we may have to move that to a later time.

There are two items that Canon Roberts would like members to keep in mind when reviewing these two logos. The way the logos look and looking at the colors of these logos for the website. What do you like or don't like.

Bishop Skirving asked Council for their approval of meeting patterns in the coming months. We would like to plan to have monthly meetings least till through June.

Decisions

Adoption of Policies for the Protection of Children, Youth and Vulnerable Adults – Council agreed to adopt

these policies and Diocesan House will work with the congregations to implement them. Ms. Broadwell made a motion to move and Rev'd Lee seconded. The motion carried. The policies presented to us adopted in principal with Diocesan House staff to be implemented in presentation.

Adoption of Diocesan Life Ministry Mandates – will wait to adopt these until we have been able to meet in person to review and discuss them.

Financial Reports for January and February – Council received the reports today and will review to vote on them at the next meeting.

Logos for the website – overall Council liked the circle logo better but still needs changing as far as the bridge, font and colors go.

There being no further business, Bishop Skirving asked a member of Council to adjourn this meeting. Mr. Callison made a motion to adjourn and Rev'd Lee seconded. The motion carried.

Faithfully submitted,
Hannah Jarman

Executive Council
Zoom meeting
May 21, 2021

Those members present: The Rt. Rev'd Robert Skirving, Ms. Vera Guarino, The Rev'd Eric Grubb, Mr. Jim Krise, Ms. Judy Whichard, Mr. Steven Thomas, The Rev'd Malone Gilliam, Mr. Bob Riche, The Rev'd Eric Moulton, The Rev'd Stephen Batten, The Rev'd Tammy Lee, Ms. Nancy Broadwell. Also present: The Rev'd Robert Alves, Ms. Tess Judge, Mrs. LaTonya Smith, The Rev'd Canon Mollie Roberts and Ms. Hannah Jarman.

Bishop Skirving shared with Council a few items.

Mrs. Smith and Canon Roberts are in the midst of hiring a temporary staff person while Ms. Jarman is on maternity leave. Her name is Evelyn King-Little. She will work closely with Ms. Jarman for a month to get the proper training before Hannah's maternity leave begins.

Mission Priorities – So far we have received good feedback from congregations. Before our next Executive Council meeting, Diocesan House staff will work through the recommendations and try to sort them before we bring to Council's Retreat in June. If other feedback comes in later we will plan to include them as well.

Canon Roberts gave an update on Trinity Center.

The Diocese has contributed \$152,500 so far in 2021. The amount of \$127,500 is what we said we would make a grant to Trinity Center instead of a loan.

They have received approximately \$240,000 of income through the end of April. For the year to date we are in the red about \$12,000.

The projections have been updated are more realistic for what we know now and that's how long the second PPP loan will get used. We use it for payroll through the month of September. The total PPP loan is \$506,000 plus change. Because of what's changed recently with the CDC guidelines, we are feeling confident about these numbers.

They are projecting as of September – net income of \$373,000 year to date. That gives Trinity Center enough cash flow to make it through the winter months.

The pool is finished and looks great. There's a lot of maintenance being done with the funds the diocese has loaned them and what was raised through the Journey Through East Carolina.

With that being said, we should still sell the property parcel at Trinity Center. The Bishop's Discretionary Fund has loaned them a good amount of money. Canon Roberts hope is that we put part of the proceeds from the sale in an endowment fund so we will not get in the position again where maintenance has been neglected.

Ms. Geiszler-Ludlum gave an update on the property parcel at Trinity Center.

She and Mr. Dick Archie had a productive meeting on May 19th with representatives of the conservation group fund and North Carolina Coastal Land Trust. There is local interest in us doing something to preserve this property and to keep conservation in mind as opposed to development. We do have these two groups that are interested in finding ways to assist us with that.

They are looking at developing some type of package that includes sale of the subdivided parcel, possibly listing conservation easements, involving grant funds and possibly seeking some donor funds in that package. The development of this package will more than likely take about six months.

The good news is Trinity Center's finances that will buy us some time to allow this to happen.

We're looking at something that will probably involve going forward with the sale of property and possible some kind of seller financing. For a more extended period of time. We don't have any numbers yet.

The next step we are looking at is sharing some information with these folks. That includes our appraisal with the property value, access to the land trust on the property to map its features to list and shaping grant applications on their part.

We also need to come up with a total that we can tell them what the diocese needs to get for Trinity Center out of this whole deal. This would include the endowment and reimbursement of these expenses.

If you are aware of donors that have a specific purpose in supporting Trinity Center, we would like their names so we can begin to contact those that might have the funds to begin this project. The gentleman with conservation funds has offered talking with the donors that are interested as well.

Ms. Judge shared from a financial perspective. When we look at this long term, several years ago we talked about looking at endowment funding. We should have about \$200,000 a year to put back into for maintenance. We should take that into consideration moving forward and what is the appraised value for the property. Currently Trinity Center has been loaned \$416,202.00. That is what has been loaned through the Bishop's Discretionary Fund and almost \$70,000 of that came from the Diocesan General Fund.

Ms. Judge gave the Treasurer's Report.

Through the April annual pledges report - we are at 31.4%, which normally at three months would be at 33.3%. The numbers are very close and closer than what we were last year at this time. Expenses are currently under budget right now as well.

The diocesan 2020 audit will begin in June. Mrs. Smith and her will be working with them.

Diocesan Relief Grants – as we do our diocesan assessments it's based on our operating income. Bishop Skirving reached out to Council regarding the concern of the PPP loan proceeds and if they were subject to assessment.

The General Convention Executive Council is going to grant funds of \$40,000 for dioceses' to apply for them if they are interested. This is something that East Carolina can apply for as well.

There is also a program with General Convention Executive Council that if the diocese is having difficulty with their assessments they can ask for a waiver. Usually when you ask for a waiver you cannot apply for any grants. In this situation that will not be the criteria as the diocese can apply for a waiver and still receive the \$40,000 grant.

Bishop Skirving had a few suggestions regarding the \$40,000.

We put off making an application of \$40,000 until we can better articulate how we want to use those funds. We might be able to use it as we identify mission priorities when the time comes. Be thinking of this.

We need to also be thinking of the 2020 surplus that we have carried forward from this year to utilize.

He reminded Council that we have a deadline for congregations to claim their PPP loan. Bishop Skirving wondered about making a decision for the purpose of their next pledge that comes in, that the money not get counted as having a higher pledge/income. For example – if a church has an extra income because of the PPP loan and their income is higher, we shouldn't include that.

Let's set a deadline to know in advance of our pledge mailing that we mail out in October.

We can decide about this at the June meeting.

He suggested having Finance Committee do the work we need them to do and bring back to Council with some information about this.

Bishop Skirving shared with Council the current CDC guidelines and what his recommendations were on the changing of the worship guidelines. Council was in full support on the recommendations he had given.

Canon Roberts gave an update on St. Luke's Church in Currituck and Christ Church in Elizabeth City.

She and Bishop Skirving had a meeting with both vestries. They are about twenty-five minutes apart from each other.

St. Luke's Church was a mission formed by Christ Church years ago. Both congregations are looking for a partnership. Something we would have in writing. They both want to make sure they keep their own identity.

The partnership would be with full-time priest who would work part-time at each of the churches. St. Luke's Church is looking for a Rector or Priest in Charge. Christ Church is looking for an Assistant to the Rector.

Christ Church has two services on Sunday. That person would come and do the early service every week there. Then they would go to St. Luke's Church and do the late service.

The compensation package would need to be close to \$100,000. The annual package includes pension, insurance, laptop, continuing education. And probably will need to pay for moving expenses. Neither church has the money to support a full-time package. Canon Roberts doesn't think we can do this for less than a full-time package from a transition standpoint. A three-way partnership is about \$67,000 each for over two years.

Since St. Luke's Church has lost the retired Bishop Bane they used to pay him \$1,500 a month but that has gone down. St. Luke's is a growing area and expects to be able to move back to this. Christ Church can contribute to this as well but have not told me the exact numbers yet. We are hoping that some of our 2020 surplus can be used for this. This could be a three-way partnership.

If we did that the diocese might want to consider making the majority of their two-year commitment in the first year so that both churches have time to come back from COVID.

Bishop Skirving suggested using the \$25,000 that we receive a year for the Foreman Fund. Foreman Fund is a gift to us from the Foreman family that attended Christ Church in Elizabeth City. The \$25,000 could be put towards this for two years. It would be \$50,000 over the course of two years. Mr. Riche made a resolution to move that the Executive Council expresses support for the partnership commits \$25,000 a year for two years from the Foreman Fund and will consider further support in the future. Ms. Whichard seconded. Council was in full support of this resolution. The motion carried.

Bishop Skirving shared with Council that at the 2019 Annual Convention there was a resolution that a subcommittee be formed to explore alternative possibilities for dates and times for convention to gather. That committee was formed. The Rev'd Stephen Batten is a member from Executive Council that is on this subcommittee as well. The Rev'd Richard Elliott chaired the subcommittee.

There are two parts to this item of business.

At present our contract with Hotel Ballast in Wilmington, NC would have us leaving Saturday rather than Sunday. With that said there is no point in adopting recommendations for the 2022 Convention as we are under contract.

This committee was to report to Executive Council but Council needs to understand that its normally convention that decides on this matter.

Bishop Skirving gave an update on the OBX Ministry.

We were fortunate to find accommodations for the seminarians for OBX Ministry. The two seminarians we have engaged are Ms. Ashley Simpson, East Carolina and Mr. Tommy Drake at Sewanee.

The last time we did this ministry was in 2018.

They will be in place for roughly eight weeks during the summer.

The Rev'd Nathan Finnin in Nags Head will be their primary supervisor.

They will be engaged in other parts of Hyde County and we will share this more publicly with the diocese.

Decisions

The next Executive Council meeting will be in-person on Friday, June 18th at Trinity Center. We will plan to look at the process of discerning Mission Priorities and the Mandates from the diocesan ministries.

The draft minutes from March 4th meeting – Ms. Whichard made a motion to approve and Mr. Thomas seconded. The motion carried.

Financial Reports – Rev'd Moulton made a motion to accept the reports and Rev'd Lee seconded. The motion carried.

There being no further business, Bishop Skirving asked for a motion to adjourn this meeting. Ms. Whichard made a motion to move and Mr. Thomas seconded. The motion carried.

Respectfully submitted,
Hannah Jarman

**Executive Council
Trinity Center, Salter Path
June 18, 2021**

Those members present: The Rt. Rev'd Robert Skirving, Ms. Vera Guarino, The Rev'd Eric Grubb, Ms. Judy Whichard, The Rev'd Cheryl Brainard, The Rev'd Malone Gilliam, Mr. Bob Riche, Mr. Fred Klinck, The Rev'd Tammy Lee, Ms. Nancy Broadwell and Ms. Lucia Peel. Also present were: The Rev'd Robert Alves, Ms. Tess Judge, The Rev'd Canon Mollie Roberts, Mrs. LaTonya Smith and Ms. Hannah Jarman.

Council met in the morning and reviewed the Mission Priorities for the Diocese that had been received. A couple of thoughts from Council members are listed below.

They would like to see something mirrored in the same way Bishop Skirving led them through COVID-19. That includes guidelines to go by but be able to work together and make decisions with their wardens. And to conclude with the “why” in mission priorities

Have clear streamlined language with understanding the mission priorities and not be vague.

Give the reason we are doing these mission priorities. COVID-19 has given us the opportunity to reset in this way.

After lunch Council reviewed the Proposed Mandates from Ministry Groups together. They recognized there

were several mandates that shared the “what” and some that shared the “why”. There weren’t many that gave the “what” and “why” for their ministry group. Mr. Riche made a suggestion to pass along to the ministries to revise the mandates – Why they exist, what they do, and what are they responsible to do. Canon Roberts will report back to Mrs. Jimi Paderick, Ministry Coordinator for Diocesan Life & Leadership to work with the ministries to make adjustments to their mandates.

The Formal Meeting of Executive Council

There were no corrections to be made in the draft minutes from the meeting in May. We are without a quorum for this meeting so will need to vote on these draft minutes at the next meeting in September.

Ms. Judge gave her Treasurers report.

Pledges have come in strong during COVID-19.

We still have a 2020 surplus and an opportunity to apply for a grant of up to \$40,000 as leverage for new beginnings in the diocese. This grant being offered by the Executive Council of the wider church.

We don’t have the exact numbers yet of the parishes that have received a 2020 PPP loan but will have that information soon.

Ms. Judge suggested that we do not include the 2020 forgiven PPP loan amount in the assessment calculation for 2022.

She recommended inviting the congregations to pledge for the normal 10% and also invite them to pledge more if they had a significant amount of surplus funds if they were interested.

Ms. Judge shared that she will work with the Finance committee on this and will affirm this at our September meeting before the pledge mailing goes out in October.

Canon Roberts gave an update on Trinity Center.

Council received the most recent financials. These figures are from January through May. They are currently in the black because of the PPP loan and what the diocese gave as a gift of \$127,500.

If everything goes as planned right now with their projections of income at the end of September, we will be in the black in excess of \$445,000.

Canon Roberts is hoping this will mean they will have enough surplus cash to get them through the lean months of winter.

Trinity Center Board of Managers is beginning the process to hire a new Executive Director. We are expecting it to take six months before hiring someone. The reason it will take a little longer is that they need to examine their staffing module and rewrite a job description for this staff person. She is hoping they are able to hire a new Executive Director by the first of the year.

Bishop Skirving shared with Council a few items.

The sale of property for Trinity Center is still in the works. The Trustees of the Diocese are managing this right

now. At present we have some interest in the property with a number of people. But not all are in the best interest for Trinity Center. We are well represented by Ms. Joan Geiszler-Ludlum and Mr. Dick Archie who are on Trustees.

We had a convention meeting recently with a few key leaders. The Annual Convention of 2022 will shift our normal timing of the meeting. Convention will start sometime on Friday and will end Saturday evening at around 4:00 PM.

OBX Ministry has just started and the Trustees are funding this project.

Saturday, September 18th we will have a Diocesan Event to kick off the Mission Priorities. We will have the location to share publicly soon.

Canon Roberts gave an update on St. Luke's, Currituck and Christ Church, Elizabeth City. They are finishing up their questionnaire together and Canon Roberts has asked them to do a joint job description together right now. She is currently waiting on that information.

Ms. Peel gave an update as the Chair of the Episcopal Church Women.

ECW group had not met during COVID-19. They are having their first board meeting since the pandemic next Thursday, June 24 in New Bern. They have also just started doing their news letters again since a few years ago.

The next Council meeting will be on Friday, September 17th. We have not confirmed a location yet.

There being no further business, the meeting adjourned.

Respectfully submitted,
Hannah Jarman

**Executive Council
Zoom Meeting
September 17, 2021**

Members present were: Ms. Vera Guarino, The Rev'd Eric Grubb, Ms. Judy Whichard, The Rev'd Cheryl Brainard, Mr. Bob Riche, Mr. Fred Klinck, The Rev'd Tammy Lee, The Rev'd Stephen Batten, Mr. Cleve Callison, Mr. Jim Krise, Mr. Bob Riche, Ms. Joan Geiszler-Ludlum, The Rev'd Eric Moulton, Ms. Nancy Broadwell and Mr. Steve Thomas. Also present were:

Ms. Tess Judge, The Rev'd Canon Mollie Roberts, Mrs. LaTonya Smith, and Ms. Evelyn King.

The Council met via Zoom in the morning with The Rev'd Canon Mollie Roberts serving as the moderator. Canon Roberts welcomed the attendees and verified that a quorum was represented. The minutes of the last Executive Council meeting held on June 18, 2021, were presented and accepted by the Council. After a prayer was given by the Rev'd Eric Moulton, the meeting resumed.

Canon Roberts informed the group that Bishop Skirving was absent due to illness. She also explained that the Diocese was functioning without two full-time staff members; the Communications Coordinator and the Book-

keeper. Mollie recognized and thanked Ms. Evelyn King for coverage during Hannah Jarman's parental leave. Ms. King supports both the Bishop's office and the Canon's office.

Canon Roberts provided an update on the Outer Banks Summer Chapel Ministry indicating that it went well and that there is some discussion of continuing it year-round in some capacity. As for the COVID response, the Diocesan House is still a closed office unless a staff member initiates a meeting. No requests for external meetings will be approved for now.

Canon Roberts made clergy announcements; the Rev'd Caleb Lee is now at St. Paul's in Wilmington, the Rev'd David Wyly is at St. Stephens in Goldsboro, Chris Adams at St. Peters in Washington, the Rev'd Copeland Johnston began as rector at St. Thomas in Bath, the Rev'd Alan Neale completed his interim work at St. Stephens in Goldsboro and is scheduled to take over as Priest-in-Charge at Zion in Washington. The Rev'd Kate Byrd is leaving to become rector at St. Paul's in Smithfield.

Trinity Center Update

Canon Roberts explained the actual summary column of the 3rd quarter 2021 Projections Income/Expense statement (through the end of August). In summary:

Income for the year (including the \$152,500 gave to support Trinity from the Diocese) is at \$940,697

Expenses are in line with budge, we are working hard to keep them down

Canon Roberts reported that the Board of Managers have worked diligently on completing payroll items relative to the PPP loans and they are close to having a newly formed job description for the Executive Director so that it can be published when advertising for that position.

Ms. Joan Geiszler-Ludlum reported that one of the bigger hurdles with the marketing aspect of the property has been the survey. It has taken 5 months, but the town has finally granted the subdivision of the property through the approval of the survey map. She also reported on the offer made by the Conservation Fund and the North Carolina Coastal Land Trust and reported in detail as to why it was rejected.

With the conservation proposal off the table, the Trustees agreed to a slight drop in the asking price of the property from \$5.1 million to \$4.99 million to try to help move the marketing along better. Our real estate agents are planning an open house for realtors on the property and have been given permission to do that.

The Trustees extended the listing agreement for another 6 months as of August.

Treasurer's Report

Ms. Tess Judge summarized the Treasurer's report including the following:

For eight months of the year, we are looking at 66.7% of our budget being realized. Pledging is at 64.65%. Compared to last year we are actually better than we were this time last year.

On the expense side we are at 64.12% vs. 66.7% budget year to date. We are closer to eight months this year than we were last year when we were at 51.75% at this point in time. Covid had a big effect on this last year and has some effect this year but not quite as much.

The Finance Committee met on August 31, 2021, for the first review of the 2022 proposed budget. They will be meeting again and will bring that proposed budget for 2022 budget to the October Executive Council meeting.

Ms. Judge reported that we completed the audit earlier this year than last year and had a very good report. A motion was made for the Committee to accept the audit report and the motion was seconded and approved by the majority.

Ms. Judge reported that they are having problems trying to secure CPA's locally that will conduct audits for smaller nonprofits. The online criteria will need to be reviewed because it is getting extremely difficult to get auditors. The cost of an audit is also a concern. One audit price was quoted to be between \$8,000 to \$12,000. The audit options need to be reviewed so that we can come back to the Executive Council and make recommendations.

Ms. Judge brought to the attention of the Council an interest in applying for employee retention credit. For those who received the PPP loans there is also an opportunity to get an employee retention credit for the months before the PPP loan was received and after it was exhausted, up until January 2021. Parishes should reach out to their payroll professionals who can provide clear information.

Model Policies and Background Checks Update

Canon Roberts gave an update on Implementation of Model Policies. Because of delays at the national level, we have opted not to roll them out until January 2022 when all of the new online courses will be available. Canon Roberts emphasized that if there are any new Sunday School teachers the parish Administrator contact the diocese and we will get that set up. Anyone who has been trained in the past and needs to be recertified will wait until January 2022. Canon Roberts also announced that included in the Safeguarding changes is the way that background checks are done. Parishes would be doing the input, but the review will remain in the Diocesan office.

Canon Roberts' reported that she attended the Transition Ministry Conference and that all dioceses recognize the need to raise up non-residential trained clergy. The Commission on Ministry is working hard on this and next weekend is the Path weekend. People who are feeling called to a different level of ministry, not necessarily ordained ministry, but discerning what it is they are called to do. It is being hosted at the Trinity Center and there are 12 people who have signed up to attend.

Canon Roberts that the deans decided to cancel the deanery services due to Covid.

There being no further business, the meeting adjourned.

Respectfully submitted,
Evelyn King

Executive Council
Zoom meeting
October 15, 2021

Those members present: The Rt. Rev'd Robert Skirving, The Rev'd Eric Grubb, Mr. Jim Krise, Ms. Judy Whichard, The Rev'd Cheryl Brainard, Mr. Steve Thomas, Mr. Bob Riche, The Rev'd Eric Moulton, Mr. Fred Klinck, The Rev'd Stephen Batten, The Rev'd Tammy Lee, Ms. Nancy Broadwell. Also present: The Rev'd Robert Alves, Ms. Joan Geiszler-Ludlum, Ms. Tess Judge, The Rev'd Canon Mollie Roberts, Mrs. LaTonya Smith and Ms. Hannah Jarman.

Bishop Skirving welcomed Council. He verified a quorum was present and asked to make a motion to accept the agenda. Mr. Thomas made a motion to accept and Ms. Whichard seconded. The motion carried. He also asked for a motion to accept the draft minutes from the September 17 meeting. Ms. Broadwell made a motion to accept and Rev'd Moulton seconded. The motion carried.

Ms. Geiszler-Ludlum gave a brief report on the Trinity Center parcel. The main item happening right now is Trinity Center will be having an open house for the realtor's in the area on October 28. It will be by invitation only. This will give the realtors an opportunity to tour the property.

Bishop Skirving shared with Council the Mission Priorities he has written.

- He went through each page with them. He plans to share this at Clergy Conference this upcoming week to get their feedback as well.
- This is the first public presentation of the Mission Priorities. He may tweak this document a little bit but keep similar format with presentation at Clergy Conference.
- He's planning to put together a series of short videos that can be used individually or by groups across the diocese to engage in these Mission Priorities.
- There will be an invitation for response and feedback. He is thinking the deadline for this response will be before the Council meeting scheduled on January 21.
- He expects that at the Council meeting on January 21 we will affirm a final text of what will go to convention and a resolution to make that happen. His goal and hope is to have this be adopted at convention.
- Then at the Executive Council Retreat in March we will work to start implementing this in our work as a diocese and as a staff person at Diocesan House.
- This isn't confidential but would like Council to keep this to yourselves until you see it's shared with the wider diocese.

Bishop Skirving went through his Bishop's report.

- We are happy to have Ms. Evelyn King-Little join our Diocesan Staff permanently. She will be the Administrative Assistant to the Director of Finance and Operations.
- We are looking forward to having a full staff again, and are currently in the midst of getting this other person in place that will be assisting in Communications and the Office of the Bishop.

Canon Roberts shared an update on Trinity Center.

- She doesn't have a financial report to share right now but doesn't expect it to be a significant change since our last meeting.
- The Trinity Center Board of Managers has developed a job description and a document to advertise the new Executive Director. They will soon begin to advertise that position.
- Canon Roberts shared that she isn't expecting that they will need funds from the diocese anytime soon.

Ms. Judge gave Treasurer's report.

- She went over the financial reports from September 2021.
- She went through the draft of the 2022 Proposed Budget.
 - She pointed out to us that Ms. Lindsey Harts' position has been moved from the Diocesan Life area to the Office of the Bishop. Bishop Skirving will be overseeing this person and the work they will be doing. Therefore, this position has been placed under the Office of the Bishop now.
 - In the 2022 draft budget, we have a short fall of \$124,171.00. This shortfall is with us asking for 10% from the parishes and presuming that we would receive 9%.
 - She recommends that we begin to ask for 11% from the congregations in the hopes of receiving 10%. We are at the low end from other diocese of what we invite our congregations to pledge.
 - Mr. Thomas and Ms. Whichard are members on Council and the Finance Committee. They made a resolution that we support the Finance Committee's recommendation that we invite the congregations to pledge at the level of 11%. All were in support. Resolution adopted.
 - The Finance Committee will bring the final Proposed Budget at the next Executive Council meeting on November 19th.
 - The cost of living adjustment was brought to their attention.
 - ← The recommended COLA for the upcoming year is 5.9%. That is higher than it has been in the past.
 - ← Bishop Skirving would like the Finance Committee to make a recommendation back to Council at their next meeting on November 19th. He would rather get a clear recommendation first before we make a decision.

Bishop Skirving asked Council what their thoughts were on our upcoming convention in February. Would we rather have an in-person, virtual or hybrid convention? Council agreed they would like to have convention be hybrid with as many variations as we can consider. Bishop Skirving will pass this information along to the appropriate people managing convention.

Bishop Skirving accepted a motion to adjourn the meeting.

Respectfully submitted,
Hannah Jarman

**Executive Council
Hybrid Meeting
November 19, 2021**

Members present were: The Rt. Rev'd Robert Skirving, The Rev'd Eric Grubb, Ms. Judy Whichard, The Rev'd Cheryl Brainard, Mr. Bob Riche, Mr. Fred Klinck, The Rev'd Tammy Lee, The Rev'd Stephen Batten, Mr. Cleve Callison, Mr. Jim Krise, The Rev'd Eric Moulton, Ms. Nancy Broadwell and Mr. Steven Thomas. Also present were: Ms. Tess Judge, The Rev'd Robert Alves, The Rev'd Canon Mollie Roberts, Mrs. LaTonya Smith and Ms. Hannah Jarman.

Council met via Zoom and also in-person for the folks that weren't able to join us.

Bishop Skirving went over his Bishop's report.

We've had several Celebrations of New Ministries scheduled with new clergy of the diocese this fall that hadn't happened since the pandemic.

We are still receiving feedback in relation to the Mission Priorities that have been distributed to the diocese. The email address we are using to submit feedback is missionpriorities@diocese-eastcarolina.org On Friday, January 21st we will plan to engage with one another on the feedback that has been received. We will begin implementing these priorities at the Executive Council Retreat in March.

Canon Roberts gave an update on Trinity Center.

We do not have financial statements for October to review yet. Ms. Kim Elliott, the new financial person there was waiting on the financial adjusting entries.

The job description for a new Executive Director position will be posted soon. They expect to start interviewing in March. They hope to have someone on site in the position by June.

The West Cluster section of Trinity Center has been painted and looks great.

They plan to paint the East Cluster section next.

Bishop Skirving shared that the sale of property at Trinity Center is continuing to have interest. Since we last met, they have had an open house of brokers to view the property. But no offers yet.

Ms. Judge gave Treasurer's report.

She went through the October financial reports. The income through the end of October is a little bit higher than it was compared to 2020. We are still seeing some expenses under budget with the pandemic.

The proposed 2022 Budget – After meeting with Council in October, Finance Committee met again. The budget does include the 5.9% COLA in each persons staff compensation except for Bishop Skirving's which we will go over shortly.

We took your input and requested the 11% for pledging the year of 2022. Bishop Skirving wrote an excellent letter to the congregations. Requesting this 11%, we are hoping that congregations can pledge 10% this year.

As we move forward with our pledges, The Foreman Gift is an area that we could request additional funding from there, if it was needed.

The Communication Salary was moved on the budget. The position moved to the area of the Office of the Bishop. Compensation for this job has been increased with job responsibilities being added to the Office of the Bishop.

The Synod meeting will be held in Alabama this year. In previous years it has been at Kanuga. With it being in Alabama, the line item for General Convention has been increased with the location changing this year.

She asked to speak with Council privately in relation to Bishop Skirving's compensation. Bishop Skirving asked to make a comment before leaving the room about his compensation. He asked that the COLA increase of 5.9% not be applied to his compensation this year. He is paid well and doesn't keep track of what other Bishops get paid. He feels he gets paid at a fine level and believes there are other ways this money can get used for the diocese. He's inviting you to leave his compensation as it is for his 2022 compensation. Bishop Skirving and other staff members left the room for Council members to have a conversation with one another.

Council made a decision to add 3% increase of the COLA for the Bishop's compensation.

Canon Roberts gave an updated on the Safe Church Policies. These model policies were mailed/mailed to the wardens and rectors in October. It was mandated and adopted at the 2018 General Convention.

Insurance companies are protecting themselves and us if a church is sued. Anyone can sue a parish and if the parish does not do what they are supposed to do then church insurance can say we are not going to cover this event.

Mr. Riche shared with Council what he shared with his vestry when he presented this document. He said separate the policy from the tracking. The policy is what we should do. The things they tell us to do in here are things that we should be doing to guard are children and vulnerable adults. Clergy and experts wrote that part of the document. Then the lawyers wrote, how you implement it, document it and audit it. Don't criticize what we are doing to take care of our people because you don't like the way we have to track it.

Bishop Skirving shared that the Province IV Bishops will be meeting together in December. He mentioned that he plans to bring this topic up with them to get their feedback on this as well.

Bishop Skirving gave an update on convention.

Convention will be on Friday, February 11th through Saturday, February 12th. We are planning to have workshops begin on Friday afternoon and have legislative session begin on Saturday morning.

Resolutions and Nominations will be received until January 24th. We decided to make a firm date so we can better plan for our voting.

The convention website page will go live in December.

We are planning to do another video for the Treasurer to share publicly with the diocese to plan for the pre-convention deanery meetings.

Ms. Geiszler-Ludlum will be working on another set of Special Rules of Order for this year's convention.

Decisions

The draft minutes from the October 16th meeting – Ms. Broadwell made a motion to approve and Mr. Callison seconded. The motion carried.

Financial Reports – Mr. Callison made a motion to accept the reports and Ms. Whichard seconded. The motion carried.

Adopt the Proposed 2022 Budget –Mr. Thomas made a motion to accept as amended, Mr. Klinck seconded. The motion carried.

Our next scheduled meeting is Friday, January 21st at 10:00 AM. The Executive Council Retreat will be on March 3-4, 2022 at Trinity Center.

There being no further business, Bishop Skirving asked for a motion to adjourn this meeting. Mr. Callison made a motion to adjourn and Mr. Riche seconded. The motion carried.

Respectfully submitted,
Hannah Jarman

**Executive Council
I Zoom Meeting
January 21, 2022**

Members present were: The Rt. Rev'd Robert Skirving, Ms. Vera Guarino, The Rev'd Eric Grubb, Ms. Judy Whichard, The Rev'd Cheryl Brainard, Mr. Steve Thomas, The Rev'd Malone Gilliam, Mr. Robert Riche, The Rev'd Eric Moulton, Mr. Fred Klinck, The Rev'd Stephen Batten, The Rev'd Tammy Lee, Ms. Nancy Broadwell, Ms. Lucia Peel. Also present were: The Rev'd Robert Alves, Ms. Joan Geiszler-Ludlum, Ms. Tess Judge, Mrs. LaTonya Smith, The Rev'd Canon Mollie Roberts, Ms. Hannah Jarman and Mrs. Jimi Paderick.

Bishop Skirving welcomed Council. He verified a quorum was present and asked to make a motion to accept the agenda. Ms. Whichard made a motion to accept and Rev'd Brainard seconded. The motion carried. He also asked for a motion to accept the draft minutes from the November 19th meeting. Mr. Klinck made a motion to accept, and Rev'd Lee seconded. The motion carried.

Bishop Skirving went over a couple of things with Council.

He recognized that since convention is being rescheduled at a later date, the at-large members term would continue until Diocesan Convention takes place. The at-large members are: The Rev'd Stephen Batten, The Rev'd Eric Moulton, Ms. Nancy Broadwell and Mr. Cleve Callison. He also shared that the same applies for the Rev'd Robert Alves, President of the Standing Committee. Ms. Lucia Peel, Episcopal Church Women President, shared that she will continue to serve for one more year as President.

Bishop Skirving gave an update with discerning the Mission Priorities. We haven't gotten much feedback on them. We will still plan to look at them together at our retreat.

Mrs. Judge gave a Treasurer's report.

She went through the financial reports through December 2021.

Ms. Judge gave an update on the 2022 Budget.

We discussed at our last Executive Council meeting that we would review the proposed 2022 budget in January once pledges were in as we requested 11% asking for 2022 anticipating 10% to be received and budgeted for 2022.

With majority of pledges received as of January 20, 2022 we have a shortfall in pledge commitments of \$137,647 in the 2022 budget that was presented to Executive Council at the November 19, 2021 meeting.

Executive Council approved the proposed budget for convention at that meeting understanding that we would review actual pledges committed in January before convention.

She attached the 2022 Budget document which includes the 2021 actual operating budget for your information with the additional income that was not in the 2021 Budget and the surplus (carry forward) for the offset for 2022 budget shortfall:

2021

We have additional Foundation income coming from the Edward Forbes Fund for 2021 of \$15,368

We had \$9,602.00 that was not disbursed from the 2020 Foundation allocation that they approved and could be allocated for 2021.

There was additional 2021 Trustee support for seminarians of \$13,503.60 The additional support of this takes the 2021 operating budget to a (carry forward from surplus) of \$150,377.

2022 Budget

We had a shortfall in pledge income in Account # 1-4010-00 of \$137,647 (budgeted 10% \$1,483,830 now projected to be \$1,346,183)

We had a greater outstanding 2021 pledges from 2021 at 12/31/2021. We are increasing this line Account #1-4013-00 to \$31,000 as we will receive this income in 2022

We will have \$2,601 additional Foundation income from the Edward Forbes Fund in 2022 Account # 1-4300-00

This leaves a shortfall in 2022 budget of (\$68,538) which can be funded from the 2021 carry forward from surplus.

Ms. Judge reminded Council that if the larger parishes do not commit at the asking it is not feasible to see the increases in income to fully fund the budget. The surplus is coming from the unspent 2021 budget as well as the additional income. As she mentioned before, COVID-19 has had an effect on program expenses, travel, etc.

Bishop Skirving asked the members of the Finance Committee that are on Council to make a resolution to adopt the adjusted budget for 2022 as it's been amended by the Finance Committee. Mr. Thomas made a motion and Ms. Whichard seconded. The motion carried.

Bishop Skirving reminded Council that we would use this amended budget to be passed onto convention for its consideration. Until it's adopted at convention, we are not able to freely use the funds budgeted. Bishop Skirving will work with Ms. Judge and Ms. Geiszler-Ludlum to see if there are other ways we can handle this in other areas of funds that would need to be used prior to convention.

Application for \$40K from The Episcopal Church – The deadline to apply for this is in November of this year. Ms. Judge and Mrs. Smith will work together on filling out the paperwork to apply for this grant. Council will determine how to use these funds when the time comes.

Canon Roberts gave an update on Trinity Center.

Operations Update – Trinity Center had a good year even with the pandemic still in place. They managed have a good year with Diocese’ support and with the PPP loan. The PPP loan has been forgiven.

Board of Managers is receiving applications from potential candidates for the position of Executive Director. They will receive applications through February 14th. The search committee will then take the applications to do preliminary interviews. The goal is to bring no more than four people to the campus. They are hoping to have someone hired and in place by June.

Two of the four conference room clusters have been repainted. Pelican House is being worked on right now. The Beach House had more damage than we thought. It has cost a little bit more than expected to spend. This runs through most of the money that was from the Journey through East Carolina. They plan to do fundraisers to help with the cost of the rest.

Bishop Skirving asked Ms. Geiszler-Ludlum to speak on the potential sale of the parcel at Trinity Center. The Trustees are currently managing this. At this point we are in a due diligence period with the proposed buyer.

Bishop Skirving mentioned the funds that Trinity Center has been loaned to by the diocese. The amount is \$69,928.00 and further, there is one line on the balance sheet showing that \$346,273.50 owed to the Walker Fund by Trinity Center. The Walker Fund is the Bishop’s Discretionary Fund that generates income. Typically, we only spend into this fund for important things that I would recommend with Council’s support. We made a decision to let Trinity Center borrow those funds and call it a loan. We need to make a decision about the disposition of those loans. Whether they need to be paid or forgiven for these loans. This is not a decision the Trustees or the Board of Managers is to make. Council will need to make the decision when the time comes. A decision will need to be made by Council at our retreat and then forwarded to the Trustees.

Bishop Skirving shared a verbal bishop’s report to Council.

He shared that we are very close to hiring our new Diocesan Coordinator of Communications. We are not yet ready to publicly announce as she is still being screened properly.

Clergy Transitions – The Rev’d Bonnie Smith announced that she is retiring from St. Thomas Church in Windsor.

The Worship Guidelines that went out in September of 2021 are still the current guidelines.

For Decision

Resolution to Reschedule Diocesan Convention

Therefore, be it resolved that the 139th Diocesan Convention is to be rescheduled for June 3-4, 2022, to take place at the Hotel Ballast in Wilmington, North Carolina. Mr. Riche made a motion to move this resolution and Rev’d Lee seconded. The motion carried.

Elections to Fill Two Open Positions on Executive Council

Deacon Lisa Kirby was elected as Trinity Deanery Representative and Deacon Katherine Mitchell as Pamlico Deanery Representative. They will fill this spot for the remainder of this year until convention takes place. We

will plan to elect each of them properly for the final term at convention in June. Ms. Whichard made a motion to move this election and Mr. Klinck seconded. The motion carried.

Housing Allowance Resolution for the Rev. Fred Clarkson

This is to properly provide a housing allowance for Rev'd Clarkson. Mr. Thomas made a motion move the housing allowance and Rev. Lee seconded. The motion carried. This decision is to be applied to his 2022 housing allowance and for all the years with him moving forward in this position.

There being no further business, Bishop Skirving asked for a motion to adjourn this meeting. Ms. Whichard made a motion to adjourn, and Mr. Klinck seconded. The motion carried.

Respectfully submitted,
Hannah Jarman

**Executive Council Meeting
Trinity Center, Salter Path
March 4, 2022**

Members present were The Rt. Rev'd Robert Skirving, Ms. The Rev'd Eric Grubb, Ms. Judy Whichard, The Rev'd Cheryl Brainard, Mr. Steve Thomas, The Rev'd Malone Gilliam, Mr. Robert Riche, The Rev'd Eric Moulton, Mr. Fred Klinck, The Rev'd Stephen Batten, The Rev'd Tammy Lee, The Rev'd Katherine Mitchell, Deacon Lisa Kirby, Ms. Nancy Broadwell. Also present were: The Rev'd Robert Alves, Ms. Joan Geiszler-Ludlum, Ms. Tess Judge, Mrs. LaTonya Smith, Ms. Sara Tavela and Ms. Hannah Jarman.

Bishop Skirving shared with Council a few of items. Ms. Litisha Dawson has joined our Diocesan Staff as the new bookkeeper. She is the Administrative Assistant to the Director of Finance and Operations.

He verified a quorum was present and requested for a motion to accept the draft minutes from the January 21st meeting. Mr. Thomas made a motion to accept, and Ms. Whichard seconded. The motion carried.

In the absence of a pre-prepared agenda, the following items were named as needed.

Items on the agenda:

Forgiveness of the Trinity Center Debt

Passing of the Interim Budget

Potential Action needed extending deadline of Model Policies

COVID protocols

Financial Reports

**RESOLUTION OF THE EXECUTIVE COUNCIL
RECOMMENDING REPAYMENT OF DIOCESAN FUNDS LOANED
TO TRINITY CENTER**

WHEREAS, by Resolution adopted January 22, 2021, Executive Council recommended to the Trustees of the Diocese to offer for sale a portion of the Trinity Center property on the ocean front and along the west property line with the proceeds to benefit Trinity Center; and

WHEREAS, by resolution adopted February 1, 2021, the Trustees authorized the sale of the designated parcel of Trinity Center property, the net proceeds of the sale to be deposited in a Trustees Fund to be known as the Alice Hoffman Fund and designated for the benefit of Trinity Center; and

WHEREAS, due to the coronavirus pandemic and the declared state of emergency by Governor Cooper, for the protection of the health and safety of the people of North Carolina, Trinity Center was forced to close for most of the year 2020 and to continue to limit operations in 2021 due to the spread and transmission of the virus, resulting in millions of positive cases and thousands of deaths; and

WHEREAS, Executive Council authorized loaning Diocesan operating and endowment funds totaling \$416,202.00 to Trinity Center to maintain operations at a barebones level to sustain Trinity Center during the pandemic closure and limited operations. Now therefore be it

RESOLVED, that Executive Council recommends to the Trustees of the Diocese of East Carolina to repay these loans from the proceeds of the pending sale of the portion of the Trinity Center property at the time the sale is closed.

Adopted this 4th day of March 2022.

RESOLUTION OF THE EXECUTIVE COUNCIL
ADOPTING AN INTERIM DIOCESAN BUDGET

WHEREAS, the Executive Council of the Diocese of East Carolina is empowered by Title I, Canon 8, Sections 1 and 2 of the Canons of the Diocese to act as the Convention between the meetings of the Annual Convention; and

WHEREAS, the postponement of the Annual Convention from February 11-12, 2022 to June 3-4, 2022, a decision of Executive Council made in the interest of enabling the Convention to meet in person in the face of coronavirus transmission rates, to safeguard the health, safety and well-being of the delegates and officers attending, and to avoid incurring expenses due to low attendance related to concerns about the transmission rates; and

WHEREAS, as a consequence of the postponement, Convention was prevented from considering and adopting the 2022 budget, leaving programs and ministries operating at 2021 levels and delaying the start of new programs and ministries. Now therefore be it

RESOLVED, the Executive Council, meeting this 4th day of March, 2022, does hereby adopt an interim budget, based on the proposed 2022 operating budget as recommended by Executive Council to the Annual Convention, to allow 2022 operations and ministries in the interest of responsible governance and administration of the Diocese, to be effective until June 30, 2022 or until Convention meets and adopts the proposed budget, with or without amendment, whichever occurs first.

Adopted this 4th day of March 2022.

CANONICAL AUTHORITY

Title I Convention of the Diocese; Diocesan Officers and Representatives

Canon 8. Executive Council

Section 1. The Executive Council, as hereinafter constituted, shall administer and carry on the missionary, educational and social work of the Church in this Diocese, of which work the Bishop shall be the executive head.

Section 2. The Executive Council shall exercise all the powers of the Diocesan Convention between the adjournment of the Annual Convention and the convening of the next Annual Convention, except:

- (a) admission of a parish or mission to union with the Diocese according to Canon II.2;
- (b) dissolution or suspension of a parish or mission according to Canon II.6;
- (c) election of a Bishop, Bishop Coadjutor or Bishop Suffragan according to Canon III.1;
- (d) amendment to the Canons according to Article XV of the Constitution and Canon V.1;
- (e) amendment to the Constitution according to Article XVI of the Constitution.

Canons of the 138th Convention of the Diocese of East Carolina (2021)

Ms. Judge went over the Financial Reports through February. We've had several parishes agree to pledge 11% this year. So far, we are in pretty good shape.

Bishop Skirving brought up a few items with Council.

Model Policies – there's been an extension of the policies to a later date that recently went out to the clergy and churchwardens by email. Council saw no reason to send anything out formally right now. Mrs. Jimi Paderick is still the contact person if congregations have questions related to these policies.

COVID protocols – He is planning to send something out soon with the worship guidelines. He asked Council for their feedback if he should adjust the current guidelines or keep them the same.

The new 2022-2023 Visitation Schedule will be created soon and sent out to leaders of the congregations.

Mission Priorities – He asked Council their recommendations to do a final statement, and what should be changed. Using Council's feedback, he plans to utilize that information and will have a resolution be brought to the convention in June. Ms. Tavela will help in the drafting of this resolution to bring to the next Council meeting in April.

The next scheduled Executive Council meeting dates are:

April 8th

May 20th

June 17th (this date may change with it being close to convention but we will keep this date for now)

There being no further business. The meeting adjourned.

Respectfully submitted,
Hannah Jarman

CONVENTION COMMITTEE

The Convention Committee worked with a sub-committee as Resolution #5 which was adopted at the 137th Annual Convention (2020). The sub-committee recommendations were shared with Executive Council in May 2021. The Convention Committee discerned the work of the sub-committee but at present continues to follow a Friday-Saturday model for convention attendees as we didn't see a shift as hoped of younger attendees by having a Virtual Convention in 2021 which was held only on Saturday.

The Convention Committee visited three sites before recommending the Greenville Convention Center. Criteria considered was venue space, location, local hotels/restaurants, and cost. The Convention Committee will continue to research venues all over the diocese and look at creative ways to hold a convention. For example, this year we eliminated the banquet based on the fact our overnight numbers were low, so we are offering a full breakfast Saturday morning for those driving in or staying over.

Should you have a venue suggestion – especially those centrally located in the diocese, please let us know so that we can research it further. It continues to be our pleasure to serve the diocese.

The Rev'd Gene Wayman, Convention Committee Chair

CURSILLO MINISTRY REPORT

The Cursillo Ministry of the Diocese of East Carolina traditionally holds two Cursillo weekends every year. These weekends are designed to enrich and deepen an individual's faith journey and foster ministry among lay people. The weekend consists of talks and group discussions built on the Cursillo tripod of Piety, Study, and Action. The weekend is filled with singing, prayer, meditation, great food, and lifetime friendship building. Each person returning from a Cursillo weekend is encouraged to participate in what is known as the "Fourth Day" which extends for the rest of their lives. There are ongoing means to support Christian Ministries and living through the Cursillo Community. Small groups called "Reunions" and larger groups called "Ultreyas" meet on a regular basis. We mature in our spirituality through these groups, and the Cursillo experience. Our Fourth Day makes that experience a lifetime process of spiritual growth and renewal.

Although Covid-19 conditions necessitated the postponement of the scheduled weekends in April and November 2021, this ministry remained active. The Diocesan Cursillo presented a virtual Grand Ultreya in June 2021 with opening remarks from Bishop Rob Skirving. A lay witness was given by Lisa Richey with a clergy response from Reverend Malone Gilliam and a lay response from Sandra Loucks. Wonderful music was provided by Fred Klinck, Adelaide Brooks, Tom Czaplisky, and Leslie Bowman. One hundred people attended the Diocesan Grand Ultreya. Secretariat continues to meet virtually six times a year. Group reunions continue to meet across the diocese. These weekly meetings are held both virtually and in person. Hope remains high that weekends in April and November 2022 will be held.

In August 2021, The National Episcopal Cursillo Ministry Committee presented a virtual National Grand Ultreya. Presiding Bishop Michael Curry provided a prerecorded opening address. Bishop Rob Skirving delivered a moving presentation on the value of following a Rule of Life. Over 800 people attended the National Grand Ultreya.

Respectfully submitted,
Carla Richardson Lay Director of Secretariat of the Diocese of East Carolina

**DEPARTMENT OF LIFELONG CHRISTIAN FORMATION, YOUTH,
COLLEGE CAMPUS AND YOUNG ADULT MINISTRIES**

2021 has been a roller coaster of a year in Christian Formation Ministries in the Diocese of East Carolina. Navigating an ongoing pandemic has certainly added its challenges, however a lot of new and innovative programs and offerings have come out of the creativity needed to continue to engage in the work of formation in ever changing times.

Lifelong Christian Formation

Under the umbrella of Lifelong Christian Formation fall five age groups for ministry: children, youth, young adults, adults, and older adults. As this ministry area grows there will be more resources and offerings available to all age groups but in particular for those in parishes who facilitate these ministries.

We began January with hope as vaccines became available our ability to shift back to doing many things in person would increase. However as we have all learned, COVID is very unpredictable. We are learning and we have found and fostered ways of gathering safely in person as 2021 wore on.

Diocesan Formation Leader Gatherings

Occurred monthly from January through June and were moved as needed, picking back up on a more regular schedule in 2022.

Formation Resource Updates

Emails are sent quarterly with resources and content for formation leaders, clergy, and any other who are on the email list. These resources include a wide variety of ideas and sources for parish and faith at home use. Anyone is welcome to sign up for these emails.

Tools and Training for Hybrid Ministry

Hosted on May 1st, this one morning online workshop for formation leaders in congregations was the result of requests from formation leaders needing more support in digital ministry, Sarah Stonesifer Boylan, Dean of the Stevenson School for Ministry in the Diocese of Central Pennsylvania was the facilitator and teacher.

Children's Ministry

Collaborative VBS: Compassion Camp

11 congregations from all 5 deaneries worked together using Illustrated Ministry's curriculum to produce video components for each day of a 5 day VBS program. Members from each of the congregations contributed to the videos. The curriculum and videos are available for use by any parish in the diocese.

Contributing Parishes:

All Saints, Southern Shores; Christ Church, New Bern; Holy Trinity, Fayetteville; La Iglesia de la Sagrada Familia, Newton Grove; St. Andrew's, Goldsboro; St. Andrew's on the Sound, Wilmington; St. Francis, Goldsboro; St. Paul's, Greenville; St. Peter's by-the-Sea, Swansboro; and St. Stephen's, Goldsboro

Youth Ministry

We have learned to be creative and to modify our Youth Ministry Events during COVID times. No matter the platform, in person, or online, the Youth Ministry in the Diocese of East Carolina seeks to serve all young people in grades 6-12, their parents and the adult leaders who work with them on a regular basis.

ECYC (East Carolina Youth Council) Term 2021-2022 Members:

David Brown - At Large (St. Mary's, Kinston)
Tayleigh Carpenter - At Large (Christ Church, New Bern)
Alison Ezzell - At Large (Christ Church, New Bern)

Emily Gowdy Canady – Missioner for Lifelong Christian Formation

Anna Haddad - Trinity Deanery (St. Mary's, Kinston)

Tracy Hanson – Adult Member (St. Andrew's on the Sound, Wilmington)

Griffin Johnson - Pamlico Deanery (St. James, Belhaven)

Laura Jones - Upper Cape Fear (*Holy Trinity, Fayetteville*)

Xena Markine-Morrison - Adult Member (St. Stephen's, Goldsboro)

Lillian McLamb - Lower Cape Fear (St. Andrew's on the Sound, Wilmington)

Bryson Perry - Albemarle Deanery (St. Paul's, Edenton)

Bennett Sanborn - At Large (St. Andrew's, Morehead City)

Daniel Sharp - Trinity (St. Stephen's Goldsboro)

Betsy Shepherd - Upper Cape Fear (St. John's, Fayetteville)

Mary Milam Shepherd - At Large (St. John's, Fayetteville)

Caroline Smith - Lower Cape Fear (St. Andrew's on the Sound, Wilmington)

The East Carolina Youth Council currently includes 13 young people and 3 adults at this time, representing all 5 deaneries in the diocese. The ECYC continues to take on more leadership in the Department by designing and facilitating many of the youth events we offer. This year the East Carolina Youth Council has had to pivot and shift, creating and offering new ways for young people to be in community. In 2021 we were able, with the help of safety protocols and procedures in place, to have in person events. Online events were also hosted give that all have not been comfortable meeting in person.

Diocesan Offerings

LOVE • LENT • LIVE

This was an online Gospel Based Discipleship Worship and Bible Study hosted by East Carolina Youth Council each Sunday morning during Lent.

New Beginnings & Happening Work Day at Trinity Center

April 17th

This was the first in person youth event hosted in over a year following the onset of COVID. Young people and adults who had previously attended either of these events in the past were invited to be part of a day at Trinity Center that included both program along with doing some clean up work around Trinity Center property.

yOUTHREACH 2021

September 18th

Youth and adult leaders gathered for this regularly calendared youth event at Christ Church, New Bern for a day of community service. Partnering with La Sagrada Familia a Spanish Language congregation in the Diocese of East Carolina, the group over 40 youth and adults packaged 60 toiletry kits for the parish to distribute to parishioners in need.

Event Coordinators:

Liz Hengst, St. Mary's, Kinston

Meg Jones, Christ Church, New Bern

Happening 76

October 15th -17th

This is a renewal based youth event for high schoolers that is run and supported by other high schoolers. Make a friend, be a friend, bring a friend to Christ. Happening provides a well-structured environment of talks and activities for high school young people to explore, question and deepen their faith.

Youth Leadership Team for Happening #76

Will Carter

Will Hinshaw

Jack Tunstall

Cookie Cantwell, St. James Wilmington serves as the Happening coordinator

The Rev'd Tom Warren - St. Mary's, Kinston served as the Spiritual Director

Fall Conference for Middle Schoolers

November 19th - 21st

Designed for Middle Schoolers by the ECYC. ECYC members served on team along with other High School Young People. This year's theme was Into the Unknown. The young people engaged in a program built around historical Biblical Characters who faced unknown challenges but were always accompanied by God. Throughout the weekend, the participants engaged in activities and programs that helped them examine the ways they are equipped and loved by God, even if the path ahead is uncertain.

Hannah Hutches, St. Timothy's, Greenville Served as event Coordinator

East Carolina Youth Council served as Design Team

The Rev'd John Porter-Acee, St. Timothy's, Greenville served as Chaplain

Alex Norwood, Chapel of the Cross, Chapel Hill served as the musician

Relationships 101

Fall 2021

The ECYC has continued to recognize the toll the past 2 years have had on the mental health of young people. To that end, they have continued to advocate and support faith based mental health offerings for young people around the diocese. Relationships 101 was a 3 part series facilitated by Susan Peek, LCSW. Susan was a longtime youth minister in the Episcopal Church prior to returning to school to earn her masters in Social Work. Susan facilitated the 3 sessions on how to grow, keep and balance healthy relationships with peers, family and significant others. This series was offered on zoom and both individuals participated and parish youth groups in a hybrid format. The Rev'd Michelle Bullock - St. Peter's by the Sea, Swansboro will serve as the Chaplain for this series.

Online and Hybrid Group Facilitators

Tracy Hanson - St. Andrew's on the Sound, Wilmington

Xena Markine-Morrison - St. Stephen's, Goldsboro

Meg Jones - Christ Church, New Bern

Lori Beth Sanborn - St. Andrew's, Morehead City

The Rev'd Charles L. Howard, Ph.D. - University Chaplain and University Vice President for Social Equity & Community at the University of Pennsylvania joined as speaker and guest for Session 2.

Adult Formation

In 2021 offerings for adults were made available and more are on the way for 2022.

Embracing Change

June 2021

A collaborative effort between the Adult Formation Committees at Christ Church, New Bern and St. Paul's, Wilmington with support from the diocese, adults around the diocese were invited to participate in an online forum each Sunday in June. Using the Acts 2 story and the season of Pentecost each of the first three weeks was facilitated by two leaders, one from each parish. The series invited participants to reflect on the previous 18 months in their own lives and in the lives of their congregations. How are we different as a result of this time in pandemic and social unrest? Where have we seen new life growing and what can we do to foster new growth and not fall back into old patterns?

The 4th week Dr. Lisa Kimball and The Rev'd Tricia Lyons both authors and on the faculty at Virginia Theological Seminary spoke about how we can carry this out into the world.

Series Coordinators:

Royster Hedgepeth - St. Paul's, Wilmington

Meg Jones - Christ Church, New Bern

Emily Gowdy Canady - Dicoesan House

AdventWord 2021

This year the Diocese of East Carolina participated in the annual global Advent Calendar, AdventWord, by deanery. Each Deanery had 5-6 of the days of Advent and Deans were asked to identify a variety of people within their deanery to offer the reflection and image for each day's word. It was a wonderful representation of a wide variety of voices and experiences.

University and Campus Ministry

Campus Ministry in the Diocese of East Carolina has continued to meet the challenges presented by COVID-19 with flexibility and pastoral support. Ministries in Greenville and Wilmington are creative and committed to engaging students in faithful communities in the midst of these unprecedented times. This year the Campus Ministries were awarded a \$2,000 Episcopal Church Grant for the program:

Measure + Mean: Finding Community in a Rule of Life

As a result of the ongoing pandemic many of the college students who are part of the campus ministries in the Diocese of East Carolina were feeling disconnected from their faith communities. In addition, many other students who were on college campuses not in East Carolina are feeling the same way. Measure + Mean seeks to provide an opportunity for college students to gather safely in person and online, together, in a community rooted in the Christian Faith and grounded in Episcopal and Lutheran theology. Measure + Mean is open not only to Episcopal and Lutheran students, but to any student who wants to fully engage in this project. Students have been invited into conversation, prayer, and action around learning more about a Rule of Life. Hopefully stretching themselves on their faith journey by hearing from a broad scope of speakers, participating in different faith practices, and accompanying activities.

The Well: Episcopal Lutheran Campus Ministry Annual Report -

Submitted by The Rev'd Donna Kraus - Campus Minister

The purpose of the Well - Episcopal Lutheran Campus Ministry - is to strive to create, empower, and encourage a faithful witness to the Good News of Jesus Christ in the everchanging academic community. We serve the students, faculty, and staff at East Carolina University and Pitt Community College.

The Well has enjoyed a good year despite the pandemic. We have met weekly and the students have done a good job of wearing masks and keeping their distance. We were awarded a grant from the Episopal Church and are doing a more intensive study of the Way of Love. We were privileged to have Jason Brown, former NFL center and now farmer, join us for the topic of Turn. Two of our alumni now in seminary joined us for the topic of Learn. Bishop Tim Smith, Bishop of the ELCA North Carolina Synod, and Bishop Rob Skirving, Bishop of the Episcopal Diocese of East Carolina, joined us for the topic of Pray. We will continue with the topics of Worship, Bless, Go, and Rest in the new year. Not only do we spend time discussing each topic, but we also practice ways to put that topic into practical use.

We also enjoyed pumpkin carving, Christmas cookie baking, and a fun Christma party. Our retreat is scheduled this year at Trinity Center for Palm Sunday weekend. We are so excited to be able to return to Trinity Center.

Officers

President: Gabrielle Fontenot

Vice President: Ashley Ramirez

Secretary/Treasurer: Tim Gentsch CO (Episcopal Campus Christian Organization)

Submitted by Mrs. Alfreda Gee, Campus Minister

ECCO continues to face the challenges of the pandemic and has emerged smaller, but still an active and integral part of the campus life of the students who call ECCO home. ECCO met virtually though early 2021 and at local restaurants before the term ended. We continued with bi-weekly virtual meetings through the summer, and reconvened this fall in person at the church. What a celebration to be back in the space the students love, beneath the blue-sky ceiling and within the walls of the place that feels like home! COS continues to support ECCO with meals, hosting some nights, and use of the space on Tuesdays and Thursdays.

This fall, ECCO joined with ECU's ministry, The Well on two Thursday nights a month to journey through the Way of Love toward developing their own rule of life. Partially virtual, "Measure and Means" has been a great experience for the participants. The program continues through April when we hope to convene at Trinity Center for a joint retreat and rejoice in a gathering we have missed for 2 years.

Officers

President: Eli Dalton

Vice President: Jonathan Sturdivant

Secretary: Indiana Wiley

Treasurer: Grace Owens

Advisory Council Members: Larry Cahoon, Church of the Servant, Tracy Hanson, St Andrews on the Sound, Ashlyn Park, Ministry Alumni, and Martha Whitesides, St. Paul's, Wilmington

Young Adult Ministry

This ministry continues to be one of support and connection of young adults to broader opportunities offered through The Episcopal Church, including the Episcopal Service Corps and the Young Adult Service Corps.

We continue to support parishes actively engaged in ministries with young adults.

Respectfully submitted,

Emily Gowdy Canady, M.Ed.

Missioner for Lifelong Christian Formation

EPISCOPAL FARMWORKER MINISTRY

We are so proud and grateful to be part of the Episcopal Diocese of East Carolina. With your support we were able to support the spiritual, emotional, and physical needs of farmworkers and immigrant families, some of the most vulnerable and marginalized people in North Carolina. By providing direct services, programs for leadership development, and opportunities for advocacy, we seek to affirm the dignity and value of the community members. With our work, we hope to provide information, skills, and a space for action, with the goal of creating systemic change that addresses the inequalities faced by the community. So far in 2021:

- We distributed school supplies to over 1,500 children in the community before the beginning of the school year.
- We supported 8 students with computers and purchased books for 4 college students.
- We visited 100 migrant worker camps, reaching 1,527 workers. We provided them with donations, information about resources, and spiritual care.
- We distributed over 9,000 food boxes to the community.
- We helped immigrant families with home repairs, for damage done by hurricane Florence in 2018.

- We distributed over 1,200 emergency kits to help prepare the community for future disasters.
 - We provided immigration services to over 112 people. These include citizenship applications, residency renewals, and TPS and DACA applications.
 - We did over 350 immigration consultation calls.
 - Our immigration program has also organized 10 community education and advocacy events, including immigration trainings with members of The Episcopal Church, Public Charge workshops, trainings on how to conduct legislative visits, videos regarding DACA, an advocacy trip to DC, a prayer vigil in Raleigh, testimonial videos from the community, and legislative visits in Raleigh.
 - 23 women graduated from the herb garden program, where they learned about sustainability, medicinal and nutritional properties of herbs, making added-value product from the garden, and marketing. 10 of the women are in the process of creating a co-op to sell their products.
 - We hosted 24 vaccination events where 2,873 shots were administered. We assisted 7 vaccination events organized by other organizations and visited thousands of people during our COVID outreach efforts. At these events we distributed children's books, groceries, gas cards, PPE, and other incentives.
 - We distributed over \$350,000 in emergency funds to families since the start of the pandemic.
 - We have provided mental health services in individual therapy sessions and group sessions.
 - Over 2,100 people received our text message alerts in the community.
-
- **Racial reconciliation:** EFWM provides a space for dialogue and education about racial inequalities, and the way in which the church can be involved in mending the wounds created by agriculture's long history of injustice.
 - **Justice:** EFWM strives to transform the injustices faced by the farmworker/immigrant community by providing direct services, opportunities for empowerment and leadership development, and advocacy.
 - **Vulnerable congregations:** We show the love of God by working with farmworkers and their families. We partner with other vulnerable populations to create solidarity between our communities. We conduct spiritual outreach at migrant camps.
 - **Collaborations:** EFWM is working to create a community of people who work and worship together in Jesus' name. We work with other organizations, churches, and individuals to support the farmworkers and immigrants in our region.
 - **Lifelong formation:** EFWM's activities involve children, youth, and adults, encouraging their life-long service to God through the care and support of those suffering injustice, and through their own empowerment.
 - **Creation care:** EFWM supports people in the community who are some of the most affected by environmental injustice. We strive to make agriculture more sustainable and healthy for the world, and for those who harvest our food.

Submitted by,
Lariza Garzon Executive Director Episcopal Farmworker Ministry

EPISCOPAL RELIEF & DEVELOPMENT AND DISASTER RELIEF RECOVERY PREPAREDNESS

Episcopal Relief & Development and Disaster Relief Recovery Preparedness Commission (DRRPC) continue to offer resources for Disaster Preparedness training and local disaster grants to all Deaneries and Parishes in the Diocese of East Carolina. Each Deanery has reported being up to date on reviewing and updating their 2021 annual Emergency Plan.

East Carolina was not seriously impacted by disastrous weather in 2021. However, we were able to bring closure to

a 2020 partnering grant awarded to St. George's Engelhard and the Swan Quarter Volunteer Fire Department, which provide Hispanic families residing on Ocracoke Island, NC to successfully recover from unmet needs leftover from Hurricane Dorian. The long-term recovery effort was not complete until early fall (2021).

The Disaster Relief Commission (DRRPC) recently sent out emails to Diocesan Deans seeking assistance with recruiting new members to serve as local representatives from each Deanery. We are optimistic new volunteers will soon submit their applications to join the Commission.

Lastly, Episcopal Relief and Development and Disaster Relief Recovery Preparedness Commission have gone to great effort to ensure Bishop Skirving's Coronavirus strategies and mandates are communicated to Deaneries and Parishes.

DRRPC'S 2022 goals include further recruitment of at least one representative from each Deanery. To ensure East Carolina Diocese is adequately trained on ways to improve their individual Church Preparedness Plan.

And to remain a constant resource available to those individuals and families who are in need of getting unmet needs addressed via Episcopal Relief and Development assistance or DRRPC'S grants.

Respectfully Submitted by Thomas L. Warren, Ph.D
ERD Coordinator, Diocese of East Carolina

FOUNDATION OF THE EPISCOPAL DIOCESE OF EAST CAROLINA

During 2021 the Foundation continued to fulfill its mission of investing and managing funds entrusted to it. We continue to be blessed by the many individuals who have made the decision to include the Diocese in their estate planning over the years.

These endowments have continued to grow and are providing an annual source of income to many programs in the Diocese. The Foundation ended 2021 with total assets in its portfolio of \$ 19,334,463.

\$ 10,468,489 of this is held and invested by the Foundation on behalf of the 19 churches, Diocese and Trinity Center who have entrusted the investment of their funds with the Foundation.

\$ 1,335,606 of this is managed by the Foundation to provide an annual source of income to various churches in the Diocese.

\$ 5,725,088 represents Foundation assets that are used to fund a portion of the Diocesan budget each year including Trinity Center.

The remaining \$ 1,805,280 is used to fund grants throughout the Diocese each year based on grant requests submitted.

The Foundation board of directors along with its professional investment manager, Paul Elam of Raymond James, meet quarterly each year to review its portfolio. 2021 was another excellent year for the Foundation's investment portfolio, with a return of +12.96% for the year. In many ways, it was a continuation of the relief rally that began for stocks in early 2020. Going into the year, stocks rallied on optimism of a fully re-opened economy. Unfortunately, the Delta and Omicron COVID variants prevented that from fully happening in 2021. Large cap domestic stocks still performed well, but other equities like small cap and international stocks lagged. Fixed income investments were negative for the year. As we enter 2022, investors have more to worry about than just COVID. Inflation has turned out not to be "transitory" as many pundits had labeled it, and

the Federal Reserve must begin to fight it. That means less stimulus for markets and interest rates look to be moving higher. While this is a headwind for stocks, it doesn't mean they can't continue to do well—especially if the virus abates and the workforce normalizes. We have made adjustments to the portfolio to better reflect expectations of rising rates and potentially slowing returns in the coming months.

The Foundation awarded \$ 64,546 for grants in 2021 to St. James Belhaven, Church of the Servant Wilmington and Trinity Center.

The Foundation awarded \$ 74,193 for grants in in 2022 to Trinity Lumberton, St. Mark's Wilmington, Christ Church Elizabeth City, St. Paul's Wilmington, Church of the Advent Williamston and St. Christopher's Elizabethtown.

The Foundation approved \$ 201,174 from its designated funds to supplement various programs and expenses in the 2021 Diocesan budget. The Foundation has approved \$ 232,609 in support of the 2022 Diocesan budget. These distributions represent a 4.5% and 5.0% distribution respectively calculated on an average of fund balances over a 12-quarter period to smooth the highs and lows of the funds.

As stated previously, we have 19 churches, the Diocese and Trinity Center that have elected to invest their funds with the Foundation taking advantage of the investment expertise and low fee structure we are able to offer through Raymond James. Please contact us if you have any interest in investing your funds with us. The Foundation has a \$50,000 minimum to manage an independent church fund. The Foundation has a link on the Diocesan website where our investment management document is posted that describes this program and includes all the required forms. We have also posted our investment policy statement and quarterly investment reports.

We can continue to grow only through the graciousness of our Diocesan family. We encourage everyone to consider the Foundation in their estate planning to provide a perpetual source of income to the wonderful programs being done in our Diocese throughout eastern North Carolina.

Respectfully submitted by Hodges Hackney, Foundation President

HISTORICALLY BLACK CONGREGATIONS OF THE DIOCESE OF EAST CAROLINA

The Historically Black Congregations in the Diocese of East Carolina consist of the following congregations.

- • St. Andrew's - Goldsboro
- • St. Augustine's – Kinston
- • St. Cyprian's – New Bern
- • St. Joseph's - Fayetteville
- • St. Mark's - Wilmington

The Historically Black Congregations had its initial meeting in 2019 organized by the Diocese under the leadership of The Reverend Canon Ronald Charles Byrd, Sr., Presiding Bishop Staff Missioner, Black Ministries, The Episcopal Church, to discuss common issues and challenges, as well as opportunities and future vision.

Thanks to Jimi Paderick, the Ministry Coordinator for Diocesan Life & Leadership, we have continued to meet and discuss common concerns and joint opportunities. Some include:

- Declining and Aging congregations
- Demographic changes in surrounding communities
- Lack of full-time Clergy
- The necessary support for community
- Reduction of available financial resources
- Impact of the COVID pandemic
- Cost of maintenance and repairs to aging buildings
- Lack of younger congregants
- The lingering impact of recent hurricanes

The future efforts include:

- Identify available grants to eligible Historically Black Congregations
- The Diocesan staff will lead a Strategic Planning initiative for each congregation.
- The organization of the Absalom Jones Service - St. Joseph's Fayetteville on Sunday, February 20, 2022

Respectfully Submitted,
Tyrone Francis – Co-Chair
Kenneth Chestnut, Sr. – Co-Chair

INTERFAITH REFUGEE MINISTRY (IRM) for 2021

As we adapted to the ever-changing pandemic, our mission remained the same: to help legal refugees rebuild their lives in eastern North Carolina through assistance with initial housing, transportation, employment, school enrollment, cultural orientation, translation/interpretation, and English language instruction. IRM was and is committed to helping refugees reach and sustain financial, emotional and social self-sufficiency, and to achieving successful integration into the community. We are able to provide services for trafficking survivors, those who have received asylum, and refugees for up to five years.

We continued to collaborate with the school system, employers and healthcare providers, to ensure that accurate information about COVID resources reached those affected by this crisis. We distributed donated food, masks and other supplies and called our clients to check on their well-being.

We used virtual instruction for teaching English, Cultural Orientation, and Civics classes remotely through Zoom. An unexpected bonus and blessing was that we could reach refugees who could not come to the office because of lack of transportation, who had small children, and others. Volunteers from other areas could also teach virtually which opened new possibilities for more classes. Our Volunteer Coordinator provided training and materials. With several grants, we purchased laptops and wi-fi service for clients so that they could learn remotely.

Employment: Employers included Sanderson Farms, Moen, Dradura, Carolina East Medical Center, and BSH. Our Employment Specialist provided job readiness classes to both new arrivals and those who have been here for a while. The classes included work ethic and work culture, resume writing and job interviews. Several refugees attended classes at the VOLT Center in New Bern. The Center prepares the local workforce for jobs in trades such as welding and plumbing and many others. They also hold assembly line simulation orientation for

BSH and Moen, which ensures an interview at the end of the brief course.

Satellite Office: St. Timothy's, Greenville, graciously offered us office space so that staff has a place to meet with churches and refugees in a quiet environment in the Greenville area. We are so thankful to St. Timothy's for our wonderful space. The addition of an Outreach staff person has been a wonderful way to re-establish relationships in New Bern and Greenville.

Update on Refugee Resettlement

Who is a Refugee? A refugee is someone who has fled his/her homeland and is unable or unwilling to return because of persecution or fear of persecution because of race, religion, ethnicity, political opinion or membership in a social group.

What nationalities came to eastern North Carolina through Interfaith Refugee Ministry in 2021?

Refugees arrived from Afghanistan, Burma, Colombia and The Democratic Republic of Congo.

How many arrived in 2021 through IRM? Our total for 2021 was 37 individuals (family units ranged in size from 1 to 8).

Who determines the number of refugees who may be allowed into the U.S. each year? The President of the United States in consultation with Congress and federal agencies sets a ceiling for arrivals, but there is no guarantee that those numbers will arrive.

What was the national ceiling for arrivals for 2021? That number was set in October of 2020 at 15,000 which was a historic low. Only 13,681 arrived partly because of COVID travel restrictions. North Carolina received 631 or 5% of the national total. The number was increased to 65,000 in May, 2021.

What is the national ceiling for 2022? The number was set at 125,000. IRM's number was projected at 195. 2022 marks our 30th year resettling refugees and in that time, nearly 3,000 have made their homes in eastern North Carolina. We could not have done it without the faithful support of the Diocese, churches, and individuals who gave so generously of their time, talent, and treasure. We are forever grateful to all of you!

Here is a link to a beautiful song called "You, the Christ" by Ian Callanan. Enjoy.

<https://www.youtube.com/watch?=GO73akJq374>

Susan Husson, Executive Director

KANUGA CONFERNCES, INC.

On Maundy Thursday the liturgy begins just like any other, but at the end, we know that something is different because there is no dismissal. We then return to church on Good Friday and pick up as if in mid-sentence, and again, no dismissal. Only when we attend the Great Vigil of Easter, proclaiming that Christ is Risen, do we once again hear those words, "go in peace to love and serve the Lord." In other words, the liturgy itself reminds us that as Christ moves toward the cross, he likewise moves toward resurrection. Nothing stops God's light from shining in the darkness. Nothing stops God's movement to new life.

We have concluded our first spring, summer, autumn, Thanksgiving, and Christmas seasons since 2019, and the transition from Maundy Thursday to Good Friday to Easter continues to speak to me. It sums up how I feel slowly emerging from the darkness, reconnecting with people, seeking new life, and of course, being tremendously grateful for all we have learned over the past year and a half. Kanuga's friends and supporters have joined us in confronting the challenges of the pandemic, our Good Friday of sorts, and their outpouring of love sustains Kanuga. We look forward to sharing an Easter moment filled with hope for the wonders to come.

Kanuga is in a much stronger position than we were a year ago. In spring—with health and safety protocols in place—we welcomed conferences back to Kanuga: some online, some in person, and some hybrid. These included Youth Week, Kanuga Christian Formation, Kanuga Renewal, and The Haden Institute. In early June, we were blessed with a visit from The Rev. Canon Stephanie Spellers, who worked with our trustees, conference leaders, campers, and youth week participants to open hearts and minds to our role in developing Beloved Community.

We hosted an outdoor concert and celebration of life for longtime Kanuga friend and musician Fran McKendree. It was a delight as well to be able to open Guest Period and Camp Kanuga this summer, and bookings are strong through the Thanksgiving season. In November, we hosted the first-ever Kanuga Homecoming, inviting friends and supporters to come together to celebrate community and offer their hands to the work of the Lord through service to Kanuga.

Kanuga Lake Inn and Cottages are once again thriving with lively and grateful guests. Mountain Trail Outdoor School operated a daytime field trip series for local students in October, and is at near capacity for its spring 2022 overnight program. We have welcomed back with great joy a number of parishes and other Episcopal groups, including Daughters of the King and the planning team for Nuevo Amanecer, which (God willing) will be held at Kanuga in June 2022. As we greet the year 2022, our board and leadership is engaged in a strategic planning process for Kanuga, to provide critical navigation toward our North Star—our mission—to welcome all people to connect with each other, nature, and the Creator.

Certainly, we continue to navigate a difficult job market and ongoing challenges related to COVID-19, but these are not the existential threats we faced a year ago. We have taken the time during the pandemic to think strategically about how Kanuga should be rebuilt and reborn, and about what is needed for the life of this place to continue and to thrive. With this intentionality at the core of our work, we have incorporated much that has been learned, and made operational changes that will ensure Kanuga's legacy. For example, we contracted with an experienced hospitality company to manage our lodging and food and beverage operations so that Kanuga staff can focus on mission and programming, where our strength lies. Supporters and friends helped keep Kanuga's doors open when our camps, conferences, and programs were almost completely shut down. These generous gifts, combined with strategic operating decisions and federal relief funds, strengthened our fiscal position. We are on track to meet our goals, and will be increasingly able to leverage donor support toward improving programming, upgrading facilities, and expanding access to this place we all love. We finished the fiscal year 2021 with a modest surplus—with gratitude for federal relief funds and a PPP loan that was forgiven.

Uncertainty remains, of course, as we all keep a watchful eye on the virus—but I write this report with boundless gratitude and enthusiastic optimism. Above all, I write to thank all who have shared their fellowship, partnership, and commitment to Kanuga's bright future. Together, we can build and sustain Kanuga for generations to come, ensuring that the coming Easter moment is shared and celebrated among all who are lucky enough to stand on this holy ground.

Respectfully submitted,
Michael R. Sullivan
President / CEO

RACIAL HEALING COMMISSION

The Racial Healing Commission of the Diocese of East Carolina, having been reorganized in 2020, met by Zoom during 2021 with the purpose of becoming an action-oriented unit seeking, with God's help, to find pathways of understanding and communication that will promote the recognition and the healing of racial and social injustices.

Some members began setting up a communication infrastructure to facilitate information gathering and sharing. One of our members created a website with the goal of having an easily accessible link on the diocesan website. As we organized, commission members divided into teams to promote diocesan-wide initiatives, those being: 1) Diocesan-wide Formation (conversations, pilgrimages, book studies, services and worship); 2) Promoting Equity Across Diocesan Structures; and 3) Stories That Promote Awareness and Racial Healing.

We adopted the following as our vision and mission statements:

Our vision is to promote the healing of the wounds of racism by truth-telling, demonstrating love for all of our neighbors, and striving for justice and peace among God's people.

Our mission is to identify and share the harsh truths of our racial history and legacy here and across the nation. We aim to promote repentance and reconciliation for the wrongs of the past and find remedies for the continuing biases and inequities of the present. We commit to action to change our society into an equitable and healthy home for all people so that God's will is done on Earth as it is in Heaven.

In order to create a learning community, the members read *Begin Again* by Eddie S. Claude, rafted questions and discussed the book from meeting to meeting. Members joined Sacred Ground Circles and learned more about *Becoming Beloved Community*, both programs developed by and offered through the national Episcopal Church. Members were encouraged to attend trainings offered by other dioceses as we consider what type of training we might offer in the Diocese of East Carolina. To date trainings taken include ones offered in the Diocese of North Carolina, through the Absalom Jones Center for Racial Healing in the Diocese of Atlanta, and through the Diocese of New Jersey.

On April 28, some commission members joined Bishop Skirving and a wide range of other clergy and laity in Elizabeth City to take part in a march and prayer vigil for the death of an unarmed African-American man, Andrew Brown, Jr., shot by law enforcement officers while the officers were trying to serve drug violation warrants.

The Promoting Equity Across Diocesan Structures team drafted a form to allow members of the Diocese to share concerns about instances of structural racism and notify appropriate diocesan agencies to address those concerns.

One of our final actions of the year involved developing a resolution to present at the 139th Annual Convention of the Diocese of East Carolina. Resolution Number 3 references our Baptismal Covenant, "to strive for justice and peace among all people, and respect the dignity of every human being" as it calls for our Diocese to refocus efforts to recognize and combat racism in our personal lives, communities, and nation.

Submitted by:

Virginia Woodruff (Co-Chair), St. James, Wilmington

Lloyd Brinson (Co-Chair), All Saints, Southern Shores

The Rev. Mary Reese, non-parochial

The Rev. Richard Elliott, St. Andrews On the Sound, Wilmington

Tyrone Francis, St. Joseph's, Goldsboro
Dr. Rick Stovall, St. Andrew's, Goldsboro
The Rev. Fred Clarkson, La Sagrada Familia, Newton Grove
Meg Jones, Christ Church, New Bern
The Rev. Michelle Bullock, St. Peter's by the Sea, Swansboro
The Rev. Skip Walker, St. Paul's, Greenville

SPANISH-LANGUAGE COMMITTEE REPORT

Composition of the Committee in 2021 Convenor the Rev. Frederick Clarkson

Members: The Rev. Nancee Cekuta, Ms. Maria Gachuz, Mr. Gary Kimmel, The Rev. John Porter-Acee, III, The Rev. Janet Rodman, The Rev. Mary Mac Shields, Ms. Rachel Sumrell.

The Committee first met in June and has met every other month, except for October.

The work of the Committee is to provide models to engage the Spanish-speaking community for use by parishes and other worshipping communities in their missions based on their circumstances. The Committee also works to provide elements of Hispanic culture as a way to enrich all other parishes in the diocese in terms of worship and community life.

This year much of the work focused on representing this work in a clear way that resonates with members of the diocese before developing specific content based on experiences both within and outside the diocese. The committee has begun the initial development of website title, logo and resource material.

In the coming year, we hope to increase the membership *of the committee* and, if COVID and other limitations allow, go on a retreat to deepen our ability to effectively use the gifts of the Spanish-Language to serve the mission of the Church in the Diocese of East Carolina.

Respectfully submitted,
The Rev. Frederick Clarkson

TRINITY CENTER

The Trinity Center Board of Managers has had a very busy year in 2021. Despite COVID and a number of board meetings being held virtually during the first half of the year much has been accomplished. A new mission statement was developed for the Center and bylaws were developed for the Board of Managers. This work took many months but the board was very pleased with the outcome and received approval from Executive Council.

Stephanie Rudolph, our Operations Manager and was serving as a Co-Interim Executive Director, resigned in September 2021. Mary Beth Bradberry who is the Camp Trinity Director and Assistant Executive Director was serving as the other Co-Interim Director. Thankfully, she was willing to continue in that role solo. We did hire Kim Elliott who has taken over as the finance officer, part of Stephanie's old position. She is highly qualified and we are thrilled to have her on staff.

The dining hall was reopened but staffing has been an issue as it is in any food service establishment since COVID. We are fully open to groups but cancellations still plague us as we see upticks in COVID.

We are still without an Executive Director. However, another major task of the Board of Managers this year was to develop a new job description, qualifications and profile for this position. By the time of the publication of this report, advertising the position will be in process and hopefully that position will be filled by April of 2022.

Several major projects have or are in the process of being completed. Last spring our camp pool was sinking at one end into the marsh. A new bulkhead had to be constructed and the concrete lifted and stabilized. At the present our buildings are being painted and necessary repairs made. Storms and blowing sand wreak havoc on the paint and exterior wood. The cost of these projects has come from donations many of which were funneled through the Journey Through East Carolina campaign.

We were also able to purchase a good used van through a grant from the Episcopal Shoppes from Saint John's, Fayetteville. Also, this year a small portion of the Oceanside property, approximately 3.5 acres, was offered for sale. There was never any plan to develop this area and its sale would create an endowment to help secure the future of the center.

There are 12 members of the Board of Managers who serve a term of 3 years. We try to seek members from all over the diocese but due to the distance from the northern areas of the diocese that has often proven difficult. I personally consider Trinity Center to be the crown jewel of the diocese.

Our new mission statement says it all, **“Trinity Center welcomes guests of all ages and backgrounds to experience God’s creation through work, study, and play on the North Carolina coast.”**

Ed Hodges
Chairman of the Board of Managers, Trinity Center

SEWANEE, THE UNIVERSITY OF THE SOUTH

The University of the South is the only university in the nation that is owned and governed by dioceses of The Episcopal Church. Founded over 150 years ago, Sewanee is committed to being a resource for the whole church. Located atop the Cumberland Plateau between Nashville and Chattanooga, Sewanee’s 13,000-acre campus - the second largest in the United States - provides students with vast opportunities for research, recreation, and reflection.

Report for the Diocese of East Carolina (as of September, 2021):

I. FINANCES (for the fiscal year ending June 30, 2021) A. Diocesan donations to Sewanee: **\$4,000**
B. Donations from parishes in the Diocese: **\$250**
C. Percentage of parishes making donations: **1.50%**
D. Financial aid to college students from the area: **\$125,079**
E. Financial Aid Awarded to Episcopal students (college and seminary): **\$142,609**
F. **On average, constituent dioceses received \$37 for each dollar donated to Sewanee.**

II. ENGAGEMENT A. College students from the area: 9
B. Episcopal college students: 4
C. Residential seminarians: 3
D. Advanced Degree Students: **2**
E. School of Theology alumni currently serving in the diocese: 9

- III. TRUSTEES A. The Rt. Rev. Robert Skirving
- B. The Rev. Malone Gilliam
- C. Tara Bartal
- D. J. Thomas Sutton

STANDING COMMITTEE

The Standing Committee of the Diocese of East Carolina took the following actions in 2021.

Consents to episcopal elections

In February, we consented to the election of The Rev. Paula Clark to become Bishop of the Diocese of Chicago.

In June, we consented to the election of The Rev. Canon Ruth M. Woodliff-Stanley as Bishop of South Carolina.

In November we consented: to the election of The Rev. Elizabeth Bonforte Gardner as Bishop of the Diocese of Nevada; to the election of The Very Rev. Daniel P. Richards as Bishop of Upper South Carolina; to the election of The Rev. Matthew D. Cowden as Bishop coadjutor of the Diocese of West Virginia; to the election of The Rev. Dr. Ketlen Solak as Bishop of Pittsburgh.

Consent to an episcopal appointment

In December, we consented to the appointment of Bishop Fraser Lawton as Assistant Bishop in the Diocese of Dallas, and his reception as a bishop of The Episcopal Church.

Consents to property transactions

Consent to the listing of a parcel of property at Trinity Center.

Consent for the Parish of St. Andrew's Goldsboro to sell one lot of property.

Consent for the Parish of Holy Cross in Wilmington to borrow \$546,639.81 from First Bank.

Recommendations for Persons for Candidacy for Ordination

Leslie Roraback recommended for Candidacy.

Ashley Simpson recommended for Candidacy.

Whit Stroud recommended for Candidacy.

Rhonda Thomas recommended for Candidacy.

Due to the pandemic, our bishop was compelled to give up two months of his scheduled sabbatical leave. With the General Convention and Lambeth both convening in 2022, the Standing Committee unanimously adopted a resolution urging the bishop to take a three (3) month sabbatical in 2023 and he would still remain eligible for his regular sabbatical leave in 2025.

Respectfully submitted,

The Rev. Jeffrey A. Douglas, Secretary

1. Enrollment in the College: **1743**
2. Class of 2025: **480**
3. Number of applicants for Fall 2020: **5127**
4. Percentage of entering first-year students who received a Sewanee scholarship or need-based funding for Fall of 2021: **97%**

- B. School of Theology:
1. Residential Enrollment in the Seminary: 73
 2. Advanced degree and non-degree enrollment: **84**
 3. Percentage of full-time, residential seminarians receiving a scholarship or need-based aid: **95%**
 4. Average number of Education for Ministry (EfM) groups per Diocese: 9

For more information, visit **episcopal.sewanee.edu**.

Bess Turner

Director of Church Relations

The University of the South

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Diocese of East Carolina

Financial Statistics of Congregations and Missions

Year in parentheses is last year of filing if not 2021

		REVENUE			EXPENSE			
City	Congregation	Plate & Pledae Income	Operating Revenue	Total Revenue	Operating Exoense	To the Diocese	Outreach & Development	Total Exoense
Havelock	St Christophers Episcopal Church	30,110	30,110	30,110	36,225	4,142	1,155	37,680
Hertford	Holy Trinity Episcopal Church	143,865	144,455	146,855	167,444	17,070	3,000	170,444
Holly Ridge	St Philips Episcopal Church	32,115	32,115	59,117	32,219	4,507	2,820	36,706
Jacksonville	St Annes Episcopal Church	206,928	219,228	243,693	219,228	10,000	9,622	231,121
Kinston	St Augustines Episcopal Church (2020)	13,562	13,562	13,562	14,916	2,000	0	14,916
Kinston	St Marys Episcopal Church	508,182	573,101	1,099,780	581,576	50,980	185,388	757,084
Leland	All Souls Episcopal Church	24,275	25,615	25,715	20,824	2,722	4,685	25,509
Lewiston Woodville	Grace Episcopal Church	2,300	2,300	2,300	4,641	1,000	500	4,641
Lumberton	Trinity Episcopal Church	135,300	150,369	200,868	152,247	17,050	27,346	179,593
Morehead City	St Andrews Church	232,892	275,098	309,265	283,357	25,171	35,746	322,988
Nags Head	Church of St Andrews by the Sea	429,193	434,981	460,924	406,088	36,858	18,227	413,180
New Bern	Christ Episcopal Church	1,022,075	1,105,575	1,674,758	926,763	78,000	352,065	1,285,828
New Bern	St Cyprians Episcopal Church	15,675	15,675	18,675	10,352	500	0	10,352
Newton Grove	La Iglesia de la Sagrada Familia	6,968	6,968	9,804	22,329	0	5,633	27,662
Oriental	St Thomas Church	177,021	177,021	177,021	174,133	10,000	8,500	174,133
Plymouth	Grace Episcopal Church	60,625	75,802	75,802	153,699	8,980	47,884	201,483
Roper	St Lukes & St Annes Epis Church	4,899	4,899	6,899	8,784	800	0	8,784
Salter Path	St Francis by the Sea	216,747	221,894	232,847	215,803	21,484	2,000	226,756
Seven Springs	Church of the Holy Innocents (2020)	50,392	50,392	51,212	24,540	7,175	13,516	37,521
Shalotte	St James the Fisherman Church	241,897	242,442	277,707	278,184	15,732	13,902	292,303
Southern Shores	All Saints Episcopal Church	358,225	423,166	543,506	324,025	29,440	93,575	415,574
Southport	St Philips Episcopal Church	666,503	666,503	1,087,932	630,958	61,560	1,181,563	1,829,569
Sunbury	St Peters Episcopal Church (Sunbury)	6,025	11,755	11,755	8,773	1,200	0	8,773
Swansboro	St Peters by the Sea Church	213,613	220,438	230,865	228,016	22,673	9,935	247,376
Trenton	Grace Episcopal Church (2017)	2,115	2,115	2,115	5,905	0	0	5,905
Washington	St Peters Episcopal Church	442,665	541,066	660,661	431,234	41,000	107,606	555,190
Washington	Zion Episcopal Church	62,157	139,883	175,796	114,753	6,000	44,838	168,180
Whiteville	Grace Episcopal Church	78,933	78,933	85,461	71,447	8,663	9,701	80,095
Williamston	Church of the Advent (2019)	98,040	136,761	140,613	141,474	10,000	12,060	154,000

Diocese of East Carolina

Financial Statistics of Congregations and Missions

Year in parentheses is last year of filing if not 2021

		REVENUE				EXPENSE			
City	Congregation	Plate & Pledge Income	Operating Revenue	Total Revenue	Operating Expense	To the Diocese	Outreach & Development	Total Expense	
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Hertford	Holy Trinity Episcopal Church	143,865	144,455	146,855	167,444	17,070	3,000	170,444	
Holly Ridge	St Philips Episcopal Church	32,115	32,115	59,117	32,219	4,507	2,820	36,706	
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New Bern	Christ Episcopal Church	1,022,075	1,105,575	1,674,758	926,763	78,000	352,065	1,285,828	
New Bern	St Cyprians Episcopal Church	15,675	15,675	18,675	10,352	500	0	10,352	
Newton Grove	La Iglesia de la Sagrada Familia	6,968	6,968	9,804	22,329	0	5,633	27,662	
Oriental	St Thomas Church	177,021	177,021	177,021	174,133	10,000	8,500	174,133	
Plymouth	Grace Episcopal Church	60,625	75,802	75,802	153,699	8,980	47,884	201,483	
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Seven Springs	Church of the Holy Innocents (2020)	50,392	50,392	51,212	24,540	7,175	13,516	37,521	
Shallotte	St James the Fisherman Church	241,897	242,442	277,707	278,184	15,732	13,902	292,303	
Southern Shores	All Saints Episcopal Church	358,225	423,166	543,506	324,025	29,440	93,575	415,574	
Southport	St Philips Episcopal Church	666,503	666,503	1,087,932	630,958	61,560	1,181,563	1,829,569	
Sunbury	St Peters Episcopal Church (Sunbury)	6,025	11,755	11,755	8,773	1,200	0	8,773	
Swansboro	St Peters by the Sea Church	213,613	220,438	230,865	228,016	22,673	9,935	247,376	
Trenton	Grace Episcopal Church (2017)	2,115	2,115	2,115	5,905	0	0	5,905	
Washington	St Peters Episcopal Church	442,665	541,066	660,661	431,234	41,000	107,606	555,190	
Washington	Zion Episcopal Church	62,157	139,883	175,796	114,753	6,000	44,838	168,180	
Whiteville	Grace Episcopal Church	78,933	78,933	85,461	71,447	8,663	9,701	80,095	
Williamston	Church of the Advent (2019)	98,040	136,761	140,613	141,474	10,000	12,060	154,000	

Diocese of East Carolina

Financial Statistics of Congregations and Missions

Year in parentheses is last year of filing if not 2021

		REVENUE				EXPENSE			
City	Congregation	City & Piedad Income	Plate	Operating Revenue	Total Revenue	Operating Expense	To the Diocese	Outreach & Development	Total Expense
Wilmington	Church of the Good Shepherd	56,915		62,206	64,678	63,400	5,000	3,709	68,909
Wilmington	Church of the Servant	324,442		368,223	419,900	382,681	37,541	45,501	431,953
Wilmington	Holy Cross Episcopal Church	257,821		257,821	262,871	232,395	28,428	52,092	263,313
Wilmington	St Andrews on-the-Sound Church	610,139		680,924	731,747	600,862	55,200	98,366	691,324
Wilmington	St James Episcopal Church	1,477,684		1,477,684	1,535,004	1,448,388	142,000	369,951	1,813,859
Wilmington	St John Episcopal Church	551,299		551,299	651,528	585,170	29,744	51,244	634,991
Wilmington	St Mark Episcopal Church	67,923		85,541	86,025	66,042	10,825	24,389	90,431
Wilmington	St Pauls Church	502,651		534,006	664,558	588,206	42,000	105,386	683,094
Windsor	St Thomas Episcopal Church	126,518		128,661	185,596	168,211	14,520	22,519	190,031
Total		14,609,736		15,881,315	20,999,299	14,980,637	1,379,392	4,404,338	19,394,122

Vital Statistics of Congregations and Missions

Year in parentheses is last year of filing if not 2021

— BAPTISMS —

Diocese of East Carolina

City	Congregation	Active Members	Communicants in Good Standing	Others Active	Average Sunday Attendance	Sunday Eucharists	16 yrs and Older	Under 16 Years	Confirmed or Received
Ahoskie	Church of St Thomas	67	67	15	25	65	0	0	0
Bath	St Thomas Episcopal Church	124	124	36	60	42	0	0	0
Beaufort	St Pauls Episcopal Church	675	406	31	115	80	0	0	0
Belhaven	St James Episcopal Church	58	38	0	28	27	1	6	0
Burgaw	St Marys Episcopal Church	59	46	8	26	938	0	1	0
Chocowinity	Trinity Episcopal Church	120	120	1	31	37	0	0	1
Clinton	St Pauls Episcopal Church	132	132	3	42	67	0	2	0
Columbia	St Andrews Episcopal Church	14	14	2	8	19	1	0	0
Creswell	Christ Episcopal Church	10	10	0	10	2	0	0	0
Creswell	Galilee Mission / Lake Phelps	3	0	0	6	1	0	0	0
Currituck	St Lukes Episcopal Mission	43	37	0	24	43	0	0	0
Edenton	St Pauls Episcopal Church	488	359	0	85	99	0	0	0
Elizabeth City	Christ Episcopal Church	253	252	23	75	72	1	0	0
Elizabethtown	St Christophers Episcopal Church	25	20	0	10	18	0	0	0
Engelhard	St Georges Episcopal Church	63	37	0	13	13	0	2	0
Farmville	Emmanuel Episcopal Church	23	23	0	10	0	0	0	0
Fayetteville	Church of the Good Shepherd	13	13	2	8	8	0	0	0
Fayetteville	Holy Trinity Episcopal Church	577	555	7	92	73	0	5	0
Fayetteville	St Johns Episcopal Church	813	813	50	84	81	0	3	9
Fayetteville	St Josephs Episcopal Church	39	38	0	24	38	0	0	0
Fayetteville	St Pauls in the Pines Epis Ch	144	130	5	22	31	0	2	0
Gatesville	St Marys Episcopal Church	25	25	0	7	8	0	0	0
Goldsboro	St Andrews Episcopal Church (2020)	26	0	0	21	12	0	0	0
Goldsboro	St Francis Episcopal Church	98	53	10	30	28	0	2	0
Goldsboro	St Stephens Church	324	269	39	0	39	0	1	0
Greenville	St Pauls Episcopal Church (2020)	1,037	488	314	201	19	0	0	0
Greenville	St Timothy's Episcopal Church	222	220	43	70	62	0	5	0
Grifton	St John Episcopal Church	18	15	0	12	3	0	0	0
Hampstead	Holy Trinity Episcopal Church	88	88	12	50	52	0	8	2
Havelock	St Christophers Episcopal Church	39	32	32	22	0	0	0	0
Hertford	Holy Trinity Episcopal Church	81	81	2	34	51	0	0	0
Holly Ridge	St Philips Episcopal Church	37	37	6	18	51	0	1	0
Jacksonville	St Annes Episcopal Church	232	161	57	54	40	2	0	0
Kinston	St Augustines Episcopal Church (2020)	22	22	0	15	4	0	1	1

Diocese of East Carolina

Vital Statistics of Congregations and Missions

Year in parentheses is last year of filing if not 2021

— BAPTISMS —

City	Congregation	Active Members	Communicants in Good Standing	Others Active	Average Sunday Attendance	Sunday Firchards	16 yrs and Older	Under 16 Years	Confirmed or Received
Kinston	St Marys Episcopal Church	340	294	38	88	103	1	8	0
Leland	All Souls Episcopal Church	35	24	0	25	41	0	0	0
Lewiston	Grace Episcopal Church	14	14	0	0	0	0	0	0
Woodville	Trinity Episcopal Church	366	272	2	59	40	0	0	2
Lumberton	St Andrews Church	281	281	98	61	71	0	2	0
Morehead City	Church of St Andrews by the Sea	289	289	44	145	161	2	5	0
Nags Head	Christ Episcopal Church	1,055	1,055	27	179	141	0	7	0
New Bern	St Cyprians Episcopal Church	26	20	5	1	0	0	0	0
New Bern	La Iglesia de la Sagrada Familia	528	4	0	49	40	0	4	0
Newton Grove	St Thomas Church	87	85	0	36	84	0	0	0
Oriental	Grace Episcopal Church	35	35	0	12	5	0	0	0
Plymouth	St Lukes & St Annes Epis Church	26	0	0	0	0	0	0	0
Roper	St Francis by the Sea	213	212	80	69	44	1	2	0
Salter Path	Church of the Holy Innocents (2020)	85	56	1	20	7	0	1	0
Seven Springs	St James the Fisherman Church	300	300	0	73	93	0	1	0
Shallotte	All Saints Episcopal Church	229	229	6	84	85	0	0	0
Southern Shores	St Philips Episcopal Church	588	405	120	152	113	0	2	0
Southport	St Peters Episcopal Church (Sunbury)	26	26	0	5	0	0	0	0
Sunbury	St Peters by the Sea Church	187	172	16	66	81	0	0	0
Swansboro	Grace Episcopal Church (2017)	9	9	0	9	1	0	0	0
Trenton	St Peters Episcopal Church	555	435	25	102	78	0	4	0
Washington	Zion Episcopal Church	48	43	4	30	32	0	0	1
Washington	Grace Episcopal Church	51	0	6	18	42	0	0	0
Whiteville	Church of the Advent (2019)	98	96	0	32	41	0	0	0
Williamston	Church of the Good Shepherd	65	65	7	37	38	0	0	0
Wilmington	Church of the Servant	188	163	89	74	85	1	1	3
Wilmington	Holy Cross Episcopal Church	120	120	11	60	39	0	1	0
Wilmington	St Andrews on-the-Sound Church	859	686	95	180	130	0	0	0
Wilmington	St James Episcopal Church	1,145	1,024	0	239	201	0	9	5
Wilmington	St John Episcopal Church	437	353	174	110	45	0	6	18
Wilmington	St Mark Episcopal Church	67	67	4	21	32	0	1	0
Wilmington	St Pauls Church	388	314	69	114	105	0	1	0
Wilmington	St Thomas Episcopal Church	120	98	4	28	22	0	0	2
Windsor									
Total		14,852	11,971	1,623	3,510	4,123	10	94	44

Date : 05/31/2022
Time : 11:52:43 AM

Episcopal Diocese of East Carolina
Balance Sheet
General Fund
December 2021

Page : 1

Note: The Report Option to include Open Transactions is selected.

Accounts

		Assets	
Current Assets			
Checking/Savings			
1-1011-00 - BB&T Business Money Market		\$6,523.94	
1-1013-00 - BB&T Diocesan Travel Account		\$809.04	
1-1040-00 - Union Bank General Checking		\$197,487.88	
1-1040-02 - Union Bank Money Market Acct.		\$37,215.89	
1-1040-03 - First Citizens Money Market Acct.		\$219,777.57	
1-1040-10 - PNC Checking Account		\$550.00	
1-1040-11 - PNC Money Market		\$150,980.40	
1-1040-12 - Raymond James CD		\$266,122.65	
Total Checking/Savings		\$879,467.38	
Petty Cash			
1-1030-00 - General Petty Cash		\$106.00	
Total Petty Cash		\$106.00	
Accounts Receivable			
1-1130-00 - A/R Expense Reimbursements		\$102.25	
1-1144-00 - Advances for Foundation		\$65,121.43	
1-1145-00 - Advances for Trustees		\$13,503.60	
1-1155-00 - Sales Tax Receivable		\$2,161.51	
1-1165-00 - Trinity Center Covid Loan		\$69,925.50	
1-1166-00 - Loan Receivable Trinity Walker Fund		\$346,276.50	
Total Accounts Receivable		\$497,090.79	
Other Current Assets			
1-1210-00 - Prepaid Expenses		\$13,827.39	
Total Other Current Assets		\$13,827.39	
Total Current Assets			\$1,390,491.56
Foundation Investments			
1-4000-00 - Walker Fund (for Bishop Disc Fund)		\$159,157.97	
Total Foundation Investments			\$159,157.97
Fixed Assets			
1-1509-00 - Diocesan House Land		\$75,052.00	
1-1510-00 - Diocesan House Building		\$958,760.14	
1-1599-00 - Accumulated Depreciation		(\$645,484.39)	
Total Fixed Assets			\$388,327.75
Total Assets			\$1,937,977.28
Liabilities, Fund Principal, & Restricted Funds			
Liabilities			
Current Liabilities			
Advance Deposits			
1-2210-00 - Advance Conference Deposits		\$4,705.58	
Total Advance Deposits		\$4,705.58	
Total Current Liabilities			\$4,705.58
Total Liabilities			\$4,705.58
Fund Principal			
1-3008-00 - Fixed Asset Fund Balance		\$388,327.75	
1-3010-00 - General Fund Balance Beg Year		\$626,203.78	
Excess Cash Received		\$151,760.19	
Total Fund Principal and Excess Cash Received			\$1,166,291.72
Restricted Funds			
Total Temporary Restricted		\$766,979.98	
Total Restricted Funds			\$766,979.98

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Episcopal Diocese of East Carolina
Balance Sheet
General Fund
December 2021

Page : 2

Note: The Report Option to include Open Transactions is selected.

Accounts

Total Liabilities, Fund Principal, & Restricted Funds

\$1,937,977.28

Summary of 2021 Budget

- The 2021 budget was balanced without any funds from the operating reserves.
- The 2021 allocation from the Foundation was 4.5% in spendable calculations.
- We received \$25,000 as budgeted from the Foreman Fund
- We received additional income from the Edward Forbes Fund for 2021 of \$15,368.
- We had \$9,602 from the 2020 Foundation allocation that was not disbursed in 2020 and the Foundation approved for 2021 disbursement
- Additional 2021 Trustee Seminarian support of \$ 3,503.60
- We have a surplus in 2021 which will cover the shortfall in the 2022 budget. Executive Council will continue to work on other needs in our diocese. Covid *continued to have an impact* in 2021 and we are expecting to see residual as well in 2022/2023.

2022 Budget

- The recommended 2022 budget includes \$68,538 from reserves to balance the budget. We had a shortfall in the requested 2022 pledge income (budgeted at 10%) now in budget at \$1,345,183 @ 9.1%.
- We allocated prior year pledge income for 2022 at \$ 31,000
- Foundation support for 2022 will be at 5%
- We have \$2,601 additional Foundation income from the Edward Forbes Fund for 2022.
- The 2022 budget reflects a COLA increase of 5.9% for all staff except the Bishop which is at 3%. We have 2022 increase in health insurance costs.
- 1-5509-00 - Increase for programming in 2022
- 1-5225-00 - Increase in Seminarian Support
- 1-5801-00 - Fully funds Trinity Center \$60,000 request
- 1-5806-00 - Fully funds Camp Trinity \$22,000 request
- 1-5802-00 - Fully funds Farmworker's Ministry \$42,000 request

Foundation Specific Allocations Fully Funded

1-5901-00 - Trinity Center	55,274
1-5902-00 - Clergy Foreign Travel	5,975
1-5903-00 - Bishop Relief Fund	4,219
1-5904-00 - Thompson's Family Focus	1,957

Summary of 2021 Budget

- The 2021 budget was balanced without any funds from the operating reserves.
- The 2021 allocation from the Foundation was 4.5% in spendable calculations.
- We received \$25,000 as budgeted from the Foreman Fund
- We received additional income from the Edward Forbes Fund for 2021 of \$15,368.
- We had \$9,602 from the 2020 Foundation allocation that was not disbursed in 2020 and the Foundation approved for 2021 disbursement
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2022 Proposed Budget - Collapsed	2019	2020	2021	2022
	Approved Budget	Approved Budget	Approved Budget	Adopted 2022 Budget
REVENUES				
Pledge and Other Operating Income				
1-4010-00 - Annual Parish Pledges	1,356,345	1,385,060	1,372,326	1,346,183
1-4013-00 - Prior Year Pledges	14,912	5,000	5,000	31,000
1-4119-00 - Other Operating Income	2,000	14,000	2,000	2,000
1-4210-00 - Interest Income	1,000	6,000	1,000	1,000
1-4014-00 - Individual Operating Gifts	-	-	12,000	12,000
1-4110-00 - Royalty Income	-	-	-	-
1-4119-01 - Foreman Gift	-	25,000	25,000	25,000
1-4119-02 - PPP Proceeds	-	-	-	-
Total Pledge and Other Operating Income	1,374,257	1,435,060	1,417,326	1,417,183
1-4300-00 - Foundation Support	159,139	162,152	144,580	167,785
TOTAL REVENUES	1,533,396	1,597,212	1,561,906	1,584,968
EXPENSES:				
OFFICE OF THE BISHOP				
Episcopate Personnel Expenses				
1-5003-00 - Bishop & Staff Salaries, Housing, SECA	257,619	249,888	252,245	279,153
1-5003-01 - Bishop Health/Life	17,264	18,559	16,700	17,540
1-5003-02 - Bishop Pension	32,120	32,634	33,058	34,050
1-5218-01 - Communications Director Health/Life	13,604	13,604	13,700	14,436
1-5218-03 - Communications Director Retirement	2,602	2,775	2,775	4,500
1-5003-07 - Episcopate Staff Health	15,813	13,447	14,075	14,836
1-5003-08 - Episcopate Staff Pension	4,524	3,398	3,398	3,599
1-5004-00 - Episcopate Staff Payroll Taxes	6,057	5,247	5,247	6,884
Total Episcopate Personnel Expenses	349,603	339,552	341,198	374,998
Episcopate Operational Expense				
1-5010-00 - Bishop Automobile	4,500	8,700	8,820	8,820
1-5011-00 - Bishop Business & Travel Exp.	15,120	8,523	11,300	11,300
1-5011-02 - Bishop Continuing Education	3,000	3,000	3,000	3,000
1-5011-03 - Episcopate Staff Travel	500	500	500	500
1-5012-00 - Bishop Sabbatical Fund Transfer	2,000	2,000	2,000	2,000
1-5012-02 - Episcopate Staff Continuing Education	400	299	300	300
1-5012-04 - Best Conference	-	2,255	2,000	-
1-5013-00 - Bishop Supplies	1,500	2,100	4,300	2,100
1-5120-01 - Episcopate Dues and Publications	-	370	250	250
1-5013-02 - Episcopate Staff Supplies	405	405	439	1,088
1-5120-02 - Episcopate Staff Dues and Publications	-	270	270	270
1-5014-00 - Bishop Cell Phone	1,140	2,340	2,100	2,100
1-5014-01 - Bishop Assisting Cell Phone				
1-5060-00 - Chancellor Expenses	6,650	8,050	7,850	7,850
Total Episcopate Operational Expense	35,215	38,812	43,129	39,578
Total Episcopate	384,818	378,364	384,327	414,576
Canon Personnel Expenses				
1-5203-00 - Canon Salary/Housing/SECA & Benefits	145,877	100,000	132,472	140,140
1-5203-03 - Canon Staff Health/Life	13,447	-	-	-
1-5203-05 - Canon Staff Retirement	2,925	-	-	-
1-5204-00 - Canon Payroll Taxes	2,487	-	-	-
Total Canon Personnel Expenses	206,152	135,735	132,472	140,140
Canon Operational Expense				
1-5210-00 - Canon Automobile	6,500	5,000	5,000	5,000
1-5210-01 - Canon Transition Expense				
1-5211-00 - Canon Travel	1,900	1,100	620	800
1-5212-00 - Canon Continuing Education	1,580	3,260	2,860	2,000
1-5213-00 - Canon Supplies	3,335	2,740	600	500
1-5214-00 - Canon Cell Phone	1,000	1,000	1,000	1,000
1-5212-02 - Canon Admin Asst. Con Ed	500	-	-	-
1-5120-03 - Canon Dues and Publications	-	1,100	850	425
1-5211-02 - Canon Admin Asst Travel	200	-	-	-
1-5213-02 - Canon Admin Asst Supplies	-	-	-	-
Total Canon Operational Expense	15,015	14,200	10,930	9,725
Total Canon	221,167	149,935	143,402	149,865
Other Ministries and Commissions				
1-5220-00 - Transition Ministry	4,000	4,600	4,600	4,600

Financial Reports

1-5224-00 -School for Ministry	19,257	10,000	7,350	9,200
1-5225-00 - Seminarians Education/Support	38,300	45,500	57,450	68,650
1-5225-02 - Seminarians Trustee Funding	(20,000)	(20,000)	(20,000)	(20,000)
1-5235-00 - Clergy Conference	10,000	6,700	11,600	11,600
1-5237-01 - Retired Clergy Conference	500	500	1,000	1,000
1-5240-00 - Diocesan Sponsored Ministry Dev & Train.	4,400	4,400	1,000	1,000
1-5501-00 - Executive Council	2,300	2,500	2,500	2,900
1-5502-00 - Standing Committee	300	300	300	300
1-5503-00 - Commission on Ministry	5,135	5,000	5,000	8,120
1-5504-00 - Archives/Historian	1,000	1,000	1,000	1,000
1-5505-00 - Diocesan Convention	65,525	62,326	20,000	57,380
1-5505-01 - Diocesan Convention Participant Fees	(40,000)	(64,600)	(20,000)	(57,380)
1-5506-00 - General Convention	15,000	15,000	15,000	64,485
1-5506-01 - General Convention Fund Transfer	-	-	-	(45,000)
1-5506-02 - ECW Triennial Transfer	-	-	4,000	-
1-5507-00 - Synod Meeting	-	-	-	-
1-5513-00 - Disciplinary Board	1,400	1,400	1,600	1,000
1-5804-00 - Companion Diocese Program	5,400	5,400	2,500	1,000
#NAME?				2,500
Total Other Ministries and Commissions	112,517	80,026	94,900	112,355
TOTAL OFFICE OF THE BISHOP	718,502	608,325	622,629	676,796
RESOURCES:				
Administration Personnel Expenses				
1-5120-00 - Administrative Personnel Salaries	94,810	112,000	112,156	123,503
1-5120-03 - Sexton	6,500	6,500	6,500	6,500
1-5103-02 - Administrative Staff-Health	29,314	15,000	15,701	16,715
1-5103-03 - Administrative Staff-Retirement	7,551	9,000	9,000	9,957
1-5104-00 - Administrative Staff Payroll Taxes	7,254	7,983	8,913	9,853
Total Administration Personnel Expenses	145,429	150,483	152,270	166,528
Administration Operational Expenses				
1-5110-00 - Administrative Travel	350	705	218	218
1-5111-00 - Administrative Continuing Education	1,025	847	1,482	500
1-5111-01 Admin Conferences		1,700	1,975	3,175
1-5112-00 - Audit	12,000	18,000	18,000	22,000
1-5113-00 - Insurance	18,000	18,000	18,000	18,000
1-5114-02 Administrator Computer /supplies	-	2,400	550	400
1-5114-00 - Office Supplies	6,750	4,000	5,000	4,000
1-5114-01 - Hospitality Supplies	1,000	1,250	2,450	2,000
1-5116-00 - Journal Production and Mailing	300	300	-	-
1-5117-00 - Postage and Shipping	5,100	5,100	4,280	5,300
1-5118-00 - Office Equipment - Leases	16,500	16,500	18,639	17,751
1-5119-00 - Computer Expenses	12,000	12,000	10,300	9,423
1-5120-00 - Dues & Publications	2,584	700	600	600
1-5121-00 - Telephone/Internet	6,000	6,000	6,200	6,200
1-5122-00 - Utilities	12,600	12,600	13,800	13,800
1-5123-00 - Building Maintenance	12,000	8,200	10,460	11,160
1-5124-00 - Yard Maintenance	6,000	6,000	6,000	6,000
1-5125-00 - Contract Services	2,000	500	750	750
1-5125-01 - Volunteer Treasurer Travel	300	300	300	300
1-5126-00 - Bank Charges & Fees	600	400	600	650
1-5140-00 - Staff Planning Retreat	1,000	1,500	1,000	1,500
1-5155-00 - Frozen pipes damage/Ins claim 1/8	-	-	-	-
1-5155-01 - Repairs-Hurricane Florence	-	-	-	-
1-5199-00 - Contingency Expenses	-	-	-	-
Total Administration Operational Expenses	116,109	117,002	120,604	123,727
TOTAL RESOURCES	261,538	267,485	272,874	290,255
DIOCESAN LIFE				
Canon for Diocesan Life Personnel Expenses				
15217-00 Dio Life Salaries	108,539	81,897	82,561	54,783
1-5217-01 - Canon for Diocesan Life Health/Life	13,953	-	-	-
1-5217-03 - Canon for Diocesan Life Retirement Benefits	14,333	-	-	-
1-5218-01 - Dio Life Admin Asst. Health/Life	13,604	13,604	13,700	-
1-5218-03 - Diocesan Life Admin Asst. Retirement	2,602	2,775	2,775	-
1-5218-10 - Diocesan Life Admin Asst. Payroll taxes	2,212	2,358	2,358	-
1-5219-01 - Ministry coordinator Health/Life	-	16,762	14,700	15,314
1-5219-02 - Ministry coordinator Retirement	-	4,596	4,656	4,930
1-5219-03 - Ministry coordinator Payroll Taxes	-	3,907	3,957	4,191
Total Canon for Diocesan Life Personnel Expenses	155,243	125,899	124,707	79,218

Diocesan Life Operational Expenses					
1-5217-04 - Automobile	4,000	-	-	-	-
1-5217-05 - Travel	1,500	-	-	-	-
1-5217-06 - Continuing Education	500	-	-	-	-
CODE		-	-	-	-
1-5217-07 - Office Supplies	500	-	-	-	-
1-5217-08 - Cell Phone	1,000	-	-	-	-
1-5218-04 - Dio Life Admin Asst Travel	300	300	200	200	200
1-5218-05 - Dio Life Admin Asst Con Ed	500	1,350	100	100	100
1-5218-07 - Communicators conference	-	1,650	350	1,600	1,600
1-5218-06 - Dio Life Admin Asst Supplies	3,000	155	300	500	500
1-5120-04 - Dues and Publications	-	2,125	723	680	680
1-5219-04 - Ministry coordinator Continuing Education	-	299	99	250	250
1-5219-05 - Ministry coordinator Travel	-	500	-	-	-
1-5219-06 - Ministry coordinator supplies	-	2,391	250	350	350
Total for Diocesan Life Operational Expenses	11,300	8,770	2,022	3,680	3,680
Total Canon for Diocesan Life	166,543	134,669	126,729	82,898	82,898
Spanish Language Ministry Personnel Expenses					
1-5215-00 - Sp Min. Coordinator Salary/Housing/SECA	77,871	79,117	109,366	115,832	115,832
1-5216-00 - Priest for LaSagrada- Salary/Housing/SECA	39,466	63,200	-	-	-
Priest for LaSagrada-Pension	-	11,376	-	-	-
1-5216-01 - Priest for LaSagrada- Insurance	11,016	12,735	-	-	-
Total Spanish Language Ministry Personnel Expenses	155,768	193,263	109,366	115,832	115,832
Spanish Language Ministry Operational Expenses					
1-5215-03 - Sp. Min. Program Expenses	15,800	7,500	7,300	5,200	5,200
1-5215-04 - Sp. Min. Automobile	5,000	8,200	8,200	4,000	4,000
1-5215-05 - Sp. Min. Coord. Business & Travel exp.	2,500	1,000	-	1,000	1,000
1-5215-06 - Sp. Min. Coord. Con Ed	2,330	-	-	-	-
1-5215-07 - Sp. Min. Coord. Supplies	240	500	700	1,000	1,000
1-5215-08 - Sp. Min. Coord. Cell Phone	1,000	1,000	1,000	1,000	1,000
1-5216-02 - Missioner Travel	2,000	2,000	2,000	2,000	2,000
1-5215-99 - LEHTO Grant	-	-	(12,597)	(12,000)	(12,000)
1-5216-97 Support for Spanish Min Coord(Mission Develp/Bishop Vision Fund)	-	(52,976)	(54,683)	(57,916)	(57,916)
1-5216-99 - Spanish Ministry support from other sources	(57,000)	(87,311)	-	-	-
Other grants as available	-	-	-	-	-
Total Spanish Language Ministry Operational Expenses	(40,430)	(120,087)	(48,080)	(55,716)	(55,716)
Total Spanish Language Ministry	115,338	73,176	61,286	60,116	60,116
Other Clergy Pensions					
Other Ministries and Commissions					
1-5221-00 - Communications Ministry	12,000	10,840	4,300	5,000	5,000
1-5223-00 - Education for Ministry	3,600	4,000	4,000	4,000	4,000
1-5226-00 - Clergy Domestic Education	2,400	2,400	2,400	2,400	2,400
1-5228-00 - Retired Clergy Liaison	200	200	200	200	200
1-5229-00 - Hatteras Ministry	25,000	25,000	-	25,000	25,000
1-5229-02 - Hatteras Ministry Trustee Funding	(25,000)	(25,000)	-	(25,000)	(25,000)
1-5230-00 - Stewardship Committee	2,000	2,000	2,000	2,000	2,000
1-5239-01 - Diocesan Life Conferences	10,000	12,000	-	-	-
1-5242-00 - Diocesan Committee Hospitality	1,000	1,000	1,000	1,000	1,000
1-5509-00 - Racial Reconciliation	7,250	4,000	2,400	11,750	11,750
1-5510-00 - Ecumenical Relations	6,300	6,300	6,800	6,300	6,300
1-5511-00 - Liturgical: Music Conference	25,500	35,000	35,000	35,000	35,000
1-5511-01 - Liturgical: Music Conf. Participant Fees	(25,500)	(35,000)	(35,000)	(35,000)	(35,000)
1-5511-03 - Liturgical Commission	2,000	1,500	975	975	975
1-5801-00 - Trinity Center	60,000	60,000	60,000	60,000	60,000
1-5802-00 - Christian Social Ministries - EFWM	42,000	42,000	42,000	42,000	42,000
1-5802-01 - Christian Social Ministries-IRM	5,000	5,000	5,000	5,000	5,000
1-5803-00 - Global Development Goals (previously MDG)	8,500	8,500	8,500	8,500	8,500
1-5806-00 - Camp Trinity	22,000	22,000	22,000	22,000	22,000
1-5810-00 - General Church Program	180,000	180,908	181,000	190,665	190,665
1-5811-00 - Province IV Assessment	4,000	2,473	2,473	2,473	2,473
1-5812-00 - Anglican Comm/Lambeth Fund Transfer	2,000	2,000	2,000	2,000	2,000
1-5815-00 - Special Insurance Assistance	15,000	15,000	15,000	15,000	15,000
1-5815-01 - Special Ins Assist Nat Trust Funding	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
1-5816-00 - ERD Training	500	860	580	500	500
1-5816-02 - DRRPC	-	-	-	2,980	2,980
1-5852-00 - Sewanee Support	2,000	2,000	2,000	2,000	2,000
1-5859-00 - Compass Rose Society	3,000	3,000	3,000	3,000	3,000

Total Other Ministries and Commissions	<u>380,750</u>	<u>377,981</u>	<u>357,628</u>	<u>379,743</u>
Youth and Young Adult Ministry				
Youth & Young Adult Personnel				
1-5301-00 - Youth Director Salary & Benefits	46,231	46,971	52,986	56,115
1-5304-00 - Youth Staff Payroll Taxes	<u>3,537</u>	<u>3,593</u>	<u>3,640</u>	<u>3,855</u>
Total Youth & Young Adult Personnel	<u>55,101</u>	<u>56,052</u>	<u>56,626</u>	<u>59,970</u>
Youth Operational Expenses				
1-5310-00 - Youth Staff Travel	3,000	3,000	2,500	2,500
1-5311-00 - Youth Staff Continuing Education	1,545	1,847	1,200	1,675
1-5312-00 - Youth Staff Supplies	536	686	2,586	736
1-5312-01 - Youth Staff Dues and Publications		129	129	135
1-5313-00 - Youth Staff Cell Phone	<u>1,200</u>	<u>1,200</u>	<u>1,755</u>	<u>1,000</u>
Total Youth Operational Expenses	<u>6,281</u>	<u>6,862</u>	<u>8,170</u>	<u>6,046</u>
Youth & Young Adult Programs				
1-5350-00 - Youth Program Funds	86,250	86,250	77,175	78,799
1-5350-03 - Youth Participant Fees	(55,495)	(56,235)	(48,578)	(51,975)
1-5350-04 - Youth Scholarships	5,000	2,000	2,500	2,500
1-5351-00 - Campus Ministry Program Funds	-	-	-	-
1-5351-01 - Campus Ministry Program Fds-ECU, PCC	10,000	10,500	9,565	10,350
1-5351-02 - Campus Ministry Program Funds-UNCW	9,675	8,975	9,625	8,600
1-5351-03 - Campus Ministry Prog. - Pembroke	9,125	7,675		
1-5351-04 - Campus Ministry Progran Funds - Fayetteville	3,000	1,400		
1-5352-00 - Campus Ministry Salary - ECU, PCC	16,993	17,265	17,489	18,521
1-5352-00 - Campus Ministry Salary - UNCW	16,017	16,273	16,485	17,458
1-5353-00 - Campus Ministry Payroll Taxes	2,525	2,938	2,938	2,753
1-5357-00 - Diocesan College/Young Adult Prog	1,240	650	2,976	2,976
1-5359-04 - LEHTO Grant	(10,000)	(1,775)		
1-5359-06 - Lutheran Synod Support for Campus Min	(1,000)	(1,000)	(1,000)	(1,000)
1-5512-00 - Christian Formation Education	<u>1,550</u>	<u>750</u>	<u>3,500</u>	<u>8,700</u>
Total Youth & Young Adult Programs	<u>94,880</u>	<u>95,666</u>	<u>92,675</u>	<u>97,682</u>
Total Youth and Young Adult Ministry	<u>156,262</u>	<u>158,580</u>	<u>157,471</u>	<u>163,698</u>
TOTAL DIOCESAN LIFE	<u>818,893</u>	<u>744,406</u>	<u>703,114</u>	<u>686,455</u>
1-5199-00 - Contingency Expenses		26,563	12,952	
Total Expenses	<u>1,798,933</u>	<u>1,646,779</u>	<u>1,611,569</u>	<u>1,653,506</u>
Operating Budget Revenues Over (Under) Expenses	<u>(265,537)</u>	<u>(49,567)</u>	<u>(49,663)</u>	<u>(68,538)</u>
Additional COVID Support Trinity Center (early 2021)				
Net Operating Budget Revenues Over (Under) Expenses				
1-4199-00 - Carry Forward from Surplus	<u>218,206</u>		-	68,538
1-4211-00 FOUNDATION SPECIFIC ALLOCATIONS	<u>56,172</u>	<u>60,555</u>	<u>56,594</u>	<u>67,425</u>
FOUNDATION SPECIFIC DISBURSEMENTS				
1-5902-00 - Clergy Foreign Travel	5,208	5,473	5,009	5,975
1-5903-00 - Bishop's Relief Fund	3,688	3,846	3,522	4,219
1-5901-00 - Trinity Center	45,525	49,399	46,386	55,274
1-5904-00 - Thompson Child/Family Focus	<u>1,751</u>	<u>1,837</u>	<u>1,677</u>	<u>1,957</u>
Total	<u>56,172</u>	<u>60,555</u>	<u>56,594</u>	<u>67,425</u>
FOUNDATION SPECIFIC NET ALLOCATIONS OVER (UNDER)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**EPISCOPAL FOUNDATION OF THE DIOCESE OF EAST CAROLINA
2021 FUND REPORT**

<u>DESIGNATED FUNDS</u>	<u>12/31/2021 Balance</u>
<u>George Jeffreys Memorial Fund</u> Designated for maintenance and improvements at Trinity Center	\$ 428,476
<u>Bishop Wright Fund</u> No specific restriction-per convention journals	15,482
<u>Price N Poe Memorial Fund</u> Designated for building and rebuilding church buildings in Diocese and for training men and women for Christian work	413,344
<u>R.A. Williams Fund</u> Designated for education of Episcopal ministers	65,205
<u>Mary Smith Fund</u> Designated for theological education	34,457
<u>Bishop Strange Fund</u> Designated for missionary work in the Diocese	10,778
<u>Anne Shepard Graham Building Fund</u> Designated for capital improvements of missions, camps, conference centers, schools and other properties operated by Diocese	190,153
<u>Priest Education Fund</u> Designated for domestic continuing education for clergy	75,662
<u>Louis Alston Fund</u> Designated for theological education, religious work among college students and to supplement salaries for lower paid clergy	2,975,950
<u>Therapeutic Support Fund</u> Designated for therapeutic support of clergy	110,418
<u>S. Williams Family Fund</u> Designated for charitable causes with priority to programs providing food clothing or shelter to those in need.	126,992
<u>Clergy Foreign Travel Fund</u> Designated for clergy foreign travel	154,604
<u>Smithson Fund</u> Designated for Trinity Center	411,038
<u>Youth and Young Adult</u> Designated for youth, young adult and campus ministries	36,253
<u>Trinity and Beyond Capital Campaign Endowment</u> General endowment portion of Trinity and Beyond Capital Campaign designated for Trinity Center maintenance and improvements	166,714
<u>Seale Trinity Center Permanent Maintenance Endowment</u> Separately named endowment portion of Trinity and Beyond Capital Campaign designated for Trinity Center	462,094
<u>Willie S. Grimes Fund</u> Designated for use by Bishop to provide for those in need	47,468
TOTAL DESIGNATED FUNDS	<u>\$ 5,725,088</u>

**EPISCOPAL FOUNDATION OF THE DIOCESE OF EAST CAROLINA
2021 FUND REPORT**

<u>OTHER BENEFICIARY FUNDS</u>	<u>12/31/2021 Balance</u>
<u>FUNDS HELD ON BEHALF OF CHURCHES AND DIOCESE:</u>	
St. Thomas Episcopal Church, Windsor	\$ 101,829
St. Thomas Episcopal Church (Memorial), Windsor	83,197
St. Thomas Episcopal Church, Windsor	25,022
St. Francis By-The-Sea (R Seale Match), Salter Path	171,255
St. Francis By-The-Sea (N Seale Match), Salter Path	68,630
St. Francis By-The-Sea Episcopal Church, Salter Path	147,017
St. Francis By-The-Sea Episcopal Church, Salter Path (B&G Fund)	50,699
Grace Episcopal Church, Plymouth	211,979
St. Thomas Episcopal Church, Ahoskie	445,126
Trinity Episcopal Church (Endowment), Lumberton	206,440
Trinity Episcopal Church, Lumberton	247,322
St. Thomas Episcopal Church, Bath	510,418
St. Paul's Episcopal Church, Greenville	1,742,489
St. Paul's Episcopal Church (Huber Fund), Greenville	291,741
St. James The Fisherman, Shallotte	199,123
Church of the Servant, Wilmington	242,401
St. Luke's/St. Anne's Episcopal Church, Roper	61,268
Holy Trinity Episcopal Church (Endowment), Fayetteville	908,831
Holy Trinity Episcopal Church (Dr. Robert King Fund), Fayetteville	11,531
Holy Trinity Episcopal Church, Hertford	801,294
William & Phyllis Walker Fund (Bishop's Discretionary Fund for Diocese)	182,348
John Wood Foreman (Trustee Fund)	628,759
Trustees of Diocese of East Carolina	882,022
Holy Trinity Episcopal Church, Hampstead	63,812
Trinity Center Endowment Fund, Trinity Center	69
Trinity Center Bishop's Chapel, Trinity Center	43,657
St. Georges, Engelhard	141,546
St. Christopher's, Havelock	205,870
St. Paul's Beaufort	743,616
St. Paul's Beaufort (Cullman Fund)	652,676
St. Mary's, Burgaw	51,992
St. Andrew's, Morehead	344,510
	<u>10,468,489</u>
<u>FOUNDATION ASSETS WITH SPECIFIED BENEFICIARY:</u>	
Helen Mardre Memorial Fund-annual income to St. Thomas Episcopal Church, Windsor	55,744
W. H. Ward Fund-annual income to Grace Episcopal Church, Plymouth	338,885
Winslow Merrick Fund-annual income to St. Mark's Episcopal Church, Wilmington	35,240
L&N Lastinger Fund-annual income to Trinity Episcopal Church, Chocowinity	96,688
Lucile M. Marvin Fund-annual income to St. Andrew's On-The-Sound, Wilmington and Bishop's Discretionary Fund	26,007
Edward Forbes Fund-annual income to Christ Church, New Bern and Diocese	263,995
Susan S. and Wallace C. Murchison Fund-annual income to St. John's Wilmington	519,047
	<u>1,335,606</u>
TOTAL OTHER BENEFICIARY FUNDS	<u>\$ 11,804,095</u>

EPISCOPAL FOUNDATION OF THE DIOCESE OF EAST CAROLINA
2021 FUND REPORT

UNDESIGNATED FUND

12/31/2021
Balance

The Foundation maintains one undesignated fund to account for funds contributed with no designated purpose. These funds are generally used to provide grants throughout the Diocese. Contributions to the undesignated fund consist of gifts from:

Bequest of Elizabeth P. Gilliam
Bequest of William Carlyle Powell
Bequest of Waverly C. Broadwell
Bequest of William G. Gaither
Bequest of Lucile Murchison Marvin in memory of her husband, Walter R. Marvin
Gifts in memory of Rt. Reverend Alfred Augsutine Watson (Bishop of Diocese)
Bequest of Fanny Murchison Curtis
Gifts of Mrs. Lucile Murchison Marvin and bequest in memory of her parents Lucy Giles and David Murchison
Gift from Charlotte Thompson
Bequest of Fanny Murchison and Jennie Atkinson Murchison in memory of their sister Lucy M. Mallett
Gifts of the Sarah Graham Keenan Foundation
Gifts from various donors for Future Ministries
Bequest of Mary W. Ralph
Bequest of Thurman Williams
Bequest of Gertrude S. Rosevear
Gift of Margaret U. Griffin
Bequest of Sherry Tabb
Gift from Ray Tait

TOTAL UNDESIGNATED FUNDS

\$ 1,805,280

EPISCOPAL FOUNDATION OF THE DIOCESE OF EAST CAROLINA
2021

<u>DESIGNATED FUND</u>	2021 BUDGET 4.5%	2021 ACTUAL 4.5%	2022 BUDGET 5%
George Jeffreys Memorial Fund	15,283	15,283	17,590
Bishop Wright Fund	505	505	603
Price N Poe Memorial Fund	15,013	15,013	17,236
RA Williams Fund	2,297	2,297	2,653
Mary Smith Fund	1,178	1,178	1,386
Bishop Strange Fund	392	392	451
Ann Shepard Graham Building Fund	6,939	6,939	7,954
Priest Education Fund	2,678	2,678	3,091
Louis Alston Fund - Note 1	109,728	119,330	125,063
Therapeutic Support Fund	3,522	-	4,219
S Williams Family Fund	4,623	4,623	5,299
Clergy Foreign Travel Fund	5,009	-	5,975
Smithson Fund	14,629	14,629	16,849
Youth and Young Adult	1,228	1,228	1,449
Willie S Grimes Fund	1,677	1,677	1,957
Seale Trinity Center Permanent Maintenance Endowment	10,822	10,822	14,179
Trinity and Beyond Capital Campaign Endowment	5,652	5,652	6,656
Edward Forbes Fund (portion allocated to Diocese)-Note 2	-	15,368	2,601
	<u>201,175</u>	<u>217,614</u>	<u>235,211</u>

Note 1 - 2021 actual includes \$ 9,602 carryover from 2020 allowed due to COVID

Note 2 - 2021 actual includes multiple year distributions held pending review of fund

Constitution

ARTICLE I Territorial Limits

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7 This Diocese as established by the Sixty-seventh Convention of the Diocese of North Caro-
8 lina, in May 1883, at Charlotte, embracing all that portion of the territory of the State of North
9 Carolina, which includes the counties of Hertford, Bertie, Martin, Pitt, Greene, Wayne, Samp-
10 son, Cumberland, Hoke and Robeson, and all the counties lying between these counties and
11 the Atlantic Ocean, shall be known as the Diocese of East Carolina.
12

ARTICLE II Accession to Constitution of Protestant Episcopal Church in the United States of America

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18
19 The Churches in this Diocese accede to the Constitution and Canons of that branch of the Holy
20 Catholic Church known as the Protestant Episcopal Church in the United States of America,
21 and recognizes the authority of the General Convention thereof.
22

ARTICLE III Time and Place of Meeting of Annual Convention

23
24
25
26
27 Section 1. There shall be an Annual Convention to meet within the Diocese at such time and
28 place as may be determined by the Convention, or in the event of no such determination, at
29 such time and place as may be agreed upon by the Bishop and Executive Council.
30

31
32 Section 2. But the time and place of such meeting may be changed or Special Conventions
33 may be called by the Bishop and Executive Council, subject nevertheless to such Canoni-
34 cal provisions as may hereafter be made; provided that no Special Convention shall be called
35 without at least thirty days notice, which notice shall be mailed by the Secretary of the con-
36 vention at least twenty days before the meeting of such Special Convention to each member
37 of the clergy entitled to a seat in the Convention, and to each Clerk of such Parish as has no
38 Rector in charge, and to the Clerk of each Mission that has no missionary in charge, and shall
39 specify the business and purpose for which said Special Convention is to be held; and no other
40 business shall be proposed or acted upon except by a concurrent vote of two-thirds of both
41 orders present, voting by orders.
42

43
44 Section 3. Election shall be held by the several Vestries, or at the option of each Vestry, by the
45 congregation, for delegates to special Conventions, but in the event of the failure to elect such
46 delegates, those who were elected to the preceding Annual Convention - subject to the provi-
47 sions of Article IV, Sections 3 and 4 of this Constitution - shall hold over.

ARTICLE IV
Personnel of Convention

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5 Section 1. The Convention shall be composed of the two Orders - Clerical and Lay. The
6 Bishop of the Diocese, or in the Bishop's absence, the Bishop in charge as representing the
7 Episcopal Authority shall, if present, preside at all meetings of the conventions. The Bishop
8 Coadjutor and the Bishop-Suffragan, if there be such, shall be entitled to seats and votes in the
9 Convention, and if there be none such present, the Convention shall elect its presiding officer.
10

11
12 Section 2. (a) Every member of the Clergy of the Church Canonically resident in the Diocese
13 shall be entitled to a seat and vote in the Convention (b) The Convention may grant seat and
14 voice in the Convention to: (i) Clergy not canonically resident, but serving churches within
15 the diocese for an extended period; (ii) Military chaplains serving within the diocese; (iii)
16 Clergy who are guests of the convention.
17

18
19 Section 3. (a) Each church within the Diocese, whether a parish or mission, shall be entitled
20 to be represented by lay delegates according to the number of its confirmed communicants in
21 good standing of sixteen years of age or older, as follows: from 10 to 50 such communicants,
22 1 lay delegate; from 51 to 100 such communicants, 2 lay delegates; from 101 to 300 such
23 communicants, 3 lay delegates; from 301 to 500 such communicants, 4 lay delegates; over 500
24 such communicants, 5 lay delegates. The number of confirmed communicants in good stand-
25 ing of sixteen years of age or older shall be determined from each church's parochial report as
26 of December 31 preceding the annual Convention. Each church's delegates shall be chosen by
27 the Vestry, or at the option of the Vestry, by election by the congregation, from the confirmed
28 communicants in good standing of sixteen years of age or older of the church. (b) When the
29 Ecclesiastical Authority has recognized an Episcopal College or University Campus Ministry
30 as a community of faith, the Campus Ministry shall be entitled to elect a student lay delegate
31 as its representative to the Annual Convention. The student lay delegate shall be an adult con-
32 firmed communicant in good standing in this Church elected by the Campus Ministry from its
33 membership.
34
35

36
37 Section 4. Each church shall be entitled to select one alternate lay delegate for each of its lay
38 delegates, such alternate delegates to be chosen in the same manner as the delegates.
39

40
41 Section 5. (a) It shall be lawful for the Convention to exclude or suspend from Lay represen-
42 tation any Parish or Mission neglecting or refusing to appoint delegates to the Convention for
43 two successive years, or neglecting or refusing to comply with any lawful requirement of the
44 Convention; providing, that a vote of a majority of all the clergy present in the Convention,
45 and two-thirds of the lay delegates present in the Convention shall be required for such exclu-
46 sion or suspension. (b) Any Parish or Mission which fails to keep or cause the keeping of the
47 records or to file or cause the filing of the reports required by the canonical provisions shall

1 be denied any representation at the next Annual Convention and each one thereafter until such
2 records are brought current and such reports are filed. However, if good cause is shown in the
3 opinion of the Convention delegates, the Parish or Mission may be relieved of the penalty pre-
4 scribed by this paragraph by a vote in favor of such relief by two-thirds of the delegates voting
5 on the question. If a vote by orders is called for, relief of the penalty must carry by two-thirds
6 of the votes cast in each order.
7

8
9 Section 6. If any Parish or Mission shall neglect or decline to appoint Lay Delegates, or shall
10 have been excluded or suspended from the right of doing so by the Convention, or if any or all
11 those appointed shall not be present, such Parish or Mission shall nevertheless be bound by the
12 acts of the Convention.
13

14
15 Section 7. In a vote by Orders and Parishes in any session of the Convention, no delegation
16 from any church shall have a vote if such church has not been represented in at least one of the
17 last three, consecutive, regular annual meetings of the Convention.
18

19
20 ARTICLE V
21 Powers of Convention
22

23 Section 1. The Convention shall be sole judge of the election and qualification of its own
24 members. It shall have power to adopt Rules of Order for its own members. It shall have
25 power to adopt Rules of Order for its own government, elect officers and raise funds, and shall
26 have such other legislative powers as may be necessary and proper for the well-being of the
27 Diocese.
28

29
30 Section 2. The Convention shall have no power to pass any Canon infringing the Episcopal
31 Authority, but may adopt resolutions of advice or inquiry or institute any proceedings deemed
32 necessary for the purpose of impeachment of the Bishop.
33

34
35 ARTICLE VI
36 Quorum
37

38 To constitute a quorum for the purpose of ordinary business the presence of a majority of all
39 clergy entitled to seat and vote (exclusive of non-parochial clergy) and of a majority of the lay
40 delegates entitled to representation in the Convention shall be necessary. Any fewer number
41 shall be competent to receive reports and to adjourn.
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ARTICLE VII
Voting by Convention

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5 Section 1. (A). Unless otherwise provided, voting upon all questions before the Convention
6 shall be by Delegates, with a simple majority of all ballots cast to determine the issue. (B).
7 Upon any question before the Convention the two Orders shall vote separately,

8 (i) when required by this Constitution or by the Canons or

9 (ii) when any Lay or Clergy delegate moves for a vote by Orders after the introduction
10 of the question and before the question is called for a vote, seconded by a member of
11 the other Order, and with the approval of a majority of the Convention. Such motion
12 shall take precedence over any other motion on the floor and is not subject to debate.

13 When a vote by Orders is required, each clerical member shall be entitled to one vote
14 and each lay member to one vote, and a concurrence of majorities of both Orders shall
15 be necessary to a decision.
16

17 (C). A vote by Orders and Parishes is required in the election of a Bishop, or Bishop Co-
18 adjutor, or a Bishop Suffragan, as provided by Article XIII. A vote by Orders and Parishes
19 is required to amend this Constitution, as provided by Article XVI. If a vote by Orders and
20 Parishes is required, each clerical member shall be entitled to one vote and each Parish shall
21 be entitled to the same number of votes as the number of its lay delegates. For example, a Par-
22 ish with five lay delegates shall be entitled to five votes, and a Parish with four lay delegates
23 shall be entitled to four votes. A vote by Orders and Parishes shall be conducted in this man-
24 ner: First, a quorum for the purpose of voting shall be necessary. A quorum for voting by
25 orders and Parishes shall mean the presence of a majority of all clergy entitled to seat and vote
26 (exclusive of non-parochial clergy), and the presence of delegates of two-thirds of the Parishes
27 entitled to representation and vote. Second, the vote shall be taken by first calling the roll of
28 the clergy with each clerical member depositing his or her ballot with the Tellers, and then
29 calling the roll of the Parishes with one lay delegate depositing the ballots of the parish with
30 the Tellers. Third, a majority of both Orders on the same ballot shall be required for an elec-
31 tion or an affirmative vote to amend the Constitution.
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34 Section 2. All elections shall be by ballot unless otherwise unanimously ordered.
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ARTICLE VIII
Officers of Convention

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41 Section 1. The Convention shall annually elect a Secretary, a Treasurer, a Chancellor and a
42 Historiographer.
43

44 Section 2. Should there at any time be no such election, then the officers last before elected
45 shall hold over until such election shall be had.
46
47

1 Section 3. Should the office of Secretary, Treasurer, Chancellor or Historiographer become
2 vacant at any time preceding the annual election, the Ecclesiastical Authority shall have the
3 power to fill the vacancy till such time as election shall be held.
4

5
6 ARTICLE IX
7 Standing Committee
8

9 Section 1. The Standing Committee shall consist of three Clergy of the Diocese and three lay
10 persons, confirmed communicants in good standing sixteen years or older and residents of
11 the Diocese. The members of the Standing Committee shall be elected by the Convention for
12 three year terms, with one Clergy and one lay person elected annually; provided that the num-
13 ber elected and the terms may be varied initially to produce such staggered terms. No mem-
14 ber who has served on the Committee shall be eligible for reelection, or appointment to fill a
15 vacancy, until one year after the expiration of that term. The Committee shall elect its Presi-
16 dent and Secretary annually and shall have the power to fill any vacancy that may occur on the
17 Committee until the next annual Convention. However, a person otherwise qualified to serve
18 on the Standing Committee who is appointed to fill a vacancy until the next Annual Conven-
19 tion may be elected to complete any remaining time on that term or to a full term immediately.
20
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22

23 Section 2. In case of the absence or inability of the Bishop, the duties assigned to the Bishop
24 by this Constitution shall be performed by the Bishop-Coadjutor (if there be one), in so far as
25 it is not inconsistent with the Constitution and Canons of the General Convention.
26

27
28 Section 3. When there is no Bishop authorized to act, the Standing Committee shall be the
29 Ecclesiastical Authority of the Diocese. The Standing Committee acting as Ecclesiastical Au-
30 thority may invite the temporary services of other Bishops and, for due cause, may change the
31 time or place of the Annual Convention, and may also summon Special Conventions, and shall
32 do so upon the call of one-third of the Clergy of the Diocese, or of one-third of the Parishes in
33 union with the Convention, as appearing upon the lists of the Journal last before published.
34
35

36 Section 4. No Vestry, Trustee, Board of Directors or other Body authorized by Civil or Canon
37 law to hold, manage, or administer real property for any Parish, Mission, Congregation, or
38 Institution of this Diocese shall purchase, mortgage, incumber or alienate, enter into a deed
39 of trust or accept donation of the same or any part there of without the written consent of the
40 Bishop and the Standing Committee of this Diocese.
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1 to a seat and, if otherwise entitled thereto, to a vote in the Diocesan Convention, but their ab-
 2 sence at any Convention shall not be counted in determining a constitutional majority.
 3

4
 5 ARTICLE XIV
 6 Qualifications for Voting in
 7 Parochial and Mission Elections:
 8 Definitions
 9

10 Section 1. The following definitions shall apply wherever these terms appear in this Constitu-
 11 tion or in the Canons of the Diocese:
 12

13
 14 (a) Member: A person who has received the Sacrament of Holy Baptism with water in the
 15 Name of the Father, and of the Son, and of the Holy Spirit, whether in this Church or in an-
 16 other Christian Church, and whose Baptism has been duly recorded in this Church. (b) Adult
 17 member: A member sixteen years of age and over. (c) Communicant: A member who has
 18 received Holy Communion in this Church at least three times during the preceding year. (d)
 19 Communicant in good standing: A member who for the previous year has been faithful in
 20 corporate worship, unless for good cause prevented, and has been faithful in working, praying,
 21 and giving for the spread of the Kingdom of God. (e) Adult communicant in good standing: A
 22 communicant in good standing who is sixteen years of age or older.
 23
 24

25 Section 2. Those entitled to vote in all Parish and Mission elections shall meet the following
 26 qualifications:
 27

28
 29 (a) Be an adult communicant in good standing in the Parish or Mission; and (b) Shall have
 30 subscribed to the following declaration: I do hereby consent to be governed by the Constitu-
 31 tion and Canons of the Church, as set forth in and by the General Convention of the Protestant
 32 Episcopal Church in the United States of America, and by the Constitution and Canons of the
 33 Diocese of East Carolina.
 34
 35

36
 37 ARTICLE XV
 38 Method of Amending Canons
 39

40 No new Canon shall be passed, nor shall any existing Canon be amended, upon the day upon
 41 which said new Canon or amendment may be proposed, without unanimous consent. Nor,
 42 without a similar consent shall the question upon the passage of such Canon or amendment be
 43 finally put without previous reference to a committee.
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ARTICLE XVI
Method of Amending the Constitution

Any proposition to alter this Constitution shall be made in writing, and if approved by a majority of the Convention, shall be submitted to the next Convention, and if then approved by a majority of each of the two Orders present, voting by Orders and Parishes as described in Article VII, it shall become a part of this Constitution.

ARTICLE XVII
When Amendments Become Effective

All Constitutional amendments shall take effect from and after the adjournment of the Convention at which they shall have been ratified, unless it shall be otherwise ordered by a vote by Orders.

Canons of the Diocese of East Carolina

TITLE I. Convention of the Diocese; Diocesan Officers and Representatives.

CANON 1 Members of Convention

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10 Section 1. Clergy. It shall be the duty of the Secretary, before the opening of the Annual Con-
11 vention to apply to the Ecclesiastical Authority for a correct list of the Clergy entitled to seats.
12 Such list shall be prima facie evidence of said title, and from it the Secretary shall prepare the
13 roll for the purpose of organization.

14
15 Section 2. Laity. The Clerk of the Vestry of each Parish and the Clerk of each Mission electing
16 Lay Delegates to the Convention shall furnish three certificates of said election. One shall be
17 handed to the Delegates elect, one shall be forwarded to the Secretary of the Convention, and
18 one to the Convention Registrar, the latter two to be mailed at least six weeks before the time
19 appointed for the opening session of the Convention. From these certificates the Secretary
20 shall prepare a list of Lay delegates to ascertain the presence of a quorum, and shall insert no
21 name upon the list without evidence of one of said certificates, unless specifically directed by
22 the Convention. Defective or doubtful certificates shall be laid aside to be acted upon after the
23 Convention shall have been organized.

24
25 Section 3. Ex-Officio Members. The Trustees of the Diocese, the members of the Standing
26 Committee, the members of the Executive Council, the Directors of the Episcopal Foundation
27 of the Diocese of East Carolina Incorporated, the Deans of the Deanery Council, the members
28 of committees and commissions elected by the Convention, the Secretary, Treasurer, Chancel-
29 lor, Vice-Chancellor, and Historiographer shall be ex-officio members of the Convention, but
30 without the right to vote unless otherwise entitled to vote in the Convention by reason of status
31 other than that enumerated in this section.

32
33 Section 4. The following committees shall constitute the Annual Committees of the Conven-
34 tion. The term of the following Annual Committee appointments or elections shall run from
35 the close of the Convention at which the appointment or election is made until the close of the
36 following Convention, unless otherwise provided. If a person appointed or elected dies, re-
37 signs or becomes incapacitated, a successor may be appointed by the Executive Council, upon
38 nomination of the Ecclesiastical Authority, to serve the remainder of the term, unless other-
39 wise provided. (a) The Committee on Constitution and Canons shall consist of three members
40 of the clergy and three lay persons, nominated by the Ecclesiastical Authority and confirmed
by the Annual Convention. The Chancellor and the Secretary of the Convention shall be ex

1 officio members of the Committee. The Committee on Constitution and Canons shall recom-
2 mend amendments, changes, additions, deletions and rewrites of the Constitution and Canons
3 for Convention's consideration. The Committee shall also review all changes proposed to
4 Convention by the delegates, Departments or other committees and recommend the proper
5 form of any Constitution or Canon changes before Convention acts. The Committee shall
6 conduct any hearing on a proposed change during Convention and may recommend to Con-
7 vention any revised versions arising out of the hearings as the Committee may in its discretion
8 determine appropriate and helpful to Convention's consideration. (b) The Diocesan Conven-
9 tion Committee shall consist of three members of the clergy and four lay persons, nominated
10 by the Ecclesiastical Authority and confirmed by the Annual Convention. The Secretary of the
11 Convention and the Chair of the Liturgical Commission shall be ex-officio members of the
12 Committee. The Committee shall make recommendations with regard to the dates and places
13 of Annual and Special Conventions, shall make proper arrangements for each meeting, shall
14 set registration fees and other charges, shall prepare and submit annually to the Finance Com-
15 mittee a budget for expenses of the Conven-tion and for publication of the Diocesan Journal,
16 shall keep records of receipts, disbursements and proceedings, and shall perform such other
17 duties as may be assigned by the Convention or by the Bishop. (c) The Committee on Resolu-
18 tions shall consist of four clergy and four lay persons, nominated by the Ecclesiastical Author-
19 ity and confirmed by the Annual Convention. The Ecclesiastical Authority shall appoint one
20 of the members as Chair. The Committee shall receive and organize the resolutions for sub-
21 mission to the Convention and shall determine the order of their presentation. The Committee
22 shall conduct any hearing on a proposed Resolution scheduled during the Convention and may
23 recommend to Convention any revised versions arising out of the hearings as the Committee
24 may in its discretion determine appropriate and helpful to Convention's consideration. (d) The
25 Finance Committee shall consist of the Treasurer and additional members, one lay person and
26 one clergy person, representing each Deanery of the Diocese, nominated by the Ecclesiastical
27 Authority and confirmed by the Annual Convention. The members should have expertise or
28 experience in budgeting, financial management or accounting. The Committee shall advise
29 the Ecclesiastical Authority, Executive Council and the Convention on the financial affairs of
30 the Diocese. The Finance Committee shall conduct any hearings scheduled for discussion and
31 consideration of the annual budget and shall recommend changes, amendments and revisions
32 for Convention's consideration. (e) The Elections Committee shall consist of two clergy and
33 two lay persons, nominated by the Ecclesiastical Authority and confirmed by the Annual Con-
34 vention. The Committee shall receive nominations for the offices to be filled by the Conven-
35 tion, recommend nomination and voting procedures, prepare ballots and act as tellers for all
36 elections during the Convention. (f) The Nominations Committee shall consist of one mem-
37 ber of the clergy and one lay person representing each deanery, elected by the Deanery no later
38 than 60 days prior to the Annual Convention and confirmed by the Annual Convention. The
39 Bishop shall be an ex-officio member of the committee. The Ecclesiastical Authority shall
40 name the chair of the Nominations Committee from the elected membership. Members of the
41 Nominations Committee may serve up to three (3) consecutive annual terms. Thereafter, no

1 member who has served on the Committee for three (3) consecutive terms shall be eligible for
2 re-election or appointment to fill a vacancy until one year after the expiration of the members
3 previous term of office. The Committee shall establish and publish nomination procedures,
4 solicit and receive nominations for the offices to be elected by Convention, examine the quali-
5 fications of nominees to assure conformity with any Constitutional or Canonical requirements
6 for the office, present a slate equal to at least the number of vacancies to be filled which is
7 broadly representative of this Diocese, and prepare a brief biographical profile on each nomi-
8 nee and assure inclusion of the profiles in the information provided to the members of the An-
9 nual Convention. These procedures shall not preclude additional nominations from the floor
10 of the Annual Convention.

11
12 Section 5. The following committee shall constitute Regular Committees of Convention. The
13 members of the Regular Committees shall be appointed during the organization of the Con-
14 vention after the Convention is called to order. The members shall serve until the adjournment
15 of the Convention at which they were appointed. (a) The Committee on the Bishop's Address
16 shall consist of two members of the clergy and three lay persons who are members of Conven-
17 tion, appointed by the Bishop. The committee shall consider the Bishop's Annual Address
18 and shall report to the Convention as the committee deems appropriate. (b) The Committee
19 on Courtesy shall consist of three persons who are members of the Convention, appointed by
20 the Bishop. The committee shall make such report to the Convention as the committee deems
21 appropriate. (c) The Committee on Credentials shall consist of two members of the clergy
22 and two lay persons who are members of the Convention, appointment by the Bishop. The
23 committee shall verify the list of clergy and lay delegates qualified to vote in the Convention,
24 determine the presence of a quorum, and report to the Convention.

25
26 Section 6. Expenses of Delegates. Each clerical and lay delegate to an annual or special Dioc-
27 esan Convention, actually attending the same, shall be entitled to have the necessary expenses
28 incurred by such attendance paid by the parish or mission which he or she represents; pro-
29 vided, that the amount in each case shall not exceed such limits as may be fixed by the vestry
30 of such parish or mission.

31
32 **CANON 2**
33 **Worship at Convention**
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36 The Holy Eucharist shall be celebrated on the first day of each annual or special convention of
37 the Diocese, and any other services of worship may be held at the discretion of the Ecclesiasti-
38 cal Authority.

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CANON 5

Treasurer

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4 Section 1. The Treasurer shall have custody of all funds, monies and securities belonging to
5 the Diocese, except trust funds vested in the Trustees of the Diocese and trust funds held by
6 the Episcopal Foundation of the Diocese of East Carolina, Incorporated. For purposes of the
7 preceding sentence trust funds vested in the Trustees of the Diocese shall include funds, mon-
8 ies and securities (and reinvestments thereof) given or bequeathed to the Diocese or the Trust-
9 ees, or transferred to the Trustees, (a) in trust on specific terms stated in an agreement or will,
10 or (b) with restrictions or designations as to use of principal or income and under conditions
11 which require holding the funds, monies and securities for longer than twelve months. The
12 Treasurer underdirection of the Convention, shall receive, manage, invest, disburse and trans-
13 fer the funds, monies and securities in his or her custody, and shall keep and return an account
14 thereof to the Executive Council for incorporation in its report to the Convention, a reasonable
15 time prior to each annual meeting of the Convention. Said report shall include a complete
16 list of all securities belonging to the Diocese (other than securities vested in the Trustees of
17 the Diocese). The Treasurer shall give bond for the faithful discharge of duties of the office
18 in such sum as the Executive Council shall from time to time designate, such bond to be ap-
19 proved by and deposited with the Trustees of the Diocese. The Treasurer shall be admitted to
20 a seat in the Convention and to participation in its deliberations, without the right of voting,
21 unless otherwise entitled to vote in the Convention by reason other than holding the office of
22 Treasurer
23

24 Section 2. The Treasurer is authorized, with the approval of the Executive Council, to trans-
25 fer funds and monies belonging to the Diocese to The Episcopal Foundation of The Diocese
26 of East Carolina, Incorporated, to be held temporarily or for a specified or indefinite time, to
27 be managed and invested by the Foundation and to be returned to the Treasurer in accordance
28 with his instructions.
29
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CANON 6

Chancellor

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35 Section 1. The Chancellor, who shall be a member of the legal profession, and a communicant
36 of the Church in this Diocese, shall be elected upon nomination by the Bishop. The Chan-
37 cellor shall be the legal advisor of the Bishop, of the Standing Committee, of the Executive
38 Council and of the Trustees of the Diocese and counsel in all suits of law that may arise in the
39 administration of the affairs of the Diocese, and shall be admitted to a seat in the Convention
40 and to participation in its deliberations, without the right of voting, unless otherwise entitled to
41 vote in the Convention by reason other than holding the office of Chancellor.

1 Section 2. If the Chancellor dies, resigns or becomes incapacitated, a successor shall be ap-
2 pointed by the Bishop to serve until the next Annual Convention.

3
4 Section 3. Upon advice of the Chancellor and nomination of the Bishop, the Convention may
5 elect one or more Vice Chancellors for a one year term to assist the Chancellor. A Vice Chan-
6 cellor shall have the same qualifications as the Chancellor.

7
8 **CANON 7**
9 **Historiographer**
10

11 Section 1. The duty of the Historiographer shall be to receive and safely keep all books, docu-
12 ments and manuscripts belonging to the Diocese not required to be kept by any other persons
13 or officer; to collect and preserve such materials as can be obtained relative to the history of
14 the Diocese and of particular Parishes; and to catalogue and classify all books, documents and
15 papers, so as to make their contents accessible for reference.

16
17 Section 2. The Historiographer shall annually report in writing to the Convention, showing
18 with such detail as may be expedient, the condition of the materials in the possession of the
19 Diocese, and the additions made to them from time to time, with such suggestions as may be
20 proper. The Historiographer shall be admitted to a seat in the Convention, and to participation
21 in its deliberations without the right of voting, unless otherwise entitled to vote in the Conven-
22 tion by reason other than holding the office of Historiographer.

23
24 **CANON 8**
25 **The Executive Council**
26

27
28 Section 1. The Executive Council, as hereinafter constituted, shall administer and carry on
29 the missionary, educational and social work of the Church in this Diocese, of which work the
30 Bishop shall be the executive head.

31
32 Section 2. The Executive Council shall exercise all the powers of the Diocesan Convention
33 between the adjournment of the Annual Convention and the convening of the next Annual
34 Convention, except:

- 35
36 (a) admission of a parish or mission to union with the Diocese according to Canon II.2;
37 (b) dissolution or suspension of a parish or mission according to Canon II.6;
38 (c) election of a Bishop, Bishop Coadjutor or Bishop Suffragan according to Canon III.1;
39 (d) admendment to the Canons according to Article XV of the Constitution and Canon V.1;
40 (e) admendment to the Constitution according to Article XVI of the Constitution.

41

1 All actions of the Executive Council shall conform to the Constitution and Canons of
2 The Episcopal Church and this Diocese.

3
4 Section 3. The Executive Council shall be composed of the following members:

5 (a) the Bishop, and the Bishop Coadjutor or the Bishop Suffragan, if there be either;
6 (b) the President of the Standing Committee, the Secretary of Convention, the Treasurer, the
7 Chancellor, and the President of The Episcopal Foundation of the Diocese of East Carolina,
8 Inc. shall be ex officio members, with seat and voice but no right of voting;

9 (c) sixteen members, nominated and elected as follows:

10 (i) six “at large” members, three of whom shall be clergy and three of whom shall be lay
11 persons who are confirmed communicants in good standing of any congregation in the
12 diocese and are 16 years of age or older, nominated by any delegate to Convention un-
13 der such guidelines as may be published by the Secretary from time to time and elected
14 by Convention as set forth herein; and

15 (ii) 2 members representing each Deanery of the Diocese, one clergy person, and one
16 lay person who is a confirmed communicant in good standing, nominated by the Dean-
17 ery Council under guidelines published by the Secretary from time to time and elected
18 by the Convention annually as set forth herein;

19 (d) the Diocesan President of Episcopal Church Women

20

21 Section 4. The members of the Executive Council shall be elected by vote of Convention for
22 three year terms. A member who has served two consecutive terms on the Executive Council
23 shall not be eligible for re-election, or for appointment to fill a vacancy, until one year after
24 the expiration of his or her second term. The Executive Council shall have power to fill any
25 vacancy in the Council that may occur through death or resignation of any member, provided
26 that the person elected to fill an unexpired term shall meet the classifications for membership
27 of the person whose vacancy is being filled. Appointments to fill any such vacancy shall expire
28 at the close of the next annual Convention following appointment. Any person appointed to fill
29 a vacancy who is eligible for election but is not elected to the Executive Council at the next
30 following Annual Convention may not be appointed to fill any subsequent vacancy for a pe-
31 riod of one year following such Convention.

32

33 Section 5. The Bishop shall chair the Executive Council. The Council may elect one of its
34 own members, whether clerical or lay, as Vice Chair and prescribe the duties of the office.
35 The Secretary of the Convention shall be the Secretary of the Executive Council.

36

37 Section 6. The Executive Council shall provide for a Department of Administration and shall
38 have power, from time to time, to organize such other departments and committees as it may
39 deem necessary or advisable to carry out its responsibilities, and it shall determine the scope
40 of the work of all departments and committees. The standing departments of the Diocese shall
41 be the following, unless changed by the Executive Council: the Department of Communica-

1 tions; the Department of Mission & Development; the Department of Christian Social Minis-
2 tries; the Department of Christian Formation; the Department of Administration; and the De-
3 partment of Youth and Young Adults. The Bishop shall appoint the chair and members of each
4 department or committee of the Diocese. Each department or committee shall make a report,
5 at least annually, to the Bishop and the Executive Council. The Executive Council may enact
6 all necessary by-laws for its own government, and for the government of each department and
7 committee, subject to the provisions of the Canons of the Diocese and any resolutions adopted
8 by the Convention of the Diocese.

9
10 Section 7. The Executive Council shall submit to each annual meeting of the Diocesan Con-
11 vention a report of the work done under its supervision for the preceding year, which report
12 shall include the annual report of the Treasurer. The Executive Council shall also at each an-
13 nual meeting of the Diocesan Convention submit for its approval and adoption a budget for all
14 the work committed to the Council, including the general work of the Church in the Diocese,
15 and such other work as it has undertaken, or proposed to undertake for the ensuing year. The
16 following, among other items, shall be included in budgeted income: pledges of Parishes and
17 Missions for the support of the Diocese, including pledges from prior years, any budget sur-
18 plus from the preceding year, and unrestricted income from trust funds, investments, perma-
19 nent or unappropriated funds and reserves and unrestricted income from The Episcopal Foun-
20 dation of The Diocese of East Carolina, Incorporated. Provision may be made in said budget
21 for the necessary and reasonable expenses of the officers and members of the Executive Coun-
22 cil. Such budget and estimate shall be considered by the Diocesan Convention and appropri-
23 ate action taken. The Executive Council shall have power to make or delegate to others the
24 making of all decisions with regard to the acceptance, receipt, use, management, investment,
25 disbursement and transfer of unbudgeted receipts and gifts or bequests of money, securities or
26 property received by the Diocese or any officials or agencies thereof (except gifts or bequests
27 to the Bishop's Discretionary Fund and restricted funds of the Episcopal Foundation of The
28 Diocese of East Carolina, Incorporated), subject, however, to the provisions of any will, agree-
29 ment, restriction or designation governing such gifts or bequests and subject to action of the
30 Diocesan Convention.

31
32 Section 8. The Executive Council shall meet with the Bishop at such stated times as it, with
33 the Bishop's concurrence shall appoint, at least twice a year, and at such other times as the
34 Bishop shall convene it. Nine voting members of the Executive Council, including at least five
35 in the Clerical Order and four in the Lay Order, with the Bishop or Vice-Chair, shall constitute
36 a quorum; the Vice- Chair, if a voting member, shall be counted as a member in determining
37 a quorum. A meeting shall be called by the Bishop, or if there is no Bishop in the Diocese,
38 by the Vice-Chair, at any time upon written request of at least five members of the Executive
39 Council. The Secretary shall give ten days notice of a called meeting.

40

41

1 Section 9. All salaries, other than that of the Bishop, shall be fixed by the Executive Council.

2

3 Section 10. With the exceptions hereinafter noted, all departments, committees, commissions
4 and boards of the Diocese shall be responsible to and shall report annually to the Bishop and
5 Executive Council. The exceptions are: the Standing Committee; the Committee on Canons;
6 the Committee on Relationship to and Communications from the General Convention; the
7 Trustees of the Diocese; the Committee on Parishes and Missions; the Church Pension Fund
8 Committee; any committee appointed by the Bishop which is directly responsible and to re-
9 port only to the Bishop; and any committee appointed or elected by Convention or under its
10 authority which is directed to be responsible and report only to the Convention or to report in
11 a manner inconsistent with this Section 10. The Executive Council shall be the sole custodians
12 of all existing committee records and reports.

13

14 Section 11. No committee, commission or department shall be created by the Bishop or by the
15 Executive Council or by the Convention of the Diocese without, at the time of its creation,
16 such committee, commission or department being denominated a “standing” committee, com-
17 mission or department of the Diocese, or if not, there being a fixed period of duration or a
18 specified task to be performed by the committee, commission or department, at the expiration
19 or conclusion of which the committee, commission or department shall cease to exist without
20 further action by the Bishop, the Executive Council or the Convention of the Diocese.

21

22 Section 12. The Bishop may appoint members of the clergy and lay persons of the Diocese,
23 not exceeding eighteen in number, as members of a Consulting Committee. Members of the
24 committee shall serve for one year. They may attend meetings of the Executive Council at the
25 invitation of the Bishop and may participate in its deliberations but shall have no right of vot-
26 ing unless otherwise entitled to vote on the Executive Council by reason of status other than
27 that enumerated in this section.

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CANON 9

31

Deputies to General Convention

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34 Section 1. At each annual Convention held in the year preceding the year in which a regular
35 session of the General Convention is held, there shall be elected four Clerical Deputies, who
36 are Presbyters or Deacons canonically resident in the Diocese, and four Lay Deputies to the
37 General Convention, who shall be confirmed communicants in good standing of this Church,
38 having domicile in the Diocese. There shall also be elected four alternate Clerical and four
39 alternate Lay Deputies, subject to the same qualifications as the original Deputies above men-
40 tioned. Such election may, if the Convention so decrees by a majority vote, be made upon a
41 majority of the votes cast, or upon a plurality, whereby the four persons receiving the four

1 highest number of votes shall be elected as Deputies, and the four next highest shall be elected
2 as Alternates.

3
4 Section 2. (a) The members of the deputation who are elected shall be recorded in the order of
5 their election as indicated by the number of votes cast for each. In the case of the same number
6 of votes having been cast for two or more nominees in either Order, precedence shall be given
7 to the Clerical Deputies and Alternates in the order of date of canonical residence, and to Lay
8 Deputies and Alternates in the order of date of confirmation or reception in The Episcopal
9 Church. The Secretary shall insert the names of the Deputies and Alternates in this order upon
10 the Journal. (b) The members of the deputation shall elect one of their members to serve as
11 Chair of the deputation. (c) The deputies and first alternates so elected shall also serve as the
12 representatives of this Diocese to the Provincial Synod of Province IV, Province of Sewanee.

13
14 Section 3. Deputies and first alternates elected to the General Convention, finding themselves
15 unable to attend, shall, four weeks at least before the time of meeting, give notice to the Dioc-
16 esan Secretary, who shall at once notify the proper alternate.

17
18 Section 4. Each Deputy and first alternate to the General Convention and the Provincial Syn-
19 od, actually attending the same, shall be entitled to have the necessary expenses incurred by
20 such attendance paid out of the funds of the Diocese; provided, the amount shall not exceed
21 such limit as may from time to time be fixed by the Executive Council.

22
23 Section 5. The elected clergy and lay deputies and alternates to General Convention shall
24 report the actions of the General Convention and, together with the Secretary of the Annual
25 Convention, shall assure that any necessary action in reponse to the actions of General Con-
26 vention is taken and communicated back to the General Convention.

27 28 29 CANON 10 30 Delegates to Provincial Synod 31

32 The Executive Council shall elect such number of clergy and lay delegates as it deems advis-
33 able to attend the Provincial Synod. Such election shall take place at such time as shall be
34 convenient to give timely notice to the Synod of such elections.
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CANON 11

Trustees of the Diocese

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4 Section 1. The Bishop, or when there is no Bishop, or when the Bishop requests the Standing
5 Committee in writing to serve as the Ecclesiastical Authority pursuant to Canon III.12.4 (c) of
6 the Canons of The Episcopal Church, the President of the Standing Committee, together with
7 two (2) lay persons and two (2) clergy canonically resident in this Diocese, nominated by the
8 Bishop and elected by the Convention shall constitute the Board of Trustees for the Church in
9 this Diocese. The Trustees under the direction of the Convention, or of the Executive Council
10 between meetings of the Convention, shall receive, hold, manage, invest, disburse and transfer
11 trust funds vested in the Trustees, which trust funds shall include funds, monies, and securities
12 (and reinvestments thereof) given or bequeathed to the Diocese or the Trustees, or transferred
13 to the Trustees, (a) in trust on specific terms stated in an agreement or will, or (b) with restric-
14 tions or designations as to the use of principal or income and under conditions that require
15 holding the funds, monies or securities for longer than twelve months. The Trustees shall
16 hold title to real estate vested in them as provided in this Canon. The provisions of any will
17 or agreement controlling investment, management, use or disbursement of funds and property
18 vested in the Trustees shall be complied with in each instance. The Trustees shall keep the Di-
19 ocesan House in repair and the grounds in good order and are authorized to provide an allow-
20 ance for these purposes.
21

22 Section 2. The two (2) lay members and two (2) clergy canonically resident in this Diocese
23 of the Board of Trustees shall serve a term of two (2) years and may not serve more than two
24 consecutive terms. The terms of these two (2) lay persons and two (2) clergy canonically
25 resident in this Diocese shall be staggered so that two (2) trustees, one lay and one clergy, will
26 be elected at each Annual Convention. In 2004, one clergy person shall be elected to serve a
27 one year term and one clergy person shall be elected to serve a two year term, as designated by
28 the Bishop upon placing the names in nomination. Thereafter, persons elected to the Board of
29 Trustees shall serve for two (2) years or until their successors are elected. Persons eligible for
30 election shall be eighteen (18) years of age or older, confirmed communicants in good stand-
31 ing and residents within the Diocese.
32

33 Section 3. The Trustees of the Diocese are authorized with the approval of the Executive
34 Council, to transfer trust funds and other investment property of the Diocese, vested in or held
35 by the Trustees, to The Episcopal Foundation of the Diocese of East Carolina, Incorporated,
36 to be held, managed and invested for the benefit of the Diocese, subject in every case to the
37 provisions of any will or agreement controlling investment, management, use or disbursement
38 of said funds and property, and subject to applicable federal and state laws and the constitution
39 and canons of this Diocese and of The Episcopal Church. At any time, on reasonable notice,
40 the Trustees with the approval of the Executive Council may require The Episcopal Founda-
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1 tion of The Diocese of East Carolina, Incorporated, to return and transfer back to the Trustees
2 any trust funds or other investment property transferred to the Foundation pursuant to this sec-
3 tion 3.

4

5 Section 4. (a) Whenever the title to real property in any Parish is vested in the Trustees of the
6 Diocese for the use and benefit of the Parish, the Trustees shall have the power to convey the
7 property upon the written request of the Vestry of such Parish, subject to the written consent of
8 the Bishop and the Standing Committee, if in the opinion of Trustees it is advisable so to do;
9 but if, in their opinion, it is not advisable to make such conveyance, they shall report the facts
10 to the next Convention. (b) Whenever title to real property is vested in the Trustees for the
11 use and benefit of any Mission or organization of the Diocese other than a Parish, the Trust-
12 ees shall have the power to convey the property upon written request and written approval of
13 the Bishop and the Standing Committee, and shall have the power to convey the property and
14 reinvest the proceeds in other property, such reinvestment to be held in trust for the benefit of
15 such Mission or organization. (c) The title to all real estate belonging to the Diocese in its own
16 right is declared to be vested in the Trustees of the Diocese, and the Trustees of the Diocese
17 are authorized to convey the property, whenever in their judgment such action is for the best
18 interest of the Diocese, but no such action shall be taken except by unanimous consent of all
19 the Trustees of the Diocese, and subject to the written consent of the Bishop and the Standing
20 Committee.

21

22 Section 5. Any vacancy occurring in this Board by death or otherwise may be filled by the
23 Ecclesiastical Authority.

24

25

CANON 12

26

Diocesan Commission on Ministry

27

28

29 Section 1. There shall be a Diocesan Commission on Ministry, consisting of eight Priests
30 canonically resident in the Diocese, two Vocational Deacons, and four lay persons, communi-
31 cants of of this Church and residents of the Diocese. The members of the Commission shall be
32 elected by the Convention, on nomination by the Bishop, for four-year terms. One Vocational
33 Deacon shall be elected every two years. Two Priests and one lay person will be elected annu-
34 ally; provided, that the number elected and the terms may be varied initially to produce such
35 staggered terms. No member who has served on the Commission shall be eligible for re-
36 election or appointment to fill a vacancy until one year after the expiration of the member's
37 previous term of office. The Executive Council shall elect a person of the appropriate order, on
38 nomination by the Bishop, to fill any vacancy that may occur on the Commission between an-
39 nual meetings of the Convention. The Bishop shall designate a Priest from the members of the
40 Commission to serve as chair.

41

1 Section 2. The Commission shall perform the duties and functions prescribed in Canon III.2 of
2 the Canons of General Convention, shall conduct and evaluate the examination of persons for
3 Holy Order; support the development, training, utilization and affirmation of the ministry of
4 the laity in the world; and perform such other duties as may be assigned to it by the Bishop.
5
6

7 **TITLE II: Deaneries; Parishes and Missions of the Diocese.**

9 **CANON 1** 10 **Deaneries**

12 Section 1. Deaneries. The Diocese shall be divided into Deaneries, the number and boundar-
13 ies of which shall be fixed from time to time by the Bishop, with the advice and consent of the
14 Executive Council.
15

16 Section 2. Purpose. Deaneries are established for the following purposes:

17 (a) To provide a means of communication among the Congregations, Bishop, Diocesan Staff,
18 and other Diocesan entities as shall from time to time become appropriate.

19 (b) To provide a regional forum, which the Congregations of the Deanery may use for orga-
20 nizing and conducting events and programs, including but not limited to shared mission, li-
21 turgical, educational and community building opportunities, contributing to the enrichment of
22 Congregational and Diocesan life.
23

24
25 Section 3. Membership. Each Deanery shall include:

26 (a) The members of the parishes or missions within the deanery.

27 (b) The clergy within the Deanery who are canonically resident or licensed to serve in the Dio-
28 cese.
29

30 Section 4. Deanery Council.

31 (a) The Vestry of each parish or mission within the Deanery may select two lay deanery rep-
32 resentatives who shall be adult confirmed communicants in good standing for a term decided
33 upon by the Vestry to serve with the clergy within the Deanery as the Deanery Council.

34 (b) The Deanery Council shall meet regularly to give leadership to the life and ministry of the
35 Deanery.

36 (c) The Deanery Council shall conduct an annual meeting of the Deanery no later than 60 days
37 prior to the Annual Convention at which: (i) one clergy person and one lay person who is an
38 adult confirmed communicant in good standing shall be elected to represent the Deanery for
39 a one year term on the Annual Convention's Nominations Committee and may subsequently
40 be elected for a total of three consecutive terms; and (ii) when necessary to fill vacancies, one
41

1 clergy person and one lay person who is an adult confirmed communicant in good standing
2 shall be nominated to represent the Deanery on The Executive Council for a three year term
3 upon election by the Annual Convention, as set forth in Title I. Canon 8; (iii) other business of
4 the Deanery Council may be conducted.

5 (d) The Deanery Council shall conduct an annual pre-convention meeting of the Deanery at
6 which the delegates to the Annual Convention and other members of the Deanery congrega-
7 tions shall be given an opportunity to review items on the proposed Convention agenda.

8
9 Section 5. Officers.

10 (a) The Bishop shall annually appoint one or more Deans, clergy or lay, from among the con-
11 gregations of each Deanery, who shall convene and preside over any meetings of the Deanery
12 and the Deanery Council and who shall meet together with one another and the Bishop, when
13 invited to do so.

14 (b) In addition the Deanery Council may elect such other officers as it deems expedient for the
15 transaction of its business.

16
17 Section 6. Conferences with the Bishop. The Bishop may provide for occasional conferences
18 with clergy or lay groups within the Deaneries.

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CANON 2

Congregations of the Diocese

23
24 Section 1. Types of Congregations. There shall be two types of congregations recognized in
25 the Diocese: parishes and missions. There shall be no distinction between parishes and mis-
26 sions of the Diocese with regard to representation and voting rights in conventions of the dio-
27 cese, which rights shall be determined in conformity with Article IV of the Constitution of the
28 Diocese, or representation and voting rights in the Deaneries of the Diocese, which rights shall
29 be determined in conformity with Title II, Canon 1, of the Canons of the Diocese.

30
31 Section 2. Boundaries of Congregations. Congregational boundaries shall coincide with the
32 fixed civil political boundaries, as fixed by the laws of the state of North Carolina, of towns,
33 cities, or counties. The boundaries of any parish or mission of the Diocese shall be the largest
34 such political subdivision of the State of North Carolina in which there exists only one con-
35 gregation of the Diocese. In the event that more than one congregation is located within the
36 corporate boundaries of a town or city, the boundaries of each of the congregations so located
37 shall be the corporate limits of such town or city, and the parochial cures of each such congre-
38 gation shall be the same.

39
40 Section 3. Missions. An organized mission of the Diocese is a congregation of ten or more
41 confirmed communicants in good standing of the Episcopal Church, 16 years of age or older,

1 together with such other persons who desire to be members thereof, which has not been admit-
2 ted into union with convention as a parish, and which has been recognized and accepted as a
3 mission of the Diocese in accordance with this Canon. A mission may be formed by any of the
4 following methods:

5 (a) by voluntary association of confirmed communicants of the Episcopal Church in accor-
6 dance with Section 4 of this Canon;

7 (b) by extension of any existing parish into a mission congregation with the consent of the
8 Bishop and under the supervision of the Department of Mission and Development; or

9 (c) by establishment of a mission by the Bishop with the advice and consent of the Executive
10 Council of the Diocese under plans formulated by the Department of Mission and Develop-
11 ment.

12

13 Section 4. Admission of Organized Missions. A congregation as described in Section 2 of this
14 Canon shall be admitted into union with convention and recognized as an organized mission
15 of the Diocese upon vote of convention after certification by the Department of Mission and
16 Development, in consultation with the Deanery Council of the relevant Deanery of the Dio-
17 cese, that the following requirements and conditions have been met:

18 (a) Consent of the Bishop to the organization of the congregation;

19 (b) Consent of the Rector or other clergy in charge of any congregation within the boundaries
20 of which the petitioning congregation intends to locate its primary place of worship;

21 (c) Adoption, with the consent of the Bishop, of a name by which the congregation shall be
22 known;

23 (d) Election of a Vestry in accordance with the Canons of the Diocese;

24 (e) Provision, both financial and otherwise, of a schedule and place of at least weekly worship,
25 with provision for the celebration of Holy Eucharist at least one Sunday of each month;

26 (f) Adoption of a plan of development and mission which has been approved by the Depart-
27 ment of Mission and Development under such guidelines as the Department may adopt from
28 time to time, with provision for adequate congregational financial support and a commitment
29 to the mission, program and financial support of the Diocese;

30 (g) Adoption of the following statement by at least ten confirmed communicants in good
31 standing, sixteen years of age or older, who are members of the proposed mission, signi-
32 fied by their signatures upon a copy of said statement, submitted to the Bishop prior to the
33 consideration of convention of the request for admission: "We, the undersigned, being con-
34 firmed communicants of the Episcopal Church, and being at least sixteen years of age, having
35 formed ourselves into a congregation known as _____, at
36 _____, North Carolina, do hereby certify that all requirements
37 and conditions for admission to union with the Convention of the Diocese of East Carolina as
38 contained in the Constitution and Canons of he Diocese have been met. We further certify that
39 we hereby consent to be governed by the Constitution and Canons of the Episcopal Church, as
40 established by its General Convention, and by the Constitution and Canons of the Diocese of
41 East Carolina, and we recognize the Bishop of East Carolina as the Ecclesiastical Authority of

1 the Diocese, and as chief pastor and spiritual and ecclesiastical authority of the congregations
 2 of the Diocese. We hereby request recognition as an organized mission of the Diocese and ad-
 3 mission into union with the convention thereof In witness whereof, we have hereunto signed
 4 our names, this the ____ day of _____, 20__.”

5 (h) Establishment of a relationship with a priest selected by the Bishop with the consent of the
 6 Vestry, with provision for worship services and pastoral care for the congregation under terms
 7 and conditions approved by the Bishop. Upon an affirmative vote of convention to any such
 8 petition, the mission thus admitted shall immediately be seated in the convention of the dio-
 9 cese, with full voice and vote, in accordance with the Constitution and Canons of the Diocese,
 10 and shall thereafter comply fully with all the requirements of said Constitution and Canons,
 11 and of the Constitution and Canons of the General Convention of the Episcopal Church and be
 12 known as an organized mission of the Diocese of East Carolina.

13
 14 Section 5. Parishes. A recognized congregation of the Diocese of East Carolina with at least
 15 twenty-five confirmed communicants in good standing, 16 years of age or older, and in the
 16 case of a new parish, which has existed as an organized mission of the diocese for at least one
 17 year, and which has been admitted to union with the Convention of the Diocese as such, shall
 18 be recognized as a parish. A mission of the Diocese shall be admitted to status as a parish by
 19 vote of convention after certification by the Department of Mission and Development that the
 20 following requirements and conditions have been met:

- 21 (a) Existence as an organized mission of the Diocese for a period of at least one year;
- 22 (b) Maintenance of a regular place of worship;
- 23 (c) Establishment of a relationship with a Rector under the Canons of the Diocese who is com-
 24 pensated in accordance with guidelines established by the Clergy Salary Study Commission of
 25 the Department of Administration;
- 26 (d) Full participation in the life of the Deanery in which it is located and in the life, mission
 27 and ministry of the Diocese of East Carolina.

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 30 **CANON 3**
 31 **Parish Meetings**
 32

33
 34 Section 1. Annual Meeting. The Vestry shall call for an annual meeting of the communicants
 35 of the parish. The annual meeting shall occur on the first Sunday of Advent unless the Vestry
 36 designates another date. The annual meeting shall conduct Vestry elections, hear reports from
 37 the Rector, the Wardens and each parish committee and organization, and discuss other matters
 38 of interest to the congregation. Motions, resolutions, elections and all other matters presented
 39 to a parish meeting for vote shall be decided by vote of the qualified members present and vot-
 40 ing.

41

1 Section 2. Other Parish Meetings. Upon the call of the Vestry, a meeting of the communicants
2 of the parish may be held at any stated time, upon notice of not less than one week to the Rec-
3 tor and the communicants.

4

5 Section 3. Persons Qualified to Vote in Parish Meetings. A person who meets the qualifica-
6 tions set forth in Article XIV of the Constitution of this Diocese may vote when present at any
7 meeting of the parish.

8 Section 4. Bylaws. (a) A parish meeting may adopt bylaws

9 (1) for the orderly conduct of parish meetings;

10 (2) for the adoption of a rotating Vestry system as authorized by Canon 4, Section 3;

11 (3) for the election of members of the Vestry and, if so authorized by the Vestry, delegates
12 to the Annual Convention; and

13 (4) for the orderly conduct of Vestry meetings and other business of the parish.

14 (b) Bylaws shall be consistent with the Constitution and Canons of this Church and this Dio-
15 cese. (c) The Rector and the Senior Warden shall file a copy of the parish bylaws and any
16 amendment thereto, certified by the Clerk of the Vestry, within thirty days after their adoption
17 with the Ecclesiastical Authority of the Diocese for approval. The Ecclesiastical Authority
18 may, upon the advice of the Chancellor, disapprove any bylaw which is inconsistent with the
19 Constitution or Canons of the General Convention of the Protestant Episcopal Church in the
20 United States of America, or with the Constitution or Canons of this Diocese. Any bylaw re-
21 jected by the Ecclesiastical Authority shall be severable from the remainder and shall not alter
22 the effectiveness of the remainder of the parish bylaws.

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CANON 4 Vestries

28

29 Section 1. Vestry Declaration and Promise. Every person chosen as a member of a Vestry of
30 a parish or mission of this Diocese shall qualify by subscribing to the following declaration
31 and promise: "I do believe the Holy Scriptures of the Old and New Testaments to be the Word
32 of God, and to contain all things necessary to salvation; and I do consent to be governed by
33 the doctrine, discipline and worship of the Protestant Episcopal Church in the United States
34 of America; and I promise that I will faithfully execute the office of member of the Vestry of
35 _____ Parish or Mission in _____ (City or County), according to the
36 best of my ability."

36

37 Section 2. Size and Composition. A Vestry shall have not fewer than three (3) or more than
38 (12) members, confirmed adult communicants in good standing of the Episcopal Church as
39 defined in Article XIV of the Constitution of this Diocese.

40 Section 3. Terms of Office. (a) The annual parish meeting shall elect a Vestry in accordance
41 with one of the following alternative plans:

- 1 (1) Vestry Plan One. At each annual parish meeting all the members of the Vestry shall be
2 elected to serve until the next annual parish meeting or until their successors are elected.
- 3 (2) Vestry Plan Two. The annual parish meeting may select, by vote of the annual parish
4 meeting or bylaw, a rotating Vestry system with three-year terms. At the first election fol-
5 lowing the adoption of this plan, one-third of the members shall be elected to serve one year,
6 one-third for two years and one-third for three years. Thereafter, at the annual parish meeting,
7 one-third of the Vestry shall be elected. Members of the Vestry shall serve until their succes-
8 sors are elected.
9
- 10 (3) Vestry Plan Three. The annual parish meeting may select, by vote of the annual parish
11 meeting or bylaw, a rotating Vestry system with two-year terms. At the first election following
12 the adoption of this plan, one-half of the Vestry shall be elected for one year and one-half shall
13 be elected for two years. Thereafter, at each annual parish meeting, one-half of the Vestry
14 shall be elected. Members of the Vestry shall serve until their successors are elected.
- 15 (b) A parish may provide that a retiring member of the Vestry shall not be eligible for re-
16 election until a period of one year has elapsed between terms. No member shall serve for a
17 period greater than three consecutive years on any Vestry until a period of at least one year has
18 elapsed between terms, except as provided in Section 10(b) of this Canon.
19
20
- 21 Section 4. Wardens. (a) The Vestry shall elect annually a Senior Warden and a Junior Warden
22 from among their own number. The Rector shall nominate the Senior Warden. If there is no
23 Rector, the election of the Senior Warden shall proceed without such nomination.
- 24 (b) The Wardens shall: (1) provide the Elements for the Eucharist; (2) keep and disburse the
25 alms when there is no Rector or Priest-in-Charge; (3) provide for the celebration of public
26 worship and instruction of the congregation by clergy or a lay person licensed by the Eccle-
27 siastical Authority; and (4) when there is no Rector or Priest-in-Charge, the Senior Warden
28 shall preside at all meetings of the Vestry, Parish or Mission.
29
- 30 Section 5. Clerk of the Vestry. (a) The Vestry shall annually elect a Clerk, who is not required
31 to be a member of the Vestry. (b) The Clerk of the Vestry shall: (1) take and record the min-
32 utes of all meetings of the Vestry; (2) attest to or certify the public acts of the Vestry; (3)
33 preserve all records and papers of the Parish or Mission; (4) perform all other duties legally
34 assigned to the Clerk of the Vestry; and (5) faithfully and promptly deliver all books, records,
35 files and documents, including electronic files and storage devices, of the Parish or Mission to
36 the succeeding Clerk.
37
- 38 Section 6. Treasurer. (a) The Vestry shall elect a Treasurer, who is not required to be a member
39 of the Vestry. (b) The Treasurer shall: (1) receive and disburse all monies collected under the
40 direction of the Vestry or parish bylaw; (2) keep an accurate account of all monies received
41 and report to the Vestry at least semi-annually or as directed (3) faithfully and promptly deliv-

1 er all books, records of account and financial documents, including electronic files and storage
2 devices, of the Parish or Mission to the succeeding Treasurer.

3
4 Section 7. Duties of the Vestry. (a) The Vestry shall act as the Trustees of the Parish or Mis-
5 sion, and shall take charge of the property of the Parish or Mission. (b) The Vestry shall regu-
6 late the temporal concerns of the Parish or Mission. (c) The Vestry shall elect and call a Rector
7 for the Parish and provide for the Rector's maintenance. (d) The Vestry shall keep order in the
8 Parish or Mission. (e) The Vestry shall act as helpers to the Rector or Priest-in-Charge in what-
9 ever is appropriate to the laity for the furtherance of the Gospel.

10
11 Section 8. Powers of the Rector. (a) The Rector or Priest-in-Charge of the Parish or Mission,
12 or a member of the Vestry designated by the Rector, shall preside in all meetings of the Ves-
13 try. Where there is no Rector or Priest-in-Charge, the Senior Warden shall preside at Vestry
14 meetings as provided in Title II, Canon 4, Section 4 (b) (4). No Interim Rector shall preside at
15 Vestry meetings unless so appointed by the Bishop.

16 (b) The Rector or Priest-in-Charge is entitled to vote only in case of a tie on any question ex-
17 cept those in which he or she may be personally concerned.

18 (c) The Rector or Priest-in-Charge shall have the power to call special meetings of the Vestry
19 at any time, giving reasonable notice and specifying the business for which the meeting is
20 called.

21 Section 9. Vestry Meetings. (a) Regular meetings of the Vestry shall be held as the Vestry and
22 Rector or Priest-in-Charge may determine, but there shall be no less than four meetings of the
23 Vestry each year. (b) Upon request of three members of the Vestry, the Rector or Priest-in-
24 Charge shall call a meeting of the Vestry. (c) Should the Rector or Priest-in-Charge refuse to
25 call a meeting of the Vestry when required, the Wardens or any three Vestry members may call
26 a meeting, provided they give reasonable notice to the Rector. (d) When the Rector or Priest-
27 in-Charge is absent or the office is vacant, the Senior Warden or any two members of the Ves-
28 try may call special Vestry meetings, upon giving reasonable notice.

29
30 Section 10. Vacancies on Vestry. (a) A vacancy on the Vestry may occur by death, resignation
31 or removal. A parish bylaw may authorize the remaining Vestry members to fill the vacancy
32 by appointment to serve the remainder of the unexpired term or to serve until the next annual
33 parish meeting when the meeting shall elect a person to serve the remainder of the unexpired
34 term. (b) A parish bylaw may provide that a person who serves one year or less of an unex-
35 pired term may be eligible immediately for election to a full term.

36
37 Section 11. All Vestries of the Diocese of East Carolina shall be required to pay the insurances
38 associated with the operation of their parish in accordance with Diocesan policy. These insur-
39 ances shall include, but are not limited to the following: (a) adequate property, liability and
40 casualty insurance, (b) workers compensation, (c) Officer and Director's Liability, (d) clergy
41 and lay pension premiums, (e) clergy and lay medical and dental insurance.

CANON 5

Duties of the Members of the Church

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4 Section 1. The members of this Church shall conform to its teachings and to the Creed upon
5 which it is founded, and shall as far as in them lies, live in the exercise of those Christian
6 principles and duties prescribed in the Holy Scriptures and illustrated in the Book of Com-
7 mon Prayer, and shall further instruct their families and those dependent on them in like duties
8 and principles both by example and precept. They shall use all sober and godly conversation,
9 shall daily exercise family worship, be charitable in act and works, and shall celebrate and
10 keep holy the Lord's Day, giving all due attention to the Services of the Church and to pub-
11 lic worship. Section 2. It is expected that all adult members of this Church, after appropriate
12 instruction, will have made a mature public affirmation of their faith and commitment to the
13 responsibilities of their Baptism, and will have been confirmed or received by a Bishop of this
14 Church or by a Bishop of a Church in communion with this Church.
15

CANON 6

Dissolution and Suspension of Parishes and Missions

16
17
18
19
20 Section 1. When, in the judgment of the Bishop of the Diocese, a parish does not give promise
21 of such sufficient strength as will enable it to maintain its organization, whether from lack of
22 communicants, or from any other cause, this judgment shall be reported to the Convention,
23 which shall thereupon take such action as may seem good.
24 Section 2. In the event of the dissolution of any Parish or Mission by the Convention, the real
25 and personal property of the Parish or Mission shall immediately vest in the Trustees of the
26 Diocese, in trust for the dissolved Parish or Mission. The Trustees may require an audit of the
27 assets and liabilities of Parish or Mission, to be paid for out of the assets of the Parish or Mis-
28 sion. The Trustees may dispose of the personal property, and shall retain the proceeds in trust
29 for the dissolved Parish or Mission. Within six months following any dissolution of a Parish or
30 Mission a study of the potential for mission and ministry on the site of any real property vest-
31 ing in the Trustees as a result of the dissolution shall be conducted by a committee appointed
32 by the Bishop and a report of that study shall be sent to the Department of Mission and Devel-
33 opment and to the Executive Council. If the Department and the Executive Council determine
34 together that the Parish or Mission should not be reorganized on the site of the existing real
35 property, all property held in trust by the Trustees for the Parish or Mission shall be freed of
36 the trust and thereafter shall be held, administered and disposed of by the Trustees as property
37 of the Diocese in its own right as provided by Canon I.12. Section 3. Whenever the penalty
38 of exclusion or suspension from Lay representation in the Convention shall be inflicted on a
39 Parish or Mission, as provided in Section 5 of Article IV of the Constitution, the sentence shall
40 specify on what terms or at what time said penalty shall cease.
41

1 to the Secretary of Convention, who shall record it. Such record shall be sufficient evidence of
2 the relation between the Minister and the Parish.

3
4 Section 5. A Rector is settled, for all purposes here and elsewhere mentioned in these Canons,
5 who has been engaged permanently by any parish, according to the rules of the Diocese, or for
6 any term of not less than one year.

7
8 Section 6. The Rector or Priest-in-Charge of a parish or mission shall have the authority to
9 select and call an assistant, by whatever title called, with the consent of the Vestry of the par-
10 ish or mission. Any assistant clergy shall serve under the authority and direction of the Rector
11 or Priest-in-Charge. Before beginning the process of selection, the Rector or Priest-in-Charge
12 shall discuss with the Bishop and the Vestry the Parish or Mission's readiness to call an assis-
13 tant and present a draft job description. The Rector or Priest-in-Charge shall discuss a list of
14 candidates and job description of the assistant with the Bishop before the final selection is
15 made. Before issuing a call of any assistant the name of the Member of the Clergy proposed
16 for selection shall be made known to the Bishop, and the Bishop shall have sufficient time,
17 not exceeding sixty days to communicate with the Rector or Priest-in-Charge and the Vestry
18 on the selection. Any assistant selected shall serve at the discretion of the Rector or Priest-
19 in-Charge but may not serve beyond the period of service of the Rector or Priest-in-Charge
20 except that, pending the call of a Rector, Priest-in-Charge, or full-time Interim Priest, the as-
21 sistant may continue in the service of the Parish or Mission if requested to do so by the Vestry,
22 and under such terms and conditions as the Bishop shall determine in consultation with the
23 Vestry. No assistant may succeed directly to the position of Rector, Priest-in-Charge, or Inter-
24 im Priest in any parish in which the assistant is currently serving in the event of the removal,
25 resignation or death of the Rector or Priest-in-Charge.

26
27 Section 7. When a parish is vacant, or when a mission is vacant and the Bishop has authorized
28 the Vestry to call a priest-in-charge, a priest may be called as Interim Rector with the consent
29 of the Bishop with all rights and responsibilities attaching to that office except tenure. The
30 Interim Rector shall serve in accordance with the terms and conditions of a written letter of
31 agreement mutually agreeable to the priest, the Vestry and the Bishop. An Interim Rector may
32 or may not be eligible to become the settled Rector or Priest-in-Charge of the congregation,
33 and such eligibility shall be determined in accordance with the wishes of the Bishop prior to
34 entering into an agreement with the proposed Interim Rector and shall be set forth in the letter
35 of agreement adopted by the parties.

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CANON 4

Registration, Reports, etc.

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4 Section 1. Private and Parish Registers. Each member of the Clergy of this Diocese shall keep
5 a register of all baptisms, confirmations, marriages and funerals performed within his or her
6 parish or cure, specifying the names of the persons in each instance, the parentage and date of
7 birth of those baptized, with the names of their sponsors or witnesses and the time when each
8 rite was performed, which register shall be transcribed at least once each month into a book
9 provided for the purpose by the Vestry of the Parish or Mission.
10

11 Section 2. List of Communicants, etc. It shall also be the duty of each member of the Clergy to
12 keep a list of the communicants within the Parish or Mission, and, so far as practicable, of the
13 families and adult persons within the same, to remain for the use of the Parish and any succes-
14 sor called by the Parish.
15

16 Section 3. Parochial Reports.

17 (a) It shall be the joint duty of the Rector or Priest in Charge and the lay leadership to report
18 annually to the Bishop, through the Secretary of Convention, not later than March 1st pre-
19 ceeding the Annual Convention, all official acts performed since the last such report to and
20 including December 31st of the preceding year, and all information concerning the state of
21 the Parish, Mission or other Cure, according to the form prescribed by the Executive Council
22 of the General Convention. Each such report shall also include all official acts performed by
23 the Rector or Priest in Charge outside the Parish, Mission or Cure. The Vestry's approval is
24 required before filing the Parochial Report. (b) In the case of a Parish without a Rector, Priest
25 in Charge or Interim Rector, it shall be the duty of the Vestry to make the required Parochial
26 Report. (c) In making the Parochial Report, all communicants shall be included, except those
27 who have been repelled by the proper authority under Canon I.17 of the Canons of the General
28 Convention.
29

30 Section 4. Annual Audit Report. The Vestry of each Parish or Mission shall provide for an
31 Annual Audit of all accounts. Such audit shall conform to the requirements of Canon I.7 of the
32 Canons of the General Convention. The Vestry shall review the Audit Report and recommen-
33 dations and file them together with an action plan to correct any deficiencies with the Bishop
34 or Ecclesiastical Authority not later than September 1 following the close of the Parish or Mis-
35 sion's fiscal year.
36

37 Section 5. Penalties. Failure to keep records or to file the reports required by this Canon or by
38 the Canons of General Convention shall result in the imposition of those penalties set forth in
39 Article IV, Section 5(b) of the Constitution of the Diocese.
40
41

1 Section 6. Transfer of Communicants. It shall be the duty of the Rector or Minister in Charge
2 of every Parish or Mission, learning of the removal of any communicant of the minister's Par-
3 ish or Mission to another cure, without having secured a letter of transfer as provided for by
4 General Church Canons Title I, Canon 17, Section 4, paragraph (a), with the consent of said
5 communicant, to transfer the communicant to the new Cure.

6
7 Section 7. Disclosure of Parish Register. It shall be the duty of the Rector or Minister in Charge
8 of a Parish or Mission to submit for the Bishop's examination at the time of the Bishop's annu-
9 al visitation the Parish Register. The Bishop shall determine that all entries are properly made,
10 all members accounted for and that the register is properly indexed.

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14 **CANON 5**
15 **Clergy Liable to Missionary Duty**
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17 All members of the Clergy of the diocese receiving aid from its missionary funds or from the
18 General Missionary funds, shall perform such missionary duties within the Diocese as may be
19 prescribed by the Bishop, and the amount of compensation therefore shall be fixed from time to
20 time by the Executive Council.

21 **CANON 6**
22 **Dissolution of the Relationship between Congregation and Priest**
23

24
25 Section 1. Except under mandatory resignation by reason of age, a Rector may not resign as
26 Rector of a congregation without the consent of its Vestry, nor may any Rector canonically or
27 lawfully elected and in charge of a congregation be removed therefrom by the Vestry against
28 the Rector's will, except as provided in this Canon.

29
30 Section 2. If for any urgent reason a Rector or Vestry desires a dissolution of the pastoral rela-
31 tionship between the priest and the congregation, and the parties cannot agree, either the priest
32 or the Vestry, but no other person or group, may give notice in writing to the Ecclesiastical Au-
33 thority of the Diocese. Whenever the Standing Committee is the Ecclesiastical Authority of the
34 Diocese, it shall request the Bishop of another Diocese to perform the duties of Bishop under
35 this Canon.

36
37 Section 3. Within sixty days of receipt of the written notice the Bishop as chief pastor of the
38 Diocese shall mediate the differences between Rector and Vestry in every informal way which
39 the Bishop deems proper, including the appointment of a consultant to confer in the matter,
40 and may appoint a committee of at least one priest and one lay person, none of whom may be
41 members of the congregation involved, to make a report to the Bishop.

- 1 Section 4. If differences between the parties are not resolved after completion of the mediation,
2 the Bishop shall proceed as follows:
- 3 (a) The Bishop shall give written notice to the Rector and the Vestry that a godly judgment will
4 be rendered in the matter after consultation with the Standing Committee and that either party
5 has the right within ten days to request in writing an opportunity to confer with the Standing
6 Committee before it consults with the Bishop.
- 7 (b) If a timely request is made, the President of the Standing Committee shall set a date for a
8 conference, which will be held within thirty days.
- 9 (c) At the conference, each party shall be entitled to representation and to present its position
10 fully.
- 11 (d) Within thirty days after the conference or after the Bishop's notice if no conference is re-
12 quested, the Bishop shall confer with and receive the counsel of the Standing Committee, which
13 shall not be binding upon the Bishop and which the Bishop shall consider along with such other
14 information as the Bishop deems proper; thereafter, the Bishop, as final arbiter and judge, shall
15 render a godly judgment.
- 16 (e) Upon the request of either party the Bishop shall explain the reasons for the judgment. If the
17 explanation is in writing, copies shall be delivered to both parties.
- 18 (f) If the pastoral relation is to be continued, the Bishop shall require the parties to agree on
19 definitions of responsibility and accountability for the Rector and the Vestry.
- 20 (g) If the relation is to be dissolved:
- 21 (1) The Bishop shall direct the Secretary of Convention to record the dissolution.
- 22 (2) The judgment shall include such terms and conditions including financial settlements
23 as shall seem to the Bishop just and compassionate.
- 24
- 25 Section 5. In either event the Bishop shall offer appropriate supportive services to the Priest and
26 the congregation.
- 27
- 28 Section 6. In the event of the failure or refusal of either party to comply with the terms of the
29 judgment, the Bishop may impose such penalties as are consonant with the Constitution and
30 Canons of the General Convention of the Episcopal Church, and of the Diocese of East Caro-
31 lina, including the following:(a) In the case of a priest, suspend the priest from the exercise of
32 the priestly office until the priest shall comply with the judgment. (b) In the case of the Vestry,
33 invoke any available sanctions including those set forth in Article IV of the Constitution of the
34 Diocese until it has complied with the judgment.
- 35
- 36 Section 7. For cause, the Bishop may extend the time periods specified in this Canon, provided
37 that all be done to expedite these proceedings. All parties shall be notified in writing of the
38 length of any extension.
- 39
- 40 Section 8. (a) Statements made during the course of proceedings under this Canon are not
41 discoverable nor admissible in any proceedings under Title IV of the Canons of the Episcopal

1 Church, or under Title III, Canon 7 of the Canons of this Diocese, provided that this does not
2 require the exclusion of evidence in any proceeding under the Canons which is otherwise dis-
3 coverable or admissible.

4 (b) In the course of proceedings under this Canon, if a charge is made by the Vestry against
5 the Rector that could give rise to a disciplinary proceeding under Title IV of the Canons of the
6 Episcopal Church or Title III, Canon 7 of this Diocese, all proceedings under this Canon shall
7 be suspended until the charge has been resolved or withdrawn.

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CANON 7

Ecclesiastical Discipline

Section 1. Purpose. Those provisions of Title IV of the Canons of The Episcopal Church which are applicable to the Diocese are hereby incorporated as part of this Title. To the extent, if any, that any of the provisions of this Title are in conflict or inconsistent with the provisions of Title IV of the Canons of The Episcopal Church, the provisions of Title IV of the Canons of The Episcopal Church shall govern. Any terms not defined herein are defined in Title IV of the Canons of The Episcopal Church.

Section 2. Multi Diocese Agreement. The Diocese may enter into an Agreement to develop and share a Disciplinary Board and/or other resources necessary to implement Title IV of the Canons of The Episcopal Church with one or more other dioceses as authorized by Canon IV.5.3(i) of the Canons of The Episcopal Church (an "Agreement"). An Agreement and any amendment to it must be signed by the Bishop and ratified by Convention in like manner as for an amendment to the Diocese's Canons before becoming effective. During the effectiveness of an Agreement, the provisions of this Title below shall apply except as modified by the Agreement.

Section 3. Discipline Structure.

(a) Disciplinary Board. The Board shall consist of eleven persons, six of whom are members of the Clergy and five of whom are Laity.

(b) Clergy Members. The Clergy members of the Board shall be in good standing, and canonically and geographically resident in the Diocese.

(c) Lay Members. The lay members of the Board shall be confirmed Adult Communicants in Good Standing, and geographically resident in the Diocese.

(d) Election. The members of the Board shall be elected by the annual Diocesan Convention. Each member shall be elected for a three (3) year term; except, if a member is elected to fill a vacancy, the term of such member shall be the unexpired term of the member being

1 replaced. The terms of the members shall commence on the day immediately after the conclu-
2 sion of the Diocesan Convention in which they are elected. The terms of office of the Board
3 shall be staggered and arranged into three classes.

4
5 (e) Election of First Disciplinary Board. The Bishop, with the advice and consent of the
6 Standing Committee, shall appoint the initial members of the Disciplinary Board. The term of
7 the initial members of the Disciplinary Board shall be from July 1, 2011 until the conclusion
8 of the 2012 Diocesan Convention. At the 2012 Diocesan Convention, the Convention shall
9 elect all eleven members of the Disciplinary Board. Of the six clergy members, two shall serve
10 a one year term, two shall serve a two year term, and two shall serve a three year term. Of the
11 five lay members of the Disciplinary Board, one shall serve a one year term, two shall serve a
12 two year term, and two shall serve a three year term. Beginning at the 2013 Diocesan Conven-
13 tion and each Diocesan Convention thereafter all persons elected to the Disciplinary Board
14 shall be elected to a three year term in accordance with the terms of Section 3(d) above.

15
16 (f) Vacancies. Vacancies on the Board shall be filled as follows:

17 (i) If a vacancy is created for any reason other than pursuant to a challenge as
18 provided below, the term of any person selected as a replacement Board member shall be until
19 the next Diocesan Convention. If a vacancy results from a challenge, the replacement Board
20 member shall serve only for the proceedings for which the elected Board member is not serv-
21 ing as a result of the challenge.

22 (ii) The Standing Committee shall appoint replacement Board members.

23 (iii) Persons appointed to fill vacancies on the Board shall meet the same eligibil-
24 ity requirements as elected Board members.

25 (iv) When a vacancy exists, the President of the Board shall notify the President
26 of the Standing Committee and the Bishop of the vacancy and request appointment of a re-
27 placement member of the same order as the member to be replaced.

28
29 (g) Preserving Impartiality. In any proceeding under this Title, if any member of any
30 panel of the Board at any stage of the process shall become aware of a personal conflict of
31 interest or undue bias, that member shall immediately notify the President of the Board and
32 request a replacement member of the Panel. Respondent's Counsel and the Church Attor-
33 ney shall have the right to challenge any member of a Panel for conflict of interest or undue
34 bias by motion to the Panel for disqualification of the challenged member. The members of
35 the Panel not the subject of the challenge shall promptly consider the motion and determine
36 whether the challenged Panel member shall be disqualified from participating in that proceed-
37 ing.

38
39 (h) President. Within sixty (60) days following the Diocesan Convention, the Board
40 shall convene to elect a President to serve one annual term beginning upon the day of selection
41 until the date the following year that the next President is selected.

1 (i) Intake Officer. After consultation with the Board, the Bishop shall appoint one or
2 more Intake Officers. The Bishop shall publish the name(s) and contact information of the
3 Intake Officer(s) throughout the Diocese.

4
5 (j) Investigator. After consultation with the President of the Board, the Bishop shall
6 appoint one or more Investigator(s). The Investigator may, but need not, be a Member of the
7 Church.

8
9 (k) Church Attorney. Within sixty (60) days following each Diocesan Convention, the
10 Bishop, with the advice and consent of the Standing Committee, shall appoint an attorney to
11 serve as Church Attorney for the following calendar year. The person so selected must be a
12 Member of the Church and a duly licensed attorney, but need not reside within the Diocese.

13
14 (l) Pastoral Response Coordinator. The Bishop may appoint a Pastoral Response Coor-
15 dinator, to serve at the will of the Bishop in coordinating the delivery of appropriate pastoral
16 responses provided for in Title IV.8 of the Canons of General Convention. The Pastoral Re-
17 sponse Coordinator may be the Intake Officer, but shall not be a person serving in any other
18 appointed or elected capacity under this Title.

19 (m) Advisors. In each proceeding under this Title, the Bishop shall make available an
20 Advisor for the Complainant and an Advisor for the Respondent. Persons serving as Advisors
21 shall hold no other appointed or elected position provided for under this Title, and shall not
22 include the Chancellor or any Vice Chancellor of this Diocese or any person likely to be called
23 as a witness in the proceeding. No Respondent or Complainant shall be required to accept the
24 services of any Advisor made available by the Bishop. Any Respondent or Complainant may
25 use the services of any Advisor of his or her choice after designating that person as Advisor in
26 writing to the Intake Officer.

27
28 (n) Clerk. The Board shall appoint a Board Clerk to assist the Board with records man-
29 agement and administrative support. The Clerk may be a member of the Board.

30
31 Section 4. Costs and Expenses.

32 (a) Costs Incurred by the Church. The reasonable costs and expenses of the Board, the
33 Intake Officer, the Investigator, the Church Attorney, the Board Clerk and the Pastoral Re-
34 sponse Coordinator shall be the obligation of the Diocese, subject to budgetary constraints.

35
36 (b) Costs Incurred by the Respondent. In the event of a final Order dismissing the com-
37 plaint, or by provisions of an Accord approved by the Bishop, the reasonable defense fees and
38 costs incurred by the Respondent may be reimbursed by the Diocese, subject to budgetary
39 constraints.

1 Section 5. Records.

2 (a) Records of Proceedings. Records of active proceedings before the Board, includ-
3 ing the period of any pending appeal, shall be preserved and maintained in the custody of the
4 Clerk, if there be one, otherwise by the Diocesan offices.

5 (b) Permanent Records. The Bishop shall make provision for the permanent storage of
6 records of all proceedings under this Title at the Diocese and the Archives of The Episcopal
7 Church, as prescribed in Title IV of the Canons of The Episcopal Church.

8

9

10 **TITLE IV. Church Institutions.**

11

12 **CANON 1**

13 **The Episcopal Foundation of The**
14 **Diocese of East Carolina, Incorporated**

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17 Section 1. The Episcopal Foundation of The Diocese of East Carolina, Incorporated, herein
18 called the Foundation, is a diocesan corporation created under the laws of the State of North
19 Carolina for the purpose of holding, managing and investing property of the Diocese of East
20

21 Carolina, either temporarily, for a specified or indefinite period of time, or permanently, and
22 for the purpose of providing (1) funds, the income from which is to be used for the promotion
23 of new work in the Diocese of East Carolina and for the development of the religious, educa-
24 tional and charitable work of the Protestant Episcopal Church in the Diocese of East Carolina,
25

26 (2) funds to be used for making loans to parishes, missions, diocesan institutions and church
27 organizations for capital improvements, and (3) funds for capital grants to parishes, missions,
28 diocesan institutions and church organizations for capital improvements.

29 Section 2. The Foundation is authorized to receive gifts, devises and bequests of real and
30 personal property from individuals, contributions or donations from churches, corporations
31 and organizations, transfers of funds from the Treasurer of the Diocese pursuant to Title I,
32 Canon 5, and transfers of property from the Trustees of the Diocese pursuant to Title I, Canon
33 12, Section 3. Money or property given by donors to the Foundation without restrictions on
34 disposition or use may be placed in an income fund, a loan fund, a capital grant fund or an
35 unrestricted fund in the discretion of the Board of Directors of the Foundation. Gifts will be
36 accepted subject to restrictions by donors that only income from gifts may be spent, that the
37 principal may be used only for revolving loans or for capital grants, or that the gifts or the
38 income therefrom may be used only for designated purposes in or for the benefit of the Dio-
39 cese of East Carolina; provided, however, that the Foundation may decline to accept any gift,
40 bequest or devise the purpose of which does not conform to the purposes set out in Section 1
41 of this Canon and the charter of the Foundation, or which would be burdensome or impractical
to administer.

1 Section 3. The operation of the Foundation shall be under the control of its Board of Directors,
2 who shall be elected by the Diocesan Convention as set out in the by-laws of the Foundation.
3 Foundation income available for expenditure for diocesan purposes, after payment of operat-
4 ing expenses of the Foundation, and funds available for loans and grants to churches or other
5 recipients thereof shall be paid to the Treasurer of the Diocese for disbursement.

6
7 Section 4. The Board of Directors of the Foundation shall annually make a report to the Dioc-
8 esan Convention showing the names of the several funds, trusts or endowments held by it, the
9 sources, dates and amounts thereof, the terms governing the use of principal and income, the
10 manner in which the funds are invested, the disbursements or payments made during the year
11 and the purposes for which said disbursements have been made. The Board of Directors of the
12 Foundation shall make a similar report to the Executive Council as often as required by the
13 Executive Council and not less frequently than each six months.

14 15 16 CANON 2 17 18 The Church Pension Fund

19
20 Section 1. In conformity with the legislation adopted by the General Convention of 1913, pur-
21 suant to which The Church Pension Fund was duly incorporated, and in conformity with the
22 Canon of the General Convention, "Of the Church Pension Fund," as heretofore amended
23 and as it may hereafter be amended, the Diocese of East Carolina hereby accepts and acknowl-
24 edges The Church Pension Fund, a corporation created by Chapter 97 of the Laws of 1914
25 of the State of New York as subsequently amended, as the authorized and approved pension
26 system for the clergy of the Protestant Episcopal Church in the United States of America and
27 for their dependents, and declares its intention of supporting said Fund in accordance with its
28 Rules.

29
30 Section 2. The Bishop of this Diocese shall appoint annually during the opening of Conven-
31 tion a Church Pension Fund Committee to consist of three presbyters and two lay persons, for
32 a term of one year and until their successors shall have been appointed or qualified, and the
33 Bishop may from time to time fill by appointment any vacancies in said Committee caused by
34 resignation, death or inability to act.

35
36 Section 3. The duties of said Committee shall be as follows:
37 (a) To be informed of, and to inform the Clergy and the Laity of this Diocese of the pension
38 system created by the General Convention and committed to it by the Trustees of the Church
39 Pension Fund, in order that the ordained clergy of the Church may be assured of pension pro-
40 tection for themselves in the event of old age or total and permanent disability and for their
41 surviving spouse and surviving minor children, if any, in the event of death.
(b) To receive reports from The Church Pension Fund from time to time on the status of the

1 pension assessments payable to said Fund, under its Rules and as required by Canon Law, by
2 this Diocese and by Parishes, Missions and other ecclesiastical organizations within the Dio-
3 cese.

4 (c) To make an annual report to the Convention of this Diocese on such matters relating to the
5 Church Pension Fund as may be of interest to the said Convention.

6 (d) To cooperate with the Church Pension Fund in doing all things necessary or advisable in
7 the premises to the end that the Clergy of this Diocese may be assured of the fullest pension
8 protection by said Fund under its established Rules.

9
10 Section 4. It shall be the duty of this Diocese and of the Parishes and Missions and other eccle-
11 siastical organizations therein, each through its Treasurer and other proper official, to inform
12 the Church Pension Fund of salaries and other compensation paid to members of the Clergy by
13 said Diocese, Parishes, Missions and other ecclesiastical organizations for services rendered,
14 currently or in the past, prior to their becoming beneficiaries of said Fund, and changes in such
15 salaries and other compensation as they occur; and to pay promptly to The Church Pension
16 Fund the pension assessments required thereon under the Canons of the General Convention
17 and in accordance with the Rules of said Fund.

18
19 Section 5. It shall be the duty of every member of the Clergy canonically resident in or serv-
20 ing in this Diocese to inform The Church Pension Fund promptly of such facts as date of birth,
21 ordination, reception, or marriage, birth of children, deaths and changes in cures or salaries, as
22 may be necessary for its proper administration and to cooperate with said Fund in such other
23 ways as may be necessary in order that said Fund may discharge its obligations in accordance
24 with the intention of the General Convention in respect thereto.

25
26 Section 6. It shall be the duty of this Diocese and of the Parishes and Missions and other
27 ecclesiastical institutions and organizations therein, to participate in all medical care, hospi-
28 talization, health, accident and life insurance plans for clergy which are made mandatory on a
29 nation-wide basis for clergy of the Episcopal Church by action of the General Convention, or
30 under its authority, and to pay promptly to The Church Pension Fund the premiums or assess-
31 ments required to maintain such coverage in accordance with the Rules of the Fund. The Dioc-
32 esan Convention, or when it is not sitting the Executive Council, shall make all decisions and
33 take all action to carry out the provisions of this Canon.

34
35 Section 7. Lay Pension Plans.

36 (a) All Parishes, Missions and other ecclesiastical organizations or bodies subject to the author-
37 ity of this Diocese, and any other societies, organizations, or bodies in the Church which under
38 the regulations of The Church Pension Fund have elected or shall elect to come into the pen-
39 sion system, shall provide all lay employees who work a minimum of 1,000 hours annually,
40 retirement benefits through participation in the Episcopal Church Lay Employees Retirement
41 Plan (ECLERP) or in an equivalent plan, the provisions of which are at least equal to those of

- 1 ECLERP. Such participation shall commence no later than January 1, 1993. At its commence-
2 ment, if the plan is a defined benefit plan, the employer contribution shall be not less than 9
3 percent of the employee's salary; if the plan is a defined contribution plan, the employer shall
4 contribute not less than 5 percent and agree to "match" employee contributions of up to an-
5 other 4 percent.
- 6 (b) The employer may impose a minimum age of 21 years and a minimum employment period
7 not to exceed one year of continuous employment before an employee would be eligible to
8 participate.
- 9 (c) The Trustees of The Church Pension Fund shall have authority to increase or decrease the
10 contribution percentages as required for the lay pension plan.

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14 **CANON 3**
15 **Trinity Center**
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17 Section 1. There shall be a Board of Managers of Trinity Center consisting of twelve persons,
18 clergy and lay, elected by the Convention on the nomination of the Bishop, for three year
19 terms, provided that the terms of the initial members elected by Convention on nomination
20 of the Bishop shall be four members elected for a one year term, four members elected for a
21 two year term, and four members elected for a three year term. The Bishop shall be ex officio
22 Chair of the Board of Managers.

23
24 Section 2. The function of the Board of Managers is to oversee the operation and management
25 of Trinity Center, including, but not limited to, the employment of a Director, formulating and
26 administering an annual budget, performing an annual audit, establishing rules and regulations
27 for sound and efficient management and performing such other duties as may be attendant
28 thereto or directed by Convention.

29
30 Section 3. Any vacancy occurring on the Board of Managers may be filled by the Bishop until
31 the next Convention when a new member shall be elected upon nomination by the Bishop for
32 the completion of the unexpired term.

33
34 Section 4. The Board of Managers shall make an annual report to Convention.
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37 **CANON 4**
38 **Commission on Planning, Design and Construction**
39 **Reserved for future use.**
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CANON 5

Trustees of the University of the South

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Section 1. The Convention in the Diocese of East Carolina shall elect one presbyter and two lay communicants to serve for a term of three (3) years as Trustees of the University of the South, which terms shall be staggered.

Section 2. Trustees so elected shall meet the following criteria:

(a) Trustees shall be personally committed to the aims and purposes of the University as set forth in its Mission Statement and Constitution, Ordinances and other governing documents.

(b) Each Trustee shall demonstrate his or her personal commitment to the University by, among other things, attending the Board of Trustees annual May meeting, such other special

meetings as may be called, and one orientation session for new Trustees, which sessions are held immediately prior to each annual meeting. Trustees shall also familiarize themselves with the Trustee Handbook and the University's governing documents, including its charter, as amended, Constitution and Ordinances.

(c) Trustees shall serve as direct communicators between the University and the Diocese from with the Trustee was elected, and shall timely inform the Diocese of the actions of the Boards of Trustees and Regents and the University administration.

(d) Trustees shall provide a meaningful level of annual financial support to the University as a symbol of their commitment to its mission and financial well-being.

Section 3. In the event a Trustee becomes unwilling or unable to serve, the Bishop of this Diocese shall nominate a qualified communicant to complete the remainder of the term.

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TITLE V. Amendment; Effective Date; Repealer.

CANON 1

Amendment of Canons

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Section 1. Amendments to the Canons shall be made in accordance with Article XV of the Constitution, and shall take effect upon their passage, unless otherwise ordered by the Convention.

Section 2. The Chair of the Committee on Constitution and Canons, together with the Chancellor and the Secretary of Convention, or the designees of each of them, shall review all changes made to the Constitution and Canons within 120 days after the Convention adjourns. This subcommittee shall be known as the Editing Subcommittee and shall have the power to correct references made in any Canon to another, to renumber and determine the proper

1 arrangement of the Constitution and Canons, and make minor grammatical or editorial cor-
 2 rections that do not alter or change the substantive meaning or purpose of the enacted amend-
 3 ment, which changes shall then be certified by Executive Council. The Secretary of Conven-
 4 tion shall publish the certified changes.

5

6 Section 3. (a) If a Canon, a Section of a Canon or Clause of a Section of a Canon is to be
 7 amended or added, the enactment shall be in substantially one of the following forms:

8 (i) “Canon (cited as provided in Title V, Canon 4) is hereby amended by adding a Sec-
 9 tion (or Clause) reading as follows: (here insert the text of the amendment or addition);”

10 or

11 (ii) Canon (cited as provided in Title V, Canon 4) is hereby amended by adding Section
 12 (or Clause) reading as follows: (here insert the text of the new Section or Clause).”

13 (b) If amendments are to be made at one meeting of the Annual Convention to more than
 14 one-half of the Canons in a single Title of the Canons, the enactment may be in the following
 15 form: “Title (number) of the Canons is hereby amended to read as follows: (here insert the
 16 new wording of all Canons in the Title whether or not the individual Canon is amended).”

17 (c) In the event of insertion of a new Canon, or a new Section or Clause in a Canon, or of the
 18 repeal of an existing Canon, or of a Section or Clause, the numbering of the Canons, or of a
 19 division of a Canon, which follows shall be changed accordingly without the necessity of en-
 20 acting an amendment or amendments to that effect.

21

22

CANON 2

23

Effective Date of Canons

24

25

26 These canons shall become effective upon ratification by the Convention of the Diocese of
 27 East Carolina, and all subsequent canons and amendments ratified by the Convention of the
 28 Diocese shall take effect immediately upon adjournment unless otherwise specified in the
 29 newly adopted canon or amendment. Additional canons enacted by the Convention of the
 30 Diocese shall be grouped under the appropriate title, and numbered consecutively within the
 31 separate titles of the canons.

32

33

CANON 3

34

Official Copies of Constitution and Canons

35

36 There shall be provided by the Secretary of the Convention three official copies of the Consti-
 37 tution, Canons and Rules of Order as they now exist, each certified by the Secretary that it is
 38 a correct copy. One shall be delivered to the Bishop of the Diocese, one kept by the Secretary
 39 of the Diocese, and one delivered to the Chancellor of the Diocese; and as changes are made
 40 from time to time certified copies of said changes shall be furnished by the Secretary to each
 41 of said officials to the end that there shall always be preserved for the use of the officials of the
 Diocese three sets of these documents.

Rules of Order

RULES OF ORDER FOR CONVENTION

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4
5 I. On the first day of the Convention, the Holy Eucharist shall be celebrated.

6
7 II. At the time appointed, the delegates shall assemble for the organization of the Convention
8 and the transaction of business. The Presiding Officer shall call the Convention to order and
9 ascertain if there is a quorum present, and upon it appearing that there is a quorum present as
10 required by Article VI of the Constitution, the Convention shall elect a Secretary and shall then
11 proceed with the transaction of the business of Convention as set out in the Canons and these
12 Rules of Order.

13
14 III. Convention shall elect officers as provided in the Constitution and Canons.

15
16 IV. The Bishop shall appoint all Committees unless otherwise provided by Constitution or
17 Canon.

18
19 V. The Presiding Officer of Convention shall be determined in accordance with Article IV of
20 the Constitution of the Diocese.

21
22 VI. The order of business proposed by the Presiding Officer and adopted by the Convention
23 shall be the regular order of business, subject to change by the Presiding Officer as provided in
24 Rule XXI or by majority vote of the Convention.

25
26 VII. After the Presiding Officer has taken the chair, no member shall continue standing, except
27 to address the chair.

28
29 VIII. Speakers shall address the chair, and shall confine themselves to the point in debate.

30
31 (1) No motion shall be considered unless seconded, and if required, reduced to writing. All
32 resolutions, except resolutions presented in conjunction with Department, Committee and Com-
33 mission reports that are given on the second legislative day, memorials and resolutions of appre-
34 ciation, shall be introduced on the first legislative day of the Annual Convention and voted on
35 the second legislative day. Those resolutions presented in conjunction with Department, Com-
36 mittee and Commission reports that are given on the second legislative day shall be voted on by
37 the Convention on the second legislative day. All resolutions regardless of type shall be made
38 in writing.

1 (2) Any delegate may submit a resolution on or before December 31 prior to the Annual Con-
2 vention by submitting it in writing to the Secretary of Convention. Resolutions received by
3 December 31 will be published prior to the Annual Convention.

4
5 (3) Resolutions submitted after December 31 must be signed by ten delegates from three differ-
6 ent parishes, and submitted to the Secretary of Convention no later than 10:00 AM on the first
7 legislative day of Convention for introduction.

8
9 IX. When the Presiding Officer is putting any question to a vote, the members shall continue in
10 their seats, and shall not hold any private conversation.

11
12 X. When a question is under consideration, no other motion shall be in order, except a motion
13 to lay on the table, to postpone to a certain time, to postpone indefinitely, to commit, to amend,
14 or to divide; and motions for any of these purpose shall have precedence in the order herein
15 named. The motions to lay on the table and to adjourn shall always be in order, and shall be
16 decided without debate; and of these the motion to adjourn shall take precedence.

17
18 XI. If the question under debate contains several distinct propositions, the same shall be divided
19 at the request of any member, and a vote taken separately, except that a motion to strike out and
20 insert shall be inadvisable.

21
22 XII. All motions to amend shall be made in writing and, after being read to the Convention,
23 shall be immediately submitted to the Secretary of Convention. All motions to amend shall be
24 considered in the order in which they are made.

25
26 XIII. When a proposed motion to amend is under consideration, a substitute to the whole matter
27 may be received. Any motion to substitute shall be made in writing and, after being read to the
28 Convention, shall be immediately submitted to the Secretary of the Convention.

29
30 XIV. A motion to reconsider any vote shall not be in order, except on the same day on which
31 the vote is taken. Provided, always that a vote or question may be reconsidered at any time by
32 the consent of two-thirds of the Convention, provided further, that no motion to reconsider shall
33 be made on the last day of the Convention, except on a vote or question taken on that day.

34
35 XV. The reports of all committees shall be in writing and shall be received without motion for
36 acceptance, unless recommitted. All reports recommending or requiring any action or expres-
37 sion of opinion by the Convention shall be accompanied by a corresponding resolution.

38
39 XVI. The Presiding Officer shall decide all questions of order without debate, but any member
40 may appeal the decision. On such appeal no member shall speak more than once without leave.

1 XVII. No member shall be absent from the session of the Convention without leave of the Pre-
2 siding Officer. When the Convention is about to rise, every member shall keep his or her seat
3 until the Presiding Officer leaves the chair.

4

5 XVIII. On motion duly put and carried, the Convention may resolve itself into a Committee of
6 the Whole, with or without closed doors, for the purpose of discussing such subjects as may be
7 approved by the Convention.

8

9 XIX. The Presiding Officer may select and announce subjects for discussion: Provided, that if
10 the motion to go into a Committee of the Whole has specified the subject to be discussed, that
11 subject shall be disposed of.

12

13 XX. The rules of order or any one of them may be suspended by a majority vote of the Conven-
14 tion whenever the Presiding Officer decides that an urgent matter should come before that Con-
15 vention for prompt action.

16

17 XXI. The Presiding Officer may in his or her discretion, to expedite the business of the Con-
18 vention, transpose the regular order of business.

19

20 XXII. Where a question arises which is not controlled by any of the existing rules of order, the
21 Diocesan Convention shall follow the rules of the General Church pertaining to said question,
22 and if it has no rules applicable thereto, then the Diocesan Convention shall be governed by the
23 current edition of Roberts Rules of Order.

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**The Charter of
The Episcopal Foundation of the
Diocese of East Carolina Incorporated**
(As Amended)

1st. The name of this Corporation is The Episcopal Foundation of The Diocese of East Carolina, Incorporated.

2nd. The location of the principal office of the corporation in this State is at Kinston, in the County of Lenoir, but it may have one or more branch offices and places of business in the Diocese of East Carolina.

3rd. This Corporation is formed by the Diocese of East Carolina of the Protestant Episcopal Church exclusively for religious; educational and charitable purposes, including the purpose of holding, managing and investing property of the Diocese of East Carolina, either temporarily, for a specified or indefinite time, or permanently, and the purpose of providing (1) funds, the income from which is to be used for the promotion of new work in the Diocese of East Carolina and for the development of the religious, educational and charitable work of the Protestant Episcopal Church in the Diocese of East Carolina, (2) funds to be used for making loans to parishes, missions, diocesan institutions and church organizations for capital improvements and (3) funds for capital grants to parishes, missions, diocesan institutions and church organizations for capital improvement.

4th. And for the purposes herein specified, the Corporation shall have the right to receive by Will, Deed, gift or otherwise; to hold, own, sell and dispose of real, personal and mixed property of every kind and description, and the Corporation shall also have the authority to be named as a beneficiary in policies of life insurance and act as such beneficiary.

5th. The Corporation shall have authority in its corporate name to buy, sell, convey and lease real and personal property; and invest or otherwise dispose of any and all property belonging to the Corporation when authority therefore has been duly given as provided by the By-Laws of the Corporation, and shall have such other powers, privileges and authority as are given by the laws of the State of North Carolina now enacted or which may be hereafter enacted.

6th. The Corporation shall not have members or capital stock and no stock or shares shall be issued. No incorporator, director or officer shall at any time be considered to be the owner of any of the assets, property or income of the Corporation, nor shall he, by distribution, liquidation, dissolution or in any other manner, be entitled to or receive any of said assets, property or income, all of which shall be devoted exclusively and forever to the purpose of the Corpo-

1 ration or disposed of as hereinafter provided. The Corporation is not organized and shall not
2 operate for profit, and not part of its net earnings shall inure or may lawfully inure to the ben-
3 efit of any private shareholder, incorporator, director, officer or individual. The above provi-
4 sions, however, shall not prevent the payment of reasonable compensation to any person, orga-
5 nization, firm or corporation for services rendered to this Corporation. No substantial part of
6 the activities of the Corporation shall consist of carrying on propaganda, or otherwise attempt-
7 ing to influence legislation. The Corporation shall not participate in, or intervene in (including
8 the publishing or distributing of statements) any political campaign on behalf of any candidate
9 for public office. The Corporation shall not lend any part of its assets, property or income to
10 any political campaign on behalf of any candidate for public office. The Corporation shall
11 not lend any part of its assets, property or income to any incorporator, director or officer of,
12 or any substantial contributor to, the Corporation, to any member of the family of any such
13 person, or to any corporation controlled by any such person; nor shall the Corporation pay any
14 compensation in excess of a reasonable allowance for salaries or other compensation for per-
15 sonal service actually rendered, to any such persons or corporations; nor shall the Corporation
16 make any part of its services available on a preferential basis to any such persons or corpora-
17 tions; nor shall the Corporation make any substantial purchase of its securities or other prop-
18 erty to any such persons or corporations for other than an adequate consideration in money or
19 money's worth; nor shall the Corporation engage in any other transaction which results in a
20 substantial diversion of its assets, property or income to any such persons or corporations.
21 The Corporation shall not (i) accumulate its income if any such accumulations are unrea-
22 sonable in amount or duration in order to carry out the religious, educational and charitable
23 purpose for which it is organized or (ii) use any such accumulated income for purposes or
24 functions other than the religious, educational and charitable purpose for which it is organized
25 or (iii) invest any such accumulated income in such a manner to jeopardize the carrying out
26 of the religious, educational and charitable purposes for which it is organized. The Corpora-
27 tion shall distribute its income for each taxable year at such time and in such manner as not
28 to become subject to the tax on undistributed income imposed by Section 4942 of the Internal
29 Revenue Code of 1954, or corresponding provisions of any subsequent federal tax laws. The
30 Corporation shall not engage in any act of self-dealing as defined in Section 4941 (d) of the In-
31 ternal Revenue Code of 1954, or corresponding provisions of any subsequent federal tax laws.
32 The Corporation shall not retain any excess business holdings as defined in Section 4943 of
33 the Internal Revenue code of 1954, or corresponding provisions of any subsequent federal
34 tax laws. The Corporation shall not make any investments in such manner as to subject it to
35 tax under Section 4944 of the Internal Revenue Code of 1954, or corresponding provisions of
36 any subsequent federal tax laws. The Corporation shall not make any taxable expenditures as
37 defined in Section 4945 (d) of the Internal Revenue Code of 1954, or corresponding provision
38 of any subsequent federal laws. It is intended that the Corporation shall qualify as an organi-
39 zation (I) which is exempt from income taxes under the United States Internal Revenue Code
40 of 1954 and corresponding provisions of subsequent federal tax laws and under any applicable
41 laws of the State of North Carolina from time to time in effect and (II) contributions to which

1 are deductible for income, gift and estate tax purposes under said Internal Revenue Code of
2 1954 and corresponding provisions of subsequent federal tax laws and under any applicable
3 laws of the State of North Carolina from time to time in effect. In the event the Corporation is
4 liquidated or dissolved, voluntarily or involuntarily the assets and property of the Corporation,
5 after payment or arrangement for payment of its debts and obligations, shall be transferred,
6 conveyed and delivered to the Trustees of the Diocese of East Carolina; provided, that any
7 funds or property held by the Corporation upon any condition requiring the return, transfer or
8 conveyance of said funds or property, or the unused portion thereof, upon liquidation or dis-
9 solution of the Corporation shall be returned, transferred or conveyed in accordance with said
10 condition.

11
12 7th. The Trustees heretofore elected and now serving shall hereafter be known and designated
13 as Directors and shall continue to serve in their respective offices until their successors have
14 been duly elected and qualified, and said Directors shall be vested with all the same rights and
15 subject to the same responsibilities as when designated as Trustees.

16
17 8th. Subject to the approval of the Diocesan Convention, the Directors shall have full power
18 and authority to promulgate, alter and amend such By-Laws, rules and regulations as in their
19 discretion will best promote the interest and purpose for which this corporation is created.

20
21 9th. The period of existence of this Corporation is unlimited.

22
23 The original Charter was revised and rewritten by Certificate of Amendment filed March 26,
24 1957, in the Office of Secretary of State.

25
26 An amendment rewriting the 3rd and 6th articles was adopted by the Directors and approved
27 by the Diocesan Convention January 29, 1971. Articles of Amendments were filed June 17,
28 1971, in the Office of Secretary of State.

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1 as a Director in By-Laws of the Episcopal Foundation this Corporation. And all vacancies
2 occurring on said Board of Directors shall be filled by the Board and such persons elected to
3 fill such vacancies shall hold office for the unexpired portion of the terms of their respective
4 predecessors.

5
6 ARTICLE V: The annual meeting of the Directors of the Corporation shall be held on the day
7 prior to the assembling of the Annual Diocesan Convention of the Diocese of East Carolina, at
8 the place where said Convention is to be held. If for any cause the meeting is not held on the
9 day preceding the assembling of said Convention, it shall be held during the time of the Con-
10 vention or as soon thereafter as is convenient. If for any reason the said annual meeting is not
11 held at one of the times above provided, it shall be held at a time and place to be
12 fixed by the Bishop after conference with the President and Secretary.

13
14 ARTICLE VI: General or special meetings of the Directors of the Corporation may be called
15 by the President or any three members of the Board of Directors at such time and place as
16 shall be indicated in such call after at least three days notice by mail to all of the members of
17 the Board of Directors.

18
19 ARTICLE VII: There shall be an Executive Committee consisting of the Bishop and the Presi-
20 dent of the Corporation, who are Ex-Officio members of said Executive Committee, and five
21 Directors who shall be elected annually by the Board of Directors from its membership. The
22 Secretary of the Executive Committee shall be appointed by the President of the Corporation
23 but the Secretary need not be a Director of the Corporation. The Bishop or the President of
24 the Corporation, together with three of the other members of the Executive Committee, shall
25 constitute a quorum for the transaction of business and shall by majority vote possess and ex-
26 ercise all the powers and duties of the
27 Board of Directors with reference to all matters, but only when the Board of Directors is not
28 in reference to all matters, but only when the board of Directors is not in session. The Execu-
29 tive Committee shall keep a record of all of its proceedings which shall be certified by the
30 Secretary of the Executive Committee under his hand and which record shall be read at the
31 next meeting of the Board of Directors. The Secretary of the Executive Committee shall call
32 meetings of the Executive Committee upon the request of the Bishop or of the President or
33 upon request of any three members of the Executive Committee.

34
35 ARTICLE VIII: All conveyances of real property by the Corporation shall be executed in the
36 name of the corporation by the President or the Vice President and attested by the Secretary
37 or Assistant Secretary of the Corporation and the corporate seal attached thereto. No convey-
38 ances of real estate or bills of sale or transfers of securities, or stocks or other personal prop-
39 erty shall be made except by authority of a resolution duly passed by majority vote at a duly
40 constituted meeting of the Executive Committee.

41

1 ARTICLE IX: The duties of the secretary and the duties of the treasurer shall be prescribed by
2 the Board of Directors of the Corporation.

3
4 ARTICLE X: A majority of the total number of Directors shall be necessary to constitute a
5 quorum for a valid meeting of the Board of Directors for the transaction of business and per-
6 formance of duties imposed on the Board of Directors by the Charter of this Corporation or by
7 the By-Laws thereof.

8
9 ARTICLE XI: The Directors shall designate a depository for the Funds of the Foundation,
10 which depository may also be Custodian of all securities of the Foundation, and the Directors
11 in their discretion may authorize the depository and Custodian to also act as Fiscal Agent for
12 the Foundation. The Fiscal Agent selected by the Executive Committee of the Foundation
13 shall be approved by the Board of Directors.

14
15 ARTICLE XII: At the Annual Diocesan Convention at which Directors of the Corporation are
16 to be elected as hereinbefore provided, the number of Directors for the ensuing term of four
17 years shall be fixed by the Convention and the Convention shall then elect the number of Di-
18 rectors so specified who shall hold office for four years from the adjournment of the Conven-
19 tion at which they are elected until their successors are elected and qualified.

20
21 ARTICLE XIII: The Bishop of the Diocese of East Carolina shall Ex-Officio be a member of
22 all of the Committees of the Board of Directors. The Chancellor of the Diocese of East Caro-
23 lina shall Ex-Officio be a member of the Board of Directors.

24
25 ARTICLE XIV: These By-Laws may be altered, amended or repealed at any meeting of the
26 Board of Directors. Such change in By-Laws shall be reported to the next Annual Diocesan
27 Convention for its consideration and approval.

28
29 ARTICLE XV: The Charter of the Foundation may be altered or amended by the Board of
30 Directors. Such alteration or amendment shall not be legally implemented under the laws of
31 North Carolina until the same shall have been reported to the next Annual Diocesan Conven-
32 tion.

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